



Requested Action:

Consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through April 4, 2022.

Attachment B summarizes details of the approved invoices received through April 4, 2022 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,651,216.99 with \$34,720.42 of costs being assigned to the Authority and \$1,616,496.57 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$1,455,445.97 will be paid through the WSIP account, \$117,346.64 paid through the FAA/WIIN account and \$43,703.96 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider: Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on warrants to be drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
April 27, 2022**

April 27 , 2022 Authority Board
Agenda Item 1.3 Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	03/28/2022	Adept Solutions	IT Related Services	1,156.73
ACH	03/28/2022	Katz & Associates	Communications	32,659.37
ACH	03/28/2022	Mt Shasta Water	Office Water	33.96
ACH	03/28/2022	Net2Phone Inc	Phone Equipment	176.92
2449	03/28/2022	Rush Personnel Services, Inc	Administrative Services	3,574.40
ACH	04/12/2022	Adept Solutions	IT Related Services	218.50
ACH	04/12/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	9,000.00
ACH	04/12/2022	Kcoe Isom, LLP	Accounting	2,420.00
ACH	04/12/2022	The Ferguson Group	Federal Government Affairs Support	17,000.00
ACH	04/12/2022	Young Wooldridge Law Offices LLP	Legal Counsel	6,099.41
2450	04/12/2022	County of Colusa	Office Rent	2,800.00
2451	04/12/2022	Maximum Pest	Office Maint	65.00
2452	04/12/2022	Recology Butte Colusa County	Office Trash	37.08
2453	04/12/2022	Rush Personnel Services Inc	Administrative Services	2,680.80
2454	04/12/2022	US Bank	Misc. Expenses	502.21

THE FOREGOING CLAIM, NUMBERED, ACH/2449-2454 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 78,424.38

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
April 27, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	04/12/2022	Forsythe Group, LLC	EPP Manager	32,207.81
ACH	04/12/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	29,454.17
ACH	04/12/2022	Spesert Consulting	Communication Manager	24,114.66
ACH	04/12/2022	Trapasso Consulting Services	Program Operations Manager	31,570.00

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount **117,346.64**

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
April 27, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	03/28/2022	AECOM	Engineering Services	44,485.43
ACH	03/28/2022	CH2M Hill	Engineering Services	203,886.31
ACH	03/28/2022	ICF Jones & Stokes	Env & Bio/Permitting & Agreements	258,795.75
ACH	03/28/2022	Larsen Wurzel & Associates, Inc	Cost Development	2,205.00
ACH	03/28/2022	Montague DeRose and Associates LLC	Municipal Advisor	7,250.00
ACH	04/12/2022	Brown and Caldwell	Project Controls	218,532.91
ACH	04/12/2022	Fugro USA Land Inc	Operations/Sim Modeling	337,128.13
ACH	04/12/2022	HDR Engineering Inc	Project Integration	273,596.34
ACH	04/12/2022	MBK Engineering Inc	Reservoir Operations	39,185.75
ACH	04/12/2022	Robinette Consulting LLC	E & C Manager	32,605.35
ACH	04/12/2022	Waterology Consulting	Executive Director Services	37,275.00
1211	04/12/2022	Central Valley Flood Protection	Permit Application Fee	500.00
Total Amount				<u>1,455,445.97</u>

THE FOREGOING CLAIM, NUMBERED, ACH/1211 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



March 24, 2022

Topic: **Program Operations - Finance**

April 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-04 (a) Cycle Approval Items						
Adept Solutions	• MSP-144308		\$595.00	\$119.00	\$476.00	KMS
IT Related Services/Computer Equipment	4/1/22	04/22				
Adept Solutions	• 144386		\$234.83	\$46.97	\$187.86	KMS
IT Related Services/Computer Equipment	3/22/22	1/22				
Adept Solutions	• 144387		\$326.90	\$65.38	\$261.52	KMS
IT Related Services/Computer Equipment	3/22/22	2/22				
AECOM (Reservoir)	• 2000603424		\$44,485.43		\$44,485.43	HL
Engineering Services	3/16/22	2/22				
CH2M Hill Engineers (Operations)	• D3205403-02		\$91,737.61		\$91,737.61	AEF
Operations / Simulation Modeling	3/21/22	2/22				
CH2M Hill Engineers (Conveyance)	• D3380603-02		\$112,148.70		\$112,148.70	HL
Engineering Services	3/22/22	2/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000024916		\$258,795.75		\$258,795.75	AEF
Permitting and Agreements	3/23/22	2/22				
Katz & Associates	• 414919		\$32,659.37	\$13,063.75	\$19,595.62	KMS
Communications	3/15/22	2/22				
Larsen Wurzel & Associates, Inc.	• 1609000-0222		\$2,205.00		\$2,205.00	JAT
Cost Development	3/14/22	2/22				
Montague DeRose & Associates, LLC	• 5262SITES		\$7,250.00		\$7,250.00	JPR
Municipal Advisor	3/15/22	2/22				
MT Shasta Water	474221		\$33.96	\$33.96		KMS
Office Water	3/23/22	3/22				
Net2Phone, Inc.	• 1214496994		\$176.92	\$176.92		KMS
Phone Equipment	3/1/22	3/22				
Rush Personnel	IVC000000149393		\$1,787.20	\$357.44	\$1,429.76	KMS
Yolanda Tirado Services	3/21/22	3/22				
Rush Personnel	IVC000000149394		\$1,787.20	\$357.44	\$1,429.76	KMS
Yolanda Tirado Services	3/21/22	3/22				

• electronic payments



March 24, 2022

Topic: **Program Operations - Finance**

April 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

		Total	\$ Authority Board	\$ Reservoir Committee	Last Activity
2022-04 (a) Cycle Account Charges	Month (a) Totals	554,223.87	14,220.86	540,003.01	
14 Invoices	JPA/Sites	37,601.38	14,220.86	23,380.52	Invoices in by 03/21/22
• ACH Payments = \$550,615.51	WSIP	516,622.49		516,622.49	
Paper Checks = \$3,608.36	FAA/WIIN				
WSIP Income To Date	Cumulative Costs	25,672,808.70	26,616,930.29		Income @ 02/12/22
	Balance	944,121.59			
FAA/WIIN Income To Date	Cumulative Costs	2,997,552.31	4,227,665.34		Income @ 02/08/22
	Balance	1,230,113.03			

Notes:

Authorized By:

 **Mar 25, 2022**
Jerry Brown, Executive Director Date

 **03/25/22**
Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.



April 8, 2022

Topic: Program Operations - Finance

April 2022 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-04 (b) Cycle Approval Items						
Adept Solutions	• 144400		\$218.50	\$43.70	\$174.80	KMS
IT Related Services/Computer Equipment	3/31/22	03/22				
Brown and Caldwell	• 17439249		\$218,532.91		\$218,532.91	JAT
Project Controls	4/4/22	3/22				
Central Valley Flood Protection Agency	PRF 4-4-22		\$500.00		\$500.00	AEF
Permit Application Fee	4/4/22	4/22				
County of Colusa	4-2022		\$2,800.00	\$2,800.00		JAT
Maxwell Office Space Rent and Utilities	4/1/22	4/22				
Dunn Consulting	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
Legislative/Regulatory/Strategic Support	4/4/22	3/22				
Forsythe Group, LLC	• SPA-202203		\$32,207.81		\$32,207.81	JB
EPP Manager	4/4/22	3/22				
Fugro	• 04.00201528-3		\$337,128.13		\$337,128.13	JPR
Geotechnical Engineering Services	4/4/22	3/22				
HDR	• 1200420540		\$273,596.34		\$273,596.34	JAT
Project Integration	4/4/22	3/22				
K-Coe Isom, LLP	• KC149592		\$2,420.00	\$484.00	\$1,936.00	JAT
Accounting	3/31/22	3/22				
Maximum Pest Control	55369		\$65.00	\$65.00		KMS
Pest Spraying	3/23/22	3/22				
MBK Engineers	• 22-02-4941.0		\$39,185.75		\$39,185.75	AEF
Reservoir Operations	3/24/22	2/22				
Recology Butte Colusa Counties	39796792		\$37.08	\$37.08		KMS
Office Trash Pickup	3/31/22	3/22				
Robinette Consulting, LLC	• 1002		\$32,605.35		\$32,605.35	JB
E & C Manager	3/31/22	3/22				

(Printed 4/8/2022)



April 8, 2022

Topic: Program Operations - Finance

April 2022 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

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The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel	IVC000000149631					
<i>Yolanda Tirado Services</i>	4/4/22	3/22	\$1,787.20	\$357.44	\$1,429.76	KMS
Rush Personnel	IVC000000149618					
<i>Yolanda Tirado Services</i>	4/4/22	3/22	\$893.60	\$178.72	\$714.88	KMS
Somach Simmons & Dunn	• 3013188					
<i>Legal Counsel-Water Rights</i>	4/4/22	3/22	\$29,454.17		\$29,454.17	AEF
Spesert Consulting	• 03-22					
<i>Bus/Communications Manager</i>	4/4/22	3/22	\$24,114.66		\$24,114.66	JB
The Ferguson Group	• 0322148					
<i>Federal Government Affairs Support</i>	3/1/22	3/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services	• SPA 17-54					
<i>Program Operations Manager</i>	4/3/22	3/22	\$31,570.00		\$31,570.00	JB
U.S. Bank - Credit Card	Online 4/1/22					
<i>Misc. Expenses</i>	4/1/22	3/22	\$502.21	\$502.21		KMS
Waterology Consulting	• 24					
<i>Executive Director Services</i>	4/1/22	3/22	\$37,275.00		\$37,275.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP	• 87431					
<i>Legal Counsel</i>	3/31/22	3/22	\$6,099.41	\$3,031.41	\$3,068.00	JAT

• electronic payments



April 8, 2022

Topic: **Program Operations - Finance**

April 2022 (Cycle B)

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-04 (b) Cycle Account Charges	Month (b) Totals		1,096,993.12	20,499.56	1,076,493.56	
22 Invoices	JPA/Sites		40,823.00	20,499.56	20,323.44	Invoices in by 04/04/22
• ACH Payments = \$1,090,408.03	WSIP		938,823.48		938,823.48	
Paper Checks = \$6,585.09	FAA/WIIN		117,346.64		117,346.64	
WSIP To Date	Cumulative		26,611,632.18	26,616,930.29		Income @ 02/12/22
	Balance		5,298.11			
FAA/WIIN To Date	Cumulative		3,114,898.95	4,227,665.34		Income @ 02/08/22
	Balance		1,112,766.39			

Authorized By


 Jerry Brown, Executive Director Date


 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

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