

Meeting: **Sites Authority Board (AB), Budget & Finance Committee**

Locations: Maxwell Project Office, 122 Old Highway 99W, Maxwell, CA 95955
See below for alternate meeting locations.

Call in: **1-916-538-7066** Code: **884 419 320#** [Click here to join the meeting](#)

Committee Chair: Jamie Traynham (AB Treasurer/Davis Water District)

Committee Vice-Chair: Robert Cheng (Coachella Valley Water District)

Staff Lead: Joe Trapasso, Program Operations Manager

AGENDA

Thursday, April 14, 2022; 2:00 – 3:00 pm

NO ACTION or DECISION WILL BE TAKEN

ROLL CALL & CALL TO ORDER:

- Introductions.
- Period for Public Comment.

1. Discussion and Information Items:

- 1.1 Review and recommend approval of payment of claims. (Attachments A & B)
- 1.2 Update project subscription levels and discuss key considerations for completing the Amendment 3 rebalancing process.
- 1.3 Status of Procurements:
 - 1.3.1 Real Estate and Inter-Agency Agreements Legal Services Request For Qualifications.
 - 1.3.2 Independent Annual Financial Auditing Services Request For Proposals (RFP).
 - 1.3.3 UCSC Lifecycle Modeling Sole Source RFP.
- 1.4 Schedule for Participant Invoicing.
- 1.5 Schedule for 2022 Committee meetings.

2. Upcoming Meetings:

Reservoir Committee

Friday, April 22, 2022 (9:00 am – 12:00 pm)

Authority Board

Wednesday, April 27, 2022 (1:30 – 4:00 pm)

Budget & Finance Joint Committee

Wednesday, May 12, 2022 (3:00 – 4:00 pm)

Virtual Information will be provided before all meetings at [Sitesproject.org](https://sitesproject.org).

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Joint Reservoir Committee & Authority Board Budget & Finance Committee and is not already on today’s agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 10 minutes per issue and each individual or group will be limited to no more than 3 minutes each within the 10 minutes allocated per issue. **Note:** No action shall be taken on comments made under this comment period.

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours before the start of the meeting.

Alternate Meeting Locations:

Coachella Valley Water District, 51501 Tyler Street, Coachella, CA 92236

Colusa County, 547 Market Street, Colusa, CA 95932

Davis Water District, 1717 5th Street, Davis, CA 95616

Glenn-Colusa Irrigation District, 344 East Laurel Street, Willows, CA 95988

Metropolitan Water District, 700 North Alameda Street, Los Angeles, CA 90012

Reclamation District 108, 975 Wilson Bend Road, Grimes, CA 95950

Tehama-Colusa Canal Authority, 5513 Highway 162, Willows, CA 95987

Wheeler Ridge-Maricopa Water Storage, 12109 Highway 166, Bakersfield, CA 93313

Westside Water District, 5005 State Highway 20, Williams, CA 95987



March 24, 2022

Topic: Program Operations - Finance

April 2022 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-04 (a) Cycle Approval Items						
Adept Solutions	• MSP-144308		\$595.00	\$119.00	\$476.00	KMS
<i>IT Related Services/Computer Equipment</i>	4/1/22	04/22				
Adept Solutions	• 144386		\$234.83	\$46.97	\$187.86	KMS
<i>IT Related Services/Computer Equipment</i>	3/22/22	1/22				
Adept Solutions	• 144387		\$326.90	\$65.38	\$261.52	KMS
<i>IT Related Services/Computer Equipment</i>	3/22/22	2/22				
AECOM (Reservoir)	• 2000603424		\$44,485.43		\$44,485.43	HL
<i>Engineering Services</i>	3/16/22	2/22				
CH2M Hill Engineers (Operations)	• D3205403-02		\$91,737.61		\$91,737.61	AEF
<i>Operations / Simulation Modeling</i>	3/21/22	2/22				
CH2M Hill Engineers (Conveyance)	• D3380603-02		\$112,148.70		\$112,148.70	HL
<i>Engineering Services</i>	3/22/22	2/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000024916		\$258,795.75		\$258,795.75	AEF
<i>Permitting and Agreements</i>	3/23/22	2/22				
Katz & Associates	• 414919		\$32,659.37	\$13,063.75	\$19,595.62	KMS
<i>Communications</i>	3/15/22	2/22				
Larsen Wurzel & Associates, Inc.	• 1609000-0222		\$2,205.00		\$2,205.00	JAT
<i>Cost Development</i>	3/14/22	2/22				
Montague DeRose & Associates, LLC	• 5262SITES		\$7,250.00		\$7,250.00	JPR
<i>Municipal Advisor</i>	3/15/22	2/22				
MT Shasta Water	474221		\$33.96	\$33.96		KMS
<i>Office Water</i>	3/23/22	3/22				
Net2Phone, Inc.	• 1214496994		\$176.92	\$176.92		KMS
<i>Phone Equipment</i>	3/1/22	3/22				
Rush Personnel	IVC000000149393		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	3/21/22	3/22				
Rush Personnel	IVC000000149394		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	3/21/22	3/22				

• electronic payments



March 24, 2022

Topic: **Program Operations - Finance**

April 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

		Total	\$ Authority Board	\$ Reservoir Committee	Last Activity
2022-04 (a) Cycle Account Charges	Month (a) Totals	554,223.87	14,220.86	540,003.01	
14 Invoices	JPA/Sites	37,601.38	14,220.86	23,380.52	Invoices in by 03/21/22
• ACH Payments = \$550,615.51	WSIP	516,622.49		516,622.49	
Paper Checks = \$3,608.36	FAA/WIIN				
WSIP Income To Date	Cumulative Costs	25,672,808.70	26,616,930.29		Income @ 02/12/22
	Balance	944,121.59			
FAA/WIIN Income To Date	Cumulative Costs	2,997,552.31	4,227,665.34		Income @ 02/08/22
	Balance	1,230,113.03			

Notes:

Authorized By: Jerry Brown NA 25, 2022 Jamie Traynham 03/25/22
 Jerry Brown, Executive Director Date Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.



Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-04 (b) Cycle Approval Items						
Adept Solutions	• 144400					
<i>IT Related Services/Computer Equipment</i>	3/31/22	03/22	\$218.50	\$43.70	\$174.80	KMS
Brown and Caldwell	• 17439249					
<i>Project Controls</i>	4/4/22	3/22	\$218,532.91		\$218,532.91	JAT
Central Valley Flood Protection Agency	PRF 4-4-22					
<i>Permit Application Fee</i>	4/4/22	4/22	\$500.00		\$500.00	AEF
County of Colusa	4-2022					
<i>Maxwell Office Space Rent and Utilities</i>	4/1/22	4/22	\$2,800.00	\$2,800.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	4/4/22	3/22	\$9,000.00	\$4,500.00	\$4,500.00	KMS
Forsythe Group, LLC	• SPA-202203					
<i>EPP Manager</i>	4/4/22	3/22	\$32,207.81		\$32,207.81	JB
Fugro	• 04.00201528-3					
<i>Geotechnical Engineering Services</i>	4/4/22	3/22	\$337,128.13		\$337,128.13	JPR
HDR	• 1200420540					
<i>Project Integration</i>	4/4/22	3/22	\$273,596.34		\$273,596.34	JAT
K-Coe Isom, LLP	• KC149592					
<i>Accounting</i>	3/31/22	3/22	\$2,420.00	\$484.00	\$1,936.00	JAT
Maximum Pest Control	55369					
<i>Pest Spraying</i>	3/23/22	3/22	\$65.00	\$65.00		KMS
MBK Engineers	• 22-02-4941.0					
<i>Reservoir Operations</i>	3/24/22	2/22	\$39,185.75		\$39,185.75	AEF
Recology Butte Colusa Counties	39796792					
<i>Office Trash Pickup</i>	3/31/22	3/22	\$37.08	\$37.08		KMS
Robinette Consulting, LLC	• 1002					
<i>E & C Manager</i>	3/31/22	3/22	\$32,605.35		\$32,605.35	JB



Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000149631 4/4/22	3/22	\$1,787.20	\$357.44	\$1,429.76	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000149618 4/4/22	3/22	\$893.60	\$178.72	\$714.88	KMS
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3013188 4/4/22	3/22	\$29,454.17		\$29,454.17	AEF
Spesert Consulting <i>Bus/Communications Manager</i>	• 03-22 4/4/22	3/22	\$24,114.66		\$24,114.66	JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0322148 3/1/22	3/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-54 4/3/22	3/22	\$31,570.00		\$31,570.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 4/1/22 4/1/22	3/22	\$502.21	\$502.21		KMS
Waterology Consulting <i>Executive Director Services</i>	• 24 4/1/22	3/22	\$37,275.00		\$37,275.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 87431 3/31/22	3/22	\$6,099.41	\$3,031.41	\$3,068.00	JAT

• electronic payments



April 8, 2022

Topic: Program Operations - Finance

April 2022 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their April monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-04 (b) Cycle Account Charges	Month (b) Totals		1,096,993.12	20,499.56	1,076,493.56	
22 Invoices • ACH Payments = \$1,090,408.03 Paper Checks = \$6,585.09	JPA/Sites		40,823.00	20,499.56	20,323.44	Invoices in by 04/04/22
	WSIP		938,823.48		938,823.48	
	FAA/WIIN		117,346.64		117,346.64	
WSIP To Date	Cumulative		26,611,632.18	26,616,930.29		Income @ 02/12/22
	Balance		5,298.11			
FAA/WIIN To Date	Cumulative		3,114,898.95	4,227,665.34		Income @ 02/08/22
	Balance		1,112,766.39			

Authorized By

Jerry Brown April 11, 2022
 Jerry Brown, Executive Director Date

Jamie Traynham
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES**

A) Integration – HDR (March Invoice No. 1200420540)

- Acted as day-to-day point of contact for Reclamation including coordinating the analysis needed for the Biological Assessment, Financial Assistance for WIIN Act funds, and the NEPA process and joint EIR/EIS.
- Continued to support the EPP on the EIR/EIS, including beginning to develop and strategize on master responses to comments and the Final EIR/EIS.
- Continued to support the EPP in the Water Right Application, Biological Assessment, and other permitting deliverables.
- Led development of near-term geotechnical exploration and field surveys.
- Continued the development of construction packaging and delivery methodology assessment and helped coordinate the delivery methods ad-hoc group.
- Continued to coordinate with on WIFIA loan application process.
- Continued development of a program-wide Quality Management Plan.
- Continued development of a program-wide Risk Management Plan.
- Worked with the scheduler to lead updates to the project schedule.
- Worked with the operations team on the development of models in support of the Biological Assessment and Final EIR/EIS.
- Continued strategizing and assessing process for the \$80 million Financial Assistance Agreement appropriated in 2021.
- Provided QC on invoice submittals to the CWC and Reclamation for Prop 1 and WIIN Act funding.
- Led and supported several meetings with project participants, NGOs, and non- participant water agencies on various project topics such as water rights.
- Provided support on ad hoc workgroup meetings, Reservoir Committee, and Board Meetings as needed.

B) Project Controls – Brown and Caldwell (March Invoice No. 17439249)

- Performed ODIS, SharePoint, and Financial Dashboard maintenance, trouble shooting, and support.
- Continued development of MPR prototype (forecast section).
- Generated ad hoc summaries of Amendment 2 and FY expenditures / budget underruns.
- Developed concepts outline and mockups for Quarterly Financial Report and Annual/Amendment Closure Summary Reports.
- Developed new scheme to import MPR data to work with consultant financial systems.
- Revised and reviewed Consultant Agreements including new attachments.
- Developed allocation of unrestricted reserve form.
- Developed Task Order Amendments for HDR and ICF.

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES**

- Facilitated Contract Strategy values discussions.
- Attend and host Amendment 3 Schedule Update Workshop.
- Continued discussion with schedule “owners” to refine schedule.
- Continued ongoing project admin support.
- Records Management Policy approved by board.
- Finalized Records Management and Response to Public Records Request procedures.
- Payment Request Form and Procedure approved.
- Updated Task Order Close Procedure and form.
- Continued AP/AR support services.
- Preparation for April Financing Workshop.
- Began work on CWC Invoice 13 and Quarterly Report 15.
- Submitted 2021 Annual Report and graphics PowerPoint.
- Updated contact list for Sites SharePoint Homepage.
- Updated eligibility documents related to federal funding.

C) Communications – Katz and Associates, Inc, - (February Invoice No. 414919)

Task C21 – Outreach Support (Local, State, Industry and NGO)

Discussed statewide outreach initiatives with Communication team, including podcast research, op-ed placement and SoCal Water Coalition partnership coordination. Maintained stakeholder database and updated with new contact information.

Task C22 – Strategic Communications and Message Development

Planned for and participated in weekly Communications team meetings with K. Spesert. Finalized message platform. Participated in messaging meetings with J. Brown.

Task C23 – Informational Materials and Media

Conducted social media review. Reviewed and compiled media clips. Had calls with reporters and discussed earned media strategy. Created video clips based on existing video and developed plan for new video clips with b-roll. Maintained media list. Discussed podcast opportunities. Participated in call with SF Chronicle reporter. Coordinated development and distribution of e-blast. Made website updates for meeting materials and informational materials. Reviewed LA Times op-ed and pitched op-ed.

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES**

Task C24 – Authority/Reservoir Committee Engagement/Public Affairs Support

Participated in Program Integration team meeting. Participated in Authority Board and Reservoir Committee meetings. Prepared for and participated in legislative committee meeting.

Task C25 – Environmental Public Involvement

Developed content for e-blast. Submitted environmental process public comment from website contact form. Finalized summary report from public involvement efforts.

Task C26 – Permitting Support

N/A.

Task C98 – Project Management

Coordinated invoicing activities for previous month. Participated in contract compliance meetings with controls team.

Task C99 – Expenses

Website development, e-blast subscription, video development.

D) Operations – CH2M (February Invoice No. D3205403-02)

Task D22 Support Operational Agreements

None this invoicing period.

Task D23 EIR/EIS Modeling Support

Finalized model assumptions regarding diversion criteria and storage allocation based on guidance from Authority staff; Incorporated 2035 CT climate conditions into CalSim II models; Commenced development of CalSim II models for Final EIR/EIS and BA/ITP.

Task D24 BA/ITP Modeling Support

Coordinated with Reclamation staff regarding Sites operations modeling; Updated CalSim II, HEC5Q and temperature-dependent mortality models to reflect comments from Reclamation. Coordinated with NOAA NMFS regarding data needs for their execution of the Winter Run Life Cycle Model; Coordinated with DWR and CDFW regarding approach for Fremont Weir effects analysis.

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES**

Task D25 Operations Analyses

None this invoicing period.

Task D26 WSIP Benefits Agreements

None this invoicing period.

Task D27 Water Rights

None this invoicing period.

Task D98 Project Management

Provided overall project management oversight; managed staff, subconsultants, budget, and schedule; provided project controls support via budget tracking; preparation of monthly invoicing, progress report preparation and cost management reporting.

Task D99 Expenses

None this invoicing period.

E) Permitting – ICF (February Invoice No. INV-00000024916)

Task F21 Response To Comments

Prepared for and participated on calls with Integration, the Authority and Reclamation on the continued development of the Response To Comments Guidance document, and coordination to meet the scheduled deliverables. Continued entering public comment letters into the database, coding comments, QA/QC of comment response tables, and responded to client inquiries on comment letters.

- Monique Briard – Coordinated with internal technical team, Integration and the Authority on schedule, coordination with the agencies, and QA/QC of deliverables.
- Nicole Williams – Continued preparation of the Response To Comments Guidance document. Coordinated with internal technical team, Integration, Reclamation, and the Authority on schedule, format of Final EIR/EIS, project description changes, and QA/QC of draft deliverables.
- Sophie Unger - Began reviewing comments received on aquatics analysis.

Task F22 EIR/EIS – Admin Draft Final

Began updating GIS files with project description changes. Developed and submitted draft Volume 3, Chapter 1, Introduction for review by the Authority, Integration, and Reclamation. Coordinated with Integration and the Authority on the preparation of a memo to address comments received from FWS on the Planning Aid Memo (PAM). Prepared for and participated on calls to discuss evaluation of effects associated with changes to operational dead pool and prepared memo for Integration and the Authority. Prepared for and participated on biweekly calls with Integration, the Authority and Reclamation.

BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES

- Monique Briard – Coordinated with internal technical team, Integration and the Authority on schedule, coordination with the agencies, and QA/QC of deliverables.
- Nicole Williams – Coordinated with internal technical team, Integration, Reclamation, and the Authority on schedule, format of Final EIR/EIS, project description changes, and QA/QC of draft deliverables.

Task F24 Admin Record

Continued working on administrative record for the Final EIR/EIS.

Task F27 Geotechnical Support

Coordinated with technical teams and Integration on the Geotech phases on the approach for the CEQA/NEPA and permitting requirements to meet engineering design requirements and the construction schedule. Continued developing the Section 106 technical report and APE, and encroachment permit. Prepared for the precon surveys, including preparation of and facilitating WEAP training of field crew. Prepared for monitoring of activities, including preparation of and facilitating WEAP training and the Health and Safety Plans. Provided updated land cover shapefiles and updated figures with new species models, land cover and work areas. Prepared for and participated on calls regarding TRR East and West, access roads analysis, and Geotech locations for permitting strategy and requirements. Prepared for and met with Integration and the Authority on eagles nest survey results, avoidance measures and future permitting requirements. Prepared and submitted to Integration the APN survey needs spreadsheet for test pits and trench locations. Updated the schedule with new requirements and requests. Prepared the draft LSA application for work at the Funks Reservoir. Finalized BA for Reclamation to submit to FWS. Finalized draft S106 documents for Integration and Reclamation review. Finalized Encroachment Permit application for Integration to submit to CFFPB.

- Monique Briard – Coordinated with internal technical team, Integration and the Authority on schedule, new permitting needs, and QA/QC of deliverables.
- Brad Norton – Prepared for and met with Integration and the Authority on eagles nest survey results, avoidance measures and future permitting requirements.

Task F29 LSAA

Prepared for and participated on call with Integration, Authority and CDFW on permitting approach and requirements.

Task F30 Section 401

Continued addressing comments received from Integration and changes to project features to update the 401 permit application, updated KMZ and impact spreadsheets, and figures. Prepared for and facilitated live edit meeting to finalize the early draft application that was submitted on 2/27. QA/QC of application package and internal coordination. Prepared for and participated in bi- weekly 404/401 small workgroup meetings with Integration leads.

BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES

- Jim Lecky – Reviewed application to understand Stone Corral and Funks Creek SWB needs.
- Monique Briard – Coordinated with internal technical team.

Task F31 Section 404

Continued developing the 404 permit application to integrate comments received from Integration and Reclamation on the draft application package and additional edits that were agreed to at the 401 live edit meeting, and integrate changes to project features and updated impacts. Continued addressing comments from Reclamation and Integration on the LEDPA 404(b)(1) document and coordinating on data needs. Continued updating the KMZ and GIS mapbook with changes to project features. QA/QC of application package and internal coordination. Prepared for and participated on bi-weekly 404/401 small workgroup meetings with Integration leads and Reclamation.

- Monique Briard – Coordinated with internal technical team.

Task F33 Biological Assessment

Prepared for the agency meeting on the aquatics approach and next steps for permitting and internal coordination with technical team based on discussion and input received. Began updating the draft BA general project description and terrestrial species sections and figures for early deliverable to Integration, Authority, and Reclamation. Coordinated with Integration and the Authority on the preparation of a memo to address comments received from FWS on the Planning Aid Memo (PAM). Began research on the mystery snail in the project watershed. Prepared for and participated in meetings with Integration leads, Authority, and agencies.

- James Lecky – Prepared for and participated on calls internally with technical team and others as requested by the Authority on diversion criteria, pulse flows, and modeling analysis, PAM comment responses, SWB comments on Stone Corral and Funks Creek, comments from MWD, and initial research on mystery snails in the project watershed.
- Marin Greenwood – Participated on internal coordination calls and calls with Reclamation and the agencies on diversion criteria, pulse flows, and modeling analysis.
- Rick Wilder – Participated on internal coordination calls to prepare for modeling output, BA updates and coordination with agencies.
- Sophie Unger – Participated on internal coordination calls to prepare for modeling output, BA updates and coordination with agencies.
- Monique Briard – Prepared for and participated on calls with Reclamation. Internal coordination with technical team and Integration on approach and schedule

Task F34 CESA ITP

Internal coordination on both the construction and operation ITPs approach with CDFW. Included analysis of Tricolored black bird data provided by CDFW and coordination with Integration and legal team on mitigation.

- Monique Briard – Internal coordination with the technical team and Integration lead.

BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES

Task F35 Cultural Resources and Tribal Cultural Resources

Prepared GIS data for the Tribe. Prepared for and participated on S106 workgroup meetings to discuss status of PA with Reclamation and the phased identification approach of cultural resources. Continued to develop the initial draft PHPMP.

- Susan Lassell – Prepared for and participated on calls with Integration, the Authority and Reclamation. Coordinated with team on the draft PHPMP and Phased ID planning.
- Monique Briard – Internal coordination with the technical team.

Task F36 Eagle Permit & Surveys

Coordinated with Integration and the Authority on results of the helicopter and ground survey results, including data curation to develop GIS data, buffers, maps and figures.

Facilitated and participated on meetings with Integration and the Authority.

- Brad Norton – Prepared for and facilitated meetings with Integration and the Authority. Updated survey plan with methods, drafted outreach letter information and submitted draft survey plan to the Authority and Integration for review.
- Monique Briard - Coordinated with internal technical team and participated on calls with Integration and the Authority.

Task F38 Mitigation & AMP

Continued to coordinate internally and with the Authority and Integration on Mitigation Plan and AMP for the project. Continued to develop AMP and met with internal technical team on next steps with the AMP, BA and EIR/S. Prepared for and participated on calls with the Authority and Integration.

- Harry Oakes –Participated on internal coordination calls.
- Monique Briard- Coordinated with internal technical team and participated on calls with Integration and the Authority.

Task F45 Aquatic Resource Management Plan

Prepared for and participated on bi-weekly 404/401 small workgroup meetings with the Authority, Integration leads and Reclamation. Continued developing the aquatic resources delineation report.

Task 98 Project Management

Program management of budget, schedule, staff approval requests, and subconsultant weekly accruals and invoices. Prepared monthly invoice, cover letters, weekly budget report, and Monthly Progress Report. Prepared for and participated on the EPP Adhoc WG meetings, and MWD comments with legal team.

- Monique Briard – Provided program and project-level management of the schedule, budget, staffing and final review of the MPR and monthly invoice and cover letter. Began updating the draft schedule. Prepared for and participated on the EPP Adhoc WG and MWD comments meetings.
- Nicole Williams - Prepared for and participated on the MWD comments meeting.

Task 99 Expenses

None this invoicing period.

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES**

HC) Engineering Conveyance - CH2M (February Invoice No. D3380603-02)

HC22 - Preliminary Hydraulic Modeling – Discussed results from meeting with GCID & HDR on 1/28/2022 on emergency scenario to help size the TRR and began revision of PPT for Sites meetings.

HC23 – Preliminary Engineering – Attended engineering weekly meetings with HDR, AECOM, Fugro; prepared for and attend Ops/Engr Work Group meeting on 2/9/2022 - TRR sizing; prepared for and attended Land Management Committee meeting on 2/10/2022 - TRR sizing and Survey/Mapping private land access; provided HDR-requested information for USBR D.E.C. review; coordinated with Sites, HDR, AECOM, and CH2M/Jacobs subconsultant REY Engineering on survey and mapping field efforts for February and March; prepared and provided air quality information for ICF on CBD potential improvements to HDR & Attorney on 2/11/22; attended 404 permit call w/HDR on 2/3/22 and revised TCE and PE files for TRW; sent to HDR on 2/4/22; Coordinated with Fugro, HDR & Geosyntec on TRR West Geotech Early field investigation scheduled for March; two CH2M/Jacobs staff and two Geosyntec staff attended WEAP training by HDR & ICF on 2/18/22 for TRR West Geotech early investigation; HDR requested HC sales tax summary by HC bid package and CH2M/Jacobs provided on 2/23/22.

HC24 – Coordination with State Agencies – None this invoicing period.

HC25 – Support Real Estate Activities – None this invoicing period.

HC26 – Risk Management – None this invoicing period.

HC29 – Project Delivery Methods & Initial Procurement Strategy – None this invoicing period.

HC30 – Project Construction Schedule – None this invoicing period.

HC98 - Project Management – Provided overall project management oversight; managed staff, subconsultants, budget, and schedule; provided project controls support via budget tracking; preparation of monthly invoicing, progress report preparation and cost management reporting.

HC99 - Expenses –

CH2M/Jacobs - travel expenses for personal auto mileage for Pete Rude to attend Sites Land Management Committee meeting in Maxwell on 2/10/22

R.E.Y Engineering-Travel costs for one field surveyor during February 8-11, 2022 field work; subconsultant GeoTerra (third tier subconsultant) for aerial lidar and processing for Tasks

HR) Engineering Reservoir – AECOM - (February Invoice No. 2000603424)

- Attended Weekly Engineering Coordination Meetings, Geotechnical Work Plan Coordination meetings (HR21.01)
- Reviewed draft versions of GIWP and provided comments on drafts. Prepared exploration priority lists/plans and submitted (HR23.01)
- Tracked budgets and maintained weekly progress reports. Continued sub procurement (HR98.01)

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
APRIL 2022 BOARD INVOICES**

- Initiated PMP and QMP preparation. Set up quality program. Submitted QMP. Performed detailed checks and technical quality reviews on all deliverables (HR98.02)
- Geotechnical – Fugro (February Invoice No. 04.00201528-2)
- Finalized DPP for Dunnigan at CBD work. Continued work on the P1 schedule. Participated in assessment of eagle nest impacts onto the Geotech work. Planning and preparation for early evaluation field investigation including permit procurement, supply orders, and field equipment and subcontractor provisioning.

I) Geotechnical – Fugro (February Invoice No. 04.00201528-2)

- Continued assessment and collaboration with integration team on the P1 schedule. Planning and preparation for early evaluation field investigation including supply orders, and field equipment and subcontractor provisioning. Completed early evaluation field investigation.