



Meeting: **Authority Board Agenda Item 1.3**

**May 25, 2022**

Subject: **Payment of Claims**

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**Requested Action:**

Consider approval of the Payment of Claims.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through May 2, 2022.

Attachment B summarizes details of the approved invoices received through May 2, 2022 and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$2,359,014.92 with \$37,761.55 of costs being assigned to the Authority and \$2,321,253.37 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$1,715.00 will be paid through the WSIP account, \$1,109,129.85 paid through the FAA/WIIN account and \$1,210,408.52 through the JPA/Sites account as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Primary Service Provider:** Brown and Caldwell - Project Controls.

**Attachments:**

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
May 25, 2022**

**Attachment A**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	04/26/2022	Adept Solutions	IT Related Services	529.39
ACH	04/26/2022	Katz & Associates	Communications	38,688.59
2455	04/26/2022	M.R. Cleaning Service	Office Cleaning	400.00
ACH	04/26/2022	Mt Shasta Water	Office Water	78.76
ACH	04/26/2022	Net2Phone Inc	Phone Equipment	176.71
2456	04/26/2022	Rush Personnel Services, Inc	Administrative Services	2,680.80
2457	05/03/2022	State Water Resource Control	Water Rights Fees	15,000.00
ACH	05/09/2022	Adept Solutions	IT Related Services	813.50
ACH	05/09/2022	Brown and Caldwell	Project Controls	216,512.34
ACH	05/09/2022	CH2M Hill Engineering	Engineering Services	119,528.63
ACH	05/09/2022	CH2M Hill Engineering	Operations/Sim Modeling	87,185.17
ACH	05/09/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	9,000.00
ACH	05/09/2022	Forsythe Group LLC	EPP Manager	32,285.62
ACH	05/09/2022	Fugro USA Land, Inc	Geotech Engineering	169,643.03
ACH	05/09/2022	HDR Engineering Inc	Project Integration	320,510.87
ACH	05/09/2022	Kcoe Isom, LLP	Accounting	3,767.84
ACH	05/09/2022	MBK Engineering Inc	Reservoir Operations	46,578.75
ACH	05/09/2022	Robinette Consulting LLC	E&C Manager	32,380.84
ACH	05/09/2022	Somach Simmons & Dunn	Legal - Water Rights	28,939.50
ACH	05/09/2022	Spesert Consulting	Bus/Comm Manager	24,257.40
ACH	05/09/2022	The Ferguson Group	Federal Government Affairs Support	17,000.00
ACH	05/09/2022	Trapasso Consulting Services	Program Op Manager	31,354.44
ACH	05/09/2022	Waterology Consulting	Executive Director Services	37,275.00
ACH	05/09/2022	Young Wooldridge Law Offices LLP	Legal Counsel	6,919.57
2458	05/09/2022	County of Colusa	Office Rent	2,800.00
2459	05/09/2022	Maximum Pest	Office Maint	65.00
2460	05/09/2022	Recology Butte Colusa County	Office Trash	37.08
2461	05/09/2022	Rush Personnel Services Inc	Administrative Services	3,574.40
2462	05/09/2022	US Bank	Misc. Expenses	186.84

THE FOREGOING CLAIM, NUMBERED, ACH/2455-2462 ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount** 1,248,170.07

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County of Colusa

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Westside Water District

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Colusa County Water District

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Placer County Water Agency/City of Roseville

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County of Glenn

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Sacramento County Water Agency/City of Sacramento

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Glenn-Colusa Irrigation District

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Reclamation District No. 108

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Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST**  
**Sites Project Authority-Federal Funds**  
**May 25, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	04/26/2022	AECOM	Engineering Service	37,336.59
5115	04/26/2022	CA Dept of Fish & Wildlife	Services	108,708.74
5116	04/26/2022	State Water Resource Control Board	Water Rights Fee	599,952.00
5117	04/26/2022	CA Dept of Fish & Wildlife	Filing Fee	850.00
ACH	04/26/2022	ICF Jones & Stokes	Permitting & Agreements	339,560.81
ACH	04/26/2022	Montegue DeRose & Assoc LLC	Municipal Advisor	12,756.25
5118	04/26/2022	Yocha Dehe Wintun Nation	Monitoring Service	9,965.46
<b>Total Amount</b>				<b><u>1,109,129.85</u></b>

THE FOREGOING CLAIM, NUMBERED 5115-5118 & ACH ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST  
Sites Project Authority-WSIP Fund  
May 25, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	05/09/2022	Larsen Wurzel & Associates, Inc	Cost Development	1,715.00

THE FOREGOING CLAIM ACH IS APPLIED TO THE  
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount** 1,715.00

County of Colusa	Westside Water District
Colusa County Water District	Placer County Water Agency/City of Roseville
County of Glenn	Sacramento County Water Agency/City of Sacramento
Glenn-Colusa Irrigation District	Reclamation District No. 108
Tehama Colusa Canal Authority	



April 22, 2022

Topic: Program Operations - Finance

May 2022 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-05 (a) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• 144469					
<i>IT Related Services/Computer Equipment</i>	4/1/22	04/22	\$218.50	\$43.70	\$174.80	KMS
<b>Adept Solutions</b>	• 144704					
<i>IT Related Services/Computer Equipment</i>	5/1/22	3/22	\$310.89	\$62.18	\$248.71	KMS
<b>AECOM (Reservoir)</b>	• 2000613921					
<i>Engineering Services</i>	4/15/22	3/22	\$37,336.59		\$37,336.59	JPR
<b>California Dept. of Fish &amp; Wildlife</b>	45068					
<i>Services per R2083003</i>	3/9/22	12/21	\$108,708.74		\$108,708.74	AEF
<b>California Dept. of Fish &amp; Wildlife</b>	041522 PRF					
<i>Water Right Filing Fee</i>	4/15/22	4/22	\$850.00		\$850.00	AEF
<b>ICF Jones &amp; Stokes, Inc. (Permitting)</b>	• INV-00000027083					
<i>Permitting and Agreements</i>	4/15/22	3/22	\$339,560.81		\$339,560.81	AEF
<b>Katz &amp; Associates</b>	• 414975					
<i>Communications</i>	4/18/22	3/22	\$38,688.59	\$15,475.44	\$23,213.15	KMS
<b>Montague DeRose &amp; Associates, LLC</b>	• 5281SITES					
<i>Municipal Advisor</i>	4/18/22	3/22	\$12,756.25		\$12,756.25	JPR
<b>M.R. Cleaning Service</b>	165					
<i>Office Cleaning</i>	2/28/22	2/22	\$200.00	\$200.00		KMS
<b>M.R. Cleaning Service</b>	166					
<i>Office Cleaning</i>	3/31/22	3/22	\$200.00	\$200.00		KMS
<b>MT Shasta Water</b>	480245					
<i>Office Water</i>	4/13/22	4/22	\$78.76	\$78.76		KMS
<b>Net2Phone, Inc.</b>	• 1214528821					
<i>Phone Equipment</i>	4/1/22	4/22	\$176.71	\$176.71		KMS
<b>Rush Personnel</b>	IVC000000149870					
<i>Yolanda Tirado Services</i>	4/18/22	4/22	\$893.60	\$178.72	\$714.88	KMS
<b>Rush Personnel</b>	IVC000000149869					
<i>Yolanda Tirado Services</i>	4/18/22	4/22	\$1,787.20	\$357.44	\$1,429.76	KMS
<b>State Water Resources Control Board</b>	041522 PRF					
<i>Water Right Fees</i>	4/15/22	4/22	\$599,952.00		\$599,952.00	AEF

(Printed 4/22/2022)



April 22, 2022

Topic: **Program Operations - Finance**

**May 2022 (Cycle A)**

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Yocha Dehe Wintun Nation</b>	CN00168		\$9,965.46		\$9,965.46	KMS
<i>Monitoring services</i>	4/8/22	3/22				

• *electronic payments*

2022-05 (a) Cycle Account Charges	Month (a) Totals	1,151,684.10	16,772.95	1,134,911.15	
16 Invoices	JPA/Sites	42,554.25	16,772.95	25,781.30	Invoices in by 04/18/22
• ACH Payments = \$429,048.34	WSIP				
Paper Checks = \$722,635.76	FAA/WIIN	1,109,129.85		1,109,129.85	

WSIP Income To Date	Cumulative Costs	26,611,632.18	26,616,930.29	Income @ 02/12/22
	<b>Balance</b>	<b>5,298.11</b>		

FAA/WIIN Income To Date	Cumulative Costs	4,224,028.80	4,227,926.53	Income @ 02/08/22
	<b>Balance</b>	<b>3,897.73</b>		

Notes:

Authorized By:  **April 25, 2022**  
 Jerry Brown, Executive Director Date

 **04/25/22**  
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.



Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-05 (b) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• 144506					
<i>IT Related Services/Computer Equipment</i>	5/1/22	05/22	\$218.50	\$43.70	\$174.80	KMS
<b>Adept Solutions</b>	• MSP-144522					
<i>IT Related Services/Computer Equipment</i>	5/1/22	5/22	\$595.00	\$119.00	\$476.00	KMS
<b>Brown and Caldwell</b>	• 17442575					
<i>Project Controls</i>	5/2/22	4/22	\$216,512.34		\$216,512.34	JAT
<b>CH2M Hill Engineers (Conveyance)</b>	• D3380603-03					
<i>Engineering Services</i>	4/19/22	3/22	\$119,528.63		\$119,528.63	JPR
<b>CH2M Hill Engineers (Operations)</b>	• D3205403-03					
<i>Operations / Simulation Modeling</i>	4/19/22	3/22	\$87,185.17		\$87,185.17	AEF
<b>County of Colusa</b>	5-2022					
<i>Maxwell Office Space Rent and Utilities</i>	5/1/22	5/22	\$2,800.00	\$2,800.00		JAT
<b>Dunn Consulting</b>	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	5/2/22	4/22	\$9,000.00	\$4,500.00	\$4,500.00	KMS
<b>Forsythe Group, LLC</b>	• SPA-202204					
<i>EPP Manager</i>	5/1/22	4/22	\$32,285.62		\$32,285.62	JB
<b>Fugro</b>	• 04.00201528-4					
<i>Geotechnical Engineering Services</i>	5/2/22	4/22	\$169,643.03		\$169,643.03	JPR
<b>HDR</b>	• 1200428091					
<i>Project Integration</i>	5/2/22	4/22	\$320,510.87		\$320,510.87	JAT
<b>K-Coe Isom, LLP</b>	• KC153627					
<i>Accounting</i>	4/30/22	4/22	\$3,767.84	\$753.57	\$3,014.27	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b>	• 1609000-0322					
<i>Cost Development</i>	4/11/22	3/22	\$1,715.00		\$1,715.00	JAT
<b>Maximum Pest Control</b>	55563					
<i>Pest Spraying</i>	4/22/22	4/22	\$65.00	\$65.00		KMS
<b>MBK Engineers</b>	• 22-03-4941.0					
<i>Reservoir Operations</i>	4/27/22	3/22	\$46,578.75		\$46,578.75	AEF



Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Recology Butte Colusa Counties</b>	39910229		\$37.08	\$37.08		KMS
<i>Office Trash Pickup</i>	4/30/22	4/22				
<b>Robinette Consulting, LLC</b>	• 1003		\$32,380.84		\$32,380.84	JB
<i>E &amp; C Manager</i>	4/30/22	4/22				
<b>Rush Personnel</b>	IVC000000150102		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	5/2/22	4/22				
<b>Rush Personnel</b>	IVC000000150103		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	5/2/22	4/22				
<b>Somach Simmons &amp; Dunn</b>	• 3013488		\$28,939.50		\$28,939.50	AEF
<i>Legal Counsel-Water Rights</i>	5/3/22	4/22				
<b>Spesert Consulting</b>	• 04-22		\$24,257.40		\$24,257.40	JB
<i>Bus/Communications Manager</i>	5/2/22	4/22				
<b>State Water Resources Control Board</b>	042922 PRF <sup>1</sup>		\$15,000.00		\$15,000.00	AEF
<i>Water Right Fees</i>	4/29/22	4/22				
<b>The Ferguson Group</b>	• 0422148		\$17,000.00	\$8,500.00	\$8,500.00	KMS
<i>Federal Government Affairs Support</i>	4/1/22	4/22				
<b>Trapasso Consulting Services</b>	• SPA 17-55		\$31,354.44		\$31,354.44	JB
<i>Program Operations Manager</i>	5/3/22	4/22				
<b>U.S. Bank - Credit Card</b>	Online 5/2/2022		\$186.84	\$186.84		KMS
<i>Misc. Expenses</i>	5/2/22	4/22				
<b>Waterology Consulting</b>	• 25		\$37,275.00		\$37,275.00	JT/ FD /JS
<i>Executive Director Services</i>	5/2/22	4/22				
<b>Young Wooldridge, Law Offices, LLP</b>	• 88378		\$6,919.57	\$3,268.53	\$3,651.04	JAT
<i>Legal Counsel</i>	4/30/22	4/22				

• electronic payments





May 5, 2022

Topic: **Program Operations - Finance**

**May 2022 (Cycle B)**

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-05 (b) Cycle Account Charges	Month (b) Totals		1,207,330.82	20,988.60	1,186,342.22	
26 Invoices • ACH Payments = \$1,185,667.50 Paper Checks = \$21,663.32	JPA/Sites		1,205,615.82	20,988.60	1,184,627.22	Invoices in by 05/02/22
	WSIP		1,715.00		1,715.00	
	FAA/WIIN				-	
WSIP To Date	Cumulative		26,613,347.18	26,616,930.29		Income @ 02/12/22
	Balance		3,583.11			
FAA/WIIN To Date	Cumulative		4,224,028.80	4,227,926.53		Income @ 02/08/22
	Balance		3,897.73			

1. State Water Resources Control Board - \$15k was approved and paid in advance

Authorized By:

*Jerry Brown* May 6, 2022  
 Jerry Brown, Executive Director Date

*Jamie Traynham* 05/06/22  
 Jamie Traynham, Authority Board Treasurer Date

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- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.