

**BUDGET AND FINANCE AD HOC COMMITTEE
KEY CONSULTANTS DESCRIPTIONS OF WORK PERFORMED FOR
MAY 2022 BOARD INVOICES**

A) Integration – HDR (April Invoice No. 1200428091)

- Acted as day-to-day point of contact for Reclamation including coordinating the analysis needed for the Biological Assessment, Financial Assistance for WIIN Act funds, and the NEPA process and joint EIR/EIS.
- Continued to support the EPP on the EIR/EIS, including reviewing master responses to comments outlines and development of the Final EIR/EIS.
- Continued to support the EPP in the Water Right Application, Biological Assessment, and other permitting deliverables.
- Led development of near-term geotechnical exploration and field surveys.
- Continued the development of construction packaging and delivery methodology assessment and helped coordinate the delivery methods ad-hoc group.
- Continued to coordinate with the EPA on the WIFIA loan application process.
- Continued development of a program-wide Quality Management Plan.
- Continued development of a program-wide Risk Management Plan.
- Worked with the scheduler to lead updates to the project schedule.
- Worked with the operations team on the development of models in support of the Biological Assessment and Final EIR/EIS.
- Continued strategizing and assessing process for the \$80 million Financial Assistance Agreement appropriated in 2021.
- Began discussions and strategy on operating agreements with DWR and Reclamation along with Prop 1 benefit agreements with CDFW and DWR.
- Provided QC on invoice submittals to the CWC and Reclamation for Prop 1 and WIIN Act funding.
- Led and supported several meetings with project participants, NGOs, and non- participant water agencies on various project topics such as water rights.
- Provided support on ad hoc workgroup meetings, Reservoir Committee, and Board Meetings as needed.

B) Project Controls – Brown and Caldwell (April Invoice No. 17442575)

- Performed ODIS, SharePoint, and Financial Dashboard maintenance, trouble shooting, and support.
- Developed first section of Quarterly Financial Report, acquired and transferred data revenue records.
- Development of prototype MPR template (changes and forecast sections) and rollout to area leads.
- Generated ad hoc summaries of Amendment 2 and FY expenditures / budget underruns for Amendment 2 Closeout Report.

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- Planning sessions covering new tracking measures and other requirements related to new Task Orders and future budgets per year.
- Finalized Agreements for all consultants including the legal firm specific attachments.
- Applied decision matrix to existing and new consultants to determine appropriate agreement type.
- Updated participant information from signed Amendment 3 Agreements.
- Finalized Contact List and linked to Sites SharePoint Homepage.
- Developed Task Order for Real Estate and Inter-Agency Legal Services.
- Continued ongoing project admin support.
- Continued implementing Records Management Rollout Plan.
- Held Records Management meetings/trainings with Authority's Agents and Consultants.
- Began development of an Accounting Policy.
- Payment Request Form for payments needed without an invoice and accompanying procedure updated and utilized.
- Continued AP/AR support services.
- Finalized Participant Ledgers and distributed invoices.
- Prepared CWC Invoice 13.
- Submitted CWC Quarterly Report 15.
- Submitted FAA Financial and Performance Report.
- Printed hard copies of 2021 Annual Report.
- Ag District Structuring April Financing Workshop.
- Colusa Basin Drain Diversion and Facility MOU discussions.

C) Communications – Katz and Associates, Inc, - (March Invoice No. 414975)

Task C21 – Outreach Support (Local, State, Industry and NGO)

Developed concept for Community Working Group. Coordinated with Southern California Water Coalition about WIFIA announcement. Coordinated publication insert with Southern California Water Coalition.

Task C22 – Strategic Communications and Message Development

Met with Sites leadership to refine communication strategy. Discussed strategy of video clip development. Maintained stakeholder database.

Task C23 – Informational Materials and Media

Developed Q&A regarding WIFIA loan. Developed and finalized draft press release.
Developed outline of video recommendations and created storyboards for videos. Developed

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social media content. Conducted media and social media monitoring. Discussed Annual Report launch with team. Prepared e-blast for distribution to stakeholder database. Developed videos for social media. Coordinated website updates. Coordinated with SF Chronicle reporter. Contacted AP to pitch WIFIA story. Developed editorial calendar. Coordinated website photo library page on website. Coordinated Bond Buyer Magazine interview. Coordinated Prop 1 news release. Developed environmental Q&A.

Task C24 – Authority/Reservoir Committee Engagement/Public Affairs Support

Attended Authority Board and Reservoir Committee meeting.

Task C25 – Environmental Public Involvement

Coordinated with team about proposed geotechnical investigations. Responded to environmental related inquiries.

Task C26 – Permitting Support

N/A.

Task C98 – Project Management

Coordinated invoicing activities for previous month. Participated in program integration team meeting.

Task C99 – Expenses

Website development, e-blast subscription, video development.

D) Operations – CH2M (March Invoice No. D3205403-03)

Task D22 Support Operational Agreements

None this invoicing period.

Task D23 EIR/EIS Modeling Support

Continued development of CalSim II models for Final EIR/EIS and BA/ITP; Met with engineering team to discussing sizing of the TRR; Attended response to comment kick-off meeting; Drafted outline for modeling master response; Prepared for and attended meetings with ICF regarding individual responses and master responses; Met with Authority regarding comments from MWD; Coordinated with Authority regarding potential for

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Sites Reservoir water quality modeling; Provided temperature profile plots of Sites Reservoir to ICF; Provided copy of Daily Divertible Flow Tool (used in RDEIR/SDEIS) to Authority.

Task D24 BA/ITP Modeling Support

Coordinated with Reclamation staff regarding Sites operations modeling; Updated CalSim II, HEC5Q and temperature-dependent mortality models to reflect comments from Reclamation. Coordinated with NOAA NMFS regarding data needs for their execution of the Winter Run Life Cycle Model; Provided documentation of WRLCM model to Integration Team; Coordinated with DWR and CDFW regarding approach for Fremont Weir effects analysis.

Task D25 Operations Analyses

None this invoicing period.

Task D26 WSIP Benefits Agreements

None this invoicing period.

Task D27 Water Rights

None this invoicing period.

Task D98 Project Management

Provided overall project management oversight; managed staff, subconsultants, budget, and schedule; provided project controls support via budget tracking; preparation of monthly invoicing, progress report preparation and cost management reporting.

Task D99 Expenses

None this invoicing period.

E) Permitting – ICF (March Invoice No. INV-00000027083)

Task F21 Response To Comments

Internal coordination to enter public comment letters into the database, coding comments, QA/QC of comment response tables, and responded to client inquiries on comment letters. Entered names who signed Petition into the database. Prepared for and facilitated RTC training session with internal staff, Integration, the Authority, and Reclamation. Began screening comments and developing Master Responses and individual comments.

- Monique Briard – Coordinated with internal technical team, Integration, Reclamation, and the Authority on schedule, coordination with the agencies, and QA/QC of deliverables.

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- Nicole Williams – Coordinated with internal technical team, Integration, Reclamation, and the Authority on schedule, format of Final EIR/EIS, project description changes, and QA/QC of draft deliverables. Prepared for and facilitated RTC training session.
- Jim Lecky – Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session and prepared for and participated on calls with Integration and the Authority as requested.
- Robert Lanza – Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session.
- Jeff Kozlowski – Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session.
- Marin Greenwood– Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session and prepared for and participated on calls with Integration and the Authority as requested.
- Rick Wilder– Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session and prepared for and participated on calls with Integration and the Authority as requested.
- Joel Butterworth – Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session.
- Susan Lassell – Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session.
- Sophie Unger – Reviewed comments and began working on Master Response(s) and individual comments. Participated on the RTC training session and prepared for and participated on calls with Integration and the Authority as requested.

Task F22 EIR/EIS – Admin Draft Final

Continued updating GIS files with project description changes. Began updating chapters with new project description changes and in response to discrete public comments.

Discussed operational dead pool comments and evaluation of temperature output with

Integration and modeling team. Coordinated with Integration and the Authority on the preparation of a memo to address comments received from FWS on the Planning Aid Memo (PAM). Prepared for and participated on biweekly calls with Integration, the Authority and Reclamation.

- Monique Briard – Coordinated with internal technical team, Integration and the Authority on schedule, coordination with the agencies.
- Nicole Williams – Coordinated with internal technical team, Integration, Reclamation, and the Authority on schedule, format of Final EIR/EIS, and project description changes.
- Jim Lecky – Prepared for and participated on calls with the Authority and Integration. Researched and provided input to address pulse flow protection questions and updates and the PAM response to comment memo.
- Joel Butterworth – Provided senior-level advice to technical staff.

Task F24 Admin Record

Continued working on administrative record for the Final EIR/EIS.

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Task F27 Geotechnical Support

Coordinated with technical teams and Integration on the Geotech phases on the approach for the CEQA/NEPA and permitting requirements to meet engineering design requirements and the construction schedule. Continued developing the Section 106 technical report and APE. Addressed comments to submit encroachment permit letter. Prepared for and conducted the precon surveys, prepared survey results documentation, and facilitated WEAP training of field crew. Prepared for and conducted the required biological and cultural resource field monitoring of activities, including gathering monitor logs, and documentation required for permit reports, and facilitated WEAP training of field crew. Provided updated land cover shapefiles to finalize figures and acreage tables for permit applications. Researched test pit and trench locations to analyze potential effects and permit needs and developed summary table for P2 locations. Coordinated with Integration, the Authority and Fugro on eagle nest buffers and permitting needs for 2022 field work. Updated the schedule with new requirements and requests.

- Monique Briard – Coordinated with internal technical team on schedule, new permitting needs, and QA/QC of deliverables.

Task F29 LSAA

None this invoicing period.

Task F30 Section 401

Continued addressing comments received from Integration and changes to project features to update the 401 permit application appendices, including updated KMZ and impact spreadsheets, and figures. Delivered appendices on 2/27. Prepared for and participated in bi-weekly 404/401 small workgroup meetings with Integration leads and call with Reclamation, SWB and USACE.

- Jim Lecky – Reviewed application to understand Stone Corral and Funks Creek SWB needs.
- Monique Briard – Coordinated with internal technical team.

Task F31 Section 404

Continued developing the 404 permit application to integrate comments received from Integration and Reclamation on the draft application package and additional edits that were agreed to at the 401 live edit meeting, and integrate changes to project features and updated impacts. Submitted early draft application package for Integration review on 3/5. Continued addressing comments from Reclamation and Integration on the LEDPA 404(b)(1) document and coordinating on data needs. Continued updating the KMZ and GIS mapbook with changes to project features. Prepared for and facilitated live edit meeting. Prepared for and participated on bi-weekly 404/401 small workgroup meetings with Integration leads and Reclamation.

- Monique Briard – Coordinated with internal technical team.

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Task F33 Biological Assessment

Updated the draft BA general project description and terrestrial species sections and figures and submitted to Integration, Authority, and Reclamation for review on 3/1. Continued to develop the preparation of a memo to address comments received from FWS on the Planning Aid Memo (PAM). Began research on the mystery snail in the project watershed. Prepared for and participated in meetings with Integration leads, Authority, and agencies.

- James Lecky – Prepared for and participated on calls internally with technical team and others as requested by the Authority on diversion criteria, pulse flows, TUFLOW call with DWR, PAM comment responses, and initial research on mystery snails in the project watershed.
- Marin Greenwood – Participated on internal coordination calls and calls with Reclamation and the agencies on diversion criteria, pulse flows, and TUFLOW call with DWR.
- Rick Wilder – Participated on internal coordination calls to prepare for modeling output, BA updates and coordination with agencies.
- Monique Briard – Prepared for and participated on calls with Reclamation. Internal coordination with technical team and Integration on approach and schedule. Provided QA/QC of non-aquatic sections that were delivered.

Task F34 CESA ITP

Internal coordination on both the construction and operation ITPs approach with Integration.

- Monique Briard – Internal coordination with the technical team and Integration lead.
- Jim Lecky – Internal coordination and weekly calls with Integration lead.
- Marin Greenwood – Internal coordination and weekly calls with Integration lead.
- Rick Wilder – Internal coordination and preparation for modeling analysis.

Task F35 Cultural Resources and Tribal Cultural Resources

Prepared GIS data for the Tribe. Prepared for and participated on S106 workgroup meetings to discuss status of PA with Reclamation and the phased identification approach of cultural resources. Continued to develop the initial draft PHPMP.

- Susan Lassell – Prepared for and participated on calls with Integration, the Authority and Reclamation. Coordinated with team on the draft PHPMP and Phased ID planning.

Task F36 Eagle Permit & Surveys

Coordinated with Integration and the Authority to prepare for April helicopter and ground surveys. Received authorization to begin developing the Short-term eagle permit.

Facilitated and participated on meetings with Integration and the Authority.

- Brad Norton – Internal coordination with the team.
- Monique Briard - Coordinated with internal technical team and participated on calls with Integration and the Authority.

Task F38 Mitigation & AMP

Continued to coordinate internally and with the Authority and Integration on Mitigation Plan and AMP for the project. Continued to develop AMP and met with internal technical team on next steps with the AMP, BA and EIR/S. Prepared for and participated on calls with the Authority and Integration.

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- Harry Oakes –Participated on internal coordination calls.
- Monique Briard- Coordinated with internal technical team and participated on calls with Integration and the Authority.

Task F39 Biological Survey Plan

Began developing the biological survey plan.

- Monique Briard–Participated on call with Integration and Real Estate team to talk about approach and schedule for the plan

Task F41 Stone Corral and Funks Creek Survey Plan

Began preparing the survey plan for Stone Corral and Funks Creek.

- Jim Lecky – Prepared for and participated on calls internally with technical team and others as requested by the Authority on diversion criteria, pulse flows, and modeling analysis, and SWB comments on Stone Corral and Funks Creek.

Task F42 Water Rights Support

Began developing Stone Corral and Funks Creek memo to address comments from SWB and researched water transfer question for Integration.

- Jim Lecky – Began developing Stone Corral and Funks Creek memo to address comments from SWB and researched water transfer question for Integration.

Task F45 Aquatic Resource Management Plan

Prepared for and participated on bi-weekly 404/401 small workgroup meetings with the Authority, Integration leads and Reclamation. Continued developing the aquatic resources delineation report that was submitted to Integration on 3/25.

Task 98 Project Management

Program management of budget, schedule, staff approval requests, and subconsultant weekly accruals and invoices. Prepared monthly invoice, cover letters, weekly budget report, and Monthly Progress Report. Began coordination for rate increases with internal staff and subconsultants. Prepared amendment for new Geotech permit needs. Prepared for and participated on the EPP WG meetings, and with legal team.

- Monique Briard – Provided program and project-level management of the schedule, budget, staffing and final review of the MPR and monthly invoice and cover letter. Began updating the draft schedule. Prepared for and participated on the EPP WG meeting and call with legal team.
- Nicole Williams - Prepared for and participated on call with legal team.
- Rick Wilder – Prepared for and participated on call with legal team.
- Jim Lecky – Prepared for and participated on call with legal team.

Task 99 Expenses

None this invoicing period.

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HC) Engineering Conveyance - CH2M (March Invoice No. D3380603-03)

HC22 - Preliminary Hydraulic Modeling – None this invoicing period.

HC23 – Preliminary Engineering – Attended engineering weekly meetings with HDR, AECOM, Fugro; responded to USBR D.E.C. review questions and prepared for USBR meeting on March 28 with HDR, AECOM and USBR; revised health and safety plans for geotechnical investigation and sent to HDR on March 1; attended TRR sizing call with Sites and HDR on March 9; coordinated with Sites, HDR, AECOM, and CH2M/Jacobs subconsultant REY Engineering on survey and mapping field efforts for March and April; Coordinated with Fugro, HDR & Geosyntec on TRR West Geotech Early field investigation March 7-25, on site March 8, reviewed field data provided by Fugro and prepared and sent lab test requests for soil borings to Fugro; develop and provide HDR the Electrical OH route from Funks PGP to Sites Dam on March 14; receive concerns by GCID on TRR sizing on March 16 and coordinated with HDR on potential responses; and coordinate with HDR on FERC hydro exemption application - will work on this in April.

HC24 – Coordination with State Agencies – None this invoicing period.

HC25 – Support Real Estate Activities – None this invoicing period.

HC26 – Risk Management – None this invoicing period.

HC29 – Project Delivery Methods & Initial Procurement Strategy – None this invoicing period.

HC30 – Project Construction Schedule – None this invoicing period.

HC98 - Project Management – Provided overall project management oversight; managed staff, subconsultants, budget, and schedule; provided project controls support via budget tracking; preparation of monthly invoicing, progress report preparation and cost management reporting; updated health and safety plans for TRR West Geotech investigation.

HC99 - Expenses –

CH2M/Jacobs - travel expenses for rental car and fuel for Mark Twede to observe TRR West geotechnical investigation on 3/8/22.

R.E.Y Engineering - County Encroachment permit fees and Per Diem and Lodging costs for four field surveyors 2/28/22 through 3/4/22.

Geosyntec Consultants - travel expenses for rental car and fuel for Brian Martinez to observe TRR West geotechnical investigation on 3/8/22.

HR) Engineering Reservoir – AECOM - (March Invoice No. 2000613921)

- Attended Weekly Engineering Coordination Meetings, Geotechnical Work Plan Coordination meetings (HR21.01)
- Attended Engineering and Operations meeting (HR21.02)
- Continued to provide exploration priority, needs and details (HR23.01)

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- Responded to requests for further details on feasibility cost estimates. Requests originated from USBR. Also responded to USBR DEC review comments and attended meeting with USBR (HR39.01)
- Supported procurement strategy development (HR44.01)
- Tracked budgets and maintained weekly progress reports. Continued sub procurement (HR98.01)
- PMP preparation. Set up quality program. Performed detailed checks and technical quality reviews on all deliverables (HR98.02)

I) Geotechnical – Fugro (April Invoice No. 04.00201528-4)

- Continued assessment and collaboration with integration team on the P1 schedule. Planning and preparation for next phases of work. Continued implementation of early evaluation investigation. Begin preparation of GDR for early evaluation work.