



Meeting: **Joint Reservoir Committee & Authority Board**  
**Agenda Item 1.4**

**June 17, 2022**

Subject: **Payment of Claims**

---

**Requested Action:**

Approve the Payment of Claims.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through June 6, 2022.

Attachment B summarizes details of the approved invoices received through June 6, 2022 and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$1,641,223.53 with \$49,013.12 of costs being assigned to the Authority and \$1,592,210.41 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$1,540,603.39 will be paid through the WSIP account, \$0.0 paid through the FAA/WIIN account and \$51,607.02 through the JPA/Sites account as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Primary Service Provider:**

Brown and Caldwell - Project Controls.

**Attachments:**

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
June 17, 2022**

**Attachment A**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	05/25/2022	Adept Solutions	IT Related Services	396.28
ACH	05/25/2022	Katz & Associates	Communications	39,713.02
ACH	05/25/2022	Mt Shasta Water	Office Water	85.51
ACH	05/25/2022	Net2Phone Inc	Phone Equipment	176.71
ACH	05/25/2022	The Catalyst Group, Inc	Stategic Planning Services	2,187.50
2463	05/25/2022	Advanced Document Concepts	Copier purchase	4,719.00
2464	05/25/2022	Rush Personnel Services Inc	Administrative Services	3,574.40
ACH	06/10/2022	Adept Solutions	IT Related Services	820.17
ACH	06/10/2022	Dunn Consulting	Legislative/Stetegic Support	9,000.00
ACH	06/10/2022	Kcoe Isom, LLP	Accounting Services	4,260.00
ACH	06/10/2022	Mt Shasta Water	Office Water	33.59
ACH	06/10/2022	The Catalyst Group, Inc	Stategic Planning Services	4,015.00
ACH	06/10/2022	The Ferguson Group	Federal Government Affairs Support	17,000.00
ACH	06/10/2022	Young Wooldridge Law Offices LLP	Legal Counsel	6,802.75
2465	06/10/2022	County of Colusa	Office Rent	2,800.00
2466	06/10/2022	M.R. Cleaning Services	Office Cleaning	400.00
2467	06/10/2022	Maximum Pest	Office Maint	65.00
2468	06/10/2022	Recology Butte Colusa County	Office Trash	37.08
2469	06/10/2022	Rush Personnel Services Inc	Administrative Services	3,574.40
2470	06/10/2022	US Bank	Misc. Expenses	959.73

THE FOREGOING CLAIM, NUMBERED, ACH/2463-2470 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

**Total Amount** 100,620.14

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST  
Sites Project Authority-WSIP Fund  
June 17, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	05/25/2022	AECOM	Engineering Services	33,461.14
ACH	05/25/2022	CH2M Hill	Engineering Services & Op Modeling	183,844.93
ACH	05/25/2022	ICF Jones & Stokes	Permitting & Agreements	313,121.53
ACH	05/25/2022	Montague DeRose and Associates LLC	Municipal Advisor	7,300.00
ACH	05/25/2022	Stradling Yocca Carlson & Rauth	Bond Counsel	12,935.00
1212	05/25/2022	CA Dept of Fish & Wildlife	Permitting & Agreements	28,589.87
1213	05/25/2022	CA Dept of Fish & Wildlife	Permitting & Agreements	3,558.50
ACH	06/10/2022	Brown and Caldwell	Project Controls	260,022.16
ACH	06/10/2022	Forsythe Group LLC	EPP Manager	32,732.55
ACH	06/10/2022	Fugro USA Land, Inc	GeoTech Engineering	67,409.51
ACH	06/10/2022	HDR Engineering Inc	Project Integration	368,539.66
ACH	06/10/2022	MBK Engineers Inc	Reservoir Operations	73,266.64
ACH	06/10/2022	Robinette Consulting LLC	E & C Manager	32,277.96
ACH	06/10/2022	Somach Simmons & Dunn	Legal Council - Water rights	30,614.88
ACH	06/10/2022	Spesert Consulting	Bus/Comm Manager	24,299.52
ACH	06/10/2022	Trapasso Consulting Services	Program Op Manager	31,354.44
ACH	06/10/2022	Waterology Consulting	Executive Director Services	37,275.00

THE FOREGOING CLAIMS, NUMBERED ACH/1212-1213 ARE APPLIED TO THE

**Total Amount** 1,540,603.29

WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



May 20, 2022

Topic: Program Operations - Finance

June 2022 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-06 (a) Cycle Approval Items</b>						
<b>Advanced Document Concepts</b>	INV72645		\$4,719.00	\$4,719.00		KMS
<i>Copier</i>	5/10/22	05/22				
<b>Adept Solutions</b>	• 144758		\$203.23	\$40.65	\$162.58	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/22	4/22				
<b>Adept Solutions</b>	• 144932		\$193.05	\$38.61	\$154.44	KMS
<i>IT Related Services/Computer Equipment</i>	5/1/22	4/22				
<b>AECOM (Reservoir)</b>	• 2000624770		\$33,461.14		\$33,461.14	JPR
<i>Engineering Services</i>	5/17/22	4/22				
<b>California Dept. of Fish &amp; Wildlife</b>	051122 PRF		\$3,558.50		\$3,558.50	AEF
<i>Review Lake/Streambed Agreement App</i>	5/11/22	5/22				
<b>California Dept. of Fish &amp; Wildlife</b>	45248		\$28,589.87		\$28,589.87	AEF
<i>Services per R2083003</i>	5/9/22	11/21				
<b>CH2M Hill Engineers (Operations)</b>	• D3205403-04		\$104,664.64		\$104,664.64	AEF
<i>Operations / Simulation Modeling</i>	5/17/22	4/22				
<b>CH2M Hill Engineers (Conveyance)</b>	• D3380603-04		\$79,180.29		\$79,180.29	JPR
<i>Engineering Services</i>	5/17/22	4/22				
<b>ICF Jones &amp; Stokes, Inc. (Permitting)</b>	• INV-00000030078		\$313,121.53		\$313,121.53	AEF
<i>Permitting and Agreements</i>	5/16/22	4/22				
<b>Katz &amp; Associates</b>	• 415028		\$39,713.02	\$15,885.20	\$23,827.82	KMS
<i>Communications</i>	5/17/22	4/22				
<b>Montague DeRose &amp; Associates, LLC</b>	• 5293SITES		\$7,300.00		\$7,300.00	JPR
<i>Municipal Advisor</i>	5/13/22	4/22				
<b>MT Shasta Water</b>	485882		\$85.51	\$85.51		KMS
<i>Office Water</i>	5/5/22	5/22				
<b>Net2Phone, Inc.</b>	• 1214565312		\$176.71	\$176.71		KMS
<i>Phone Equipment</i>	5/1/22	5/22				
<b>Rush Personnel</b>	IVC000000150355		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	5/16/22	5/22				
<b>Rush Personnel</b>	IVC000000150356		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	5/16/22	5/22				

(Printed 5/20/2022)



May 20, 2022

Topic: Program Operations - Finance

June 2022 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	• 386451-0001 5/11/22	1/22	\$2,535.00		\$2,535.00	JPR
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	• 386452-0001 5/11/22	2/22	\$910.00		\$910.00	JPR
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	• 386453-0001 5/11/22	3/22	\$9,490.00		\$9,490.00	JPR
<b>The Catalyst Group</b> <i>Strategic Planning Services</i>	• 657 5/5/22	4/22	\$2,187.50	\$2,187.50		JB

• electronic payments

		Total	\$ Authority Board	\$ Reservoir Committee	Last Activity
2022-06 (a) Cycle Account Charges	Month (a) Totals	633,663.39	23,848.06	609,815.33	
19 Invoices	JPA/Sites	50,852.42	23,848.06	27,004.36	
• ACH Payments = \$593,136.11	WSIP	582,810.97		582,810.97	Invoices in by 05/16/22
Paper Checks = \$40,527.28	FAA/WIIN				

<b>WSIP Income To Date</b>	Cumulative Costs	27,196,158.15	27,651,556.72	Income @ 04/01/22
	<b>Balance</b>	<b>455,398.57</b>		

<b>FAA/WIIN Income To Date</b>	Cumulative Costs	4,224,028.80	4,228,154.20	Income @ 02/08/22
	<b>Balance</b>	<b>4,125.40</b>		

Notes:

Authorized by:

*Jerry Brown*  
 \_\_\_\_\_  
 Jerry Brown, Executive Director

Date

*Jamie Traynham*  
 \_\_\_\_\_  
 Jamie Traynham, Authority Board Treasurer

05/23/22

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

(Printed 5/20/2022)



Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-06 (b) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• 144822		\$225.17	\$45.03	\$180.14	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/22	06/22				
<b>Adept Solutions</b>	• MSP-144787		\$595.00	\$119.00	\$476.00	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/22	6/22				
<b>Brown and Caldwell</b>	• 17445151		\$260,022.16		\$260,022.16	JAT
<i>Project Controls</i>	6/6/22	5/22				
<b>County of Colusa</b>	6-2022		\$2,800.00	\$2,800.00		JAT
<i>Maxwell Office Space Rent and Utilities</i>	6/1/22	6/22				
<b>Dunn Consulting</b>	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	6/3/22	5/22				
<b>Forsythe Group, LLC</b>	• SPA-202205		\$32,732.65		\$32,732.65	JB
<i>EPP Manager</i>	6/1/22	5/22				
<b>Fugro</b>	• 04.00201528-5		\$67,409.51		\$67,409.51	JPR
<i>Geotechnical Engineering Services</i>	6/3/22	5/22				
<b>HDR</b>	• 1200438901		\$368,539.66		\$368,539.66	JAT
<i>Project Integration</i>	6/7/22	5/22				
<b>K-Coe Isom, LLP</b>	• KC157378		\$4,260.00	\$852.00	\$3,408.00	JAT
<i>Accounting</i>	5/31/22	5/22				
<b>M.R. Cleaning Service</b>	177		\$200.00	\$200.00		KMS
<i>Office Cleaning</i>	4/30/22	4/22				
<b>M.R. Cleaning Service</b>	178		\$200.00	\$200.00		KMS
<i>Office Cleaning</i>	5/31/22	5/22				
<b>Maximum Pest Control</b>	55788		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	5/25/22	5/22				
<b>MBK Engineers</b>	• 22-04-4941.0		\$73,266.64		\$73,266.64	AEF
<i>Reservoir Operations</i>	5/19/22	4/22				
<b>MT Shasta Water</b>	• 491586		\$33.59	\$33.59		KMS
<i>Office Water</i>	5/26/22	5/22				



Topic: Program Operations - Finance

June 2022 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Recology Butte Colusa Counties</b>	40096620		\$37.08	\$37.08		KMS
<i>Office Trash Pickup</i>	5/31/22	5/22				
<b>Robinette Consulting, LLC</b>	• 1004		\$32,277.96		\$32,277.96	JB
<i>E &amp; C Manager</i>	5/31/22	5/22				
<b>Rush Personnel</b>	IVC000000150653		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	6/1/22	5/22				
<b>Rush Personnel</b>	IVC000000150654		\$1,787.20	\$357.44	\$1,429.76	KMS
<i>Yolanda Tirado Services</i>	6/1/22	5/22				
<b>Somach Simmons &amp; Dunn</b>	• 3013781		\$30,614.88		\$30,614.88	AEF
<i>Legal Counsel-Water Rights</i>	6/6/22	5/22				
<b>Spesert Consulting</b>	• 05-22		\$24,299.52		\$24,299.52	JB
<i>Bus/Communications Manager</i>	6/6/22	5/22				
<b>The Catalyst Group</b>	• 661		\$4,015.00	\$4,015.00		JB
<i>Strategic Planning Services</i>	6/3/22	5/22				
<b>The Ferguson Group</b>	• 0522149		\$17,000.00	\$8,500.00	\$8,500.00	KMS
<i>Federal Government Affairs Support</i>	5/1/22	5/22				
<b>Trapasso Consulting Services</b>	• SPA 17-56		\$31,354.44		\$31,354.44	JB
<i>Program Operations Manager</i>	6/3/22	5/22				
<b>U.S. Bank - Credit Card</b>	Online 6/2/2022		\$959.73	\$959.73		KMS
<i>Misc. Expenses</i>	6/2/22	5/22				
<b>Waterology Consulting</b>	• 26		\$37,275.00		\$37,275.00	JT/ FD /JS
<i>Executive Director Services</i>	6/1/22	5/22				
<b>Young Wooldridge, Law Offices, LLP</b>	• 89647		\$6,802.75	\$2,123.75	\$4,679.00	JAT
<i>Legal Counsel</i>	5/31/22	5/22				

• electronic payments



Topic: Program Operations - Finance

June 2022 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-06 (b) Cycle Account Charges	Month (b) Totals		1,007,560.14	25,165.06	982,395.08	
• ACH = \$41,931.51	JPA/Sites		49,767.72	25,165.06	24,602.66	26 Invoices in by 06/06/22
• ACH = \$957,792.42	WSIP		957,792.42		957,792.42	
• ACH = \$0.00	FAA/WIIN				-	
<b>WSIP To Date</b>	Cumulative		28,231,068.39	<b>28,980,174.18</b>		Income @ 05/24/22
	<b>Balance</b>		<b>749,105.79</b>			
<b>FAA/WIIN To Date</b>	Cumulative		4,224,028.80	<b>4,228,154.20</b>		Income @ 02/08/22
	<b>Balance</b>		<b>4,125.40</b>			

Authorized By:

  
 Jerry Brown, Executive Director      Date

      6/12/22  
 Jamie Traynham, Authority Board Treasurer      Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.