



Requested Action:

Approve the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through August 1, 2022.

Attachment B summarizes details of the approved invoices received through August 1, 2022 and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,722,670.66 with \$44,460.01 of costs being assigned to the Authority and \$1,678,210.65 assigned to the Reservoir Committee.

For the Reservoir Committee assigned amount, \$0.00 will be paid through the WSIP account, \$0.00 paid through the FAA/WIIN account and \$1,678,210.65 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
August 24, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	07/25/2022	AECOM	Enginerring Services	76,265.14
ACH	07/25/2022	CH2M Hill	Operations/Sim Modeling	144,924.75
ACH	07/25/2022	CH2M Hill	Enginerring Services	113,985.74
ACH	07/25/2022	ICF Jones & Stokes Inc.	Permitting & Agreements	403,163.61
ACH	07/25/2022	Katz and Associates, Inc.	Communications	37,702.29
ACH	07/25/2022	Montague DeRose and Associates	Municipal Advisor	22,418.75
ACH	07/25/2022	Mt. Shasta Spring Water	Office Water	86.01
ACH	07/25/2022	Net2Phone Inc.	Phone Equipment	178.13
ACH	07/25/2022	The Catalyst Group Inc.	Strategic Planning Services	5,433.75
2480	07/25/2022	ACWA JPIA	Auto & General Liability	500.00
2481	07/25/2022	Advanced Document Concepts	Copier	90.52
2482	07/25/2022	M.R. Cleaning Services	Office Cleaning	200.00
2483	07/25/2022	Nossaman LLP	Inter-Agency Agreements Legal Services	11,305.00
2483	07/25/2022	Nossaman LLP	Real Estate Legal Services	30,762.03
2484	07/25/2022	Recology	Office Trash Pickup	37.08
2485	07/25/2022	Rush Personnel Services Inc.	Yolanda Tirado Services	1,787.20
ACH	08/09/2022	Adept Solutions Inc.	IT Related Services/Computer Equipment	817.00
ACH	08/09/2022	Brown and Caldwell	Project Controls	223,069.51
ACH	08/09/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	9,000.00
ACH	08/09/2022	Forsythe Group LLC	EPP Manager	34,844.25
ACH	08/09/2022	Fugro USA Land, Inc.	Geotechnical Engineering Services	42,329.98
ACH	08/09/2022	HDR Engineering Inc.	Project Integration	285,064.80
ACH	08/09/2022	Kcoe Isom, LLP	Accounting	2,475.00
ACH	08/09/2022	MBK Engineers Inc.	Reservoir Operations	26,691.25
ACH	08/09/2022	Perkins Coie LLP	Special Legal	76,510.00
ACH	08/09/2022	Robinette Consulting, LLC	E & C Manager	32,266.99
ACH	08/09/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	8,177.00
ACH	08/09/2022	Spesert Consulting	Bus/Communications Manager	24,073.75
ACH	08/09/2022	Straddling Yocca Carlson & Rauth	Bond Counsel	7,020.00
ACH	08/09/2022	The Ferguson Group	Federal Govt. Affairs Support	17,000.00
ACH	08/09/2022	Trapasso Consulting Services	Program Operations Manager	31,365.00
ACH	08/09/2022	Waterology Consulting	Executive Director Services	37,275.00
ACH	08/09/2022	Young Wooldridge LLP	Legal Counsel	7,989.35
2486	08/09/2022	County of Colusa	Maxwell Office and Property Rent	3,800.00
2487	08/09/2022	Rush Personnel Services Inc.	Yolanda Tirado Services	3,574.40
2488	08/09/2022	US Bank	Misc. Exp	487.38

THE FOREGOING CLAIM, NUMBERED, ACH/2480-2488 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 1,722,670.66

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



July 21, 2022

Topic: **Program Operations - Finance**

August 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-08 (a) Cycle Approval Items						
Assoc. California Water Agencies-JPIA	0008751					
<i>Auto & General Liability Program</i>	7/7/22	07/22	\$500.00	\$500.00		JAT
Advanced Document Concepts	INV75970					
<i>Copier</i>	7/1/22	6/22	\$90.52	\$90.52		KMS
AECOM (Reservoir)	• 2000646767					
<i>Engineering Services</i>	7/15/22	6/22	\$76,265.14		\$76,265.14	JPR
CH2M Hill Engineers (Operations)	• D3205403-06					
<i>Operations / Simulation Modeling</i>	7/18/22	6/22	\$144,924.75		\$144,924.75	AEF
CH2M Hill Engineers (Conveyance)	• D3380603-06					
<i>Engineering Services</i>	7/18/22	6/22	\$113,985.74		\$113,985.74	JPR
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000033921					
<i>Permitting and Agreements</i>	7/15/22	6/22	\$403,163.61		\$403,163.61	AEF
Katz & Associates	• 415146					
<i>Communications</i>	7/18/22	6/22	\$37,702.29	\$15,080.92	\$22,621.37	KMS
Montague DeRose & Associates, LLC	• 5326SITES					
<i>Municipal Advisor</i>	7/15/22	6/22	\$22,418.75		\$22,418.75	JPR
M.R. Cleaning Service	185					
<i>Office Cleaning</i>	6/30/22	6/22	\$200.00	\$200.00		KMS
MT Shasta Water	• 403104					
<i>Office Water</i>	7/11/22	7/22	\$86.01	\$86.01		KMS
Net2Phone, Inc.	• 1214634932					
<i>Phone Equipment</i>	7/1/22	7/22	\$178.13	\$178.13		KMS
Nossaman, LLP	536728					
<i>Inter-Agency Agreements Legal Services</i>	7/11/22	6/22	\$11,305.00		\$11,305.00	JPR
Nossaman, LLP	536729					
<i>Real Estate Legal Services</i>	7/11/22	6/22	\$30,762.03		\$30,762.03	KMS / JPR
Recology Butte Colusa Counties	8551002503158					
<i>Office Trash Pickup</i>	6/30/22	6/22	\$37.08	\$37.08		KMS
Rush Personnel	IVC000000151427					
<i>Yolanda Tirado Services</i>	7/11/22	6/22	\$1,787.20	\$357.44	\$1,429.76	KMS

Topic: **Program Operations - Finance**

August 2022 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
The Catalyst Group	• 673		\$5,433.75	\$5,433.75		JB
<i>Strategic Planning Services</i>	7/6/22	6/22				

• *electronic payments*

	Total	\$ Authority Board	\$ Reservoir Committee	Last Activity	
2022-08 (a) Cycle Account Charges	Month (a) Totals	848,840.00	21,963.85	826,876.15	
• ACH = \$804,158.17	JPA/Sites	848,840.00	21,963.85	826,876.15	16 Invoices in by 07/18/22
• ACH = \$0,000.00	WSIP	0.00		0.00	
• ACH = \$0.00	FAA/WIIN				
WSIP Income To Date	Cumulative Costs	28,979,929.76	28,980,174.18	Income @ 05/24/22	
	Balance	244.42			
FAA/WIIN Income To Date	Cumulative Costs	4,760,076.93	4,760,734.40	Income @ 05/09/22	
	Balance	657.47			

Notes:

Authorized By:


 Jerry Brown, Executive Director


 Jamie Traynham, Authority Board Treasurer

Date: 7/24/2022
Date: 7/24/22

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

August 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-08 (b) Cycle Approval Items						
Adept Solutions	• 145351					
<i>IT Related Services/Computer Equipment</i>	8/1/22	08/22	\$222.00	\$44.40	\$177.60	KMS
Adept Solutions	• MSP-145300					
<i>IT Related Services/Computer Equipment</i>	8/1/22	8/22	\$595.00	\$119.00	\$476.00	KMS
Brown and Caldwell	• 17450933					
<i>Project Controls</i>	7/29/22	7/22	\$223,069.51		\$223,069.51	JAT
County of Colusa	8-2022					
<i>Maxwell Office and Property Rent</i>	8/1/22	8/22	\$3,800.00	\$3,800.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	8/3/22	7/22	\$9,000.00	\$4,500.00	\$4,500.00	KMS
Forsythe Group, LLC	• SPA-202207					
<i>EPP Manager</i>	8/1/22	7/22	\$34,844.25		\$34,844.25	JB
Fugro	• 04.00201528-7					
<i>Geotechnical Engineering Services</i>	8/1/22	7/22	\$42,329.98		\$42,329.98	JPR
HDR	• 1200449806					
<i>Project Integration</i>	8/1/22	7/22	\$285,064.80		\$285,064.80	JAT
K-Coe Isom, LLP	• KC161427					
<i>Accounting</i>	7/31/22	7/22	\$2,475.00	\$495.00	\$1,980.00	JAT
MBK Engineers	• 22-06-4941.0					
<i>Reservoir Operations</i>	7/21/22	6/22	\$26,691.25		\$26,691.25	AEF
Perkins Coie, LLP	• 6646690					
<i>Special Legal</i>	7/25/22	6/22	\$76,510.00		\$76,510.00	AEF
Robinette Consulting, LLC	• 1006					
<i>E & C Manager</i>	7/29/22	7/22	\$32,266.99		\$32,266.99	JB
Rush Personnel	IVC000000151709					
<i>Yolanda Tirado Services</i>	7/25/22	7/22	\$1,787.20	\$357.44	\$1,429.76	KMS
Rush Personnel	IVC000000151710					
<i>Yolanda Tirado Services</i>	7/25/22	7/22	\$1,787.20	\$357.44	\$1,429.76	KMS

Topic: **Program Operations - Finance**

August 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3014380 8/1/22	7/22	\$8,177.00		\$8,177.00	AEF
Spesert Consulting <i>Bus/Communications Manager</i>	• 07-22 8/1/22	7/22	\$24,073.75		\$24,073.75	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 388681-0001 7/28/22	5/22	\$7,020.00		\$7,020.00	JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0722148 7/1/22	7/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-58 8/1/22	7/22	\$31,365.00		\$31,365.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 8/1/2022 8/1/22	7/22	\$487.38	\$487.38		KMS
Waterology Consulting <i>Executive Director Services</i>	• 28 8/1/22	7/22	\$37,275.00		\$37,275.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 91267 7/31/22	7/22	\$7,989.35	\$3,835.50	\$4,153.85	JAT

 • *electronic payments*

Topic: **Program Operations - Finance**

August 2022 (Cycle B)

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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-08 (b) Cycle Account Charges	Month (b) Totals		873,830.66	22,496.16	851,334.50	
• ACH = \$865,968.88	JPA/Sites		873,830.66	22,496.16	851,334.50	22 Invoices in by 08/01/22
• ACH = \$0,000.00	WSIP		0.00		0.00	
• ACH = \$0,000.00	FAA/WIIN				-	
WSIP To Date	Cumulative		28,979,929.76			Income @ 05/24/22
	Balance		244.42	28,980,174.18		
FAA/WIIN To Date	Cumulative		4,760,076.93			Income @ 05/09/22
	Balance		747.69	4,760,824.62		

Notes:

Authorized By:



Jerry Brown, Executive Director Aug 5, 2022 Date



Jamie Traynham, Authority Board Treasurer 8-5-22 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.