

SITES PROJECT AUTHORITY  
P.O. Box 517  
122 OLD HIGHWAY 99 WEST  
MAXWELL, CALIFORNIA 95955  
[www.SitesProject.org](http://www.SitesProject.org)

JERRY BROWN, EXECUTIVE DIRECTOR  
925.260.7417

SANDRA YARBROUGH, CLERK  
530.438.2309  
syarbrough@SitesProject.org

## Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
THOMAS ARNOLD, GLENN COUNTY SUPERVISOR  
LOGAN DENNIS, GLENN-COLUSA IRRIGATION DISTRICT  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, BUREAU OF RECLAMATION (*COST-SHARE PARTNER, NON-VOTING*)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (*EX-OFFICIO, NON-VOTING*)

## Associate Members (*NON-VOTING*)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

---

---

# August 24, 2022

## Sites Project Authority – Minutes

### **CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE:**

Chair Durst called the Sites Project Authority Board Meeting to order at the hour of 1:30 p.m., followed by Roll Call and the Pledge of Allegiance.

### **INTRODUCTIONS:**

Chair Durst asked those present to introduce themselves.

### **AGENDA APPROVAL:**

It was moved by Director Evans, seconded by Director Parker to approve the August 24, 2022 Authority Board Agenda. **Motion carried: All Directors present voted yes.**

### **ANNOUNCEMENT OF CLOSED SESSION:**

Counsel Doud announced that the Authority Board of Directors would consider Closed Session matters as follows:

#### **5. Closed Session:**

##### **5.1 Conference with Real Property Negotiators (Gov. Code § 54956.8).**

Property: [Colusa County] APNs 011-130-004-000, 011-130-011-000, 011-150-017-000, 011-150-018-000, 011-150-020-000

Agency negotiators: Jerry Brown, Kevin Spesert

Negotiating parties: Shirley Jensen

Under negotiation: Price and terms of payment

##### **5.2 Negotiations concerning Sites Project operation terms, conditions, and agreements with the Department of Interior, Bureau of Reclamation (Gov. Code 54956.6(c)).**

- 5.3 Negotiations concerning water rights permit terms and conditions (Govt. Code §54956.9(c) and §54956.9(d)(4)).

**PERIOD FOR PUBLIC COMMENT:**

Chair Durst called for a period for public comment. Hearing none, he closed the period for public comment.

**1. CONSENT AGENDA:**

It was moved by Director Dennis, seconded by Director Sutton to approve Consent Agenda Item Numbers 1.1 through 1.5 as follows:

- 1.1 Approve the July 27, 2022 Authority Board Meeting Minutes.
- 1.2 Accept the Sites Project Authority Treasurer's Report.
- 1.3 Approve the Payment of Claims.
- 1.4 Accept the Sites Project Authority's Q2 2022 Budget Year Quarterly Financial Report.
- 1.5 Authorize a Task Order Amendment No. 4 to ICF Task Order No. 3 which would increase the total task order amount by \$257,019 bringing the authorized not to exceed 2022 budget amount to \$5,795,823. Further, authorize a transfer of \$257,019 of Planning and Permitting unrestricted contingency funds to offset the increased task order budget amount.

**Motion carried: All Directors present voted yes.**

**2. ACTION ITEMS:**

- 2.1 Consider approval of the 2021 Financial Auditor's Report.

Mr. German presented a power point on Financial Audits and spoke to the following:

- Fechter & Company's Responsibility.
- Sites Management Responsibility.
  - Selection of accounting policies.
  - Financial Statement presentation and accuracy.
  - Implementation of a system of internal controls.
- Overview of the Financial Statements.
- Independent Auditor's Report.
- Balance Sheet, Revenues, Expenditures.
- Audit Issues, Single Audit.

Executive Director Brown noted the participation liability is 8.8 million.

**ACTION:**

It was moved by Director Harris, seconded by Director Evans to approve the 2021 Financial Auditor's Report. Motion carried: All Directors present voted yes.

- 2.2 Consider acceptance of the Terminal Regulating Reservoir (TRR) West site for advancing TRR design and authorize amendment of the Amendment 3 work plan.

Director Sutton clarified TRR West Site will eliminate the need for TRR East.

Mr. Evans clarified there will no longer be a need to spend money on TRR East.

Ms. Forsythe noted that TRR East is still in the Environmental Document as an alternative location until the CEQA Document is finalized.

**ACTION:**

It was moved by Director Sutton, seconded by Director Evans to accept TRR West site for advancing TRR design and authorize amendment of the Amendment 3 work plan and task orders to align with advancing TRR design at the TRR West site. **Motion carried: All Directors present voted yes.**

**3. Discussion and Information Items:**

- 3.1 Receive a status update on the Project's Water Right application.

Ms. Forsythe gave a presentation on the Water Right Update and spoke to the following:

- Submitted application May 11, 2022 awaiting a response from State Board on acceptance and noticing or needing additional information.
- Water Right Schedule.
  - Aug 2022 Board deems application complete and releases public notice of protest period (at least 60 days).
  - Oct 2022 deadline to submit protests.
  - Nov 2022 through April 2023 minimum 180-day protest resolution period.
  - May 2023 through February 2024 hearing preparation, conduct hearing, final decision, and written permit issued.

Chairman Bettner recommended a prepared strategy for the May 2023 timeline. Discussion followed.

- 3.2 Receive an update on the development of the Final Environmental Impact Report (EIR)/Environmental Impact Statement (EIS).

Ms. Forsythe gave a presentation on the Final EIR/EIS update and spoke to the following:

- Roles of the Authority Board & Reservoir Committee.
  - Authority Board lead Agency under California Environmental Quality Act takes first CEQA action, members making a decision

in the context of the Authority's decision (not their own agency's decision).

- Each Reservoir Committee Member is a responsible Agency under CEQA, follow CEQA action prior to the final decision to invest in Project, important that each member's Agency can make this decision based on the Authority's Final EIR/EIS.
- Final EIR/EIS Development and Final EIR/EIS Format.
- Changes between RDEIR/SDEIS and Final EIR/EIS to date.
- CEQA Decision Process, This can happen in the same resolution but must proceed in this specific order.
  1. Certification of the Final EIR completed in compliance with CEQA and reflects agency's independent judgment.
  2. Adopt CEQA Findings and Statement of Overriding Considerations.
  3. Decide whether to approve the Project.
- Completion of Administrative Final EIR/EIS in October and concurrent review by Reclamation, legal counsel, and responsible and cooperating agencies, Preparation of the complete Final EIR/EIS in early 2023, Federal review and approval for publication.
- Preparation of CEQA Findings, Mitigation Monitoring Reporting Program, and Statement of Overriding Considerations.
- Authority Board public meeting to decide to adopt CEQA document, make findings and approve the project.

Director Sutton spoke to the investors responsible under CEQA.

Brief discussion followed.

#### **4. Reports:**

##### **4.1 Chairpersons' Report:**

None.

##### **4.2 Authority Board Committee Chairpersons' Reports:**

None.

##### **Legislative and Outreach**

Mr. Spesert noted Senator Nielsen was will be here in October.

##### **Land Management**

Director Evans spoke to the Landowner Meeting held in Maxwell on August 16<sup>th</sup>.

##### **4.3 Authority Board Participant Reports:**

None.

**4.4 Executive Director's Reports:**

Executive Director Brown spoke to the following:

- Governance Committee.
- Organizational Chart Updates.
- Environmental Water Manager Progress.
- Monthly Status Report, Work Plan Progress Report.
- Meetings Action Items Summary.

Chair Durst declared a recess at 2:39 P.M., to convene into Closed Session to consider Closed Session matters 5.1 through 5.3.

**5. Closed Session:**

Chair Durst adjourned Closed Session at 3:48 P.M. and reconvened into Open Session.

**6. Report from Closed Session**

Counsel Doud stated as to Closed Session matters there was no reportable action taken.

**7. Recap:**

**7.1 Suggested Future Agenda Items.**

None.

**7.2 Upcoming Meetings:**

**Plan of Finance Workshop – Project Costs**

Tuesday, September 13, 2022 - 9:00 to 10:00 AM

Maxwell Project Office, 122 Old Highway 99

**Joint Reservoir Committee & Authority Board**

Friday, September 16, 2022 - 9:00 AM to 12:00 PM

Maxwell Project Office, 122 Old Highway 99

Chair Durst adjourned the August 24, 2022 Authority Board Meeting at the hour of 3:50 P.M.

-----  
Fritz Durst, Chairman

-----  
Sandra Yarbrough, Board Clerk

**Current Voting Authority Board Participants:**

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate/Delegate</i>
Colusa County	<input checked="" type="checkbox"/> Gary Evans	<input checked="" type="checkbox"/> Mike Azevedo
Colusa County Water District	<input type="checkbox"/> Joe Marsh	<input type="checkbox"/> Hal Charter <input checked="" type="checkbox"/> Shelly Murphy
Glenn County	<input type="checkbox"/> Thomas Arnold	<input type="checkbox"/> TBD
Glenn-Colusa Irrigation District	<input checked="" type="checkbox"/> Logan Dennis	<input type="checkbox"/> John Amaro
Reclamation District 108	<input checked="" type="checkbox"/> Fritz Durst	<input type="checkbox"/> Sean Doherty
City of Roseville / Placer County Water Agency	<input checked="" type="checkbox"/> Gray Allen	<input type="checkbox"/> Joshua Alpine
Tehama-Colusa Canal Authority	<input checked="" type="checkbox"/> Jeff Sutton	<input type="checkbox"/> Halbert Charter
City of Sacramento / Sacramento County Water Agency	<input checked="" type="checkbox"/> Jeff Harris	<input type="checkbox"/> Brett Ewart <input type="checkbox"/> Anne Sanger <input type="checkbox"/> Bill Busath
Westside Water District	<input checked="" type="checkbox"/> Doug Parker	<input type="checkbox"/> Zach Dennis

**Associate Members (2 non-voting):**

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate</i>
TC4	<input checked="" type="checkbox"/> Jamie Traynham	<input type="checkbox"/> Tom Charter
Western Canal Water District	<input checked="" type="checkbox"/> Ted Trimble	<input type="checkbox"/> Greg Johnson

**Non-Voting Committee Participants (2):**

<i>Participant</i>	<input type="checkbox"/> <i>Representative/Other</i>	<input type="checkbox"/> <i>Alternate/Other</i>	
Dept of Water Resources	<input checked="" type="checkbox"/> Rob Cooke	<input type="checkbox"/> Itzia Rivera	<input type="checkbox"/> Alex Vdovichenko
	<input checked="" type="checkbox"/> Jagruti Maroney	<input type="checkbox"/> Jim Wieking	<input type="checkbox"/> Dave Arrate
Bureau of Reclamation	<input type="checkbox"/> Richard Welsh	<input checked="" type="checkbox"/> Don Bader	<input type="checkbox"/> Chris Duke
	<input type="checkbox"/> Allison Jacobson	<input type="checkbox"/> Derya Sumer	<input type="checkbox"/> Jessica Boyt
	<input checked="" type="checkbox"/> Natalie Taylor	<input type="checkbox"/> Kevin Jacobs	<input type="checkbox"/> Shana Kaplan

**Authority, Non-Signatory (6):**

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate</i>	<i>Alternate</i>
PCWA	<input type="checkbox"/> Ed Horton	<input type="checkbox"/> Ben Barker	<input checked="" type="checkbox"/> Darin Reintjes
Roseville	<input type="checkbox"/> Bruce Houdesheldt <input type="checkbox"/> Sean Bigley	<input type="checkbox"/> Joshua Alpine <input type="checkbox"/> Trevor Joseph	<input type="checkbox"/> Jason Marks

## Authority Board Meeting

August 24, 2022

<i>Participant</i>	<input type="checkbox"/> <i>Representative</i>	<input type="checkbox"/> <i>Alternate</i>	<i>Alternate</i>
Sacramento County WA	<input checked="" type="checkbox"/> Kerry Schmitz	<input type="checkbox"/> Michael Peterson	<input type="checkbox"/> Mike Grinstead

### Staff:

<input type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Brown, Jerry	Sites Project Authority
<input checked="" type="checkbox"/> Forsythe, Ali	Sites Project Authority
<input checked="" type="checkbox"/> Robinette, JP	Sites Project Authority
<input checked="" type="checkbox"/> Spesert, Kevin	Sites Project Authority

<input type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input checked="" type="checkbox"/> Trapasso, Joe	Sites Project Authority
<input type="checkbox"/> Tirado, Yolanda	Sites Project Authority
<input checked="" type="checkbox"/> Yarbrough, Sandra	Sites Project Authority

### Consultants:

<input type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input type="checkbox"/> Alexander, Jeriann	Fugro
<input type="checkbox"/> Boling, Robert	HDR
<input type="checkbox"/> Briard, Monique	ICF
<input type="checkbox"/> Brown, Doug	Stradling
<input type="checkbox"/> Brown, Scott	LWA
<input type="checkbox"/> Bruner, Marc	Perkins Coie
<input type="checkbox"/> Forrest, Mike	AECOM
<input type="checkbox"/> Floyd, Kim	Floyd
<input checked="" type="checkbox"/> Harris, Cheyanne	Brown & Caldwell
<input type="checkbox"/> Herrin, Jeff	AECOM
<input checked="" type="checkbox"/> Heydinger, Erin	HDR
<input type="checkbox"/> Katz, Sara	Katz & Associates
<input checked="" type="checkbox"/> Kivett, Marcia	Brown & Caldwell
<input checked="" type="checkbox"/> Alan Doud	Young Wooldridge

<input type="checkbox"/> <i>Name</i>	<i>Representing</i>
<input type="checkbox"/> Leaf, Robert	Ch2m
<input checked="" type="checkbox"/> Luu, Henry	HDR
<input type="checkbox"/> McDonald C	CMD West
<input type="checkbox"/> Micko, Steve	Ch2m
<input checked="" type="checkbox"/> Maltby, Marcus	Brown & Caldwell
<input checked="" type="checkbox"/> Montague, Doug	Montague DeRose Assoc.
<input type="checkbox"/> Patel, Trishna	HDR
<input checked="" type="checkbox"/> Nielsen, Caitlin	HDR
<input type="checkbox"/> Rude, Peter	Ch2m
<input checked="" type="checkbox"/> Spranza, John	HDR
<input checked="" type="checkbox"/> Traynham, Hailey	Brown & Caldwell
<input type="checkbox"/> Van Camp, Marc	MBK
<input checked="" type="checkbox"/> Warner Herson, Laurie	Phenix
<input checked="" type="checkbox"/> Westcot, Cathy	HDR

### Other Attendees: (Check box to have email address added to the distribution list)

<i>Name</i>	<i>Representing</i>	<i>Contact (Phone &amp; E-mail)</i>
Laura Nicholson	Senator Jim Nielsen's Office	<input type="checkbox"/>
Alan Tucker		<input type="checkbox"/>
Bill Vanderwaal	Dunnigan and RD108	<input type="checkbox"/>

## Authority Board Meeting

**August 24, 2022**

**Other Attendees:** *(Check box to have email address added to the distribution list)*

[illegible]