



Meeting: **Joint Reservoir Committee & Authority Board September 16, 2022**
Agenda Item 1.4

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through September 6, 2022.

Attachment B summarizes details of the approved invoices received through September 6, 2022, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$2,062,470.52 with \$61,449.79 of costs being assigned to the Authority and \$2,001,020.73 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.00 will be paid through the WSIP account, \$485,131.84 paid through the FAA/WIIN account and \$1,515,888.89 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
September 16, 2022**

Attachment a

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2489	08/22/2022	ACWA JPIA	Liability Insurance	112.50
ACH	08/22/2022	Adept Solutions Inc.	IT Related Services/Computer Equipment	613.77
2490	08/22/2022	Advanced Document Concepts	Copier	78.52
ACH	08/22/2022	Katz and Associates, Inc.	Communications	43,097.54
2491	08/22/2022	M.R. Cleaning Services	Office Cleaning	200.00
2492	08/22/2022	Maximum Pest Control LLC.	Pest Spraying	65.00
ACH	08/22/2022	Mt Shasta Spring Water	Office Water	85.26
ACH	08/22/2022	Net2Phone Inc.	Phone Equipment	178.00
2493	08/22/2022	Recology	Office Trash Pickup	39.87
2494	08/22/2022	Rush Personnel Services Inc.	Yolanda Tirado Services	3,574.40
ACH	08/22/2022	The Catalyst Group, Inc.	Strategic Planning Services	1,827.50
ACH	09/09/2022	Brown and Caldwell	Project Controls	287,159.21
ACH	09/09/2022	CH2M Hill Engineers, Inc.	Engineering Services	350,423.25
ACH	09/09/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	9,000.00
ACH	09/09/2022	Forsythe Group LLC	EPP Manager	32,575.00
ACH	09/09/2022	Fugro USA Land, Inc.	Geotechnical Engineering Services	199,792.73
ACH	09/09/2022	HDR Engineering Inc.	Project Integration	409,139.22
ACH	09/09/2022	Mt Shasta Spring Water	Office Water	47.43
ACH	09/09/2022	Perkins Coie LLP	Special Legal	36,120.00
ACH	09/09/2022	Robinette Consulting, LLC	E & C Manager	32,370.63
ACH	09/09/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	12,054.00
ACH	09/09/2022	Spesert Consulting	Bus/Communications Manager	24,265.00
ACH	09/09/2022	Straddling Yocca Carlson & Rauth	Bond Counsel	11,245.00
ACH	09/09/2022	The Catalyst Group, Inc.	Strategic Planning Services	6,220.00
ACH	09/09/2022	The Ferguson Group	Federal Govt. Affairs Support	17,000.00
ACH	09/09/2022	Trapasso Consulting Services	Program Operations Manager	31,365.00
ACH	09/09/2022	Waterology Consulting	Executive Director Services	37,275.00
ACH	09/09/2022	Young Wooldridge LLP	Legal Counsel	14,144.61
2495	09/09/2022	Advanced Document Concepts	Copier	55.54
2496	09/09/2022	County of Colusa	Maxwell Office and Property Rent	3,800.00
2496	09/09/2022	County of Colusa	Reconcile Storage Site Rental Payment	1,000.00
2497	09/09/2022	Fechter & Company CPA	Financial Audit, Final Payment	6,500.00
2498	09/09/2022	Maximum Pest Control LLC.	Pest Spraying	65.00
2499	09/09/2022	Recology	Office Trash Pickup	39.87
2500	09/09/2022	Rush Personnel Services Inc.	Yolanda Tirado Services	5,640.85
2501	09/09/2022	US Bank	Misc. Exp	168.98

THE FOREGOING CLAIM, NUMBERED, ACH/2489-2501 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 1,577,338.68

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
September 16, 2022

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	08/22/2022	AECOM Technical Services	Engineering Services	67,297.64
ACH	08/22/2022	ICF Jones & Stokes Inc.	Permitting & Agreements	329,637.70
ACH	08/22/2022	Montague DeRose and Associates, LLC	Municipal Advisor	22,475.00
5123	08/22/2022	Nossaman LLP	Real Estate Legal Services	2,796.50
5123	08/22/2022	Nossaman LLP	Inter-Agency Agreements	25,168.50
ACH	09/09/2022	MBK Engineers Inc.	Reservoir Operations	18,516.50
ACH	09/09/2022	Stradling Yocca Carlson & Rauth	Bond Counsel	19,240.00
Total Amount				<u><u>485,131.84</u></u>

THE FOREGOING CLAIM, NUMBERED 5123 & ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



August 19, 2022

Topic: Program Operations - Finance

September 2022 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-09 (a) Cycle Approval Items						
Assoc. California Water Agencies-JPIA	Letter		\$112.50	\$112.50		JAT
Cyber Liability Insurance	8/3/22	07/22				
Advanced Document Concepts	INV77926		\$78.52	\$78.52		KMS
Copier	8/1/22	7/22				
Adept Solutions	• MSP-145751		\$595.00	\$119.00	\$476.00	KMS
IT Related Services/Computer Equipment	9/1/22	9/22				
Adept Solutions	• 145765		\$18.77	\$3.75	\$15.02	KMS
IT Related Services/Computer Equipment	9/1/22	9/22				
AECOM (Reservoir)	• 2000657551		\$67,297.64		\$67,297.64	JPR
Engineering Services	8/15/22	7/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000036291		\$329,637.70		\$329,637.70	AEF
Permitting and Agreements	8/15/22	7/22				
Katz & Associates	• 415199		\$43,097.54	\$17,239.02	\$25,858.52	KMS
Communications	8/15/22	7/22				
Montague DeRose & Associates, LLC	• 5335SITES		\$22,475.00		\$22,475.00	JPR
Municipal Advisor	8/15/22	7/22				
Maximum Pest Control	56292		\$65.00	\$65.00		KMS
Pest Spraying	7/27/22	7/22				
M.R. Cleaning Service	191		\$200.00	\$200.00		KMS
Office Cleaning	7/31/22	7/22				
MT Shasta Water	• 408905		\$85.26	\$85.26		KMS
Office Water	8/1/22	8/22				
Net2Phone, Inc.	• 1214668788		\$178.00	\$178.00		KMS
Phone Equipment	8/1/22	8/22				
Nossaman, LLP	537607		\$2,796.50		\$2,796.50	KMS
Real Estate Legal Services	8/4/22	7/22				
Nossaman, LLP	537608		\$25,168.50		\$25,168.50	JPR
Inter-Agency Agreements	8/4/22	7/22				
Recology Butte Colusa Counties	8551002512608		\$39.87	\$39.87		KMS
Office Trash Pickup	7/29/22	7/22				

Topic: **Program Operations - Finance**
September 2022 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel	IVC000000151968		\$1,340.40	\$268.08	\$1,072.32	KMS
Yolanda Tirado Services	8/8/22	7/22				
Rush Personnel	IVC000000151969		\$2,234.00	\$446.80	\$1,787.20	KMS
Yolanda Tirado Services	8/8/22	8/22				
The Catalyst Group	• 682		\$1,827.50	\$1,827.50		JB
Strategic Planning Services	8/2/22	7/22				
• electronic payments						
			Total	\$ Authority Board	\$ Reservoir Committee	Last Activity
2022-09 (a) Cycle Account Charges		Month (a) Totals	497,247.70	20,663.30	476,584.40	18 Invoices in by 08/15/22
• ACH = \$45,802.07		JPA/Sites	49,872.36	20,663.30	29,209.06	
• ACH = \$0		WSIP				
• ACH = \$419,410.34		FAA/WIIN	447,375.34		447,375.34	
WSIP Income To Date		Cumulative Costs	28,979,929.76	28,980,174.18		Income @ 05/24/22
		Balance	244.42			
FAA/WIIN Income To Date		Cumulative Costs	5,207,452.27	5,247,612.29		Income @ 08/09/22
		Balance	40,160.02			

Authorized By:


August 22, 2022
Jerry Brown, Executive Director Date


8/22/22
Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**
September 2022 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
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Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-09 (b) Cycle Approval Items						
Advanced Document Concepts	INV80411		\$55.54	\$55.54		KMS
Copier	9/1/22	08/22				
Brown and Caldwell	• 17454483		\$287,159.21		\$287,159.21	JAT
Project Controls	9/6/22	8/22				
CH2M Hill Engineers (Conveyance)	• D3380603-07		\$194,070.91		\$194,070.91	JPR
Engineering Services	8/17/22	7/22				
CH2M Hill Engineers (Operations)	• D3205403-07		\$156,352.34		\$156,352.34	AEF
Operations / Simulation Modeling	8/17/22	7/22				
County of Colusa	9-2022a		\$3,800.00	\$3,800.00		JAT
Maxwell Office and Property Rent	9/1/22	9/22				
County of Colusa	9-2022b ¹		\$1,000.00	\$1,000.00		JAT
Reconcile storage site rental payment.	9/1/22	9/22				
Dunn Consulting	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
Legislative/Regulatory/Strategic Support	9/5/22	8/22				
Fechter and Company, CPAs	8232022		\$6,500.00	\$6,500.00		JAT
2021 Financial Audit, Final Payment	8/23/22	8/22				
Forsythe Group, LLC	• SPA-202208		\$32,575.00		\$32,575.00	JB
EPP Manager	9/5/22	8/22				
Fugro	• 04.00201528-8		\$199,792.73		\$199,792.73	JPR
Geotechnical Engineering Services	9/2/22	8/22				
HDR	• 1200458848		\$409,139.22		\$409,139.22	JAT
Project Integration	8/27/22	8/22				
Maximum Pest Control	56528		\$65.00	\$65.00		KMS
Pest Spraying	8/26/22	8/22				
MBK Engineers	• 22-07-4941.0		\$18,516.50		\$18,516.50	AEF
Reservoir Operations	8/22/22	7/22				
MT Shasta Water	• 414926		\$47.43	\$47.43		KMS
Office Water	8/22/22	8/22				

Topic: **Program Operations - Finance**
September 2022 (Cycle B)

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	Date	Period				
Perkins Coie, LLP <i>Special Legal</i>	• 6666431 8/26/22	7/22	\$36,120.00		\$36,120.00	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002533457 8/31/22	8/22	\$39.87	\$39.87		KMS
Robinette Consulting, LLC <i>E & C Manager</i>	• 1007 8/31/22	8/22	\$32,370.63		\$32,370.63	JB
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152244 8/22/22	8/22	\$1,787.20	\$357.44	\$1,429.76	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152245 8/22/22	8/22	\$1,340.40	\$268.08	\$1,072.32	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152480 9/5/22	8/22	\$1,340.40	\$268.08	\$1,072.32	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152481 9/5/22	9/22	\$1,172.85	\$234.57	\$938.28	KMS
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3014650 9/6/22	8/22	\$12,054.00		\$12,054.00	AEF
Spesert Consulting <i>Bus/Communications Manager</i>	• 08-22 9/2/22	8/22	\$24,265.00		\$24,265.00	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 388868-0001 8/4/22	6/22	\$19,240.00		\$19,240.00	JPR
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 389448-0001 8/23/22	7/22	\$11,245.00		\$11,245.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 695 9/7/22	8/22	\$6,220.00	\$6,220.00		JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0822148 8/1/22	8/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-59 9/4/22	8/22	\$31,365.00		\$31,365.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 9/2/2022 9/2/22	8/22	\$168.98	\$168.98		KMS

Topic: **Program Operations - Finance**
September 2022 (Cycle B)

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	Date	Period				
Waterology Consulting	• 29		\$37,275.00		\$37,275.00	JT/ FD /JS
Executive Director Services	9/1/22	8/22				
Young Wooldridge, Law Offices, LLP	• 92217		\$14,144.61	\$8,761.50	\$5,383.11	JAT
Legal Counsel	8/31/22	8/22				
• electronic payments						
2022-09 (b) Cycle Account Charges		Month (b) Totals	1,565,222.82	40,786.49	1,524,436.33	
• ACH = \$1,510,196.08		JPA/Sites	1,527,466.32	40,786.49	1,486,679.83	31 Invoices in by 09/05/22
• ACH = \$0,000.00		WSIP	0.00		(0.00)	
• ACH = \$37,756.50		FAA/WIIN	37,756.50		37,756.50	
WSIP To Date		Cumulative	28,979,929.76	28,980,174.18	Income @ 05/24/22	
		Balance	244.42			
FAA/WIIN To Date		Cumulative	5,242,660.77	5,247,963.59	Income @ 08/31/22	
		Balance	5,302.82			

Notes:

1 The initial storage payment for June was paid for in a combined payment for July. The \$1000 payment is to synchronize office and storage rental fees into the same month.

Authorized By:



Jerry Brown **Sept 9, 2022**
Jerry Brown, Executive Director Date



Jamie Traynham **09/08/22**
Jamie Traynham, Authority Board Treasurer Date

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