



Meeting: **Joint Reservoir Committee & Authority Board** **September 16, 2022**
Agenda Item 1.5

Subject: **Task Order Amendment for Integration Professional Services (HDR)**

Requested Action:

Consider authorization of a Task Order Amendment No. 2 to HDR Task Order No. 4 which would increase the total task order amount by \$519,614 bringing the authorized not to exceed 2022 budget amount to \$4,670,850 and the total 3-year task order amount to \$10,533,270. Authorize multiple allocations of unrestricted contingencies across multiple subject areas.

Detailed Description/Background:

On November 22, 2021, the Authority Board approved a task order for HDR to provide Project Integration activities. Since that time, new activities and expansions of existing activities have been identified that were not included in the current approved task order. Per the Budget Policy approved by the Board in July 2021, Board approval of task order adjustments resulting in change to subject area approved budgets or the total consultant contract authority are necessary before proceeding. The proposed scope changes and increased budgets have been reviewed and recommended for approval by the Budget and Finance Committee.

A list of the proposed scope changes to be included in the HDR task order amendment are provided below. Adjacent to each task is the budget increase that has been negotiated for the performance of this work. Note that payment is for actual work performed at the previously authorized billing rates.

Due to the nature of HDR's scope of services as the Integration Consultant has resulted in HDR's services being performed under multiple subject areas. Proposed scope changes are provided below organized by subject area supported by each additional scope item.

- **General Project Activities:** Additional IT support-related services are required to support beyond just the maintenance of the project SharePoint site, they have included updates to applications, revamping the SharePoint site access and accounts, creating a digital strategy and other IT related activities. (\$39,400)
- **Real Estate:** Additional staff to be added to the project to support real estate needs in support of land owner engagement, negotiations, and coordination for land survey and eagle survey efforts. (\$57,000)

- **Permitting:** Work associated with geotech trenching and test pits has led to the need for the development of an Initial Study/Mitigation Negative Declaration (IS/MND) to comply with CEQA. (\$129,263)
- **Engineering:** The increase in design level geotech investigation work has resulted in the need to add a new Geotech PM to perform project management services in support of all project field data collection activities. (\$293,977)

Prior Action:

November 2021: Approved the HDR's Amendment 3 Task Order No. 4 scope of work for integration services with a not-to-exceed contract authority of \$10,009,288.23 from January 1, 2022 through December 31, 2024.

Fiscal Impact/Funding Source:

There will be no increase to the overall Amendment 3 and FY2022 budget, however, several subject area budgets, as approved in December 2021, will be adjusted to provide funds for the additional work outlined above. Funds to cover the effort associated with the scope changes will be provided as follows:

- \$293,977 to be transferred from Unrestricted Contingency (Subject Area - Engineering) to HDR – Engineering.
- \$129,263 to be transferred from Unrestricted Contingency (Subject Area Permitting) to HDR – Permitting.
- \$96,400 to be transferred from Unrestricted Contingency (Subject Area - Program Operations) to HDR – General Project Activities (\$39,400) and HDR – Real Estate (\$57,000). These funds are to be allocated from the Program Operations Unrestricted Contingency due to insufficient available funds in the General Project Activities and Real Estate Unrestricted Contingency budgets.

Staff Contact:

Joe Trapasso/Marcus Maltby

Primary Service Provider:

HDR

Attachments:

None