



Meeting: **Joint Reservoir Committee & Authority Board**
Agenda Item 1.6

September 16, 2022

Subject: **Consulting Agreement for Environmental Mitigation Planning Services for HDR**

Requested Action:

Consider approval of a new consulting agreement/contract with HDR to provide Environmental Mitigation Planning Services in the amount not to exceed \$300,000 for the period of September 17, 2022 through December 31, 2024.

Detailed Description/Background:

A Request for Qualifications (RFQ) was released for environmental mitigation planning services on July 19, 2022. The RFQ was posted on the Authority's website and issued to 10 firms. Three Statement of Qualifications (SOQ) were received by the due date of August 16, 2022. All three SOQs were reviewed and found to meet the RFQ requirements for SOQs.

The three firms were invited for an interview on September 1, 2022. After the interviews were conducted, the interview panel, consisting of two Reservoir Committee members, the Authority's Executive Director, and the Environmental Planning and Permitting Authority Agent, discussed the interviews and selected HDR to recommend to the Authority for an environmental mitigation planning services contract. Staff is currently working with HDR on a contract for these services.

Given that HDR is already providing integrations services on the Project, special care was taken during the procurement to ensure there were no violations of the Procurement and Contract Policy conditions for conduct during the procurement including:

- No contact was made by any member of the interview panel with any member of the HDR Mitigation Assistance team on the procurement during the course of the procurement. The HDR integration staff was privy to occasional reporting and coordinating activities in the conduct of day-to-day business of the Project but none of this exposure created any competitive advantage in the procurement.
- The Program Operations Manager was the sole contact for proposed HDR staff in regard to this procurement outside of the interview itself.
- There are two HDR employees that are currently working on the Project under the integration services task that are also on the proposed team,

Principal Consultant, Robert Boling and Project Manager Dawn Edwards. A review of potential conflicts of interest was conducted by the Program Operations Manager with no identified items of concern.

The summary of the scope of work by subtask and budgeted funds is provided below.

- **Mitigation Strategy and Implementation Plan Development:** Develop a mitigation strategy and implementation plan for the Authority. Identify and describe a suite of options or combination of options to assist the Authority in implementing its mitigation obligations. Conduct early focused agency and stakeholder coordination to understand opportunities and constraints for mitigation actions. Consider and assess the possibility for mitigation to assist in achieving local, regional, state-wide and Tribal opportunities and initiatives. (\$275,000)
- **Project Management:** Manage project activities and subcontractors. (\$25,000)

Prior Action: None.

Fiscal Impact/Funding Source:

The RFQ identified \$300,000 for the environmental mitigation planning services contract. Funding for this contract is included in the Amendment 3 Work Plan under the Permitting Subject Area. Permitting funding is available to conduct the FY2022 planned environmental mitigation planning services. Consultant activity will be monitored closely to confirm quality, timely deliverables and to confirm maintenance of a positive project cash balance.

Staff Contact:

Ali Forsythe

Primary Service Provider:

None.

Attachments:

None