

Topic: **Program Operations - Finance**

September 2022 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-09 (a) Cycle Approval Items						
Assoc. California Water Agencies-JPIA	Letter					
<i>Cyber Liability Insurance</i>	8/3/22	07/22	\$112.50	\$112.50		JAT
Advanced Document Concepts	INV77926					
<i>Copier</i>	8/1/22	7/22	\$78.52	\$78.52		KMS
Adept Solutions	• MSP-145751					
<i>IT Related Services/Computer Equipment</i>	9/1/22	9/22	\$595.00	\$119.00	\$476.00	KMS
Adept Solutions	• 145765					
<i>IT Related Services/Computer Equipment</i>	9/1/22	9/22	\$18.77	\$3.75	\$15.02	KMS
AECOM (Reservoir)	• 2000657551					
<i>Engineering Services</i>	8/15/22	7/22	\$67,297.64		\$67,297.64	JPR
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000036291					
<i>Permitting and Agreements</i>	8/15/22	7/22	\$329,637.70		\$329,637.70	AEF
Katz & Associates	• 415199					
<i>Communications</i>	8/15/22	7/22	\$43,097.54	\$17,239.02	\$25,858.52	KMS
Montague DeRose & Associates, LLC	• 5335SITES					
<i>Municipal Advisor</i>	8/15/22	7/22	\$22,475.00		\$22,475.00	JPR
Maximum Pest Control	56292					
<i>Pest Spraying</i>	7/27/22	7/22	\$65.00	\$65.00		KMS
M.R. Cleaning Service	191					
<i>Office Cleaning</i>	7/31/22	7/22	\$200.00	\$200.00		KMS
MT Shasta Water	• 408905					
<i>Office Water</i>	8/1/22	8/22	\$85.26	\$85.26		KMS
Net2Phone, Inc.	• 1214668788					
<i>Phone Equipment</i>	8/1/22	8/22	\$178.00	\$178.00		KMS
Nossaman, LLP	537607					
<i>Real Estate Legal Services</i>	8/4/22	7/22	\$2,796.50		\$2,796.50	KMS
Nossaman, LLP	537608					
<i>Inter-Agency Agreements</i>	8/4/22	7/22	\$25,168.50		\$25,168.50	JPR
Recology Butte Colusa Counties	8551002512608					
<i>Office Trash Pickup</i>	7/29/22	7/22	\$39.87	\$39.87		KMS

Topic: **Program Operations - Finance**

September 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000151968		\$1,340.40	\$268.08	\$1,072.32	KMS
	8/8/22	7/22				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000151969		\$2,234.00	\$446.80	\$1,787.20	KMS
	8/8/22	8/22				
The Catalyst Group <i>Strategic Planning Services</i>	• 682		\$1,827.50	\$1,827.50		JB
	8/2/22	7/22				

• electronic payments

		Total	\$ Authority Board	\$ Reservoir Committee	Last Activity
2022-09 (a) Cycle Account Charges	Month (a) Totals	497,247.70	20,663.30	476,584.40	
• ACH = \$45,802.07	JPA/Sites	49,872.36	20,663.30	29,209.06	18 Invoices in by 08/15/22
• ACH = \$0	WSIP				
• ACH = \$419,410.34	FAA/WIIN	447,375.34		447,375.34	
WSIP Income To Date	Cumulative Costs	28,979,929.76	28,980,174.18		Income @ 05/24/22
	Balance	244.42			
FAA/WIIN Income To Date	Cumulative Costs	5,207,452.27	5,247,612.29		Income @ 08/09/22
	Balance	40,160.02			

Authorized By:


 August 22, 2022
 Jerry Brown, Executive Director Date


 8/22/22
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

September 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-09 (b) Cycle Approval Items						
Advanced Document Concepts	INV80411					
<i>Copier</i>	9/1/22	08/22	\$55.54	\$55.54		KMS
Brown and Caldwell	• 17454483					
<i>Project Controls</i>	9/6/22	8/22	\$287,159.21		\$287,159.21	JAT
CH2M Hill Engineers (Conveyance)	• D3380603-07					
<i>Engineering Services</i>	8/17/22	7/22	\$194,070.91		\$194,070.91	JPR
CH2M Hill Engineers (Operations)	• D3205403-07					
<i>Operations / Simulation Modeling</i>	8/17/22	7/22	\$156,352.34		\$156,352.34	AEF
County of Colusa	9-2022a					
<i>Maxwell Office and Property Rent</i>	9/1/22	9/22	\$3,800.00	\$3,800.00		JAT
County of Colusa	9-2022b ¹					
<i>Reconcile storage site rental payment.</i>	9/1/22	9/22	\$1,000.00	\$1,000.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	9/5/22	8/22	\$9,000.00	\$4,500.00	\$4,500.00	KMS
Fechter and Company, CPAs	8232022					
<i>2021 Financial Audit, Final Payment</i>	8/23/22	8/22	\$6,500.00	\$6,500.00		JAT
Forsythe Group, LLC	• SPA-202208					
<i>EPP Manager</i>	9/5/22	8/22	\$32,575.00		\$32,575.00	JB
Fugro	• 04.00201528-8					
<i>Geotechnical Engineering Services</i>	9/2/22	8/22	\$199,792.73		\$199,792.73	JPR
HDR	• 1200458848					
<i>Project Integration</i>	8/27/22	8/22	\$409,139.22		\$409,139.22	JAT
Maximum Pest Control	56528					
<i>Pest Spraying</i>	8/26/22	8/22	\$65.00	\$65.00		KMS
MBK Engineers	• 22-07-4941.0					
<i>Reservoir Operations</i>	8/22/22	7/22	\$18,516.50		\$18,516.50	AEF
MT Shasta Water	• 414926					
<i>Office Water</i>	8/22/22	8/22	\$47.43	\$47.43		KMS

Topic: **Program Operations - Finance**

September 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Perkins Coie, LLP <i>Special Legal</i>	• 6666431 8/26/22	7/22	\$36,120.00		\$36,120.00	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002533457 8/31/22	8/22	\$39.87	\$39.87		KMS
Robinette Consulting, LLC <i>E & C Manager</i>	• 1007 8/31/22	8/22	\$32,370.63		\$32,370.63	JB
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152244 8/22/22	8/22	\$1,787.20	\$357.44	\$1,429.76	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152245 8/22/22	8/22	\$1,340.40	\$268.08	\$1,072.32	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152480 9/5/22	8/22	\$1,340.40	\$268.08	\$1,072.32	KMS
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152481 9/5/22	9/22	\$1,172.85	\$234.57	\$938.28	KMS
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3014650 9/6/22	8/22	\$12,054.00		\$12,054.00	AEF
Spesert Consulting <i>Bus/Communications Manager</i>	• 08-22 9/2/22	8/22	\$24,265.00		\$24,265.00	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 388868-0001 8/4/22	6/22	\$19,240.00		\$19,240.00	JPR
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 389448-0001 8/23/22	7/22	\$11,245.00		\$11,245.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 695 9/7/22	8/22	\$6,220.00	\$6,220.00		JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0822148 8/1/22	8/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-59 9/4/22	8/22	\$31,365.00		\$31,365.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 9/2/2022 9/2/22	8/22	\$168.98	\$168.98		KMS

Topic: **Program Operations - Finance**

September 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Waterology Consulting	• 29		\$37,275.00		\$37,275.00	JT/ FD /JS
<i>Executive Director Services</i>	9/1/22	8/22				
Young Wooldridge, Law Offices, LLP	• 92217		\$14,144.61	\$8,761.50	\$5,383.11	JAT
<i>Legal Counsel</i>	8/31/22	8/22				
• <i>electronic payments</i>						
2022-09 (b) Cycle Account Charges			Month (b) Totals	1,565,222.82	40,786.49	1,524,436.33
• ACH = \$1,510,196.08			JPA/Sites	1,527,466.32	40,786.49	1,486,679.83
• ACH = \$0,000.00			WSIP	0.00		(0.00)
• ACH = \$37,756.50			FAA/WIIN	37,756.50		37,756.50
31 Invoices in by 09/05/22						
WSIP To Date			Cumulative	28,979,929.76	28,980,174.18	Income @ 05/24/22
			Balance	244.42		
FAA/WIIN To Date			Cumulative	5,242,660.77	5,247,963.59	Income @ 08/31/22
			Balance	5,302.82		

Notes:

1 The initial storage payment for June was paid for in a combined payment for July. The \$1000 payment is to synchronize office and storage rental fees into the same month.

Authorized By:

 Jerry Brown, Executive Director

Date

 Jamie Traynham, Authority Board Treasurer

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.