



Meeting: **Authority Board Agenda Item 1.3**

October 26, 2022

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through October 3, 2022.

Attachment B summarizes the approved invoices received through October 3, 2022, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$2,205,463.28, with \$44,552.35 of costs being assigned to the Authority and \$2,160,910.93 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$2,548.00 will be paid through the WSIP account, \$0.0 paid through the FAA/WIIN account and \$2,158,362.93 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
October 26,2022**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	09/26/2022	Adept Solutions	IT Related Services	817.00
ACH	09/26/2022	AECOM Technical Services	Engineering Services	93,310.00
ACH	09/26/2022	CH2M Hill Engineers (Operations)	Operations/Simulation Model	98,145.58
ACH	09/26/2022	CH2M Hill Engineers (Conveyance)	Engineering Services	191,692.98
ACH	09/26/2022	ICF Jones & Stokes Inc.	Permitting and Agreements	344,774.09
ACH	09/26/2022	Katz and Associates, Inc.	Communications	40,855.58
ACH	09/26/2022	Montague DeRose and Assoc.	Municipal Advisor	47,725.00
ACH	09/26/2022	Mt. Shasta Spring Water	Office Water	22.40
ACH	09/26/2022	Net2Phone Inc.	Phone Equipment	178.00
2503	09/26/2022	Nossaman LLP	Real Estate Legal Services	15,741.85
2503	09/26/2022	Nossaman LLP	Inter-Agency Agreements	11,067.00
2504	09/26/2022	Rush Personnel Services, Inc.	Yolanda Tirado Services	2,234.00
2505	09/26/2022	M.R. Cleaning Services	Office Cleaning	200.00
2506	10/10/2022	Advanced Document Concepts	Copier	85.82
ACH	10/10/2022	Brown and Caldwell	Project Controls	229,673.06
2507	10/10/2022	California Dept. of Fish & Wild (Services)	Services per R2083003	72,975.82
2508	10/10/2022	County of Colusa	Maxwell Office and Property Rent	3,800.00
ACH	10/10/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	9,000.00
ACH	10/10/2022	Forsythe Group LLC	EPP Manager	32,213.13
ACH	10/10/2022	Fugro USA Land, Inc.	Geotechnical Engineering Services	306,665.13
ACH	10/10/2022	HDR Engineering Inc.	Project Integration Services	410,284.68
ACH	10/10/2022	Kcoe Isom, LLP	Accounting	6,161.80
2509	10/10/2022	Maximum Pest Control LLC	Pest Spraying	65.00
ACH	10/10/2022	MBK Engineers Inc.	Reservoir Operations	27,057.50
ACH	10/10/2022	Perkins Coie LLP	Special Legal	96,985.00
ACH	10/10/2022	Robinette Consulting, LLC	E&C Manager	32,304.94
2510	10/10/2022	Rush Personnel Services, Inc.	Yolanda Tirado Services	2,680.80
ACH	10/10/2022	Spesert Consulting	Bus/Communications Manager	24,121.25
ACH	10/10/2022	The Ferguson Group	Federal Government Affairs Support	17,000.00
ACH	10/10/2022	Trapasso Consulting Services	Program Operations Manager	31,365.00
2511	10/10/2022	US Bank	Misc. Expenses	436.95
ACH	10/10/2022	Waterology Consulting	Executive Director Services	37,275.00
ACH	10/10/2022	Young Wooldridge LLP	Legal Counsel	15,915.41
ACH	10/10/2022	Mt. Shasta Spring Water	Office Water	85.51

THE FOREGOING CLAIM, NUMBERED, ACH/2503-2511 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

Total Amount 2,202,915.28

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
October 26,2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
5124	10/10/2022	California Dept. of Fish & Wild	Permit Fees	2,548.00

Total Amount 2,548.00

THE FOREGOING CLAIM, NUMBERED 5124 ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

September 23, 2022



Topic: Program Operations - Finance

October 2022 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-10 (a) Cycle Approval Items						
Adept Solutions	• MSP-145885					
<i>IT Related Services/Computer Equipment</i>	10/1/22	10/22	\$595.00	\$119.00	\$476.00	KMS
Adept Solutions	• 145816					
<i>IT Related Services/Computer Equipment</i>	10/1/22	10/22	\$222.00	\$44.40	\$177.60	KMS
AECOM (Reservoir)	• 2000669547					
<i>Engineering Services</i>	9/16/22	8/22	\$93,310.00		\$93,310.00	JPR
CH2M Hill Engineers (Operations)	• D3205403-08					
<i>Operations / Simulation Modeling</i>	9/15/22	8/22	\$98,145.58		\$98,145.58	AEF
CH2M Hill Engineers (Conveyance)	• D3380603-08					
<i>Engineering Services</i>	9/16/22	8/22	\$191,692.98		\$191,692.98	JPR
ICF Jones & Stokes, Inc. (Permitting)	• INV- 00000038187					
<i>Permitting and Agreements</i>	9/15/22	8/22	\$344,774.09		\$344,774.09	AEF
Katz & Associates	• 415268					
<i>Communications</i>	9/15/22	8/22	\$40,855.58	\$16,342.24	\$24,513.34	KMS
Montague DeRose & Associates, LLC	• 5354SITES					
<i>Municipal Advisor</i>	9/16/22	8/22	\$47,725.00		\$47,725.00	JPR
M.R. Cleaning Service	197					
<i>Office Cleaning</i>	8/31/22	8/22	\$200.00	\$200.00		KMS
MT Shasta Water	• 420407					
<i>Office Water</i>	9/13/22	9/22	\$22.40	\$22.40		KMS
Net2Phone, Inc.	• 1214702660					
<i>Phone Equipment</i>	9/1/22	9/22	\$178.00	\$178.00		KMS
Nossaman, LLP	539009					
<i>Real Estate Legal Services</i>	9/14/22	8/22	\$15,741.85		\$15,741.85	KMS
Nossaman, LLP	539010					
<i>Inter-Agency Agreements</i>	9/14/22	8/22	\$11,067.00		\$11,067.00	JPR
Rush Personnel	IVC000000152739					
<i>Yolanda Tirado Services</i>	9/19/22	9/22	\$893.60	\$178.72	\$714.88	KMS
Rush Personnel	IVC000000152740					
<i>Yolanda Tirado Services</i>	9/19/22	9/22	\$1,340.40	\$268.08	\$1,072.32	KMS
• electronic payments						


Topic: **Program Operations - Finance**
October 2022 (Cycle A)


 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-10 (a) Cycle Account Charges	Month (a) Totals		846,763.48	17,352.84	829,410.64	
• ACH = \$817,520.63	JPA/Sites		846,763.48	17,352.84	829,410.64	15 Invoices in by 09/19/22
• ACH = \$0	WSIP		0.00		0.00	
• ACH = \$0	FAA/WIIN					
WSIP Income To Date	Cumulative Costs		28,979,929.76	28,980,174.18		Income @ 05/24/22
	Balance		244.42			
FAA/WIIN Income To Date	Cumulative Costs		5,242,660.77	5,247,963.59		Income @ 08/31/22
	Balance		5,302.82			

Notes:

Authorized By:  **Sep 26, 2022**
 Jerry Brown, Executive Director Date

 **9/23/22**
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

October 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-10 (b) Cycle Approval Items						
Advanced Document Concepts	INV82720		\$85.82	\$85.82		KMS
<i>Copier</i>	10/1/22	09/22				
Brown and Caldwell	• 17458704		\$229,673.06		\$229,673.06	JAT
<i>Project Controls</i>	10/3/22	9/22				
California Dept. of Fish & Wildlife (Permits)	092622 PRF		\$2,548.00		\$2,548.00	AEF
<i>Permit Fees</i>	9/26/22	9/22				
California Dept. of Fish & Wildlife (Services)	INV190		\$72,975.82		\$72,975.82	AEF
<i>Services per R2083003</i>	4->6/22	6/22				
County of Colusa	10-2022		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	10/1/22	10/22				
Dunn Consulting	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	10/3/22	9/22				
Forsythe Group, LLC	• SPA-202209		\$32,213.13		\$32,213.13	JB
<i>EPP Manager</i>	9/30/22	9/22				
Fugro	• 04.00201528-9		\$306,665.13		\$306,665.13	JPR
<i>Geotechnical Engineering Services</i>	10/3/22	9/22				
HDR	• 1200465582		\$410,284.68		\$410,284.68	JAT
<i>Project Integration</i>	9/30/22	9/22				
K-Coe Isom, LLP	• KC165293		\$3,176.80	\$635.36	\$2,541.44	JAT
<i>Accounting</i>	8/31/22	8/22				
K-Coe Isom, LLP	• KC167535		\$2,985.00	\$597.00	\$2,388.00	JAT
<i>Accounting</i>	9/30/22	9/22				
Maximum Pest Control	56732		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	9/27/22	9/22				
MBK Engineers	• 22-08-4941.0		\$27,057.50		\$27,057.50	AEF
<i>Reservoir Operations</i>	9/21/22	8/22				
MT Shasta Water	• 426345		\$85.51	\$85.51		KMS
<i>Office Water</i>	10/4/22	10/22				



Topic: **Program Operations - Finance**

October 2022 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Perkins Coie, LLP <i>Special Legal</i>	• 6682019		\$96,985.00		\$96,985.00	AEF
	9/26/22	8/22				
Robinette Consulting, LLC <i>E & C Manager</i>	• 1009		\$32,304.94		\$32,304.94	JB
	10/3/22	9/22				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152992		\$1,340.40	\$268.08	\$1,072.32	KMS
	10/3/22	9/22				
Rush Personnel <i>Yolanda Tirado Services</i>	IVC000000152993		\$1,340.40	\$268.08	\$1,072.32	KMS
	10/3/22	9/22				
Spesert Consulting <i>Bus/Communications Manager</i>	• 09-22		\$24,121.25		\$24,121.25	JB
	10/3/22	9/22				
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0922147		\$17,000.00	\$8,500.00	\$8,500.00	KMS
	9/1/22	9/22				
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-60		\$31,365.00		\$31,365.00	JB
	10/4/22	9/22				
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 10/3/2022		\$436.95	\$436.95		KMS
	10/3/22	9/22				
Waterology Consulting <i>Executive Director Services</i>	• 30		\$37,275.00		\$37,275.00	JT/ FD /JS
	10/3/22	9/22				
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 93099		\$15,915.41	\$7,957.71	\$7,957.70	JAT
	9/30/22	9/22				

• electronic payments

Topic: **Program Operations - Finance**

October 2022 (Cycle B)

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	Date	Period				
2022-10 (b) Cycle Account Charges	Month (b) Totals		1,358,699.80	27,199.51	1,331,500.29	
• ACH = \$1,276,107.41	JPA/Sites		1,356,151.80	27,199.51	1,328,952.29	24 Invoices in by 10/03/22
• ACH = \$0,000.00	WSIP		0.00		(0.00)	
• ACH = \$0,000.00	FAA/WIIN		2,548.00		2,548.00	
WSIP To Date	Cumulative		28,979,929.76	28,980,174.18		Income @ 05/24/22
	Balance		244.42			
FAA/WIIN To Date	Cumulative		5,245,208.77	5,247,990.99		Income @ 09/30/22
	Balance		2,782.22			

Notes:

Authorized By:


 _____ 10/7/22
 Jerry Brown, Executive Director Date


 _____ 10/07/22
 Jamie Traynham, Authority Board Treasurer Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

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- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.