



Meeting: **Reservoir Committee Agenda Item 2.2**

October 21, 2022

Subject: **2023 Sites Reservoir Committee (RC) & Authority Board (AB)
Meeting Calendar**

Requested Action:

Approve the 2023 Reservoir Committee Meeting Calendar and recommend the coordinated 2023 Authority Board Meeting Calendar.

Detailed Description/Background:

For the past 2 years, the RC and AB have been jointly meeting on a quarterly basis. Staff made an effort to time certain items and events to coincide with joint meetings where collaboration and open discussion might benefit decision-making while not deterring from or changing any of the independence each body has under the JPA and bylaws. Both Boards must now decide their meeting schedules for 2023. Staff is recommending that all meetings in 2023 for the AB and RC be jointly held meetings.

Based on informal feedback from RC and AB members, the joint meetings have succeeded in building trust and enhancing the working relationship of the members. It should be noted that in all cases, the AB continues to be the body in charge of the JPA, considering recommendations and being informed on RC decisions where that authority has been delegated. The RC and AB will retain the option of calling independent meetings when needed.

Staff believes joint meetings will enhance the efficiency and effectiveness of decision-making, which is the goal area of the 2020 Strategic Plan. Joint meetings also have the benefit of redirecting Staff time to other priorities with one less standalone board meeting per month. In 2023 there will be significant decisions to consider that would benefit from joint decision-making (e.g., EIR, WIFIA application/ negotiations, Benefits & Operations contracting, Water right processing, Permitting Conditions and Mitigation Planning, Policy development, etc). Also, the Governance Ad Hoc Committee is discussing the delegated authorities for future phases of the project and has observed that there may already be more delegated authority from AB to RC than is currently being practiced. Should the current delegations be implemented to a greater extent, the joint meetings would offer the ability of both boards to offer comments as items are deliberated and observe the weighing of interests.

Of note, Fridays were selected because of travel schedules and they seem to be the day with the least potential for conflict with other obligations of the members, ensuring continued high turnout for both meetings. Also, Staff recommends all meetings take place at the Sites Project Office in Maxwell but

does intend to continue to make the remote location attendance available for each meeting in accordance with Brown Act requirements.

Prior Authority Board Action:

None.

Fiscal Impact/Funding Source:

Joint meetings will reduce meeting preparation time. While likely minor, Staff will propose any appropriate adjustments be made to the AB annual dues to reflect the associated reduction in resource allocation.

Staff Contact:

Jerry Brown

Primary Service Provider:

None.

Attachments:

Attachment A: Proposed 2023 Meeting Calendar.



2023 Sites Reservoir Committee & Authority Board Joint Meeting Calendar

Friday, January 20	9:00 am	Sites Project Office
Friday, February 17	9:00 am	Sites Project Office
Friday, March 17	9:00 am	Sites Project Office
Friday, April 21	9:00 am	Sites Project Office
Friday, May 19	9:00 am	Sites Project Office
Friday, June 16	9:00 am	Sites Project Office
Friday, July 21	9:00 am	Sites Project Office
Friday, August 18	9:00 am	Sites Project Office
Friday, September 22	9:00 am	Sites Project Office
Friday, October 20	9:00 am	Sites Project Office
Friday, November 17	9:00 am	Sites Project Office
Friday, December 22	9:00 am	Sites Project Office

Sites Project Office – 122 Old Hwy 99W, Maxwell, CA 95955