

SITES PROJECT AUTHORITY  
P.O. Box 517  
122 OLD HIGHWAY 99 WEST  
MAXWELL, CALIFORNIA 95955  
[www.SitesProject.org](http://www.SitesProject.org)

JERRY BROWN, EXECUTIVE DIRECTOR  
925.260.7417

SANDRA YARBROUGH, CLERK  
530.438.2309  
boardclerk@SitesProject.org

## Board of Directors

FRITZ DURST, RECLAMATION DISTRICT 108, CHAIR  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY, VICE-CHAIR  
GARY EVANS, COLUSA COUNTY SUPERVISOR  
THOMAS ARNOLD, GLENN COUNTY SUPERVISOR  
LOGAN DENNIS, GLENN-COLUSA IRRIGATION DISTRICT  
GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE  
DOUG PARKER, WESTSIDE WATER DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JEFF HARRIS, CITY OF SACRAMENTO/SACRAMENTO COUNTY WATER AGENCY  
DON BADER, BUREAU OF RECLAMATION (*COST-SHARE PARTNER, NON-VOTING*)  
ROB COOKE, CA DEPARTMENT OF WATER RESOURCES (*EX-OFFICIO, NON-VOTING*)

## Associate Members (*NON-VOTING*)

GREG JOHNSON, WESTERN CANAL WATER DISTRICT  
JAMIE TRAYNHAM, TC 4 DISTRICTS

---

---

# November 21, 2022, 1:30 pm Sites Project Authority – Agenda

Location: 122 Old Highway 99W, Maxwell, CA 95955  
Alternate location: City of Sacramento, 915 I Street, Sacramento, CA 95814

Teleconference: **1-213-379-5743** Conference ID: **257 753294#** [Click here to join the meeting](#)

### **ROLL CALL & CALL TO ORDER:**

- Introductions.
- Pledge of Allegiance.
- Approval of the November 21, 2022 Agenda.
- Announcement of Closed Session.
- Period for Public Comment.

*Any person may speak about any subject of concern, provided it is within the jurisdiction of the Authority Board, and a public comment card is submitted. The time allotted for receiving such public communication shall be limited to 3 minutes per person. Note: No action shall be taken on comments made during this period.*

### **1. Consent Agenda:** Approximate start time 1:40 pm

*The Executive Director reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.*

- 1.1 Consider approval of October 26, 2022, Authority Board Meeting Minutes.  
**(Attachments A)**
- 1.2 Consider acceptance of the Sites Project Authority Treasurer's Report.  
**(Attachment A)**

- 1.3 Consider approval of the Payment of Claims. **(Attachments A & B)**
- 1.4 Consider acceptance of the Sites Project Authority's Q3 2022 Budget Year Quarterly Financial Report. **(Attachment A)**
- 1.5 Consider authorization of an increase to the Perkins Coie legal services contract by the amount of \$250,000, which would increase the 2022 task order amount and increase the total contract ceiling amount for the A3 work period to \$1,294,000 for the period of January 1, 2022 through December 31, 2024.

**2. Action Items:** Approximate start time 1:45 pm

- 2.1 Consider approval of the following actions related to the Amendment 3 Work Plan:
  - a) Acknowledge adjustments to total planned A3 work plan revenues and expenditures of less than 10% change to reflect updated conditions.
  - b) Approve the 2023 Budget.
  - c) Authorize invoicing the 2<sup>nd</sup> cash call of the A3 work period of \$100/af in January 2023.
  - d) Authorize increases to total consultant contract authority for specified consultant contracts to cover new work scope items.**(Attachment A)**
- 2.2 Consider adoption of the Final Guiding Principles and Preliminary Terms as supporting materials for the WIFIA loan application and to serve as the basis for the drafting of the Sites Reservoir Benefits and Obligations Contract. **(Attachments A, B & C)**
- 2.3 Consider adoption of the following documents in relation to preparing an application for WIFIA loan:
  - a) Master Resolution describing the Authority's approach and priorities to collection and use of revenues to pay Authority expenses.
  - b) WIFIA Reserve Policy of the Authority consistent with the Final Guiding Principles and Preliminary Terms.
  - c) Debt Management Policy in compliance with Government Code requirements.**(Attachments A, B & C)**
- 2.4 Consider approval of the Authority Board membership dues covering Authority general and administrative costs estimated to not exceed \$470,000 in fiscal year 2023, which equates to dues per member of \$50,000 (9 members total) and \$5000 per Associate Member (2 members total). Authorize release of invoices in January 2023.
- 2.5 Consider authorization of a monthly compensation adjustment to the consulting contracts with the Executive Director and Authority Agents.

3. **Discussion and Information Items:** Approximate start time 2:15 pm
- 3.1 Review and comment on other water management activities across the state relative to Sites.
4. **Reports:** Approximate start time 2:30 pm
- 4.1 **Chairpersons' Report:**  
This time is set aside to allow the Chair/Vice-Chair an opportunity to disclose/discuss items related to the Sites Project.
- 4.2 **Authority Board Committee Chairpersons' Reports:**  
This time is set aside to allow the Committees Chairpersons an opportunity to disclose/discuss items related to the Sites Project.
- 4.3 **Authority Board Participant Reports:**  
This time is set aside to allow Representatives or their Alternates an opportunity to disclose/discuss items related to the Sites Project.
- 4.4 **Executive Director's Reports:**
- Monthly Status Report. **(Attachment A)**
  - Work Plan Progress Report. **(Attachment B)**
  - Meetings Action Items Summary. **(Attachment C)**
5. **Closed Session:** Approximate start time 2:45 pm
- 5.1 Negotiations concerning Sites Project operation terms, conditions and agreements with the California Department of Fish & Wildlife (Govt. Code §§54956.9(c)).
- 5.2 Negotiations concerning water rights permit terms and conditions (Govt. Code §54956.9(c) and §54956.9(d)(4)).
- 5.3 Negotiations concerning Sites Project operation terms, conditions, and agreements with the Department of the Interior, Bureau of Reclamation (Gov. Code 54956.6(c)).
- 5.4 Conference with Legal Counsel—Anticipated Litigation; significant exposure to litigation (Govt. Code § 54956.9(d)(2)) (1 Item)
- 5.5 Conference with Real Property Negotiators (Govt. Code §§54956.8)  
**Property:** Glenn-Colusa Irrigation District Main Canal, Tehama Colusa Canal rights of way and associated conveyance facilities.

Agency Negotiator: Jerry Brown, Kevin Spesert, JP Robinette; Negotiating parties: Glenn-Colusa Irrigation District, Tehama Colusa Canal Authority and Bureau of Reclamation.

Under Negotiation: Price and terms of payment for facilities lease/common use agreement.

**6. Report from Closed Session** Approximate start time 3:30 pm

**7. Recap**: Approximate start time 3:35 pm

7.1 Suggested Future Agenda Items.

7.2 Upcoming Meeting:

**Joint Reservoir Committee & Authority Board**

Friday, December 16, 2022 - 9:00 AM to 12:00 PM

Maxwell Project Office, 122 Old Highway 99

All meetings will be in the Maxwell Project Office (122 Old Highway 99, Maxwell, CA 95955) with a virtual option.

Virtual Information will be provided before all meetings at [Sitesproject.org](https://sitesproject.org).

**ADJOURN**

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request the necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours before the start of the meeting.

This meeting will be recorded.