



Meeting: **Authority Board Agenda Item 1.3**

**November 21, 2022**

Subject: **Payment of Claims**

---

**Requested Action:**

Consider approval of the Payment of Claims.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through November 7, 2022.

Attachment B summarizes the approved invoices received through November 7, 2022, and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

Total Payment of Claims is \$2,785,269.04, with \$56,650.45 of costs being assigned to the Authority and \$2,728,618.59 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$1,712,928.62 will be paid through the WSIP account, \$2,142.00 paid through the FAA/WIIN account and \$1,013,547.97 through the JPA/Sites account as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Primary Service Provider:**

Brown and Caldwell - Project Controls

**Attachments:**

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
November 21, 2022**

Attachment a

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	10/25/2022	Assoc. of California Water Agencies	2023 Annual Dues	\$ 24,655.00
ACH	10/25/2022	AECOM (Reservoir)	Engineering Services	\$ 109,175.52
ACH	10/25/2022	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 85,070.88
ACH	10/25/2022	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 228,192.33
ACH	10/25/2022	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 454,987.30
ACH	10/25/2022	Katz & Associates	Communications	\$ 26,593.22
ACH	10/25/2022	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 42,281.25
2512	10/25/2022	M.R. Cleaning Service	Office Cleaning	\$ 200.00
ACH	10/25/2022	Net2Phone, Inc.	Phone Equipment	\$ 177.37
ACH	10/25/2022	Nossaman, LLP	Inter-Agency Agreements	\$ 13,982.50
2513	10/25/2022	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
ACH	10/25/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 21,388.00
ACH	10/25/2022	The Catalyst Group, Inc.	Strategic Planning Services	\$ 4,192.50
2514	10/25/2022	Yocha Dehe Wintun Nation	Monitoring Services	\$ 12,306.69
ACH	11/10/2022	Adept Solutions	IT Related Services/Computer Equipment	\$ 817.00
ACH	11/10/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	11/10/2022	K-Coe Isom, LLP	Accounting	\$ 2,485.00
ACH	11/10/2022	The Catalyst Group, Inc.	Strategic Planning Services	\$ 2,456.25
ACH	11/10/2022	The Ferguson Group	Federal Government Affairs Support	\$ 17,000.00
ACH	11/10/2022	Young Wooldridge Law Office LLP	Legal Counsel	\$ 10,936.27
2515	11/10/2022	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2516	11/10/2022	M.R. Cleaning Service	Office Cleaning	\$ 200.00
2517	11/10/2022	Maximum Pest Control LLC	Pest Spraying	\$ 65.00
2518	11/10/2022	US Bank - Credit Card	Misc. Expenses	\$ 196.47
<b>THE FOREGOING CLAIM, NUMBERED, ACH/2512-2518 ARE APPLIED TO THE</b>				<b>Total Amount \$</b>
<b>GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.</b>				<b><u>1,070,198.42</u></b>

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST  
Sites Project Authority-Federal Funds  
November 21, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	10/25/2022	Nossaman, LLP	Real Estate Legal Services	2,142.00
<b>Total Amount</b>				<b>2,142.00</b>

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE  
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa	Westside Water District
Colusa County Water District	Placer County Water Agency/City of Roseville
County of Glenn	Sacramento County Water Agency/City of Sacramento
Glenn-Colusa Irrigation District	Reclamation District No. 108
Tehama Colusa Canal Authority	

**WARRANTS DRAWN AGAINST  
Sites Project Authority-WSIP Fund  
November 21, 2022**

<b>Warrant Number</b>	<b>Check Date</b>	<b>Vendor</b>	<b>Invoice Description</b>	<b>Amount Paid</b>
ACH	11/10/2022	Brown and Caldwell	Project Controls	\$ 246,175.12
ACH	11/10/2022	Forsythe Group, LLC	EPP Manager	\$ 32,379.38
ACH	11/10/2022	Fugro	Geotechnical Engineering Services	\$ 735,517.00
ACH	11/10/2022	HDR Engineering Inc.	Project Integration	\$ 405,189.11
ACH	11/10/2022	Larsen Wurzel & Associates, Inc.	Funding and Credit Reimbursement Polic	\$ 612.50
ACH	11/10/2022	MBK Engineers Inc.	Reservoir Operations	\$ 44,428.00
ACH	11/10/2022	Perkins Coie LLP	Special Legal	\$ 45,220.00
ACH	11/10/2022	Robinette Consulting, LLC	E & C Manager	\$ 32,337.08
ACH	11/10/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 10,817.76
ACH	11/10/2022	Spesert Consulting	External Affairs Manager	\$ 24,057.50
ACH	11/10/2022	Trapasso Consulting Services	Program Operations Manager	\$ 31,282.50
ACH	11/10/2022	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 27,288.17
ACH	11/10/2022	Waterology Consulting	Executive Director Services	\$ 37,275.00
1217	11/10/2022	California Dept. of Fish & Wildlife	Permit Fees - CA Endanger Species ITP	\$ 40,349.50
<b>THE FOREGOING CLAIMS, NUMBERED ACH/1217 ARE APPLIED TO THE</b>				<b>Total Amount \$ 1,712,928.62</b>

WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



Topic: **Program Operations - Finance**

**November 2022 (Cycle A)**

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-11 (a) Cycle Approval Items</b>						
<b>Assoc. of California Water Agencies</b>	Letter					
<i>2023 Annual Dues</i>	10/6/22	10/22	\$24,655.00	\$19,724.00	\$4,931.00	JAT
<b>AECOM (Reservoir)</b>	• 2000679434					
<i>Engineering Services</i>	10/17/22	9/22	\$109,175.52		\$109,175.52	JPR
<b>CH2M Hill Engineers (Operations)</b>	• D3205403-09					
<i>Operations / Simulation Modeling</i>	10/14/22	9/22	\$85,070.88		\$85,070.88	AEF
<b>CH2M Hill Engineers (Conveyance)</b>	• D3380603-09					
<i>Engineering Services</i>	10/14/22	9/22	\$228,192.33		\$228,192.33	JPR
<b>ICF Jones &amp; Stokes, Inc. (Permitting)</b>	• INV-00000039664					
<i>Permitting and Agreements</i>	10/14/22	9/22	\$454,987.30		\$454,987.30	AEF
<b>Katz &amp; Associates</b>	• 415324					
<i>Communications</i>	10/17/22	9/22	\$26,593.22	\$7,977.97	\$18,615.25	KMS
<b>Montague DeRose &amp; Associates, LLC</b>	• 5371SITES					
<i>Municipal Advisor</i>	10/14/22	9/22	\$42,281.25		\$42,281.25	JPR
<b>M.R. Cleaning Service</b>	203					
<i>Office Cleaning</i>	9/30/22	9/22	\$200.00	\$200.00		KMS
<b>Net2Phone, Inc.</b>	• 1214743091					
<i>Phone Equipment</i>	10/1/22	10/22	\$177.37	\$177.37		KMS
<b>Nossaman, LLP</b>	• 539738					
<i>Real Estate Legal Services</i>	10/6/22	9/22	\$2,142.00		\$2,142.00	KMS
<b>Nossaman, LLP</b>	• 539739					
<i>Inter-Agency Agreements</i>	10/6/22	9/22	\$13,982.50		\$13,982.50	JPR
<b>Recology Butte Colusa Counties</b>	8551002546295					
<i>Office Trash Pickup</i>	9/30/22	9/22	\$39.87	\$39.87		KMS
<b>Somach Simmons &amp; Dunn</b>	• 3014950					
<i>Legal Counsel-Water Rights</i>	10/10/22	9/22	\$21,388.00		\$21,388.00	JPR
<b>The Catalyst Group</b>	• 702					
<i>Strategic Planning Services</i>	10/10/22	9/22	\$4,192.50	\$4,192.50		JB
<b>Yocha Dehe Wintun Nation</b>	CN00240					
<i>Monitoring services</i>	10/5/22	9/22	\$12,306.69		\$12,306.69	KMS
• <i>electronic payments</i>						

Topic: **Program Operations - Finance**
**November 2022 (Cycle A)**

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-11 (a) Cycle Account Charges	Month (a) Totals		1,025,384.43	32,311.71	993,072.72	
• ACH = \$986,040.87	JPA/Sites		1,023,242.43	32,311.71	990,930.72	15 Invoices in by 10/17/22
• ACH = \$0	WSIP					
• ACH = \$2,142.00	FAA/WIIN		2,142.00		2,142.00	
WSIP Income To Date	Cumulative Costs		28,979,929.76	28,980,174.18		Income @ 05/24/22
	Balance		244.42			
FAA/WIIN Income To Date	Cumulative Costs		5,247,350.77	5,247,990.99		Income @ 09/30/22
	Balance		640.22			

Notes:

Authorized By:


  
 Jerry Brown, Executive Director      10/23/22      Date


  
 Jamie Traynham, Authority Board Treasurer      10/24/22      Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

November 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-11 (b) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• MSP-146080					
<i>IT Related Services/Computer Equipment</i>	11/1/22	11/22	\$595.00	\$119.00	\$476.00	KMS
<b>Adept Solutions</b>	• 146058					
<i>IT Related Services/Computer Equipment</i>	11/1/22	11/22	\$222.00	\$44.40	\$177.60	KMS
<b>Brown and Caldwell</b>	• 17463952					
<i>Project Controls</i>	11/7/22	10/22	\$246,175.12		\$246,175.12	JAT
<b>California Dept. of Fish &amp; Wildlife (Permits)</b>	102722 PRF					
<i>Permit Fees - CA Endanger Species ITP</i>	10/27/22	10/22	\$40,349.50		\$40,349.50	AEF
<b>County of Colusa</b>	11-2022					
<i>Maxwell Office and Property Rent</i>	11/1/22	11/22	\$3,800.00	\$3,800.00		JAT
<b>Dunn Consulting</b>	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	11/2/22	10/22	\$9,000.00	\$4,500.00	\$4,500.00	KMS
<b>Forsythe Group, LLC</b>	• SPA-202210					
<i>EPP Manager</i>	11/3/22	10/22	\$32,379.38		\$32,379.38	JB
<b>Fugro</b>	• 04.00201528-10					
<i>Geotechnical Engineering Services</i>	11/4/22	10/22	\$735,517.00		\$735,517.00	JPR
<b>HDR</b>	• 1200476513					
<i>Project Integration</i>	11/4/22	10/22	\$405,189.11		\$405,189.11	JAT
<b>K-Coe Isom, LLP</b>	• KC171115					
<i>Accounting</i>	10/31/22	10/22	\$2,485.00	\$497.00	\$1,988.00	JAT
<b>Larsen Wurzel &amp; Associates, Inc.</b>	• 1609000-0522					
<i>Funding and Credit Reimbursement Policy</i>	6/23/22	4-5/22	\$612.50		\$612.50	JAT
<b>M.R. Cleaning Service</b>	209					
<i>Office Cleaning</i>	10/23/22	10/22	\$200.00	\$200.00		KMS
<b>Maximum Pest Control</b>	56979					
<i>Pest Spraying</i>	10/21/22	10/22	\$65.00	\$65.00		KMS
<b>MBK Engineers</b>	• 22-09-4941.0					
<i>Reservoir Operations</i>	10/19/22	9/22	\$44,428.00		\$44,428.00	AEF

Topic: **Program Operations - Finance**

November 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>Perkins Coie, LLP</b> <i>Special Legal</i>	• 6702464 10/27/22	9/22	\$45,220.00		\$45,220.00	AEF
<b>Robinette Consulting, LLC</b> <i>E &amp; C Manager</i>	• 1010 10/31/22	10/22	\$32,337.08		\$32,337.08	JB
<b>Somach Simmons &amp; Dunn</b> <i>Legal Counsel-Water Rights</i>	• 3015439 11/4/22	10/22	\$10,817.76		\$10,817.76	AEF
<b>Spesert Consulting</b> <i>External Affairs Manager</i>	• 10-22 11/7/22	10/22	\$24,057.50		\$24,057.50	JB
<b>The Catalyst Group</b> <i>Strategic Planning Services</i>	• 711 11/3/22	10/22	\$2,456.25	\$2,456.25		JB / JPR
<b>The Ferguson Group</b> <i>Federal Government Affairs Support</i>	• 1022147 10/1/22	10/22	\$17,000.00	\$8,500.00	\$8,500.00	KMS
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	• SPA 17-61 11/5/22	10/22	\$31,282.50		\$31,282.50	JB
<b>U.S. Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 11/1/2022 11/1/22	10/22	\$196.47	\$196.47		KMS
<b>University of California Santa Cruz</b> <i>Modeling/Research Progress Payment</i>	• 20771-01 10/5/22	8/22	\$27,288.17		\$27,288.17	AEF
<b>Waterology Consulting</b> <i>Executive Director Services</i>	• 31 11/1/22	10/22	\$37,275.00		\$37,275.00	JT/ FD /JS
<b>Young Wooldridge, Law Offices, LLP</b> <i>Legal Counsel</i>	• 94151 10/31/22	10/22	\$10,936.27	\$3,960.62	\$6,975.65	JAT

• electronic payments



Topic: **Program Operations - Finance**

November 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2022-11 (b) Cycle Account Charges</b>	<b>Month (b) Totals</b>		<b>1,759,884.61</b>	<b>24,338.74</b>	<b>1,735,545.87</b>	
• ACH = \$42,694.52	JPA/Sites		46,955.99	24,338.74	22,617.25	25 Invoices in by 11/07/22
• ACH = \$1,672,579.12	WSIP		1,712,928.62		1,712,928.62	
• ACH = \$0,000.00	FAA/WIIN				-	
<b>WSIP To Date</b>	Cumulative		<b>30,692,858.38</b>			Income @ 10/25/22
	<b>Balance</b>		<b>1,715,925.53</b>	<b>32,408,783.91</b>		
<b>FAA/WIIN To Date</b>	Cumulative		<b>5,247,350.77</b>			Income @ 10/31/22
	<b>Balance</b>		<b>646.06</b>	<b>5,247,996.83</b>		

Notes:

Authorized By:

  
 Jerry Brown, Executive Director      11/10/22  
 \_\_\_\_\_  
 Date

  
 Jamie Traynham, Authority Board Treasurer      11/9/22  
 \_\_\_\_\_  
 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.