



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

January 20, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through January 2, 2023.

Attachment B summarizes details of the approved invoices received through January 2, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$1,500,180.32 with \$36,235.46 of costs being assigned to the Authority and \$1,463,944.86 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$773.50 will be paid through the WSIP account, \$73,723.13 paid through the FAA/WIIN account and \$1,389,448.23 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table



Topic: **Program Operations - Finance**

January 2023 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-01 (a) Cycle Approval Items						
Adept Solutions	• 146620					
<i>IT Related Services/Computer Equipment</i>	12/15/22	12/22	\$324.68	\$64.94	\$259.74	KMS
AECOM (Reservoir)	• 2000702138					
<i>Engineering Services</i>	12/15/22	11/22	\$186,956.07		\$186,956.07	JPR
CH2M Hill Engineers (Operations)	• D3205403-11					
<i>Operations / Simulation Modeling</i>	12/16/22	11/22	\$45,906.63		\$45,906.63	AEF
CH2M Hill Engineers (Conveyance)	• D3380603-11					
<i>Engineering Services</i>	12/19/22	11/22	\$167,591.74		\$167,591.74	JPR
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000048605					
<i>Permitting and Agreements</i>	12/15/22	11/22	\$274,622.56		\$274,622.56	AEF
Katz & Associates	• 415461					
<i>Communications</i>	12/16/22	11/22	\$27,976.38	\$8,392.92	\$19,583.46	KMS
MBK Engineers	• 22-11-4941.0					
<i>Reservoir Operations</i>	12/14/22	11/22	\$27,816.50		\$27,816.50	AEF
MBK Engineers - Operations	• 22-11-4941-1.2					
<i>Reservoir Operations Modeling</i>	12/14/22	11/22	\$16,401.89		\$16,401.89	AEF
Montague DeRose & Associates, LLC	• 5414SITES					
<i>Municipal Advisor</i>	12/8/22	11/22	\$52,325.00		\$52,325.00	JPR
Maximum Pest Control	57443					
<i>Pest Spraying</i>	12/16/22	12/22	\$65.00	\$65.00		KMS
M.R. Cleaning Service	214					
<i>Office Cleaning</i>	12/9/22	11-12/22	\$400.00	\$400.00		KMS
Net2Phone, Inc.	• 1214827236					
<i>Phone Equipment</i>	12/1/22	12/22	\$177.37	\$177.37		KMS
Perkins Coie, LLP	• 6729942					
<i>Special Legal</i>	12/12/22	11/22	\$12,880.00		\$12,880.00	JPR
Stradling, Yocca, Carlson & Rauth	• 392782-0001					
<i>Bond Counsel</i>	12/15/22	11/22	\$19,500.00		\$19,500.00	JPR

Topic: **Program Operations - Finance**

January 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
The Catalyst Group	• 719					
<i>Strategic Planning Services</i>	12/8/22	11/22	\$7,911.25	\$7,911.25		JB / JPR
Yocha Dehe Wintun Nation	CN00274					
<i>Monitoring services</i>	12/6/22	11/22	\$2,597.68		\$2,597.68	KMS
• <i>electronic payments</i>						

2023-01 (a) Cycle Account Charges	Month (a) Totals	843,452.75	17,011.48	826,441.27	
• ACH = \$766,666.94	JPA/Sites	769,729.62	17,011.48	752,718.14	16 Invoices in by 12/19/22
• ACH = \$0	WSIP	0.00		0.00	
• ACH = \$73,723.13	FAA/WIIN	73,723.13		73,723.13	
WSIP Income To Date	Cumulative Costs	32,407,493.07	32,408,783.91		Income @ 10/25/22
	Balance	1,290.84			
FAA/WIIN Income To Date	Cumulative Costs	5,990,314.19	5,991,771.23		Income @ 11/30/22
	Balance	1,457.04			

Notes:

Authorized By:



 Jerry Brown, Executive Director Date



 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

January 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-01 (b) Cycle Approval Items						
Adept Solutions	• 146545		\$222.00	\$111.00	\$111.00	KMS
<i>IT Related Services/Computer Equipment</i>	1/1/23	01/23				
Adept Solutions	• MSP-146501		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	1/1/23	1/23				
Brian G. Thomas Consulting LLC	• 141		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	1/3/23	12/22				
County of Colusa	1-2023		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	1/1/23	1/23				
Dunn Consulting	• Letter		\$9,000.00	\$4,500.00	\$4,500.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	1/4/23	12/22				
Forsythe Group, LLC	• SPA-202212		\$32,363.13		\$32,363.13	JB
<i>EPP Manager</i>	12/30/22	12/22				
Fugro	• 04.00201528-12		\$420,510.49		\$420,510.49	JPR
<i>Geotechnical Engineering Services</i>	1/3/23	12/22				
K-Coe Isom, LLP	• KC176684		\$2,995.00	\$599.00	\$2,396.00	JAT
<i>Accounting</i>	12/30/22	12/22				
Nossaman, LLP	• 542692		\$773.50		\$773.50	KMS
<i>Real Estate Legal Services</i>	12/15/22	11/22				
Nossaman, LLP	• 542693		\$22,491.00		\$22,491.00	JPR
<i>Inter-Agency Agreements</i>	12/15/22	11/22				
Robinette Consulting, LLC	• 1012		\$33,126.25		\$33,126.25	JB
<i>E & C Manager</i>	1/2/23	12/22				
Spesert Consulting	• 12-22		\$24,074.38		\$24,074.38	JB
<i>External Affairs Manager</i>	1/3/23	12/22				
The Ferguson Group	• 1222146		\$19,485.00	\$9,742.50	\$9,742.50	KMS
<i>Federal Government Affairs Support</i>	12/1/22	12/22				
Trapasso Consulting Services	• SPA 17-63		\$31,200.00		\$31,200.00	JB
<i>Program Operations Manager</i>	1/2/23	12/22				

Topic: **Program Operations - Finance**

January 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
U.S. Bank - Credit Card	Online 1/2/2023		\$173.98	\$173.98		KMS
<i>Misc. Expenses</i>	1/2/23	12/22				
University of California Santa Cruz	• 20771-03		\$8,642.84		\$8,642.84	AEF
<i>Modeling/Research Progress Payment</i>	12/18/22	11/22				
Waterology Consulting	• 33		\$37,275.00		\$37,275.00	JT/ FD /JS
<i>Executive Director Services</i>	1/1/23	12/22				

 • *electronic payments*

2023-01 (b) Cycle Account Charges	Month (b) Totals	656,727.57	19,223.98	637,503.59	
• ACH = \$651,980.09	JPA/Sites	655,954.07	19,223.98	636,730.09	17 Invoices in by 01/02/23
• ACH = \$773.50	WSIP	773.50		773.50	
• ACH = \$0,000.00	FAA/WIIN			-	

WSIP To Date	Cumulative	32,408,266.57	32,408,783.91	Income @ 10/25/22
	Balance	517.34		

FAA/WIIN To Date	Cumulative	5,990,314.19	5,992,306.36	Income @ 11/17/22
	Balance	1,992.17		

Notes:

Authorized By



Jerry Brown 1/9/22
 Jerry Brown, Executive Director Date

Jamie Traynham 01/09/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
January 20, 2023**

Attachment B

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	12/22/2022	Adept Solutions	IT Related Services/Computer Equipment	\$ 324.68
ACH	12/22/2022	AECOM (Reservoir)	Engineering Services	\$ 186,956.07
ACH	12/22/2022	CH2M Hill Engineers, Inc. (Conveyance)	Engineering Services	\$ 167,591.74
ACH	12/22/2022	ICF Jones & Stokes Inc. (Permitting)	Permitting and Agreements	\$ 274,622.56
ACH	12/22/2022	Katz and kAssociates, Inc.	Communications	\$ 27,976.38
ACH	12/22/2022	MBK Engineers Inc. (Operations)	Reservoir Operations Modeling	\$ 16,401.89
ACH	12/22/2022	Montague DeRose and Associates, LLC.	Municipal Advisor	\$ 52,325.00
ACH	12/22/2022	Net2Phone Inc.	Phone Equipment	\$ 177.37
ACH	12/22/2022	Perkins Coie LLP	Special Legal	\$ 12,880.00
ACH	12/22/2022	Stradling Yocca Carlson & Rauth	Bond Counsel	\$ 19,500.00
ACH	12/22/2022	The Catalyst Group, Inc.	Strategic Planning Services	\$ 7,911.25
2528	12/22/2022	M.R. Cleaning Services	Office Cleaning Services	\$ 400.00
2529	12/22/2022	Maximum Pest Control	Pest Spraying	\$ 65.00
2530	12/22/2022	Yocha Dehe Wintun Nation	Monitoring Services	\$ 2,597.68
ACH	01/11/2023	Adept Solutions Inc.	IT Related Services/Computer Equipment	\$ 817.00
ACH	01/11/2023	Brain G Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 10,000.00
ACH	01/11/2023	Dunn Consulting	Legislative/Regulatory/Strategic support	\$ 9,000.00
ACH	01/11/2023	Forsythe Group LLC	EPP Manager	\$ 32,363.13
ACH	01/11/2023	Fugro USA Land, Inc.	Geotechnical Engineering Services	\$ 420,510.49
ACH	01/11/2023	Kcoe Isom, LLP	Accounting	\$ 2,995.00
ACH	01/11/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 22,491.00
ACH	01/11/2023	Robinette Consulting, LLC	E & C Manager	\$ 33,126.25
ACH	01/11/2023	Spesert Consulting	External Affairs Manager	\$ 24,074.38
ACH	01/11/2023	The Ferguson Group	Federal Government Affairs Support	\$ 19,485.00
ACH	01/11/2023	Trapasso Consulting Services	Program Operations Manager	\$ 31,200.00
ACH	01/11/2023	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 8,642.84
ACH	01/11/2023	Waterology Consulting	Executive Director Services	\$ 37,275.00
2531	01/11/2023	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2532	01/11/2023	U.S. Bank - Credit Card	Misc. Expenses	\$ 173.98
Total Amount				<u>\$ 1,425,683.69</u>

THE FOREGOING CLAIM, NUMBERED, ACH/2528-2532 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
January 20, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	12/22/2022	CH2M Hill Engineers, Inc. (Operations)	Operations/Simulation Modeling	\$ 45,906.63
ACH	12/22/2022	MBK Engineers Inc.	Reservoir Operations	\$ 27,816.50
			Total Amount	\$ 73,723.13

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
January 20, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/11/2023	Nossaman LLP	Real Estate Legal Services	\$ 773.50
Total Amount				<u>773.50</u>

THE FOREGOING CLAIMS, NUMBERED ACH ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority