



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

February 17, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through February 6, 2023.

Attachment B summarizes the approved invoices received through February 6, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$3,372,316.67 with \$32,845.18 of costs being assigned to the Authority and \$3,339,471.49 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$178.50 through the FAA/WIIN account and \$3,339,292.99 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
February 17, 2023**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/23/2023	Adept Solutions	Laptop for Sites Office Board Meetings	\$ 1,589.49
ACH	01/23/2023	Brown and Caldwell	Project Controls	\$ 310,129.85
ACH	01/23/2023	HDR Engineering Inc.	Project Integration	\$ 385,988.91
ACH	01/23/2023	ICF Jones & Stokes Inc. (Permitting)	Permitting and Agreements	\$ 357,563.38
ACH	01/23/2023	MBK Engineers Inc.	Water Rights Modeling	\$ 70,133.50
ACH	01/23/2023	MBK Engineers Inc. (Operations)	Reservoir Operations Modeling	\$ 7,035.00
ACH	01/23/2023	Montague DeRose and Associates, LLC.	Municipal Advisor	\$ 53,356.25
ACH	01/23/2023	Net2Phone Inc.	Phone Equipment	\$ 178.33
ACH	01/23/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 6,162.50
ACH	01/23/2023	Somach Simmons & Dunn	Legal Counsel - Water Rights	\$ 30,317.53
ACH	01/23/2023	The Catalyst Group, Inc.	Strategic Planning Services	\$ 6,562.50
ACH	01/23/2023	The Ferguson Group	Federal Government Affairs Support	\$ 1,610.00
ACH	01/23/2023	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 13,187.58
ACH	01/23/2023	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 10,957.93
2533	01/23/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 77.49
2534	01/23/2023	Bemmerly Ranch	Temporary Right of Entry	\$ 2,500.00
2535	01/23/2023	California Dept. of Fish & Wildlife	Service Per R2083003	\$ 75,408.70
2536	01/23/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
2537	01/23/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 7,224.88
ACH	02/10/2023	Adept Solutions	IT Related Services	\$ 817.00
ACH	02/10/2023	AECOM	Engineering Services	\$ 284,265.48
ACH	02/10/2023	Brian G Thomas Consulting LLC	Owmner Advisor Financing	\$ 10,000.00
ACH	02/10/2023	Brown and Caldwell	Engineering Services	\$ 245,827.93
ACH	02/10/2023	CH2M Hill Engineers	Engineering Services	\$ 223,677.78
ACH	02/10/2023	CH2M Hill Engineers	Op/Sim Modeling	\$ 57,375.92
ACH	02/10/2023	Dunn Consulting	Leg/Reg/Strat Support	\$ 9,000.00
ACH	02/10/2023	Forsythe Group LLC	EPP Manager	\$ 33,986.38
ACH	02/10/2023	Fugro	Geo/Tech Engineering	\$ 472,219.25
ACH	02/10/2023	HDR Engineering Inc.	Project Integration	\$ 361,125.53
ACH	02/10/2023	Katz & Associates	Communications	\$ 29,417.12
ACH	02/10/2023	Kcoe Isom	Accounting	\$ 2,775.00
ACH	02/10/2023	Mt Shasta Water	Office Expense	\$ 18.85
ACH	02/10/2023	Perkins Coie LLP	Legal	\$ 15,697.00
ACH	02/10/2023	Robinette Consulting LLC	E&C Manager	\$ 33,856.76
ACH	02/10/2023	Somach Simmons & Dunn	Water Legal	\$ 16,730.00
ACH	02/10/2023	Spesert Consulting	External Affair Manager	\$ 25,918.77
ACH	02/10/2023	Stradling, Yocca, Calson & Rauth	Bond Counsel	\$ 13,338.18
ACH	02/10/2023	The Ferguson Group	Federal Government Affairs Support	\$ 17,000.00
ACH	02/10/2023	Trapasso Consulting	Program Operations Manager	\$ 32,760.00
ACH	02/10/2023	Waterology Consulting	Exec Director Services	\$ 39,313.23
ACH	02/10/2023	Young Wooldridge Law	Legal	\$ 5,235.22
2538	02/10/2023	CA Dept of Fish & Wildlife	Services	\$ 96,570.77
2539	02/10/2023	County of Colusa	Office Rent	\$ 3,800.00
2540	02/10/2023	Fechter & Co CPA	Transaction Reporting	\$ 800.00
2541	02/10/2023	M.R. Cleaning	Office Expense	\$ 200.00
2542	02/10/2023	Maximum Pest Control	Office Expense	\$ 65.00
2543	02/10/2023	Recology Butte Colusa Counties	Trash Service	\$ 39.87
2544	02/10/2023	US Bank	Office Expense	\$ 283.44
Total Amount				\$ 3,372,138.17

THE FOREGOING CLAIM, NUMBERED, ACH/2533-2544 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
February 17, 2023

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/01/2023	Nossaman, LLP	Operations/Simulation Modeling	\$ 178.50
Total Amount				\$ 178.50

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



January 19, 2023

Topic: Program Operations - Finance

February 2023 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-02 (a) Cycle Approval Items						
Advanced Document Concepts	INV89349		\$77.49	\$77.49		KMS
<i>Maxwell Office Copier</i>	1/1/23	12/22				
Adept Solutions	• 146892		\$1,589.49	\$794.75	\$794.74	KMS
<i>Laptop for Sites Office Board Meetings</i>	1/15/23	1/23				
Brown and Caldwell	• 17470095		\$310,129.85		\$310,129.85	JAT
<i>Project Controls</i>	1/16/23	12/22				
Bemmerly Ranch	010923		\$2,500.00		\$2,500.00	KMS
<i>Temporary Right of Entry</i>	1/9/23	1/23				
California Dept. of Fish & Wildlife	INV646		\$75,408.70		\$75,408.70	AEF
<i>Services per R2083003</i>	1/10/23	7-9/22				
HDR	• 1200489649		\$385,988.91		\$385,988.91	JAT
<i>Project Integration</i>	1/9/23	12/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000050313		\$357,563.38		\$357,563.38	AEF
<i>Permitting and Agreements</i>	1/13/23	12/22				
MBK Engineers	• 22-12-4941.0		\$70,133.50		\$70,133.50	AEF
<i>Water Rights Modeling</i>	1/10/23	12/22				
MBK Engineers - Operations	• 22-12-4941-1.2		\$7,035.00		\$7,035.00	AEF
<i>Reservoir Operations Modeling</i>	1/10/23	12/22				
Montague DeRose & Associates, LLC	• 5424SITES		\$53,356.25		\$53,356.25	JPR
<i>Municipal Advisor</i>	1/15/23	12/22				
Net2Phone, Inc.	• 1214870772		\$178.33	\$178.33		KMS
<i>Phone Equipment</i>	1/1/23	1/23				
Nossaman, LLP	• 543117		\$178.50		\$178.50	KMS
<i>Real Estate Legal Services</i>	1/9/23	12/22				
Nossaman, LLP	• 543371		\$6,162.50		\$6,162.50	JPR
<i>Inter-Agency Agreements</i>	1/11/23	12/22				
Recology Butte Colusa Counties	8551002580714		\$39.87	\$39.87		KMS
<i>Office Trash Pickup</i>	12/30/22	12/22				
Somach Simmons & Dunn	• 3016027		\$30,317.53		\$30,317.53	AEF
<i>Legal Counsel-Water Rights</i>	1/9/23	12/22				

Topic: **Program Operations - Finance**

February 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
The Catalyst Group	• 733		\$6,562.50	\$6,562.50		JB / JPR
<i>Strategic Planning Services</i>	1/5/23	12/22				
The Ferguson Group	• December Exp		\$1,610.00	\$805.00	\$805.00	KMS
<i>Federal Government Affairs Support</i>	12/31/22	12/22				
University of California Santa Cruz	• 20771-04		\$13,187.58		\$13,187.58	AEF
<i>Modeling/Research Progress Payment</i>	1/11/23	12/22				
Yocha Dehe Wintun Nation	CN00278		\$7,224.88		\$7,224.88	KMS
<i>Monitoring services</i>	1/6/23	12/22				
Young Wooldridge, Law Offices, LLP	• 96104		\$10,957.93	\$5,478.96	\$5,478.97	JAT
<i>Legal Counsel</i>	12/31/22	12/22				

• *electronic payments*

Topic: **Program Operations - Finance**

February 2023 (Cycle A)


 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-02 (a) Cycle Account Charges	Month (a) Totals		1,340,202.19	13,936.90	1,326,265.29	
• ACH = \$1,254,772.75	JPA/Sites		1,340,023.69	13,936.90	1,326,086.79	20 Invoices in by 01/16/23
• ACH = \$0	WSIP		0.00		0.00	
• ACH = \$178.50	FAA/WIIN		178.50		178.50	
WSIP Income To Date	Cumulative Costs		32,408,266.57	32,408,783.91		Income @ 10/25/22
	Balance		517.34			
FAA/WIIN Income To Date	Cumulative Costs		5,990,492.69	5,992,306.36		Income @ 12/30/22
	Balance		1,813.67			

Notes:

Authorized By:



 Jerry Brown, Executive Director

1/20/23

 Date



 Jamie Traynham, Authority Board Treasurer

01/20/23

 Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

February 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-02 (b) Cycle Approval Items						
Adept Solutions	• MSP-146732		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	2/1/23	02/23				
Adept Solutions	• 146776		\$222.00	\$111.00	\$111.00	KMS
<i>IT Related Services/Computer Equipment</i>	2/1/23	2/23				
AECOM (Reservoir)	• 2000712796		\$284,265.48		\$284,265.48	JPR
<i>Engineering Services</i>	1/18/23	12/22				
Brian G. Thomas Consulting LLC	• 144		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	2/6/23	1/23				
Brown and Caldwell	• 17472469		\$245,827.93	\$3,900.00	\$241,927.93	JAT
<i>Project Controls</i>	2/6/23	1/23				
California Dept. of Fish & Wildlife (Services)	INV722		\$96,570.77		\$96,570.77	AEF
<i>Services per R2083003</i>	1/30/23	10-12/22				
CH2M Hill Engineers (Conveyance)	• D3380603-12		\$223,677.78		\$223,677.78	JPR
<i>Engineering Services</i>	1/23/23	12/22				
CH2M Hill Engineers (Operations)	• D3205403-12		\$57,375.92		\$57,375.92	AEF
<i>Operations / Simulation Modeling</i>	1/20/23	12/22				
County of Colusa	2-2023		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	2/1/23	2/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	2/3/23	1/23				
Fechter and Company, CPAs	01252023		\$800.00	\$800.00		JAT
<i>FY 21-22 Financial Transaction Report</i>	1/25/23	1/23				
Forsythe Group, LLC	• SPA-202301		\$33,986.38		\$33,986.38	JB
<i>EPP Manager</i>	1/31/23	1/23				
Fugro	• 04.00201528-13		\$316,405.41		\$316,405.41	JPR
<i>Geotechnical Engineering Services</i>	1/19/23	12/22				
Fugro	• 04.00201528-14		\$155,813.84		\$155,813.84	JPR
<i>Geotechnical Engineering Services</i>	2/2/23	1/23				

Topic: **Program Operations - Finance**

February 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
HDR <i>Project Integration</i>	• 1200497765 2/6/23	1/23	\$361,125.53		\$361,125.53	JAT
Katz & Associates <i>Communications</i>	• 415528 1/19/23	12/22	\$29,417.12		\$29,417.12	KMS
K-Coe Isom, LLP <i>Accounting</i>	• KC179543 1/31/23	1/23	\$2,775.00	\$2,775.00		JAT
M.R. Cleaning Service <i>Office Cleaning</i>	222 2/6/23	1/23	\$200.00	\$200.00		KMS
Maximum Pest Control <i>Pest Spraying</i>	57652 1/20/23	1/23	\$65.00	\$65.00		KMS
MT Shasta Water <i>Office Water</i>	• 454853 1/24/23	1/23	\$18.85	\$18.85		KMS
Perkins Coie, LLP <i>Special Legal</i>	• 6748687 1/23/23	12/22	\$15,697.00		\$15,697.00	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002582479 1/31/23	1/23	\$39.87	\$39.87		KMS
Robinette Consulting, LLC <i>E & C Manager</i>	• 1013 1/30/23	1/23	\$33,856.76		\$33,856.76	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3016320 2/6/23	1/23	\$16,730.00		\$16,730.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 01-23 2/5/23	1/23	\$25,918.77		\$25,918.77	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 393806-0001 1/24/23	12/22	\$13,338.18		\$13,338.18	JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0123148 1/1/23	1/23	\$17,000.00		\$17,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 23-01 2/5/23	1/23	\$32,760.00		\$32,760.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 2/2/2023 2/2/23	1/23	\$283.44	\$283.44		KMS

Topic: **Program Operations - Finance**
February 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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	Date	Period				
Waterology Consulting <i>Executive Director Services</i>	• 34 2/1/23	1/23	\$39,313.23	\$4,000.00	\$35,313.23	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 97056 1/31/23	1/23	\$4,883.29	\$2,441.65	\$2,441.64	JAT
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 96946 12/31/22	12/22	\$351.93	\$175.97	\$175.96	JAT

 • *electronic payments*

2023-02 (b) Cycle Account Charges	Month (b) Totals	2,032,114.48	18,908.28	2,013,206.20	
• ACH = \$1,930,355.40	JPA/Sites	2,032,114.48	18,908.28	2,013,206.20	32 Invoices in by 02/06/23
• ACH = \$000.00	WSIP	0.00		0.00	
• ACH = \$0,000.00	FAA/WIIN			-	
WSIP To Date	Cumulative Balance	32,408,266.57 517.34	32,408,783.91		Income @ 10/25/22
FAA/WIIN To Date	Cumulative Balance	5,990,492.69 1,817.22	5,992,309.91		Income @ 11/17/22

Notes:

Authorized By:



 Jerry Brown, Executive Director 2/10/2023 Date



 Jamie Traynham, Authority Board Treasurer 02/09/23 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.