



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

November 17, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through November 6, 2023.

Attachment B summarizes the approved invoices received through November 6, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$4,024,728.22 with \$54,389.24 of costs being assigned to the Authority and \$3,970,338.98 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$0.0 through the FAA/WIIN account and \$3,970,338.98 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

Topic: **Program Operations - Finance**

November 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-11 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000813412 10/17/23	9/23	\$613,497.66		\$613,497.66	JPR
Assoc. of Cal. Water Agencies <i>Association California Agencies</i>	• 242 10/4/23	10/23	\$26,490.00	\$26,490.00		JAT
Assoc. of Cal. Water Agencies-JPIA <i>Auto & General Liability Program</i>	• 142 10/16/23	10/23	\$2,138.00	\$2,138.00		JAT
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-21 10/15/23	9/23	\$856,110.15		\$856,110.15	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-21 10/15/23	9/23	\$55,422.37		\$55,422.37	AEF
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-22 10/11/23	9/23	\$705,741.98		\$705,741.98	JPR
HDR <i>Project Integration</i>	• 1200563965 10/13/23	9/23	\$389,004.76		\$389,004.76	JAT
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200563967 10/13/23	9/23	\$9,384.00		\$9,384.00	AEF
ICF Jones & Stokes (Permitting) <i>Permitting and Agreements</i>	• INV-00000077196 10/13/23	9/23	\$306,966.49		\$306,966.49	AEF
Katz & Associates <i>Communications</i>	• 416171 10/16/23	9/23	\$55,041.70		\$55,041.70	KMS
Maximum Pest Control <i>Pest Spraying</i>	59614 9/27/23	9/23	\$65.00	\$65.00		KMS
MBK Engineers <i>Water Rights Modeling</i>	• 12250 10/5/23	9/23	\$25,330.27		\$25,330.27	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 12249 10/5/23	9/23	\$8,011.75		\$8,011.75	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5539SITES 10/13/23	9/23	\$39,525.00		\$39,525.00	JPR

Topic: **Program Operations - Finance**

November 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-11 (a) Cycle Approval Items						
MT Shasta Water	• 423345					
<i>Office Water</i>	10/10/23	10/23	\$22.62	\$22.62		KMS
Net2Phone, Inc.	• 1215342124					
<i>Phone Equipment</i>	10/1/23	10/23	\$182.00	\$182.00		KMS
Nossaman, LLP	• 553442					
<i>Inter-Agency Agreements</i>	10/6/23	9/23	\$21,301.00		\$21,301.00	JPR
Perkins Coie, LLP	• 6908439					
<i>Special Legal</i>	10/13/23	9/23	\$105,280.00		\$105,280.00	AEF
Perkins Coie, LLP	• 6908438					
<i>Special Legal</i>	10/13/23	9/23	\$8,310.76		\$8,310.76	AEF
Recology Butte Colusa Counties	8551002682715					
<i>Office Trash Pickup</i>	9/29/23	9/23	\$42.61	\$42.61		KMS
Stradling, Yocca, Carlson & Rauth	• 400813					
<i>Bond Counsel</i>	9/30/23	8/23	\$43,634.14		\$43,634.14	JPR
Stradling, Yocca, Carlson & Rauth	• 400849					
<i>Bond Counsel</i>	10/10/23	9/23	\$17,680.00		\$17,680.00	JPR
Young Wooldridge, Law Offices, LLP	• 104602					
<i>Legal Counsel</i>	9/30/23	9/23	\$8,684.93	\$2,863.72	\$5,821.21	JAT

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2023-11 Cycle (a) Accounts	Cycle (a) Totals	3,297,867.19	31,803.95	3,266,063.24	
• ACH = \$3,297,759.58	JPA/Sites	3,297,867.19	31,803.95	3,266,063.24	23 Invoices in by 10/16/23
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	<u>Spent to Date</u>	<u>38,154,246.31</u>	38,154,832.87		Income @ 08/08/23
	Balance	586.56			
FAA/WIIN To Date	<u>Spent to Date</u>	<u>13,485,870.29</u>	13,486,982.11		Income @ 05/10/23
	Balance	1,111.82			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 10/23/23
 Jerry Brown, Executive Director Date


 10/23/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

November 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-11 (b) Cycle Approval Items						
Adept Solutions	• 148804					
<i>IT Related Services/Computer Equipment</i>	11/1/23	11/23	\$221.00	\$110.50	\$110.50	KMS
Adept Solutions	• MSP-148768					
<i>IT Related Services/Computer Equipment</i>	11/1/23	11/23	\$595.00	\$297.50	\$297.50	KMS
Advanced Document Concepts	• INV112977					
<i>Maxwell Office Copier</i>	11/1/23	10/23	\$35.06	\$35.06		KMS
Brian G. Thomas Consulting LLC	• 187					
<i>Owner's Advisor, Financing</i>	11/3/23	10/23	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17500258					
<i>Project Controls</i>	11/6/23	10/23	\$434,016.79	\$3,900.00	\$430,116.79	JAT
Colusa County Clerk Recorder	103023 PRF					
<i>Filing Fees for Final EIR/EIS</i>	10/30/23	10/23	\$3,839.25		\$3,839.25	AEF
Colusa Indian Community Council	• 093023-01					
<i>Monitoring Services</i>	9/30/23	9/23	\$7,132.05		\$7,132.05	KMS
County of Colusa	• 11-2023					
<i>Maxwell Office and Property Rent</i>	11/1/23	11/23	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	11/2/23	10/23	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202310					
<i>EPP Manager</i>	11/6/23	10/23	\$34,492.45		\$34,492.45	JB
M.R. Cleaning Service	261					
<i>Office Cleaning</i>	10/20/23	10/23	\$600.00	\$600.00		KMS
MT Shasta Water	• 429079					
<i>Office Water</i>	10/31/23	10/23	\$12.54	\$12.54		KMS
Nossaman, LLP	• 553441					
<i>Real Estate Legal Services</i>	10/6/23	9/23	\$2,320.50		\$2,320.50	KMS
Pinion. LLC	• PN014588					
<i>Accounting</i>	10/31/23	10/23	\$4,150.00	\$4,150.00		JAT

Topic: **Program Operations - Finance**

November 2023 (Cycle B)

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	Date	Period				
2023-11 (b) Cycle Approval Items						
Robinette Consulting, LLC	• 1023		\$33,770.96		\$33,770.96	JB
<i>E & C Manager</i>	11/1/23	10/23				
Somach Simmons & Dunn	• 3019003		\$72,555.44		\$72,555.44	AEF
<i>Legal Counsel-Water Rights</i>	11/6/23	10/23				
Spesert Consulting	• 10-23		\$25,846.07		\$25,846.07	JB
<i>External Affairs Manager</i>	11/1/23	10/23				
The Catalyst Group	• 824		\$1,816.25	\$1,816.25		JB / JPR
<i>Strategic Planning Services</i>	11/5/23	10/23				
Trapasso Consulting Services	• SPA 23-10		\$32,932.92		\$32,932.92	JB
<i>Program Operations Manager</i>	11/1/23	10/23				
U.S. Bank - Credit Card	Online 11/1/2023		\$396.32	\$396.32		KMS
<i>Misc. Expenses</i>	11/1/23	10/23				
Waterology Consulting	• 43		\$39,454.19	\$4,000.00	\$35,454.19	JT/ FD /JS
<i>Executive Director Services</i>	11/1/23	10/23				
Young Wooldridge, Law Offices, LLP	• 105467		\$9,174.24	\$2,767.12	\$6,407.12	JAT
<i>Legal Counsel</i>	10/31/23	10/23				

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

2023-11 Cycle (b) Accounts	Cycle (b) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		726,861.03	22,585.29	704,275.74	
• ACH = \$722,025.46	JPA/Sites	726,861.03	22,585.29	704,275.74	22 Invoices in by 10/16/23
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	Spent to Date	38,154,246.31	38,154,832.87		Income @ 08/08/23
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	Balance	1,115.10			

Legend

- JPA/RC Account
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- Electronic Payments

Notes:

Authorized By:  11/9/23
 Jerry Brown, Executive Director Date

 11/9/23
 Jamie Traynham, Authority Board Treasurer Date

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