



Meeting: **Joint Reservoir Committee (RC) & Authority Board (AB) Agenda Item 2.1**

February 17, 2023

Subject: **2023 Elections and Committee & Workgroup Designations**

Requested Action:

Conduct the 2023 Election of Officers:

- a) Elect Reservoir Committee Chairperson (Chair), Vice-Chair. Consider acceptance of the Authority Board's designation of Treasurer.
- b) Elect Authority Board Chair, Vice-Chair, Secretary and Treasurer.
- c) Reservoir Committee and Authority Board Confirm committee and workgroup designations and participation.

Detailed Description/Background:

Per Section 3 of the Project Agreement, elections for the Reservoir Committee officers are held annually. Elected officer positions include Chair, Vice-Chair and Treasurer. A Secretary position is allowed under the Agreement; however, this position has not been filled and is not being recommended for action at this time.

The Chair acts as presiding officer over the Reservoir Committee and the Vice-Chair serves in the absence of the Chair. In addition, there has been an informal rotation of the Chair and Vice-Chair between a representative from water agencies North of the Delta and South of the Delta.

The Treasurer of the Reservoir Committee is the Treasurer elected by the Authority Board and serves as the Committee's liaison to the Authority Board on financial matters affecting the Committee.

Per Section 4.6 of the JPA Bylaws, elections for the Authority Board officers are held annually. Elected officer positions include Chair, Vice-Chair and Treasurer.

The Chair acts as presiding officer over the Authority Board and the Vice-Chair serves in the absence of the Chair.

The Treasurer of the Authority Board is elected by the Authority Board and serves as the Reservoir Committee's liaison to the Authority Board on financial matters affecting the Committee.

The officers shall be elected and remain in office at the pleasure of the bodies upon the affirmative vote of at least a majority of the vote (weighted in the case of the RC).

Current officers include Chair Thad Bettner (Glenn-Colusa Irrigation District), Vice-Chair Valerie Pryor (Zone 7 Water Agency) and Treasurer Jamie Traynham (Davis Water District).

Current officers include Chair Fritz Durst (Reclamation District 108), Vice-Chair Jeff Sutton (Tehama-Colusa Canal Authority), Secretary Logan Dennis (Glenn Colusa Irrigation District) and Treasurer Jamie Traynham (Davis Water District).

Workgroup and Committee designations and participation are included in the attached list and were last reviewed by the Committee in February 2022. No material changes to the charters have been identified to date. Staff has reviewed the workgroups and committees makeup against the upcoming project activities and proposes the following changes:

1. With the implementation of joint board meetings, it is proposed that all workgroups and committees be open to RC and/or AB members, within quorum limits. The general requirements for chartering a workgroup or committee has been modified to reflect this change.
2. Staff proposes that the ad hoc group that has functioned over the past year in a support role in the facility use agreement negotiations be transitioned a new ad hoc workgroup called Conveyance committee per the proposed charter reporting to the O&E workgroup.
3. The primary roster of committees and workgroups is attached for reference. Staff suggests that AB/RC representatives that wish to serve on a committee or workgroup contact the Chair of the group to coordinate this request. The primary roster will be maintained by Staff and will be available upon request.

Prior Reservoir Committee Action: None.

Fiscal Impact/Funding Source: None.

Staff Contact: Jerry Brown

Attachments:

Attachment A -Primary Roster (Current Draft List of current Authority Board, Reservoir Committee, Authority Board Committees and Reservoir Committee Workgroups participants)

Attachment B – General Requirements for Charter Documents

Attachment C – New Charter Documents- Conveyance Committee

Primary Roster - March 2023

Authority Board Directors			Organization
Gary	Evans	Director	Colusa County Board of Supervisors
Joe	Marsh	Director	Colusa County Water District
Thomas Ken	Arnold Hahn	Director	Glenn County Board of Supervisors
Logan	Dennis	Director - Secretary	Glenn-Colusa Irrigation District
Fritz	Durst	Director - Chairman	Reclamation District 108
Jeff	Sutton	Director - Vice-Chairman	Tehama-Colusa Canal Authority
Doug	Parker	Director	Westside Water District
Gray	Allen	Director	Placer County
Kerry	Schmitz	Director	Sacramento County
Alternate Authority Board Directors			
Mike	Azevedo	Alternate Director	Colusa County
John	Amaro	Alternate Director	Glenn-Colusa Irrigation District
Sean	Doherty	Alternate Director	Reclamation District 108
Hilary	Reinhard	Alternate Director	Reclamation District 108
Halbert	Charter	Alternate Director	Colusa County Water District
Shelly	Murphy	Alternate Director	Colusa County Water District
Jim Thomas	Yoder Arnold	Alternate Director	Glenn County Board of Supervisors
Halbert	Charter	Alternate Director	Tehama-Colusa Canal Authority
Zachary	Dennis	Alternate Director	Westside Water District
Dan	Ruiz	Alternate Director	Westside Water District
Joshua	Alpine	Alternate Director	Placer County
Mike	Peterson	Alternate Director	Sacramento County
City of Sacramento/Sacramento County Water Agency *rotate board seat (every year)			
Anne	Sanger	Alternate Director	City of Sacramento
Bill	Busath	Alternate Director	City of Sacramento
City of Roseville/Placer County *rotate board seat (every 2 years)			
Bruce	Houdesheldt	Director	City of Roseville
Associate Authority Members			
Jamie	Traynham	Associate Member	TC-4 Districts
Ted	Trimble	Associate Member	Western Canal Water District
Alternate Authority Associate Members			
Tom	Charter	Alternate/Treasurer	TC-4 Districts
Greg	Johnson	Alternate	Western Canal Water District
Zachary	Dennis	Alternate	TC-4 Districts

Primary Roster - March 2023

Reservoir Committee Representatives			Organization
Felix	Hernandez III	Representative	American Canyon (City)
Dwayne	Chisam	Representative	Antelope Valley - East Kern Water Agency
Robert	Cheng	Representative	Coachella Valley Water District
Mike	Azevedo	Representative	Colusa County
Halbert Shelly	Charter Murphy	Representative	Colusa County Water District
Mark	Krause	Representative	Desert Water Agency
Thad	Bettner	Chair	Glenn-Colusa Irrigation District
Paul	Weghorst	Representative	Irvine Ranch Water District
Randall	Neudeck	Representative	Metropolitan Water
Bill	Vanderwaal	Representative	RD 108
Trent	Taylor	Representative	Rosedale-Rio Bravo Water Storage District
Bob	Tincher	Representative	San Bernardino Valley Municipal Water District
Lance	Eckhart	Representative	San Geronio Pass Water Agency
Cindy	Kao	Representative	Santa Clara Valley Water District
Steve Dirk	Cole Marks	Representative	Santa Clarita Valley Water District
Jim	Peterson	Representative	TC4: Cortina Water District
Jamie	Traynham	Representative & Treasurer	TC4: Davis Water District
Bill	Vanderwaal	Representative	TC4: Dunnigan Water District
Zachary	Dennis	Representative	TC4: LaGrande Water District
Allen	Myers	Representative	Westside Water District
Robert	Kunde	Representative	Wheeler Ridge-Maricopa Water Storage District
Valerie	Pryor	Vice-Chair	Zone 7 Water Agency
Alternate Representatives			
Jason	Holley	Alternate	American Canyon (City)
Dan	Flory	Alternate	Antelope Valley - East Kern Water Agency
Petya	Vasileva	Alternate	Coachella Valley Water District
Jim	Barrett	Alternate	Coachella Valley Water District
Gary	Evans	Alternate	Colusa County
Shelly Joe	Murphy Marsh	Alternate	Colusa County Water District
Steve	Johnson	Alternate	Desert Water Agency
Greg Holley	Krzys Dawley	Alternate	Glenn-Colusa Irrigation District
Kellie	Welch	Alternate	Irvine Ranch Water District
Nina	Hawk	Alternate	Metropolitan Water District of Southern California
Lewis	Bair	Alternate	RD 108
Dan	Bartel	Alternate	Rosedale-Rio Bravo Water Storage District
Heather	Dyer	Alternate	San Bernardino Valley Municipal Water District
Thomas	Todd	Alternate	San Geronio Pass Water Agency
Katherine Andrew	Maher Garcia	Alternate	Santa Clara Valley Water District
Ali Steve	Elhassan Cole	Alternate	Santa Clarita Valley Water District
Chuck	Grimmer	Alternate	TC4: Cortina Water District
Mary	Pat Petersen	Alternate	TC-4: Cortina Water District

Primary Roster - March 2023

Tom	Charter	Alternate	TC-4: Davis Water District
Jake	Spooner	Alternate	TC-4: Dunnigan Water District
Mike Ken	Urkov LaGrande	Alternate	TC-4: LaGrande Water District
Dan	Ruiz	Alternate	Westside Water District
Sheridan	Nicholas	Alternate	Wheeler Ridge-Maricopa Water Storage District
Lillian Amparo	Xie Flores	Alternate	Zone 7 Water Agency

Authority Board Committees

Coordination Committee	
Fritz Durst - Chair	Reclamation District 108
Jeff Sutton - Vice-Chair	Tehama-Colusa Canal Authority
Logan Dennis - Secretary	Glenn-Colusa ID
Gary Evans	Colusa County Board of Supervisors
Jamie Traynham - Treasurer	Davis WD
Jerry Brown	Sites Executive Director - STAFF LEAD
Land Management Committee	
Gary Evans - Chair	Colusa County Board of Supervisors
Logan Dennis	Glenn-Colusa ID
Jeff Sutton	Tehama-Colusa Canal Authority
Thomas Arnold	Glenn County Board of Supervisors
Thad Bettner	Glenn-Colusa Irrigation District
Mike Azevedo	Colusa County
Kevin Spesert	External Affairs Manager - STAFF LEAD
Legislative & Outreach Committee	
Jeff Sutton - Chair	Tehama-Colusa Canal Authority
Fritz Durst	Reclamation District 108
Logan Dennis	Glenn-Colusa ID
Gary Evans	Colusa County
Thad Bettner	Glenn-Colusa Irrigation District
Valerie Pryor	Zone 7 Water Agency
Heather Dyer	San Bernardino Valley Municipal Water District
Nina Hawk	Metropolitan Water District of Southern California
Kevin Spesert	External Affairs Manager - STAFF LEAD
Budget & Finance Committee	
Jamie Traynham – Chair	Davis Water District
Thad Bettner	Glenn-Colusa Irrigation District
Robert Kunde	Wheeler Ridge-Maricopa Water Storage District
Katrina Jessop	Santa Clara Valley Water District
Robert Cheng – Vice Chair	Coachella Valley Water District
Bill Vanderwaal	RD 108 & TC4 Dunnigan Water

Primary Roster - March 2023

Shelly Murphy	Colusa County Water Agency
Dan Ruiz	Westside Water District
Nina Hawk	Metropolitan Water District of Southern California
Cindy Saks	San Bernardino Valley Municipal Water District
Jerry Brown	Executive Director
Joe Trapasso	Operations Manager – STAFF LEAD

Reservoir Committee Workgroups

Coordination Workgroup	
Thad Bettner – Chair	Glenn-Colusa Irrigation District
Valerie Pryor – Vice Chair	Zone 7
Jamie Traynham – Treasurer	Davis Water District
Robert Cheng	Coachella Valley Water District
Robert Kunde	Wheeler Ridge-Maricopa Water Storage District
Mike Azevedo	Colusa County
Heather Dyer	San Bernardino Valley Municipal Water District
Jerry Brown	Executive Director – STAFF LEAD
Reservoir Operations & Engineering Workgroup	
Mike Azevedo – Vice Chair	Colusa County
Thad Bettner	Glenn-Colusa Irrigation District
Robert Kunde – Chair	Wheeler Ridge-Maricopa Water Storage District
Robert Cheng	Coachella Valley Water District
Bill Vanderwaal	RD 108 & TC4 Dunnigan Water
Dan Ruiz	Westside Water District
Bob Tincher	San Bernardino Valley Municipal Water District
Amparo Flores	Zone 7 Water Agency
Randall Neudeck	Metropolitan Water District of Southern California
JP Robinette	Engineering & Construction Manager- STAFF LEAD
Environmental Planning and Permitting Workgroup	
Mike Azevedo	Colusa County
Thad Bettner	Glenn-Colusa Irrigation District
Robert Cheng	Coachella Valley Water District
Heather Dyer – Chair	San Bernardino Valley Municipal Water District
Nina Hawk	Metropolitan Water District of Southern California
Cindy Kao Andrew Garcia	Santa Clara Valley Water District
Rob Kunde	Wheeler Ridge-Maricopa Water Storage District
Randall Neudeck	Metropolitan Water District of Southern California
Bill Vanderwaal	RD 108 & TC4 Dunnigan Water
Ali Forsythe	Environmental Planning & Permitting Manager - STAFF LEAD

Primary Roster - March 2023

Applicable to all committees and workgroups where membership is by Agency – Primary Designated Member shown only. An Alternate from the same Agency may be designated to fill-in in the event of an absence of the Primary Designated Member. Other agencies may attend when a quorum allows.

Ad-hoc Committees

Governance Committee (Established August 2022 for 2 years)	
Rob Kunde	Wheeler Ridge-Maricopa Water Storage District
Jeff Sutton	Tehama-Colusa Canal Authority
Bob Tincher	San Bernardino Valley Municipal Water District
Paul Weghorst	Irvine Ranch Water District
Thad Bettner	Glenn-Colusa Irrigation District
Jamie Traynham	Davis Water District
Jerry Brown	Executive Director - Staff Lead
WIFIA Committee (Established August 2022 to April 2023)	
Jamie Traynham	Davis Water District
Valerie Pryor	Zone 7 Water Agency
Robert Cheng	Coachella Valley Water District
Sam Smalls	Metropolitan Water
JP Robinette	Engineering & Operations - Staff Lead
Conveyance Committee (Established February 2023)	
Bob Tincher	San Bernardino Valley Municipal Water District
Valerie Pryor	Zone 7 Water Agency
Mike Azevedo	Colusa County
Ted Trimble	Western Canal Water District
JP Robinette	Engineering & Operations - Staff Lead

Updated Charter Documents – General Requirements

General Workgroup/Committee Purpose and Process:

Effective, inclusive and cost-efficient decision-making requires that the Authority Board and Reservoir Committee organization include workgroups and committees that review and consider items within topic areas prior to their consideration by the Authority Board and Reservoir Committee. The workgroup/committees are advisory to the Authority Board and Reservoir Committee and are responsible for developing recommendations for the Authority Board and Reservoir Committee's consideration.

Starting in 2023, the workgroup/committees may include members from the Authority Board and/or Reservoir Committee. All workgroups/committees may be jointly supported.

Conducting Workgroup/Committee Meetings:

All regular meetings of the workgroups/committees are considered standing meetings and are considered public meetings to be conducted in accordance with the Brown Act. The Staff Lead will produce the meeting agenda in consultation with the Chair. The Chair will determine the venue for the meeting (i.e. virtual, in-person, hybrid). Public comments will be taken during the meeting.

It may be necessary from time to time for the Chair to assign an Ad Hoc subgroup to evaluate a specific issue within a specific timeframe and bring the results to the full workgroup/committee for consideration. According to the Brown Act, these activities are allowed to be conducted outside of public meetings. However, the results of the Ad Hoc would be reported either in the workgroup/committee or the board's public meeting.

Purpose of Workgroup/Committee Charter Document:

The specific charter for the workgroup/committee should address, at a minimum, the following information:

- Define the topic areas to be covered by the applicable workgroup/committee.
- Identify the Authority Board and Reservoir Committee members that make up the workgroup/committee active members. A primary roster list of all workgroups/committees will be maintained separately from the Charter documents.

- The workgroup/committee is not delegated any decision-making authority; however, ~~incoming to recommendations~~, the workgroup/committee Chair is encouraged to document **in the Charter** the inclusive process by which issues and concerns of individual workgroup/committee members will be **solicited and** taken into consideration in coming to the final recommendation.

Staff Support of Workgroups/Committees: Staff is expected to achieve inclusive results by bringing items to workgroups/committees to facilitate input and feedback from participants prior to taking final recommendations to the Authority and Reservoir Committee. In determining what items require workgroup/committee consideration, Staff should consider the following:

- Matters involving policy decisions, which generally answer the question “what needs to be done?” should be vetted with a workgroup/committee prior to being brought to the Authority Board/Reservoir Committee. The means and method (i.e. “how”) to implement the Board’s policy is a Staff function; however, due to the multi-agency and multi-benefit nature of the project, there may be circumstances where means and methods require board consideration. Therefore, the Staff Lead should consult with the Chair in determining appropriate agenda items for consideration.
- The Authority Board and Reservoir Committee will be kept apprised of the work progress in critical areas of quality, time, or cost sensitivity that may be of interest to the Authority Board or Reservoir Committee and/or the policy-making bodies of the participating agencies.
- Disagreements among participants should be evaluated and resolved through the workgroup/committee process. The unanimous consensus of the workgroup/committee is desirable for any recommendations coming to the Authority Board or Reservoir Committee. If unable to be achieved, the workgroup/committee should reach a majority on the recommendation, and when brought to the Authority Board or Reservoir Committee, the dissenting views should be shared with the whole boards for consideration in their final voting on the measure.
- Where issues require an integrated response from multiple workgroups, Staff should seek guidance from the Coordination groups to designate the workgroup/committees assigned to consider the matter, and Staff shall communicate the recommendation for the Authority Board and Reservoir Committee based on the integrated outcome.

Participation in Workgroup/Committee: Participants who are signatories to the JPA and/or Project Agreement and are deemed to be in good standing are eligible

for membership in the workgroup/committee. The total participation must be limited to less than a quorum of the Reservoir Committee or the Authority Board.

The Reservoir Committee and Authority Board Chairpersons determine workgroup/committee leadership assignments. The Chair of the workgroup/committee ~~determines~~ **should work with** the workgroup/committee members **to ensure their active involvement**. In addition, the Chair of the workgroup/committee may invite technical advisors who are not Authority Board or Reservoir Committee members but whose specific knowledge and expertise are deemed essential to advise the workgroup/committee on specific issues.

Workgroup and Committee membership is by Agency. In evaluating the quorum, an agency may have more than one individual present, but because the agency and not the individual is the member, more than one individual from the same agency may be present. The Chairperson has the discretion to assign workgroup and committee members and non-members to be involved in Ad Hoc activities.

Voting and Consensus Building Approach: In developing recommendations brought to the Reservoir Committee and Authority Board, the workgroup/committee will use a deliberative process involving input from all workgroup/committee members. It is the Chair's discretion to define the process used to arrive at the workgroup/committee recommendation to the Authority Board or Reservoir Committee.

Conveyance Workgroup Chartering Document

Status: Ad-hoc

- Leader: See Primary Roster.
- Members: See Primary Roster.
- Staff Support:
 1. Lead Staff – Engineering and Construction Manager.
 2. Legal counsel on an as-needed basis.
 3. Other specialty advisors or experts on an as-needed basis.
- Formation: February 2023
- Expires: End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude December 31, 2024.

Related Documents:

- Attachment A: Charter Document – General Requirements

Purpose:. To provide guidance and support in the creation of agreements and approvals for use of shared facilities, and associated capital improvements, for the conveyance of Sites water within the existing canals and waterways used for conveyance to the Delta and/or individual Participants.

Meeting Frequency: Meetings will be scheduled for the convenience of members' attendance.

Reports To: Operations & Engineering (O&E) Workgroup

Committee's Roles and Responsibilities:

- The primary focus areas of this workgroup is advising Staff and responding to referrals of the O&E workgroup on:
 - a. Establishing lasting and durable partnerships with parties who will be under contract to provide service from shared facilities (Partner Facilities).
 - b. Ensuring adherence at all times to the Authority's vision/mission/values in the preparation and evaluation of proposals and agreements with shared facility operators (Facility Partners).

- c. Evaluating proposed level of service standards for shared facility operations against the Project's needs.
- d. Considerations for project capital and operating costs, cost accounting techniques and standards, and records/documentation.
- e. Considerations related to project interface with shared facilities, shared facility improvements proposed by operators, including packaging, contracting, delivery methods and risk management implementation.
- f. Considerations related to coordinating conveyance of Sites water with statewide water management, focusing primarily on matters affecting the ability of local agency participants to receive their expected direct and indirect project benefits including review and consideration of the operations modeling.
- g. Evaluating the State and Federal benefits in relation to WSIP Proposition 1 and WIIN Act provisions and determining proper contracting approaches and appropriate level of risk.
- h. Establishing principles to achieve fair and equitable cost allocation.

Voting/Consensus Procedures: The O&E Workgroup makes referrals of items to this workgroup and/or Staff can present items for consideration prior to taking the item to O&E and/or the boards. There is generally no need for voting as this workgroup functions primarily in an advisement role. Should there be a need, voting will take place among sitting members and will be reported with any recommendations.