

# Sites Reservoir Project - 3 Month Look Ahead

Primary	Assigned To	Governing Body
<b>November 2022</b>		
<b>Consent Items</b>		
Minutes	Sandra Yarbrough	Authority Board & Reservoir Committee
Treasurer's Report	Joe Trapasso	Authority Board & Reservoir Committee
Payment of Claims	Joe Trapasso	Authority Board & Reservoir Committee
3rd 2022 Quarterly Finance Report	Joe Trapasso	Authority Board & Reservoir Committee
<b>Action Items</b>		
Approve 2023 Expense/Revenue Budget, Cash Flow/Call, Unrestricted Reserve. This will include the Task Order Amendments - Adjustments to not-to-exceed contract authority for Consultants/ 2023 NTP	Joe Trapasso, Marcus Maltby	Authority Board & Reservoir Committee
Adopt Guiding Principles and Preliminary Terms to support Indicative Rating for the WIFIA Loan Application and initiate drafting of the Sites Reservoir Benefits and Obligations Contract	Cheyenne Harris, JP Robinette	Authority Board & Reservoir Committee
Adopt the following: 1) Master Resolution and 2) financial documents related to the preparation of the Indicative Rating for the WIFIA Loan Application - Credit Summary Memo, WIFIA Debt Management Policy, and WIFIA Reserve Policy (and approval to submit when ready)	Cheyenne Harris, JP Robinette	Authority Board & Reservoir Committee
Review Authority Board Budget and Authorize Invoices for Board Membership dues	Joe Trapasso, JP Robinette	Authority Board & Reservoir Committee
Approve Updated Contracts - Executive Director, Existing Agents	Jerry Brown	Authority Board & Reservoir Committee
<b>Discussion and Informational Items</b>		
Discussion of other water management activities across the state relative to Sites.	Alli Forsythe	Authority Board & Reservoir Committee
Monthly Reporting (Monthly Status Report, Work Plan, Action Items)	All	Authority Board & Reservoir Committee
<b>Closed Session</b>		
<b>Committees/Workgroups</b>		
<b>No EPP or O&amp;E Work Group This Month</b>		
Governance Meeting	Jerry Brown	Joint Governance Committee
State Legislative Update	Kevin Spesert	Legislative & Outreach Committee
Federal Legislative Update	Kevin Spesert	Legislative & Outreach Committee
Communications Update	Kevin Spesert	Legislative & Outreach Committee
Discuss Public Opinion Research Concepts	Kevin Spesert	Legislative & Outreach Committee
Review of Package 1 Geotech Field Work - Overview of Pack 2 work starting in January 2023	Kevin Spesert	Land Management Committee
Considerations for establishing a project baseline schedule	Kevin Spesert	Land Management Committee
Update on Real Estate Actions (TROE, Options)	Kevin Spesert	Land Management Committee
Recommend Master Resolution	Cheyenne Harris, JP Robinette	Joint WIFIA Ad Hoc Subcommittee
Recommend submittal of materials for an indicative credit rating for the JPA (based on feedback received as part of October workshop)	Cheyenne Harris, JP Robinette	Joint WIFIA Ad Hoc Subcommittee
Recommend the Guiding Principles and Preliminary Terms	Cheyenne Harris, JP Robinette	Joint WIFIA Ad Hoc Subcommittee
Process for moving to Phase 3, timing for addressing contributed credit liability (flow chart review)	Cheyenne Harris, JP Robinette	Joint Budget & Finance Committee
Recommend the Guiding Principles and Preliminary Terms (unsure if B/F needs to make a separate recommendation???)	Cheyenne Harris, JP Robinette	Joint Budget & Finance Committee
WIFIA Ad Hoc Subcommittee Update (recommend submittal of indicative credit rating materials)	Cheyenne Harris, JP Robinette	Joint Budget & Finance Committee
2023 Expense/Revenue Budget, Cash Flow/Call, Unrestricted Reserve	Joe Trapasso, Marcus Maltby	Joint Budget & Finance Committee
Task Order Amendments - Adjustments to not-to-exceed contract authority for Consultants/ 2023 NTP	Joe Trapasso, Marcus Maltby	Joint Budget & Finance Committee
3rd Quarter 2022 Financial Report	Joe Trapasso	Joint Budget & Finance Committee
Tribal Community Working Group	Kevin Spesert	
<b>December 2022 (Joint Meeting)</b>		
<b>Consent Items</b>		
Minutes	Sandra Yarbrough	Joint Authority Board & Reservoir Committee
Treasurer's Report	Joe Trapasso	Joint Authority Board & Reservoir Committee
Payment of Claims	Joe Trapasso	Joint Authority Board & Reservoir Committee
<b>Action Items</b>		

Primary	Assigned To	Governing Body
Test Pits and Trenching Final IS/MND	aforsythe@sitesproject.org	Joint Authority Board & Reservoir Committee
Facility Partner Cooperative Agreement	Cheyenne Harris, JP Robinette	Authority Board & Reservoir Committee
Authorize execution of agreement to receive FY22 Federal WIIN appropriation (\$160m)	Cathy Westcot	Joint Authority Board & Reservoir Committee
Placeholder - Real Estate Option Agreement Approval	Kevin Spesert	Authority Board & Reservoir Committee
<b>Discussion and Informational Items</b>		
Master Lake and Streambed Alteration Agreement Application - Overview	Ali Forsythe, John Spranza	Joint Authority Board & Reservoir Committee
Annual Review of Policies and Procedures	Joe Trapasso	Joint Authority Board & Reservoir Committee
Governance Committee Update to the Full Board	Jerry Brown	Joint Authority Board & Reservoir Committee
Monthly Reporting (Monthly Status Report, Work Plan, Action Items)	All	Joint Authority Board & Reservoir Committee
<b>Closed Session</b>		
<b>Committees/Workgroups</b>		
Payment of Claims	Joe Trapasso	Joint Budget & Finance Committee
Review of Policies and Procedures	Joe Trapasso	Joint Budget & Finance Committee
Master Lake and Streambed Alteration Agreement Application - Overview	Ali Forsythe, John Spranza	Environmental Planning & Permitting Workgroup
Baseline Schedule - Alternatives Analysis 2023	Henry Luu, JP Robinette	Reservoir Operations & Engineering Workgroup
<b>January 2023</b>		
<b>Consent Items</b>		
Minutes	Sandra Yarbrough	Joint Authority Board & Reservoir Committee
Treasurer's Report	Joe Trapasso	Joint Authority Board & Reservoir Committee
Payment of Claims	Joe Trapasso	Joint Authority Board & Reservoir Committee
<b>Action Items</b>		
Master Lake and Streambed Alteration Agreement Application - Approval to Submit	Ali Forsythe, John Spranza	Joint Authority Board & Reservoir Committee
<b>Discussion and Informational Items</b>		
Baseline Schedule - Discussion of alternatives and possible accelerated schedule	Henry Luu, JP Robinette	Joint Authority Board & Reservoir Committee
Update on Amendment 3 Progress and any changes		
Monthly Reporting (Monthly Status Report, Work Plan, Action Items)	All	Joint Authority Board & Reservoir Committee
<b>Closed Session</b>		
<b>Committees/Workgroups</b>		
<b>No EPP or O&amp;E Work Group This Month</b>		
Evaluation of Potential Early Construction Packages	Henry Luu, JP Robinette	Reservoir Operations & Engineering Workgroup
Review Project Baseline Schedule	Henry Luu, JP Robinette	Reservoir Operations & Engineering Workgroup
Local Community Working Group (Bi-Monthly)	Kevin Spesert	