



Meeting: **Joint Reservoir Committee & Authority Board** **December 16, 2022**
Agenda Item 1.4

Subject: **Payment of Claims**

Requested Action:

Consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through December 5, 2022.

Attachment B summarizes details of the approved invoices received through December 5, 2022, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$2,452,608.48 with \$33,337.82 of costs being assigned to the Authority and \$2,419,270.66 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$1,714,634.69 will be paid through the WSIP account, \$669,240.29 paid through the FAA/WIIN account and \$35,395.68 through the JPA/Sites account as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
December 16, 2022**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	11/23/2022	Adept Solutions	IT Related Services/Computer Equipment	\$ 817.00
ACH	11/23/2022	Katz and Associates, Inc.	Communications	\$ 20,822.41
ACH	11/23/2022	Mt. Shasta Spring Water	Office Water	\$ 92.43
ACH	11/23/2022	Net2Phone Inc.	Phone Equipment	\$ 177.37
2519	11/23/2022	Advanced Document Concepts	Copier	\$ 63.48
2520	11/23/2022	Recology	Office Trash Pickup	\$ 39.87
2522	12/09/2022	Advanced Document Concepts	Copier	\$ 108.19
2521	12/09/2022	Assoc. of California Water Agencies	Auto & General Liability Program	\$ 2,139.00
2523	12/09/2022	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
ACH	12/09/2022	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	12/09/2022	K-Coe Isom, LLP	Accounting	\$ 3,425.00
2524	12/09/2022	Maximum Pest Control	Pest Spraying	\$ 65.00
ACH	12/09/2022	Mt. Shasta Water	Office Water	\$ 42.31
2525	12/09/2022	Pioneer Review	Newspaper	\$ 75.00
2526	12/09/2022	Recology	Office Trash Pickup	\$ 39.87
ACH	12/09/2022	The Ferguson Group	Federal Government Affairs Support	\$ 19,485.00
2527	12/09/2022	U.S. Bank- Credit Card	Misc. Expenses	\$ 331.68
ACH	12/09/2022	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 8,209.89
Total Amount				\$ 68,733.50

THE FOREGOING CLAIM, NUMBERED, ACH/2519-2527 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
December 16, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	12/09/2022	Brown and Caldwell	Projects Controls	\$ 204,726.98
ACH	12/09/2022	Forsyth Group, LLC	EPP Manager	\$ 34,575.70
ACH	12/09/2022	HDR	Project Integration	\$ 303,490.60
ACH	12/09/2022	Robinette Consulting, LLC	E&C Manager	\$ 33,426.84
ACH	12/09/2022	Spesert Consulting	External Affairs Manager	\$ 24,208.75
ACH	12/09/2022	Trapasso Consulting Services	Program Operations Manager	\$ 31,365.00
ACH	12/09/2022	Waterology Consulting	Executive Director Services	\$ 37,446.42
Total Amount				\$ 669,240.29

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
December 16, 2022**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	11/23/2022	AECOM	Engineering Services	\$ 195,304.51
ACH	11/23/2022	CH2M Hill Engineers, Inc.	Operations/Simulation Modeling	\$ 36,679.70
ACH	11/23/2022	CH2M Hill Engineers, Inc.	Engineering Services	\$ 224,999.15
ACH	11/23/2022	ICF Jones & Stokes Inc.	Permitting and Agreements	\$ 350,351.66
ACH	11/23/2022	Montague DeRose & Associates, LLC.	Municipal Advisor	\$ 32,837.50
ACH	11/23/2022	Nossaman LLP	Real Estate Legal Services	\$ 297.50
ACH	11/23/2022	Nossaman LLP	Inter-Agency Agreements	\$ 21,420.00
ACH	11/23/2022	Perkins Coie LLP	Special Legal	\$ 66,080.00
ACH	11/23/2022	Stradling Yocca Carlson & Rauth	Bond Counsel	\$ 63,525.00
ACH	11/23/2022	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 32,647.76
1218	11/23/2022	Yocha Dehe Wintun Nation	Monitoring Services	\$ 3,081.98
ACH	12/09/2022	Brian Thomas	Part-Time Agent for Financial Leadership	\$ 10,000.00
ACH	12/09/2022	Fugro	Geotechnical Engineering Services	\$ 615,897.68
ACH	12/09/2022	MBK Engineers	Reservoir Operations	\$ 50,242.25
ACH	12/09/2022	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 11,270.00
Total Amount				<u>1,714,634.69</u>

THE FOREGOING CLAIMS, NUMBERED ACH/1218 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

November 18, 2022

Topic: **Program Operations - Finance**

December 2022 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-12 (a) Cycle Approval Items						
Advanced Document Concepts	INV84941		\$63.48	\$63.48		KMS
<i>Copier</i>	11/1/22	10/22				
Adept Solutions	• MSP-146293		\$595.00	\$119.00	\$476.00	KMS
<i>IT Related Services/Computer Equipment</i>	12/1/22	12/22				
Adept Solutions	• 146337		\$222.00	\$44.40	\$177.60	KMS
<i>IT Related Services/Computer Equipment</i>	12/1/22	12/22				
AECOM (Reservoir)	• 2000689859		\$195,304.51		\$195,304.51	JPR
<i>Engineering Services</i>	11/15/22	10/22				
CH2M Hill Engineers (Operations)	• D3205403-10		\$36,679.70		\$36,679.70	AEF
<i>Operations / Simulation Modeling</i>	11/16/22	10/22				
CH2M Hill Engineers (Conveyance)	• D3380603-10		\$224,999.15		\$224,999.15	JPR
<i>Engineering Services</i>	11/17/22	10/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000042857		\$350,351.66		\$350,351.66	AEF
<i>Permitting and Agreements</i>	11/15/22	10/22				
Katz & Associates	• 415385		\$20,822.41	\$6,246.72	\$14,575.69	KMS
<i>Communications</i>	11/10/22	10/22				
Montague DeRose & Associates, LLC	• 5392SITES		\$32,837.50		\$32,837.50	JPR
<i>Municipal Advisor</i>	11/9/22	10/22				
MT Shasta Water	• 437880		\$92.43	\$92.43		KMS
<i>Office Water</i>	11/15/22	11/22				
Net2Phone, Inc.	• 1214779197		\$177.37	\$177.37		KMS
<i>Phone Equipment</i>	11/1/22	11/22				
Nossaman, LLP	• 540926		\$297.50		\$297.50	KMS
<i>Real Estate Legal Services</i>	11/4/22	10/22				
Nossaman, LLP	• 541228		\$21,420.00		\$21,420.00	JPR
<i>Inter-Agency Agreements</i>	11/8/22	10/22				
Perkins Coie, LLP	• 6712683		\$66,080.00		\$66,080.00	AEF
<i>Special Legal</i>	11/11/22	10/22				
Recology Butte Colusa Counties	8551002549618		\$39.87	\$39.87		KMS
<i>Office Trash Pickup</i>	10/31/22	10/22				

Topic: **Program Operations - Finance**

December 2022 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 391631-0001 11/10/22	8/22	\$11,570.00		\$11,570.00	JPR
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 391766-0001 11/14/22	9/22	\$29,270.00		\$29,270.00	JPR
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 391781-0001 11/14/22	10/22	\$22,685.00		\$22,685.00	JPR
University of California Santa Cruz <i>Modeling/Research Progress Payment</i>	• 20771-02 11/16/22	9-10/22	\$32,647.76		\$32,647.76	AEF
Yocha Dehe Wintun Nation <i>Monitoring services</i>	CN00252 11/8/22	10/22	\$3,081.98		\$3,081.98	KMS

• electronic payments

	Total	\$ Authority	\$ Reservoir Committee	Last Activity
2022-12 (a) Cycle Account Charges	1,049,237.32	6,783.27	1,042,454.05	
• ACH = \$21,909.21	JPA/Sites 22,012.56	6,783.27	15,229.29	20 Invoices in by 11/21/22
• ACH = \$1,024,142.78	WSIP 1,027,224.76		1,027,224.76	
• ACH = \$0	FAA/WIIN			

WSIP Income To Date	Cumulative Costs	31,720,083.14	32,408,783.91	Income @ 10/25/22
	Balance	688,700.77		

FAA/WIIN Income To Date	Cumulative Costs	5,247,350.77	5,991,112.15	Income @ 11/17/22
	Balance	743,761.38		

Authorized By:


 Jerry Brown, Executive Director

 11/22/22
Date


 Jamie Traynham, Authority Board Treasurer

 11/21/22
Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

December 2022 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-12 (b) Cycle Approval Items						
Advanced Document Concepts	INV87195					
<i>Copier</i>	12/1/22	11/22	\$108.19	\$108.19		KMS
Assoc. of California Water Agencies (JPIA)	Letter					
<i>Auto & General Liability Program</i>	10/1/22	10/22	\$2,139.00	\$2,139.00		JAT
Brian Thomas	• 137					
<i>Part-Time Agent for Financial Leadership</i>	12/1/22	11/22	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17466103					
<i>Project Controls</i>	12/5/22	11/22	\$204,726.98		\$204,726.98	JAT
County of Colusa	12-2022					
<i>Maxwell Office and Property Rent</i>	12/1/22	12/22	\$3,800.00	\$3,800.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	12/1/22	11/22	\$9,000.00	\$4,500.00	\$4,500.00	KMS
Forsythe Group, LLC	• SPA-202211					
<i>EPP Manager</i>	12/4/22	11/22	\$34,575.70		\$34,575.70	JB
Fugro	• 04.00201528-11					
<i>Geotechnical Engineering Services</i>	12/4/22	11/22	\$615,897.68		\$615,897.68	JPR
HDR	• 1200481312					
<i>Project Integration</i>	12/5/22	11/22	\$303,490.60		\$303,490.60	JAT
K-Coe Isom, LLP	• KC173542					
<i>Accounting</i>	11/30/22	11/22	\$3,425.00	\$685.00	\$2,740.00	JAT
Maximum Pest Control	57232					
<i>Pest Spraying</i>	11/22/22	11/22	\$65.00	\$65.00		KMS
MBK Engineers	• 22-10-4941.0					
<i>Reservoir Operations</i>	11/17/22	10/22	\$50,242.25		\$50,242.25	AEF
MT Shasta Water	• 443853					
<i>Office Water</i>	12/8/22	12/22	\$42.31	\$42.31		KMS
Pioneer Review	111822					
<i>Newspaper</i>	11/18/22	11/22	\$75.00	\$75.00		KMS

Topic: **Program Operations - Finance**

December 2022 (Cycle B)

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Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002568971 11/30/22	11/22	\$39.87	\$39.87		KMS
Robinette Consulting, LLC <i>E & C Manager</i>	• 1011 12/1/22	11/22	\$33,426.84		\$33,426.84	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3015721 12/5/22	11/22	\$11,270.00		\$11,270.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 11-22 12/5/22	11/22	\$24,208.75		\$24,208.75	JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• 1122147 11/1/22	11/22	\$19,485.00	\$9,742.50	\$9,742.50	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 17-62 12/6/22	11/22	\$31,365.00		\$31,365.00	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 12/5/2022 12/5/22	11/22	\$331.68	\$331.68		KMS
Waterology Consulting <i>Executive Director Services</i>	• 32 12/1/22	11/22	\$37,446.42		\$37,446.42	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 95063 11/30/22	11/22	\$8,209.89	\$5,026.00	\$3,183.89	JAT

• *electronic payments*

Topic: **Program Operations - Finance**

December 2022 (Cycle B)

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Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2022-12 (b) Cycle Account Charges	Month (b) Totals		1,403,371.16	26,554.55	1,376,816.61	
• ACH = \$40,162.20	JPA/Sites		46,720.94	26,554.55	20,166.39	23 Invoices in by 12/05/22
• ACH = \$687,409.93	WSIP		687,409.93		687,409.93	
• ACH = \$669,240.29	FAA/WIIN		669,240.29		669,240.29	
WSIP To Date	Cumulative		32,407,493.07	32,408,783.91		Income @
	Balance		1,290.84			10/25/22
FAA/WIIN To Date	Cumulative		5,916,591.06	5,991,771.23		Income @
	Balance		75,180.17			11/17/22

Notes:

Authorized By:



 Jerry Brown, Executive Director Date 12/8/22



 Jamie Traynham, Authority Board Treasurer Date 12/08/22

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.