

Legislative & Outreach Committee Charting Document

Status: ~~Ad Hoc~~ **Standing**

- **Leader:** See primary roster.
- **Members (3):** See primary roster.
- **Staff Support:**
 1. Lead Staff - External Affairs Manager
 2. Legal counsel on an as-needed basis.
 3. Other specialty advisors or experts on an as-needed basis.
- **Formation:** March 22, 2019
- **Expires:** End of the Third Amendment to 2019 Reservoir Project Agreement which is anticipated to conclude December 31, 2024.

Related Documents:

- Attachment A: Chartering Documents, General Requirements

Purpose: To advise the Authority Board and Reservoir Committee on Federal, State and Local legislative/government affairs policies and issues and to advise on community relations, stakeholder engagement, public outreach, and media relations activities.

Meeting Frequency: The committee will meet on a quarterly basis. The quarterly meeting will be considered a standing meeting and will to be conducted in accordance with the Brown Act.

- The Leader may establish Ad Hoc Committees of the Legislative & Outreach Committee to address specific and emerging issues as they arise.
- The Leader may call a special meeting of the Legislative & Outreach Committee outside of the regular quarterly cycle when they determine that a potential issue exists and needs to be addressed by the whole committee.

Committee Roles and Responsibilities:

- The primary focus of this Committee will be:
 - a. Policies and activities relating to the Sites Project Authority's Federal and State Government Affairs/Legislative program including strategy, advocacy, and engagement with Federal and State elected officials, legislative/committee staff, and regulatory agency leadership.

- b. Policies and activities related to the Sites Project Authority's community engagement, local elected officials and local governmental agency coordination effort.
- c. Policies and activities related to the Sites Project Authority's Communications Program including stakeholder engagement, public outreach and media relations.