



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

March 17, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through March 6, 2023.

Attachment B summarizes the approved invoices received through March 6, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$2,254,798.90 with \$28,082.48 of costs being assigned to the Authority and \$2,226,716.42 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$568,824.90 will be paid through the WSIP account, \$0.0 through the FAA/WIIN account and \$1,657,891.52 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
March 17, 2023**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	02/27/2023	AECOM (Reservoir)	Engineering Services	\$ 358,961.74
ACH	02/27/2023	CH2M Hill Engineers, Inc. (Operations)	Operations/Simulation Modeling	\$ 42,726.82
ACH	02/27/2023	CH2M Hill Engineers, Inc. (Conveyance)	Engineering Services	\$ 289,594.90
ACH	02/27/2023	HDR ((Mitigation)	Environmental Mitigation Planning	\$ 13,780.15
ACH	02/27/2023	ICF Jones & Stokes Inc. (Permitting)	Permitting and Agreements	\$ 292,827.68
ACH	02/27/2023	Katz and Associates	Communications	\$ 55,412.48
ACH	02/27/2023	Montague DeRose and Associates, LLC.	Municipal Advisor	\$ 41,125.00
ACH	02/27/2023	Mt Shasta Spring Water	Office Water	\$ 40.45
ACH	02/27/2023	Net2Phone, Inc.	Phone Equipment	\$ 178.33
ACH	02/27/2023	Perkins Coie LLP	Special Legal	\$ 10,640.00
ACH	02/27/2023	S&P Global Inc.	Authority Rating Evaluation Services	\$ 75,000.00
ACH	02/27/2023	The Catalyst Group, Inc.	Strategic Planning Services	\$ 4,457.50
2545	02/27/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 67.51
2546	02/27/2023	Maximum Pest Control	Pest Spraying	\$ 65.00
2547	02/27/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 2,659.74
ACH	03/10/2023	Adept Solutions	IT Related Services/Computer Equipment	\$ 835.68
ACH	03/10/2023	Brian G Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	03/10/2023	Brown and Caldwell	Project Controls	\$ 307,876.70
ACH	03/10/2023	HDR ((Mitigation)	Environmental Mitigation Planning	\$ 6,236.79
ACH	03/10/2023	Kcoe Isom, LLP	Accounting	\$ 1,845.00
ACH	03/10/2023	MBK Engineers Inc. (Operations)	Reservoir Operations Modeling	\$ 11,776.00
ACH	03/10/2023	Mt Shasta Spring Water	Office Water	\$ 76.65
ACH	03/10/2023	Nossaman LLP	Real Estate Legal Services	\$ 8,637.95
ACH	03/10/2023	Robinette Consulting, LLC	E & C Manager	\$ 33,770.96
ACH	03/10/2023	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 20,849.00
ACH	03/10/2023	Spesert Consulting	External Affairs Manager	\$ 25,899.12
ACH	03/10/2023	Stradling Yocca, Carlson & Rauth	Bond Counsel	\$ 16,445.00
ACH	03/10/2023	The Catalyst Group, Inc.	Strategic Planning Services	\$ 6,875.00
ACH	03/10/2023	Waterology Consulting	Executive Director Services	\$ 39,319.78
ACH	03/10/2023	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 3,667.75
2548	03/10/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 97.09
2549	03/10/2023	County Of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2550	03/10/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
2551	03/10/2023	US Bank - Credit Card	Misc. Expenses	\$ 388.36
Total Amount				\$ 1,685,974.00

THE FOREGOING CLAIM, NUMBERED, ACH/2545-2551 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds**

March 17, 2023

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	03/10/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	03/10/2023	Forsythe Group LLC	EPP Manager	\$ 33,824.12
ACH	03/10/2023	Fugro USA Land, Inc.	Geotechnical Engineering Services	\$ 413,301.57
ACH	03/10/2023	MBK Engineers Inc.	Water Rights Modeling	\$ 43,918.25
ACH	03/10/2023	Nossaman LLP	Inter-Agency Agreements	\$ 14,934.50
ACH	03/10/2023	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	03/10/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
Total Amount				\$ 568,824.90

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE
FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance****March 2023 (Cycle A)**Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-03 (a) Cycle Approval Items						
Advanced Document Concepts	INV91762		\$67.51	\$67.51		KMS
<i>Maxwell Office Copier</i>	2/1/23	01/23				
AECOM (Reservoir)	• 2000722459		\$358,961.74		\$358,961.74	JPR
<i>Engineering Services</i>	2/14/23	1/23				
CH2M Hill Engineers (Operations)	• D3205403-13		\$42,726.82		\$42,726.82	AEF
<i>Operations / Simulation Modeling</i>	2/16/23	1/23				
CH2M Hill Engineers (Conveyance)	• D3380603-13		\$289,594.90		\$289,594.90	JPR
<i>Engineering Services</i>	2/16/23	1/23				
HDR (Mitigation)	• 1200496354		\$13,780.15		\$13,780.15	AEF
<i>Environmental Mitigation Planning</i>	2/1/23	12/22				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000052591		\$292,827.68		\$292,827.68	AEF
<i>Permitting and Agreements</i>	2/14/23	1/23				
Katz & Associates	• 415593		\$55,412.48		\$55,412.48	KMS
<i>Communications</i>	2/15/23	1/23				
Montague DeRose & Associates, LLC	• 5433SITES		\$41,125.00		\$41,125.00	JPR
<i>Municipal Advisor</i>	2/15/23	1/23				
Maximum Pest Control	57909		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	2/17/23	2/23				
MT Shasta Water	• 460911		\$40.45	\$40.45		KMS
<i>Office Water</i>	2/14/23	2/23				
Net2Phone, Inc.	• 1214931966		\$178.33	\$178.33		KMS
<i>Phone Equipment</i>	2/1/23	2/23				
Perkins Coie, LLP	• 6763300		\$10,640.00		\$10,640.00	KMS
<i>Special Legal</i>	2/16/23	1/23				
S&P Global Ratings	• 11449656		\$75,000.00		\$75,000.00	JPR
<i>Authority Rating Evaluation Services</i>	2/10/23	2/23				
The Catalyst Group	• 742		\$4,457.50	\$4,457.50		JB / JPR
<i>Strategic Planning Services</i>	2/14/23	1/23				
Yocha Dehe Wintun Nation	CN00290		\$2,659.74		\$2,659.74	KMS
<i>Monitoring services</i>	2/7/23	1/23				

• electronic payments

Topic: **Program Operations - Finance**

March 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-03 (a) Cycle Account Charges	Month (a) Totals		1,187,537.30	4,808.79	1,182,728.51	
• ACH = \$1,184,745.05	JPA/Sites		1,187,537.30	4,808.79	1,182,728.51	15 Invoices in by 02/20/23
• ACH = \$0	WSIP					
• ACH = \$0	FAA/WIIN					
WSIP Income To Date	Cumulative Costs		32,408,266.57	32,408,783.91		Income @ 10/25/22
	Balance		517.34			
FAA/WIIN Income To Date	Cumulative Costs		5,990,492.69	5,992,309.91		Income @ 11/17/22
	Balance		1,817.22			

Authorized By:


 _____ 2/24/23
 Jerry Brown, Executive Director Date


 _____ 02/24/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

March 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-03 (b) Cycle Approval Items						
Adept Solutions	• MSP-147070		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	3/1/23	03/23				
Adept Solutions	• 147110		\$240.68	\$120.34	\$120.34	KMS
<i>IT Related Services/Computer Equipment</i>	3/1/23	3/23				
Advanced Document Concepts	INV94058		\$97.09	\$97.09		KMS
<i>Maxwell Office Copier</i>	3/1/23	2/23				
Brian G. Thomas Consulting LLC	• 148		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	3/6/23	2/23				
Brown and Caldwell	• 17474688		\$307,876.70	\$3,900.00	\$303,976.70	JAT
<i>Project Controls</i>	3/6/23	2/23				
County of Colusa	3-2023		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	3/1/23	3/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	3/3/23	2/23				
Forsythe Group, LLC	• SPA-202302		\$33,824.12		\$33,824.12	JB
<i>EPP Manager</i>	3/6/23	2/23				
Fugro	• 04.00201528-15		\$413,301.57		\$413,301.57	JPR
<i>Geotechnical Engineering Services</i>	3/3/23	2/23				
HDR (Mitigation)	• 1200505537		\$6,236.79		\$6,236.79	AEF
<i>Environmental Mitigation Planning</i>	3/7/23	2/23				
K-Coe Isom, LLP	• KC184227		\$1,845.00	\$1,845.00		JAT
<i>Accounting</i>	2/28/23	2/23				
MBK Engineers	• 10046		\$43,918.25		\$43,918.25	AEF
<i>Water Rights Modeling</i>	2/28/23	1/23				
MBK Engineers - Operations	• 10045		\$11,776.00		\$11,776.00	AEF
<i>Reservoir Operations Modeling</i>	2/28/23	1/23				
MT Shasta Water	• 449223		\$9.65	\$9.65		KMS
<i>Office Water</i>	1/2/23	1/23				

Topic: **Program Operations - Finance**

March 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
MT Shasta Water <i>Office Water</i>	• 460871 2/14/23	2/23	\$9.65	\$9.65		KMS
MT Shasta Water <i>Office Water</i>	• 466564 3/8/23	3/23	\$57.35	\$57.35		KMS
Nossaman, LLP <i>Inter-Agency Agreements</i>	• 544741 2/22/23	1/23	\$14,934.50		\$14,934.50	KMS / JPR
Nossaman, LLP <i>Real Estate Legal Services</i>	• 544739 2/22/23	1/23	\$8,637.95		\$8,637.95	KMS / JPR
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002603510 2/28/23	2/23	\$39.87	\$39.87		KMS
Robinette Consulting, LLC <i>E & C Manager</i>	• 1014 3/1/23	2/23	\$33,770.96		\$33,770.96	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3016686 3/6/23	2/23	\$20,849.00		\$20,849.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 02-23 3/6/23	2/23	\$25,899.12		\$25,899.12	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 394583-0001 2/22/23	1/23	\$16,445.00		\$16,445.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 749 3/5/23	2/23	\$6,875.00	\$6,875.00		JB / JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0223147 2/1/23	2/23	\$21,000.00		\$21,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 23-02 3/3/23	2/23	\$32,846.46		\$32,846.46	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 2/28 2/28/23	2/23	\$388.36	\$388.36		KMS
Waterology Consulting <i>Executive Director Services</i>	• 35 3/1/23	2/23	\$39,319.78	\$4,000.00	\$35,319.78	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 97997 2/28/23	2/23	\$3,667.75	\$1,833.88	\$1,833.87	JAT

• electronic payments

Topic: **Program Operations - Finance**

March 2023 (Cycle B)

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	Date	Period				
2023-03 (b) Cycle Account Charges	Month (b) Totals		1,067,261.60	23,273.69	1,043,987.91	
• ACH = \$494,111.38	JPA/Sites		498,436.70	23,273.69	475,163.01	29 Invoices in by 03/06/23
• ACH = \$000.00	WSIP				-	
• ACH = \$568,824.90	FAA/WIIN		568,824.90		568,824.90	
WSIP To Date	Cumulative Balance		32,408,266.57 517.34	32,408,783.91		Income @ 10/25/22
FAA/WIIN To Date	Cumulative Balance		6,559,317.59 614.91	6,559,932.50		Income @ 02/06/23

Notes:

Authorized By:



 Jerry Brown, Executive Director 3/10/23 Date



 Jamie Traynham, Authority Board Treasurer 03/09/23 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.