

Topic: **Program Operations - Finance**

March 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2023-03 (a) Cycle Approval Items</b>						
<b>Advanced Document Concepts</b>	INV91762		\$67.51	\$67.51		KMS
<i>Maxwell Office Copier</i>	2/1/23	01/23				
<b>AECOM (Reservoir)</b>	• 2000722459		\$358,961.74		\$358,961.74	JPR
<i>Engineering Services</i>	2/14/23	1/23				
<b>CH2M Hill Engineers (Operations)</b>	• D3205403-13		\$42,726.82		\$42,726.82	AEF
<i>Operations / Simulation Modeling</i>	2/16/23	1/23				
<b>CH2M Hill Engineers (Conveyance)</b>	• D3380603-13		\$289,594.90		\$289,594.90	JPR
<i>Engineering Services</i>	2/16/23	1/23				
<b>HDR (Mitigation)</b>	• 1200496354		\$13,780.15		\$13,780.15	AEF
<i>Environmental Mitigation Planning</i>	2/1/23	12/22				
<b>ICF Jones &amp; Stokes, Inc. (Permitting)</b>	• INV-00000052591		\$292,827.68		\$292,827.68	AEF
<i>Permitting and Agreements</i>	2/14/23	1/23				
<b>Katz &amp; Associates</b>	• 415593		\$55,412.48		\$55,412.48	KMS
<i>Communications</i>	2/15/23	1/23				
<b>Montague DeRose &amp; Associates, LLC</b>	• 5433SITES		\$41,125.00		\$41,125.00	JPR
<i>Municipal Advisor</i>	2/15/23	1/23				
<b>Maximum Pest Control</b>	57909		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	2/17/23	2/23				
<b>MT Shasta Water</b>	• 460911		\$40.45	\$40.45		KMS
<i>Office Water</i>	2/14/23	2/23				
<b>Net2Phone, Inc.</b>	• 1214931966		\$178.33	\$178.33		KMS
<i>Phone Equipment</i>	2/1/23	2/23				
<b>Perkins Coie, LLP</b>	• 6763300		\$10,640.00		\$10,640.00	KMS
<i>Special Legal</i>	2/16/23	1/23				
<b>S&amp;P Global Ratings</b>	• 11449656		\$75,000.00		\$75,000.00	JPR
<i>Authority Rating Evaluation Services</i>	2/10/23	2/23				
<b>The Catalyst Group</b>	• 742		\$4,457.50	\$4,457.50		JB / JPR
<i>Strategic Planning Services</i>	2/14/23	1/23				
<b>Yocha Dehe Wintun Nation</b>	CN00290		\$2,659.74		\$2,659.74	KMS
<i>Monitoring services</i>	2/7/23	1/23				

• electronic payments

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Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2023-03 (a) Cycle Account Charges</b>	<b>Month (a) Totals</b>		<b>1,187,537.30</b>	<b>4,808.79</b>	<b>1,182,728.51</b>	
• ACH = \$1,184,745.05	JPA/Sites		1,187,537.30	4,808.79	1,182,728.51	15 Invoices in by 02/20/23
• ACH = \$0	WSIP					
• ACH = \$0	FAA/WIIN					
<b>WSIP Income To Date</b>	Cumulative Costs		32,408,266.57	32,408,783.91		Income @ 10/25/22
	<b>Balance</b>		<b>517.34</b>			
<b>FAA/WIIN Income To Date</b>	Cumulative Costs		5,990,492.69	5,992,309.91		Income @ 11/17/22
	<b>Balance</b>		<b>1,817.22</b>			

Authorized By:


 \_\_\_\_\_ 2/24/23  
 Jerry Brown, Executive Director Date


 \_\_\_\_\_ 02/24/23  
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

March 2023 (Cycle B)

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Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2023-03 (b) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• MSP-147070		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	3/1/23	03/23				
<b>Adept Solutions</b>	• 147110		\$240.68	\$120.34	\$120.34	KMS
<i>IT Related Services/Computer Equipment</i>	3/1/23	3/23				
<b>Advanced Document Concepts</b>	INV94058		\$97.09	\$97.09		KMS
<i>Maxwell Office Copier</i>	3/1/23	2/23				
<b>Brian G. Thomas Consulting LLC</b>	• 148		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	3/6/23	2/23				
<b>Brown and Caldwell</b>	• 17474688		\$307,876.70	\$3,900.00	\$303,976.70	JAT
<i>Project Controls</i>	3/6/23	2/23				
<b>County of Colusa</b>	3-2023		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	3/1/23	3/23				
<b>Dunn Consulting</b>	• Letter		\$9,000.00		\$9,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	3/3/23	2/23				
<b>Forsythe Group, LLC</b>	• SPA-202302		\$33,824.12		\$33,824.12	JB
<i>EPP Manager</i>	3/6/23	2/23				
<b>Fugro</b>	• 04.00201528-15		\$413,301.57		\$413,301.57	JPR
<i>Geotechnical Engineering Services</i>	3/3/23	2/23				
<b>HDR (Mitigation)</b>	• 1200505537		\$6,236.79		\$6,236.79	AEF
<i>Environmental Mitigation Planning</i>	3/7/23	2/23				
<b>K-Coe Isom, LLP</b>	• KC184227		\$1,845.00	\$1,845.00		JAT
<i>Accounting</i>	2/28/23	2/23				
<b>MBK Engineers</b>	• 10046		\$43,918.25		\$43,918.25	AEF
<i>Water Rights Modeling</i>	2/28/23	1/23				
<b>MBK Engineers - Operations</b>	• 10045		\$11,776.00		\$11,776.00	AEF
<i>Reservoir Operations Modeling</i>	2/28/23	1/23				
<b>MT Shasta Water</b>	• 449223		\$9.65	\$9.65		KMS
<i>Office Water</i>	1/2/23	1/23				

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	Date	Period				
<b>MT Shasta Water</b> <i>Office Water</i>	• 460871 2/14/23	2/23	\$9.65	\$9.65		KMS
<b>MT Shasta Water</b> <i>Office Water</i>	• 466564 3/8/23	3/23	\$57.35	\$57.35		KMS
<b>Nossaman, LLP</b> <i>Inter-Agency Agreements</i>	• 544741 2/22/23	1/23	\$14,934.50		\$14,934.50	KMS / JPR
<b>Nossaman, LLP</b> <i>Real Estate Legal Services</i>	• 544739 2/22/23	1/23	\$8,637.95		\$8,637.95	KMS / JPR
<b>Recology Butte Colusa Counties</b> <i>Office Trash Pickup</i>	8551002603510 2/28/23	2/23	\$39.87	\$39.87		KMS
<b>Robinette Consulting, LLC</b> <i>E &amp; C Manager</i>	• 1014 3/1/23	2/23	\$33,770.96		\$33,770.96	JB
<b>Somach Simmons &amp; Dunn</b> <i>Legal Counsel-Water Rights</i>	• 3016686 3/6/23	2/23	\$20,849.00		\$20,849.00	AEF
<b>Spesert Consulting</b> <i>External Affairs Manager</i>	• 02-23 3/6/23	2/23	\$25,899.12		\$25,899.12	JB
<b>Stradling, Yocca, Carlson &amp; Rauth</b> <i>Bond Counsel</i>	• 394583-0001 2/22/23	1/23	\$16,445.00		\$16,445.00	JPR
<b>The Catalyst Group</b> <i>Strategic Planning Services</i>	• 749 3/5/23	2/23	\$6,875.00	\$6,875.00		JB / JPR
<b>The Ferguson Group</b> <i>Federal Government Affairs Support</i>	• 0223147 2/1/23	2/23	\$21,000.00		\$21,000.00	KMS
<b>Trapasso Consulting Services</b> <i>Program Operations Manager</i>	• SPA 23-02 3/3/23	2/23	\$32,846.46		\$32,846.46	JB
<b>U.S. Bank - Credit Card</b> <i>Misc. Expenses</i>	Online 2/28 2/28/23	2/23	\$388.36	\$388.36		KMS
<b>Waterology Consulting</b> <i>Executive Director Services</i>	• 35 3/1/23	2/23	\$39,319.78	\$4,000.00	\$35,319.78	JT/ FD /JS
<b>Young Wooldridge, Law Offices, LLP</b> <i>Legal Counsel</i>	• 97997 2/28/23	2/23	\$3,667.75	\$1,833.88	\$1,833.87	JAT

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	Date	Period				
<b>2023-03 (b) Cycle Account Charges</b>	<b>Month (b) Totals</b>		<b>1,067,261.60</b>	<b>23,273.69</b>	<b>1,043,987.91</b>	
• ACH = \$494,111.38	JPA/Sites		498,436.70	23,273.69	475,163.01	29 Invoices in by 03/06/23
• ACH = \$000.00	WSIP				-	
• ACH = \$568,824.90	FAA/WIIN		568,824.90		568,824.90	
<b>WSIP To Date</b>	<b>Cumulative Balance</b>		<b>32,408,266.57</b> <b>517.34</b>	<b>32,408,783.91</b>		Income @ 10/25/22
<b>FAA/WIIN To Date</b>	<b>Cumulative Balance</b>		<b>6,559,317.59</b> <b>614.91</b>	<b>6,559,932.50</b>		Income @ 02/06/23

Notes:

Authorized By:


  
 Jerry Brown, Executive Director      3/10/23      Date


  
 Jamie Traynham, Authority Board Treasurer      03/09/23      Date

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