



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

May 19, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through May 1, 2023.

Attachment B summarizes the approved invoices received through May 1, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$3,085,096.79 with \$26,665.42 of costs being assigned to the Authority and \$3,058,431.37 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$2,192,238.14 will be paid through the WSIP account, \$0.00 through the FAA/WIIN account and \$866,193.23 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
May 19, 2023**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
2558	04/25/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 78.21
2559	04/25/2023	Fechter & Company, CPAs	2022 Financial Audit, Partial Payment	\$ 1,500.00
2560	04/25/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
ACH	04/25/2023	The Catalyst Group	Strategic Planning Services	\$ 6,580.00
ACH	04/28/2023	Eagle Electrocutation Solutions, LLC	Eagle Mitigation Credits	\$ 115,500.00
ACH	05/08/2023	Adept Solutions Inc.	IT Related Services/Computer Equipment	\$ 816.00
ACH	05/08/2023	Brown and Caldwell	Project Controls	\$ 344,828.03
ACH	05/08/2023	HDR	Project Integration	\$ 370,133.00
ACH	05/08/2023	Kcoe Isom, LLP	Accounting	\$ 3,275.00
ACH	05/08/2023	Mt Shasta Water	Office Water	\$ 84.93
ACH	05/08/2023	Net2Phone Inc.	Phone Equipment	\$ 181.15
ACH	05/08/2023	Waterology Consulting	Executive Director Services	\$ 41,102.03
ACH	05/08/2023	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 4,244.35
2561	05/08/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 105.99
2562	05/08/2023	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2563	05/08/2023	M.R. Cleaning Service	Office Cleaning	\$ 200.00
2564	05/08/2023	Maximum Pest Control	Pest Spraying	\$ 65.00
2565	05/08/2023	U.S. Bank - Credit Card	Misc. Expenses	\$ 325.09
Total Amount				<u>\$ 892,858.65</u>

THE FOREGOING CLAIM, NUMBERED, ACH/2558-2565 ARE APPLIED TO THE
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
May 19, 2023

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	04/25/2023	AECOM (Reservoir)	Engineering Services	\$ 406,160.47
ACH	04/25/2023	Brian G. Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 5,000.00
ACH	04/25/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 65,660.26
ACH	04/25/2023	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 630,085.17
ACH	04/25/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 36,817.89
ACH	04/25/2023	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 389,018.04
ACH	04/25/2023	Katz & Associates	Communications	\$ 62,998.66
ACH	04/25/2023	Montague DeRose & Associates, LLC.	Municiple Advisor	\$ 43,756.25
ACH	04/25/2023	Nossaman LLP	Real Estate Legal Services	\$ 1,130.50
ACH	04/25/2023	Nossaman LLP	Inter-Agency Agreements	\$ 69,256.50
ACH	04/25/2023	Perkins Coie, LLP	Special Legal	\$ 151,270.00
ACH	04/25/2023	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 48,100.00
1219	04/25/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 278.43
ACH	05/08/2023	Brian G. Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 10,000.00
ACH	05/08/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	05/08/2023	Forsythe Group, LLC	EPP Manager	\$ 33,998.35
ACH	05/08/2023	MBK Engineers	Water Rights Modeling	\$ 16,247.25
ACH	05/08/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 17,550.00
ACH	05/08/2023	Robinette Consulting, LLC	E & C Manager	\$ 34,588.45
ACH	05/08/2023	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 68,872.50
ACH	05/08/2023	Spesert Consulting	External Affairs Manager	\$ 28,035.77
ACH	05/08/2023	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	05/08/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
ACH	05/08/2023	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 10,567.19
Total Amount				2,192,238.14

THE FOREGOING CLAIMS, NUMBERED ACH/1219 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



April 20, 2023

Topic: Program Operations - Finance

May 2023 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-05 (a) Cycle Approval Items						
Advanced Document Concepts	INV96560		\$78.21	\$78.21		KMS
Maxwell Office Copier	4/1/23	3/23				
AECOM (Reservoir)	• 2000743735		\$406,160.47		\$406,160.47	JPR
Engineering Services	4/13/23	3/23				
Brian G. Thomas Consulting LLC	• 156		\$5,000.00		\$5,000.00	JB
Owner's Advisor, Financing	4/10/23	3/23				
CH2M Hill Engineers (Operations)	• D3205403-15		\$65,660.26		\$65,660.26	AEF
Operations / Simulation Modeling	4/17/23	3/23				
CH2M Hill Engineers (Conveyance)	• D3380603-15		\$630,085.17		\$630,085.17	JPR
Engineering Services	4/14/23	3/23				
Fechter and Company, CPAs	02232023		\$1,500.00	\$1,500.00		JAT
2022 Financial Audit, Partial Payment	2/23/23	2/23				
HDR (Mitigation)	• 1200513458		\$36,817.89		\$36,817.89	AEF
Environmental Mitigation Planning	4/18/23	3/23				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000059390		\$389,018.04		\$389,018.04	AEF
Permitting and Agreements	4/13/23	3/23				
Katz & Associates	• 415721		\$62,998.66		\$62,998.66	KMS
Communications	4/12/23	3/23				
Montague DeRose & Associates, LLC	• 5461SITES		\$43,756.25		\$43,756.25	JPR
Municipal Advisor	4/14/23	3/23				
Nossaman, LLP	• 546480		\$1,130.50		\$1,130.50	KMS
Real Estate Legal Services	4/11/23	3/23				
Nossaman, LLP	• 546476		\$69,256.50		\$69,256.50	JPR
Inter-Agency Agreements	4/11/23	3/23				
Perkins Coie, LLP	• 6797629		\$151,270.00		\$151,270.00	JPR
Special Legal	4/14/23	3/23				
Recology Butte Colusa Counties	8551002615137		\$39.87	\$39.87		KMS
Office Trash Pickup	3/31/23	3/23				
Stradling, Yocca, Carlson & Rauth	• 395853-0001		\$36,790.00		\$36,790.00	JPR
Bond Counsel	4/11/23	3/23				

Topic: **Program Operations - Finance**

May 2023 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 395200-0001 3/13/23	2/23	\$11,310.00		\$11,310.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 758 4/4/23	3/23	\$6,580.00	\$6,580.00		JB / JPR
Yocha Dehe Wintun Nation <i>Monitoring services</i>	CN00306 4/10/23	3/23	\$278.43		\$278.43	KMS
• <i>electronic payments</i>						

2023-05 (a) Cycle Account Charges	Month (a) Totals	1,917,730.25	8,198.08	1,909,532.17	
• ACH = \$6,580.00	JPA/Sites	8,198.08	8,198.08		18 Invoices in by 04/17/23
• ACH = \$1,909,253.74	WSIP	1,909,532.17		1,909,532.17	
• ACH = \$0	FAA/WIIN				
WSIP Income To Date	Cumulative Costs	34,317,798.74			Income @ 04/13/23
	Balance	319,615.52		34,637,414.26	
FAA/WIIN Income To Date	Cumulative Costs	6,559,317.59			Income @ 02/06/23
	Balance	1,018.11		6,560,335.70	

Notes:

Authorized By:  4/24/23
Jerry Brown, Executive Director Date

 04/24/2023
Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance

May 2023 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-05 (b) Cycle Approval Items						
Adept Solutions	• MSP-147617		\$595.00	\$297.50	\$297.50	KMS
IT Related Services/Computer Equipment	5/1/23	5/23				
Adept Solutions	• 147657		\$221.00	\$110.50	\$110.50	KMS
IT Related Services/Computer Equipment	5/1/23	5/23				
Advanced Document Concepts	INV98749		\$105.99	\$105.99		KMS
Maxwell Office Copier	5/1/23	4/23				
Brian G. Thomas Consulting LLC	• 158		\$10,000.00		\$10,000.00	JB
Owner's Advisor, Financing	5/1/23	4/23				
Brown and Caldwell	• 17480717		\$344,828.03	\$3,900.00	\$340,928.03	JAT
Project Controls	5/1/23	4/23				
County of Colusa	5-2023		\$3,800.00	\$3,800.00		JAT
Maxwell Office and Property Rent	5/1/23	5/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
Legislative/Regulatory/Strategic Support	5/1/23	4/23				
Eagle Electrocutation Solutions, LLC	• 0000105 ¹		\$115,500.00		\$115,500.00	AEF
Eagle Mitigation Credits	4/25/23	4/23				
Forsythe Group, LLC	• SPA-202304		\$33,998.35		\$33,998.35	JB
EPP Manager	5/1/23	4/23				
HDR	• 1200518808		\$370,133.00		\$370,133.00	JAT
Project Integration	5/3/23	4/23				
K-Coe Isom, LLP	• KC196132		\$3,275.00	\$3,275.00		JAT
Accounting	4/30/23	4/23				
M.R. Cleaning Service	229		\$200.00	\$200.00		KMS
Office Cleaning	4/18/23	3/23				
Maximum Pest Control	58338		\$65.00	\$65.00		KMS
Pest Spraying	4/24/23	4/23				
MBK Engineers	• 10627		\$16,247.25		\$16,247.25	AEF
Water Rights Modeling	4/20/23	3/23				

Topic: Program Operations - Finance

May 2023 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

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The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
MBK Engineers - Operations	• 10626		\$17,550.00		\$17,550.00	AEF
<i>Reservoir Operations Modeling</i>	4/20/23	3/23				
MT Shasta Water	• 477883		\$84.93	\$84.93		KMS
<i>Office Water</i>	4/20/23	4/23				
Net2Phone, Inc.	• 1215046689		\$181.15	\$181.15		KMS
<i>Phone Equipment</i>	4/1/23	4/23				
Robinette Consulting, LLC	• 1016		\$34,588.45		\$34,588.45	JB
<i>E & C Manager</i>	5/1/23	4/23				
Somach Simmons & Dunn	• 3017294		\$68,872.50		\$68,872.50	AEF
<i>Legal Counsel-Water Rights</i>	5/2/23	4/23				
Spesert Consulting	• 04-23		\$28,035.77		\$28,035.77	JB
<i>External Affairs Manager</i>	5/1/23	4/23				
The Ferguson Group	• 0423148		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	4/1/23	4/23				
Trapasso Consulting Services	• SPA 23-04		\$32,846.46		\$32,846.46	JB
<i>Program Operations Manager</i>	5/2/23	4/23				
U.S. Bank - Credit Card	Online 5/1/2023		\$325.09	\$325.09		KMS
<i>Misc. Expenses</i>	5/1/23	4/23				
University of California Santa Cruz	• 20771-05		\$10,567.19		\$10,567.19	AEF
<i>Modeling/Research Progress Payment</i>	4/24/23	3/23				
Waterology Consulting	• 37		\$41,102.03	\$4,000.00	\$37,102.03	JT/ FD /JS
<i>Executive Director Services</i>	5/1/23	4/23				
Young Wooldridge, Law Offices, LLP	• 100076		\$4,244.35	\$2,122.18	\$2,122.17	JAT
<i>Legal Counsel</i>	4/30/23	4/23				

• electronic payments

Topic: **Program Operations - Finance**

May 2023 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-05 (b) Cycle Account Charges	Month (b) Totals		1,167,366.54	18,467.34	1,148,899.20	
• ACH = \$880,164.49	JPA/Sites		884,660.57	18,467.34	866,193.23	26 Invoices in by 05/01/23
• ACH = \$282,705.97	WSIP		282,705.97		282,705.97	
• ACH = \$0,000.00	FAA/WIIN				-	
WSIP To Date	Cumulative Balance		34,600,504.71 36,909.55	34,637,414.26		Income @ 04/13/23
FAA/WIIN To Date	Cumulative Balance		6,559,317.59 1,018.11	6,560,335.70		Income @ 02/06/23

Notes:

1- There was an urgent need to quickly pay Eagle Electrocutation Solutions, LLC for eagle mitigation credits. Payment approval for the mitigation credits was processed via the Accounts Payable Approval Policy, Advanced Payment Approval. The Executive Director approved the advance payment per the Policy and payment was made by ACH.

Authorized By:

 5/5/23
Jerry Brown, Executive Director Date

 05/05/23
Jamie Traynham, Authority Board Treasurer Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.