



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.4**

June 16, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through June 5, 2023.

Attachment B summarizes the approved invoices received through June 5, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$3,085,128.32 with \$39,327.60 of costs being assigned to the Authority and \$3,045,800.72 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$36,771.00 will be paid through the WSIP account, \$2,547,218.07 through the FAA/WIIN account and \$461,811.65 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
June 16, 2023**

1.4 Attachment a

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	05/23/2023	Mt Shasta Water	Office Water	\$ 16.65
ACH	05/23/2023	Net2Phone Inc.	Phone Equipment	\$ 181.15
ACH	05/23/2023	The Catalyst Group	Strategic Planning Services	\$ 4,563.33
2566	05/23/2023	M.R. Cleaning Service	Office Cleaning	\$ 200.00
2567	05/23/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
ACH	06/09/2023	Adept Solutions Inc.	IT Related Services/Computer Equipment	\$ 816.00
ACH	06/09/2023	Brown and Caldwell	Project Controls	\$ 424,386.80
ACH	06/09/2023	Kcoe Isom, LLP	Accounting	\$ 4,525.00
ACH	06/09/2023	Mt Shasta Water	Office Water	\$ 80.01
ACH	06/09/2023	Waterology Consulting	Executive Director Services	\$ 39,139.00
ACH	06/09/2023	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 11,555.71
2568	06/09/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 26.88
2569	06/09/2023	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2570	06/09/2023	Fechter and Company, CPA's	2022 Financial Audit, Partial Payment	\$ 11,500.00
2571	06/09/2023	Maximum Pest Control	Pest Spraying	\$ 65.00
2572	06/09/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 39.87
2573	06/09/2023	U.S. Bank - Credit Card	Misc. Expenses	\$ 203.98
Total Amount				\$ 501,139.25

THE FOREGOING CLAIM, NUMBERED, ACH/2566-2573 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
June 16, 2023

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	05/23/2023	AECOM (Reservoir)	Engineering Services	\$ 414,742.86
ACH	05/23/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 90,562.64
ACH	05/23/2023	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 508,584.30
ACH	05/23/2023	Fugro	Geotechnical Engineering Services	\$ 318,687.74
ACH	05/23/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 14,020.68
ACH	05/23/2023	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 325,154.34
ACH	05/23/2023	Katz & Associates	Communications	\$ 57,820.44
ACH	05/23/2023	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 17,787.50
ACH	05/23/2023	Perkins Coie,LLP	Special Legal	\$ 60,620.00
ACH	05/23/2023	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 22,360.00
5125	05/23/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 3,117.13
ACH	06/09/2023	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	06/09/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	06/09/2023	Forsythe Group LLC	EPP Manager	\$ 35,365.65
ACH	06/09/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 12,067.17
ACH	06/09/2023	HDR	Project Integration	\$ 452,042.79
ACH	06/09/2023	MBK Engineers	Water Rights Modeling	\$ 28,385.50
ACH	06/09/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 9,745.15
ACH	06/09/2023	Robinette Consulting, LLC	E & C Manager	\$ 35,169.38
ACH	06/09/2023	Spesert Consulting	External Affairs Manager	\$ 26,829.67
ACH	06/09/2023	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	06/09/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
ACH	06/09/2023	University of California Santa Cruz	Modeling/Research Progress Payment	\$ 6,720.00
5126	06/09/2023	Red Stick Farms Colusa, LLC	Right of Entry Agreement	\$ 31,500.00
5127	06/09/2023	Tehama Colusa Canal Authority	Cooperative Agreement Tasks	\$ 3,088.67
Total Amount				\$ 2,547,218.07

THE FOREGOING CLAIM, NUMBERED ACH/5125-5127 ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
June 16, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	05/23/2023	Nossaman, LLP	Real Estate Legal Services	\$ 1,011.50
ACH	05/23/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 35,759.50
Total Amount				<u>36,771.00</u>

THE FOREGOING CLAIMS, NUMBERED ACH ARE APPLIED TO THE WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

June 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-06 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000755443 5/15/23	4/23	\$414,742.86		\$414,742.86	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-16 5/11/23	4/23	\$90,562.64		\$90,562.64	AEF
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-16 5/11/23	4/23	\$508,584.30		\$508,584.30	JPR
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-17 5/8/23	4/23	\$318,687.74		\$318,687.74	JPR
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200519273 5/4/23	4/23	\$14,020.68		\$14,020.68	AEF
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000061804 5/15/23	4/23	\$325,154.34		\$325,154.34	AEF
Katz & Associates <i>Communications</i>	• 415803 5/15/23	4/23	\$57,820.44		\$57,820.44	KMS
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5480SITES 5/15/23	4/23	\$17,787.50		\$17,787.50	JPR
M.R. Cleaning Service <i>Office Cleaning</i>	236 5/9/23	4/23	\$200.00	\$200.00		KMS
MT Shasta Water <i>Office Water</i>	• 483675 5/11/23	5/23	\$16.65	\$16.65		KMS
Net2Phone, Inc. <i>Phone Equipment</i>	• 1215120219 5/1/23	5/23	\$181.15	\$181.15		KMS
Nossaman, LLP <i>Real Estate Legal Services</i>	• 547325 5/3/23	4/23	\$1,011.50		\$1,011.50	KMS
Nossaman, LLP <i>Inter-Agency Agreements</i>	• 547326 5/8/23	4/23	\$35,759.50		\$35,759.50	JPR
Perkins Coie, LLP <i>Special Legal</i>	• 6816757 5/15/23	4/23	\$60,620.00		\$60,620.00	AEF



May 23, 2023

Topic: **Program Operations - Finance**

June 2023 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002618954 4/28/23	4/23	\$39.87	\$39.87		KMS
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 396702-0001 5/9/23	4/23	\$22,360.00		\$22,360.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 767 5/3/23	4/23	\$4,563.33	\$4,563.33		JB / JPR
Yocha Dehe Wintun Nation <i>Monitoring services</i>	CN00325 5/8/23	4/23	\$3,117.13		\$3,117.13	KMS

• *electronic payments*

2023-06 (a) Cycle Account Charges	Month (a) Totals	1,875,229.63	5,001.00	1,870,228.63	
• ACH = \$4,761.13	JPA/Sites	5,001.00	5,001.00		18 Invoices in by 05/15/23
• ACH = \$36,771.00	WSIP	36,771.00		36,771.00	
• ACH = \$1,830,340.50	FAA/WIIN	1,833,457.63		1,833,457.63	

WSIP Income To Date	Cumulative Costs	34,637,275.71	34,637,414.26	Income @ 04/13/23
	Balance	138.55		

FAA/WIIN Income To Date	Cumulative Costs	8,392,775.22	13,460,337.50	Income @ 05/10/23
	Balance	5,067,562.28		

Notes:

Authorized By:

 5/25/23
 Jerry Brown, Executive Director Date

 05/25/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

June 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-06 (b) Cycle Approval Items						
Adept Solutions	• MSP-147724		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/23	6/23				
Adept Solutions	• 147762		\$221.00	\$110.50	\$110.50	KMS
<i>IT Related Services/Computer Equipment</i>	6/1/23	6/23				
Advanced Document Concepts	INV101110		\$26.88	\$26.88		KMS
<i>Maxwell Office Copier</i>	6/1/23	5/23				
Brian G. Thomas Consulting LLC	• 163		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	6/1/23	5/23				
Brown and Caldwell	• 17483258		\$424,386.80	\$3,900.00	\$420,486.80	JAT
<i>Project Controls</i>	6/5/23	5/23				
County of Colusa	6-2023		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	6/1/23	6/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	6/1/23	5/23				
Fechter and Company, CPAs	05162023		\$11,500.00	\$11,500.00		JAT
<i>2022 Financial Audit, Partial Payment</i>	5/16/23	5/23				
Forsythe Group, LLC	• SPA-202305		\$35,365.65		\$35,365.65	JB
<i>EPP Manager</i>	6/5/23	5/23				
HDR	• 1200527400		\$452,042.79		\$452,042.79	JAT
<i>Project Integration</i>	6/5/23	5/23				
HDR (Mitigation)	• 1200527345		\$12,067.17		\$12,067.17	AEF
<i>Environmental Mitigation Planning</i>	6/5/23	5/23				
K-Coe Isom, LLP	• KC202223		\$4,525.00	\$4,525.00		JAT
<i>Accounting</i>	5/31/23	5/23				
Maximum Pest Control	58604		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	5/25/23	5/23				
MBK Engineers	• 10958		\$28,385.50		\$28,385.50	AEF
<i>Water Rights Modeling</i>	5/15/23	4/23				

Topic: **Program Operations - Finance**

June 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
MBK Engineers - Operations	• 10959		\$9,745.15		\$9,745.15	AEF
<i>Reservoir Operations Modeling</i>	5/15/23	4/23				
MT Shasta Water	• 489103		\$80.01	\$80.01		KMS
<i>Office Water</i>	6/2/23	6/23				
Recology Butte Colusa Counties	8551002638156		\$39.87	\$39.87		KMS
<i>Office Trash Pickup</i>	5/31/23	5/23				
Red Stick Farms Colusa, LLC	060523		\$31,500.00		\$31,500.00	KMS
<i>Right of Entry Agreement</i>	6/5/23	6/23				
Robinette Consulting, LLC	• 1017		\$35,169.38		\$35,169.38	JB
<i>E & C Manager</i>	6/1/23	5/23				
Spesert Consulting	• 05-23		\$26,829.67		\$26,829.67	JB
<i>External Affairs Manager</i>	6/5/23	5/23				
Tehama Colusa Canal Authority	051223		\$3,088.67		\$3,088.67	JPR
<i>Cooperative Agreement Tasks</i>	5/12/23	2->5/23				
The Ferguson Group	• 0523151		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	5/1/23	5/23				
Trapasso Consulting Services	• SPA 23-05		\$32,846.46		\$32,846.46	JB
<i>Program Operations Manager</i>	6/2/23	5/23				
U.S. Bank - Credit Card	Online 6/1/2023		\$203.98	\$203.98		KMS
<i>Misc. Expenses</i>	6/1/23	5/23				
University of California Santa Cruz	• 20771-06		\$6,720.00		\$6,720.00	AEF
<i>Modeling/Research Progress Payment</i>	5/17/23	4/23				
Waterology Consulting	• 38		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
<i>Executive Director Services</i>	6/1/23	5/23				
Young Wooldridge, Law Offices, LLP	• 100814		\$11,555.71	\$5,777.86	\$5,777.85	JAT
<i>Legal Counsel</i>	5/31/23	5/23				

 • *electronic payments*

Topic: **Program Operations - Finance**

June 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their June monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-06 (b) Cycle Account Charges	Month (b) Totals		1,209,898.69	34,326.60	1,175,572.09	
• ACH = \$480,502.52	JPA/Sites		496,138.25	34,326.60	461,811.65	27 Invoices in by 06/05/23
• ACH = \$0,000.00	WSIP				-	
• ACH = \$679,171.77	FAA/WIIN		713,760.44		713,760.44	
WSIP To Date	Cumulative		34,637,275.71	34,637,414.26		Income @ 04/13/23
	Balance		138.55			
FAA/WIIN To Date	Cumulative		9,106,535.66	13,470,184.27		Income @ 05/10/23
	Balance		4,363,648.61			

Notes:

Authorized By:  6/8/23
 Jerry Brown, Executive Director Date

 06/08/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.