



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

July 21, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through July 3, 2023.

Attachment B summarizes the approved invoices received through July 3, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

Total Payment of Claims is \$3,598,834.65 with \$23,903.14 of costs being assigned to the Authority and \$3,574,931.51 assigned to the Reservoir Committee as shown in Attachment B.

For the Reservoir Committee assigned amount, \$1,821,647.17 will be paid through the WSIP account, \$1,394,610.13 through the FAA/WIIN account and \$358,674.21 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
July 21, 2023**

Attachment A

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	06/26/2023	Net2Phone Inc.	Phone Equipment	\$ 181.15
ACH	06/26/2023	The Catalyst Group	Strategic Planning Services	\$ 7,473.75
2574	06/26/2023	M.R. Cleaning Service	Office Cleaning	\$ 200.00
ACH	07/10/2023	Adept Solutions Inc.	IT Related Services/Computer Equipment	\$ 816.00
ACH	07/10/2023	Brown and Caldwell	Project Controls	\$ 327,027.21
ACH	07/10/2023	Kcoe Isom, LLP	Accounting	\$ 3,650.00
ACH	07/10/2023	Waterology Consulting	Project Controls	\$ 39,139.00
2575	07/10/2023	County of Colusa	Maxwell Office and Property Rent	\$ 3,800.00
2576	07/10/2023	U.S. Bank - Credit Card	Misc. Expenses	\$ 290.24
Total Amount				\$ 382,577.35

THE FOREGOING CLAIM, NUMBERED, ACH/2574-2576 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
July 21, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	06/26/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 101,156.15
ACH	06/26/2023	CH2M Hill Engineers (conveyance)	Engineering Services	\$ 640,387.95
ACH	06/26/2023	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 337,109.64
ACH	06/26/2023	Katz & Associates	Communications	\$ 76,758.74
ACH	07/10/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	07/10/2023	Forsythe Group LLC	EPP Manager	\$ 33,911.23
ACH	07/10/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 12,210.86
ACH	07/10/2023	MBK Engineers Inc.	Water Rights Modeling	\$ 46,245.90
ACH	07/10/2023	Perkins Coie LLP	Special Legal	\$ 44,870.00
ACH	07/10/2023	Robinette Consulting, LLC	E & C Manager	\$ 34,188.53
ACH	07/10/2023	Spesert Consulting	External Affairs Manager	\$ 25,924.67
ACH	07/10/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
Total Amount				\$ 1,394,610.13

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
July 21, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	06/26/2023	AECOM (Reservoir)	Engineering Services	\$ 487,602.23
ACH	06/26/2023	Fugro	Geotechnical Engineering Services	\$ 1,203,444.32
ACH	06/26/2023	Montague DeRose & Associates, LLC.	Municipal Advisor	\$ 40,512.50
ACH	06/26/2023	Nossaman,LLP	Real Estate Legal Services	\$ 1,428.00
ACH	06/26/2023	Nossaman,LLP	Inter-Agency Agreements	\$ 21,539.00
ACH	06/26/2023	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 38,526.41
ACH	06/26/2023	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 16,326.97
1220	06/26/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 4,947.74
ACH	07/10/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 7,320.00
Total Amount				<u>1,821,647.17</u>

THE FOREGOING CLAIMS, NUMBERED ACH/1220 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



June 23, 2023

Topic: Program Operations - Finance

July 2023 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-07 (a) Cycle Approval Items						
AECOM (Reservoir)	• 2000767889		\$487,602.23		\$487,602.23	JPR
<i>Engineering Services</i>	6/15/23	5/23				
CH2M Hill Engineers (Operations)	• D3205403-17		\$101,156.15		\$101,156.15	AEF
<i>Operations / Simulation Modeling</i>	6/15/23	5/23				
CH2M Hill Engineers (Conveyance)	• D3380603-17		\$640,387.95		\$640,387.95	JPR
<i>Engineering Services</i>	6/15/23	5/23				
Fugro	• 04.00201528-18		\$1,203,444.32		\$1,203,444.32	JPR
<i>Geotechnical Engineering Services</i>	6/14/23	5/23				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000063415		\$337,109.64		\$337,109.64	AEF
<i>Permitting and Agreements</i>	6/13/23	5/23				
Katz & Associates	• 415874		\$76,758.74		\$76,758.74	KMS
<i>Communications</i>	6/15/23	5/23				
Montague DeRose & Associates, LLC	• 5501SITES		\$40,512.50		\$40,512.50	JPR
<i>Municipal Advisor</i>	6/8/23	5/23				
M.R. Cleaning Service	239		\$200.00	\$200.00		KMS
<i>Office Cleaning</i>	6/8/23	5/23				
Net2Phone, Inc.	• 1215169709		\$181.15	\$181.15		KMS
<i>Phone Equipment</i>	6/1/23	6/23				
Nossaman, LLP	• 548890		\$1,428.00		\$1,428.00	KMS
<i>Real Estate Legal Services</i>	6/13/23	5/23				
Nossaman, LLP	• 548891		\$21,539.00		\$21,539.00	JPR
<i>Inter-Agency Agreements</i>	6/13/23	5/23				
Somach Simmons & Dunn	• 3017583		\$38,526.41		\$38,526.41	AEF
<i>Legal Counsel-Water Rights</i>	6/7/23	5/23				
Stradling, Yocca, Carlson & Rauth	• 397819-0001		\$16,326.97		\$16,326.97	JPR
<i>Bond Counsel</i>	6/20/23	5/23				
The Catalyst Group	• 774		\$7,473.75	\$7,473.75		JB / JPR
<i>Strategic Planning Services</i>	6/14/23	5/23				
Yocha Dehe Wintun Nation	CN00329		\$4,947.74		\$4,947.74	KMS
<i>Monitoring services</i>	6/8/23	5/23				

• electronic payments

Topic: **Program Operations - Finance**

July 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-07 (a) Cycle Account Charges	Month (a) Totals		2,977,594.55	7,854.90	2,969,739.65	
• ACH = \$7,654.90	JPA/Sites		7,854.90	7,854.90		15 Invoices in by 06/19/23
• ACH = \$1,809,379.43	WSIP		1,814,327.17		1,814,327.17	
• ACH = \$1,155,412.48	FAA/WIIN		1,155,412.48		1,155,412.48	
WSIP Income To Date	Cumulative Costs		36,451,602.88	36,459,176.81		Income @ 06/07/23
	Balance		7,573.93			
FAA/WIIN Income To Date	Cumulative Costs		10,261,948.14	13,470,184.27		Income @ 05/10/23
	Balance		3,208,236.13			

Notes:

Authorized By:  6/26/23
 Jerry Brown, Executive Director Date

 06/23/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance

July 2023 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-07 (b) Cycle Approval Items						
Adept Solutions	• MSP-147960					
<i>IT Related Services/Computer Equipment</i>	7/1/23	7/23	\$595.00	\$297.50	\$297.50	KMS
Adept Solutions	• 147911					
<i>IT Related Services/Computer Equipment</i>	7/1/23	7/23	\$221.00	\$110.50	\$110.50	KMS
Brown and Caldwell	• 17485900					
<i>Project Controls</i>	6/29/23	6/23	\$327,027.21	\$3,900.00	\$323,127.21	JAT
County of Colusa	7-2023					
<i>Maxwell Office and Property Rent</i>	7/1/23	7/23	\$3,800.00	\$3,800.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	7/3/23	6/23	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202306					
<i>EPP Manager</i>	7/2/23	6/23	\$33,911.23		\$33,911.23	JB
HDR (Mitigation)	• 1200535114					
<i>Environmental Mitigation Planning</i>	7/3/23	6/23	\$12,210.86		\$12,210.86	AEF
K-Coe Isom, LLP	• KC204762					
<i>Accounting</i>	6/30/23	6/23	\$3,650.00	\$3,650.00		JAT
MBK Engineers	• 11181REV					
<i>Water Rights Modeling</i>	6/13/23	5/23	\$46,245.90		\$46,245.90	AEF
MBK Engineers - Operations	• 11182					
<i>Reservoir Operations Modeling</i>	6/14/23	5/23	\$7,320.00		\$7,320.00	AEF
Perkins Coie, LLP	• 6840607					
<i>Special Legal</i>	6/26/23	5/23	\$44,870.00		\$44,870.00	AEF
Robinette Consulting, LLC	• 1018					
<i>E & C Manager</i>	7/1/23	6/23	\$34,188.53		\$34,188.53	JB
Spesert Consulting	• 06-23					
<i>External Affairs Manager</i>	6/30/23	6/23	\$25,924.67		\$25,924.67	JB
Trapasso Consulting Services	• SPA 23-06					
<i>Program Operations Manager</i>	6/30/23	6/23	\$32,846.46		\$32,846.46	JB

Topic: Program Operations - Finance

July 2023 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings

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Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
U.S. Bank - Credit Card	Online 7/4/2023		\$290.24	\$290.24		KMS
Misc. Expenses	7/4/23	6/23				
Waterology Consulting	• 39		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
Executive Director Services	7/1/23	6/23				

• electronic payments

		Total	\$ Authority	\$ Reservoir Committee	
2023-07 (b) Cycle Account Charges	Month (b) Totals	621,240.10	16,048.24	605,191.86	
• ACH = \$370,632.21	JPA/Sites	374,722.45	16,048.24	358,674.21	16 Invoices in by 07/03/23
• ACH = \$7,320.00	WSIP	7,320.00		7,320.00	
• ACH = \$239,197.65	FAA/WIIN	239,197.65		239,197.65	
WSIP To Date	Cumulative Balance	36,458,922.88 253.93	36,459,176.81		Income @ 06/07/23
FAA/WIIN To Date	Cumulative Balance	10,501,145.79 2,979,362.81	13,480,508.60		Income @ 05/10/23

Notes:

Authorized By:


 Jerry Brown, Executive Director

 7/7/23
Date


 Jamie Traynham, Authority Board Treasurer

 07/06/23
Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

July 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-17 6/15/23	5/23	\$101,156.15		\$101,156.15	AEF
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-17 6/15/23	5/23	\$640,387.95		\$640,387.95	JPR
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-18 6/14/23	5/23	\$1,203,444.32		\$1,203,444.32	JPR
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000063415 6/13/23	5/23	\$337,109.64		\$337,109.64	AEF
Katz & Associates <i>Communications</i>	• 415874 6/15/23	5/23	\$76,758.74		\$76,758.74	KMS
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5501SITES 6/8/23	5/23	\$40,512.50		\$40,512.50	JPR
M.R. Cleaning Service <i>Office Cleaning</i>	239 6/8/23	5/23	\$200.00	\$200.00		KMS
Net2Phone, Inc. <i>Phone Equipment</i>	• 1215169709 6/1/23	6/23	\$181.15	\$181.15		KMS
Nossaman, LLP <i>Real Estate Legal Services</i>	• 548890 6/13/23	5/23	\$1,428.00		\$1,428.00	KMS
Nossaman, LLP <i>Inter-Agency Agreements</i>	• 548891 6/13/23	5/23	\$21,539.00		\$21,539.00	JPR
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3017583 6/7/23	5/23	\$38,526.41		\$38,526.41	AEF
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 397819-0001 6/20/23	5/23	\$16,326.97		\$16,326.97	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 774 6/14/23	5/23	\$7,473.75	\$7,473.75		JB / JPR
Yocha Dehe Wintun Nation <i>Monitoring services</i>	CN00329 6/8/23	5/23	\$4,947.74		\$4,947.74	KMS

• electronic payments

Topic: **Program Operations - Finance**

July 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meetings.

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	Date	Period				
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• ACH = \$7,654.90	JPA/Sites		7,854.90	7,854.90		15 Invoices in by 06/19/23
• ACH = \$1,809,379.43	WSIP		1,814,327.17		1,814,327.17	
• ACH = \$1,155,412.48	FAA/WIIN		1,155,412.48		1,155,412.48	
WSIP Income To Date	Cumulative Costs		36,451,602.88	36,459,176.81		Income @ 06/07/23
	Balance		7,573.93			
FAA/WIIN Income To Date	Cumulative Costs		10,261,948.14	13,470,184.27		Income @ 05/10/23
	Balance		3,208,236.13			

Notes:

Authorized By:  6/26/23
 Jerry Brown, Executive Director Date

 06/23/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

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- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

July 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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	Date	Period				
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Adept Solutions	• MSP-147960		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	7/1/23	7/23				
Adept Solutions	• 147911		\$221.00	\$110.50	\$110.50	KMS
<i>IT Related Services/Computer Equipment</i>	7/1/23	7/23				
Brown and Caldwell	• 17485900		\$327,027.21	\$3,900.00	\$323,127.21	JAT
<i>Project Controls</i>	6/29/23	6/23				
County of Colusa	7-2023		\$3,800.00	\$3,800.00		JAT
<i>Maxwell Office and Property Rent</i>	7/1/23	7/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	7/3/23	6/23				
Forsythe Group, LLC	• SPA-202306		\$33,911.23		\$33,911.23	JB
<i>EPP Manager</i>	7/2/23	6/23				
HDR (Mitigation)	• 1200535114		\$12,210.86		\$12,210.86	AEF
<i>Environmental Mitigation Planning</i>	7/3/23	6/23				
K-Coe Isom, LLP	• KC204762		\$3,650.00	\$3,650.00		JAT
<i>Accounting</i>	6/30/23	6/23				
MBK Engineers	• 11181REV		\$46,245.90		\$46,245.90	AEF
<i>Water Rights Modeling</i>	6/13/23	5/23				
MBK Engineers - Operations	• 11182		\$7,320.00		\$7,320.00	AEF
<i>Reservoir Operations Modeling</i>	6/14/23	5/23				
Perkins Coie, LLP	• 6840607		\$44,870.00		\$44,870.00	AEF
<i>Special Legal</i>	6/26/23	5/23				
Robinette Consulting, LLC	• 1018		\$34,188.53		\$34,188.53	JB
<i>E & C Manager</i>	7/1/23	6/23				
Spesert Consulting	• 06-23		\$25,924.67		\$25,924.67	JB
<i>External Affairs Manager</i>	6/30/23	6/23				
Trapasso Consulting Services	• SPA 23-06		\$32,846.46		\$32,846.46	JB
<i>Program Operations Manager</i>	6/30/23	6/23				

Topic: **Program Operations - Finance**

July 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

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U.S. Bank - Credit Card	Online 7/4/2023		\$290.24	\$290.24		KMS
Misc. Expenses	7/4/23	6/23				
Waterology Consulting	• 39		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
Executive Director Services	7/1/23	6/23				

• electronic payments

		Total	\$ Authority	\$ Reservoir Committee	
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• ACH = \$7,320.00	WSIP	7,320.00		7,320.00	
• ACH = \$239,197.65	FAA/WIIN	239,197.65		239,197.65	

WSIP To Date	Cumulative	36,458,922.88	36,459,176.81	Income @ 06/07/23
	Balance	253.93		

FAA/WIIN To Date	Cumulative	10,501,145.79	13,480,508.60	Income @ 05/10/23
	Balance	2,979,362.81		

Notes:

Authorized By:


 7/7/23
 Jerry Brown, Executive Director Date


 07/06/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.