



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

August 18, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through July 3, 2023.

Attachment B summarizes the approved invoices received through July 3, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$3,763,084.02 with \$42,312.35 of costs being assigned to the Authority and \$3,720,771.67 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$228,776.26 will be paid through the WSIP account, \$2,977,694.49 through the FAA/WIIN account and \$514,300.92 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
August 18, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	07/25/2023	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	07/25/2023	Katz & Associates	Communications	\$ 46,283.87
ACH	07/25/2023	MBK Engineers	Water Rights Modeling	\$ 44,262.08
ACH	07/25/2023	MT. Shasta Water	Office Water	\$ 11.92
ACH	07/25/2023	Net2Phone Inc.	Phone Equipment	\$ 181.20
ACH	07/25/2023	The Catalyst Group, Inc.	Strategic Planning Services	\$ 5,170.00
ACH	07/25/2023	Young Wooldridge LLP	Legal Counsel	\$ 17,275.69
2577	07/25/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 24.74
2578	07/25/2023	Assoc. of California Water Agencies-JPIA	Auto & General Liability Program	\$ 600.00
2579	07/25/2023	Fechter and Company, CPAs	2022 Financial Audit, Partial Payment	\$ 6,840.00
2580	07/25/2023	M.R. Cleaning Service	Office Cleaning	\$ 300.00
2581	07/25/2023	Maximum Pest Control LLC	Pest Spraying	\$ 65.00
2582	07/25/2023	Recology Butte Colusa Counties	Office Trash Pick up	\$ 39.87
2583	07/25/2023	US Postal Services	PO Box	\$ 152.00
ACH	08/11/2023	Adept Solutions Inc.	IT Related Services/Computer Equipment	\$ 816.00
ACH	08/11/2023	Brown and Caldwell	Project Controls	\$ 350,755.52
ACH	08/11/2023	Kcoe Isom, LLP	Accounting	\$ 2,450.00
ACH	08/11/2023	Mt Shasta Spring Water	Office Water	\$ 9.65
ACH	08/11/2023	The Catalyst Group, Inc.	Strategic Planning Services	\$ 1,413.75
ACH	08/11/2023	Waterology Consulting	Executive Director Services	\$ 39,620.36
ACH	08/11/2023	Young Wooldridge LLP	Legal Counsel	\$ 24,300.24
2584	08/11/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 27.20
2585	08/11/2023	County of Colusa	Maxwell Office and Property Rent	\$ 5,200.00
2586	08/11/2023	M.R. Cleaning Services	Office Cleaning	\$ 300.00
2587	08/11/2023	Maximum Pest Control	Pest Spraying	\$ 65.00
2588	08/11/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 42.61
2589	08/11/2023	U.S. Bank - Credit Card	Misc. Expenses	\$ 406.57
Total Amount				\$ 556,613.27

THE FOREGOING CLAIM, NUMBERED, ACH/2577-2589 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
August 18, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	07/25/2023	AECOM (Reservoir)	Engineering Services	\$ 675,546.81
ACH	07/25/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 69,180.16
ACH	07/25/2023	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 841,027.52
ACH	07/25/2023	Fugro USA Land, Inc.	Geotechnical Engineering Services	\$ 564,251.27
ACH	07/25/2023	HDR Engineering Inc.	Project Integration	\$ 341,703.43
ACH	07/25/2023	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 298,607.28
ACH	07/25/2023	MBK Engineers Inc. - Operations	Reservoir Operations Modeling	\$ 10,698.00
ACH	07/25/2023	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 32,581.25
ACH	07/25/2023	Nossaman, LLP	Real Estate Legal Services	\$ 892.50
ACH	07/25/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 32,189.50
ACH	07/25/2023	Perkins Coie, LLP	Special Legal	\$ 51,660.00
ACH	07/25/2023	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 22,756.77
ACH	07/25/2023	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 15,600.00
ACH	07/25/2023	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
Total Amount				\$ 2,977,694.49

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
August 18, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	08/11/2023	Brian G Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 10,000.00
ACH	08/11/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	08/11/2023	Forsythe Group LLC.	EPP Manager	\$ 33,930.99
ACH	08/11/2023	Robinette Consulting, LLC	E & C Manager	\$ 34,917.06
ACH	08/11/2023	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 14,673.36
ACH	08/11/2023	Spesert Consulting	External Affairs Manager	\$ 25,928.60
ACH	08/11/2023	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	08/11/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,932.92
1221	08/11/2023	California Dept. of Fish & Wildlife-Permits	Permit Fee - Operations ITP	\$ 43,770.25
1222	08/11/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 2,623.08
Total Amount				<u>228,776.26</u>

THE FOREGOING CLAIMS, NUMBERED ACH/1221-1222 ARE APPLIED TO THE WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

August 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-08 (a) Cycle Approval Items						
Assoc. California Water Agencies-JPIA	0010445		\$500.00	\$500.00		JAT
<i>Auto & General Liability Program</i>	7/10/23	7/23				
Assoc. California Water Agencies-JPIA	INV014387		\$100.00	\$100.00		JAT
<i>Cyber Liability</i>	7/1/23	7/23				
Advanced Document Concepts	INV103253		\$24.74	\$24.74		KMS
<i>Maxwell Office Copier</i>	7/1/23	6/23				
AECOM (Reservoir)	• 2000779224		\$675,546.81		\$675,546.81	JPR
<i>Engineering Services</i>	7/14/23	6/23				
Brian G. Thomas Consulting LLC	• 169		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	7/5/23	6/23				
CH2M Hill Engineers (Operations)	• D3205403-18		\$69,180.16		\$69,180.16	AEF
<i>Operations / Simulation Modeling</i>	7/15/23	6/23				
CH2M Hill Engineers (Conveyance)	• D3380603-18		\$841,027.52		\$841,027.52	JPR
<i>Engineering Services</i>	7/15/23	6/23				
Fechter and Company, CPAs	2344		\$6,840.00	\$6,840.00		JAT
<i>2022 Financial Audit, Partial Payment</i>	7/14/23	7/23				
Fugro	• 04.00201528-19		\$564,251.27		\$564,251.27	JPR
<i>Geotechnical Engineering Services</i>	7/7/23	6/23				
HDR	• 1200537449		\$341,703.43		\$341,703.43	JAT
<i>Project Integration</i>	7/7/23	6/23				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000065953		\$298,607.28		\$298,607.28	AEF
<i>Permitting and Agreements</i>	7/14/23	6/23				
Katz & Associates	• 415947		\$46,283.87		\$46,283.87	KMS
<i>Communications</i>	7/14/23	6/23				
MBK Engineers	• 11463		\$44,262.08		\$44,262.08	AEF
<i>Water Rights Modeling</i>	7/7/23	6/23				
MBK Engineers - Operations	• 11464		\$10,698.00		\$10,698.00	AEF
<i>Reservoir Operations Modeling</i>	7/7/23	6/23				
Montague DeRose & Associates, LLC	• 5520SITES		\$32,581.25		\$32,581.25	JPR
<i>Municipal Advisor</i>	7/13/23	6/23				

Topic: **Program Operations - Finance**

August 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Maximum Pest Control <i>Pest Spraying</i>	58856 6/27/23	6/23	\$65.00	\$65.00		KMS
M.R. Cleaning Service <i>Office Cleaning</i>	246 7/12/23	6/23	\$300.00	\$300.00		KMS
MT Shasta Water <i>Office Water</i>	• 494616 6/23/23	6/23	\$11.92	\$11.92		KMS
Net2Phone, Inc. <i>Phone Equipment</i>	• 1215214403 7/1/23	7/23	\$181.20	\$181.20		KMS
Nossaman, LLP <i>Real Estate Legal Services</i>	• 550219 7/14/23	6/23	\$892.50		\$892.50	KMS
Nossaman, LLP <i>Inter-Agency Agreements</i>	• 550217 7/14/23	6/23	\$32,189.50		\$32,189.50	JPR
Perkins Coie, LLP <i>Special Legal</i>	• 6850268 7/12/23	6/23	\$51,660.00		\$51,660.00	AEF
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002650083 6/30/23	6/23	\$39.87	\$39.87		KMS
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3017854 7/5/23	6/23	\$22,756.77		\$22,756.77	AEF
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 398356-0001 7/12/23	6/23	\$15,600.00		\$15,600.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 792 7/7/23	6/23	\$5,170.00	\$5,170.00		JB / JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0623151 6/1/23	6/23	\$21,000.00		\$21,000.00	KMS
U.S. Postal Service <i>P.O. Box</i>	Letter 7/10/23	7/23	\$152.00	\$152.00		KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 101795 6/30/23	6/23	\$17,275.69	\$8,637.85	\$8,637.84	JAT

• electronic payments

Topic: **Program Operations - Finance**

August 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-08 (a) Cycle Account Charges	Month (a) Totals		3,108,900.86	22,022.58	3,086,878.28	
• ACH = \$123,184.76	JPA/Sites		131,206.37	22,022.58	109,183.79	29 Invoices in by 07/17/23
• ACH = \$0	WSIP		0.00		0.00	
• ACH = \$2,977,694.49	FAA/WIIN		2,977,694.49		2,977,694.49	
WSIP Income To Date	Cumulative Costs		36,458,922.88	36,459,176.81		Income @ 06/07/23
	Balance		253.93			
FAA/WIIN Income To Date	Cumulative Costs		13,478,840.28	13,480,508.60		Income @ 05/10/23
	Balance		1,668.32			

Notes:

Authorized by:

 Jerry Brown, Executive Director 7/24/23

 Date

 07/24/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

August 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-08 (b) Cycle Approval Items						
Adept Solutions	• 148231		\$221.00	\$110.50	\$110.50	KMS
<i>IT Related Services/Computer Equipment</i>	8/1/23	8/23				
Adept Solutions	• MSP-148195		\$595.00	\$297.50	\$297.50	KMS
<i>IT Related Services/Computer Equipment</i>	8/1/23	8/23				
Advanced Document Concepts	INV105579		\$27.20	\$27.20		KMS
<i>Maxwell Office Copier</i>	8/1/23	7/23				
Brian G. Thomas Consulting LLC	• 174		\$10,000.00		\$10,000.00	JB
<i>Owner's Advisor, Financing</i>	8/1/23	7/23				
Brown and Caldwell	• 17489648		\$350,755.52	\$3,900.00	\$346,855.52	JAT
<i>Project Controls</i>	8/7/23	7/23				
California Dept of Fish & Wildlife-Permits	072623 PRF		\$43,770.25		\$43,770.25	AEF
<i>Permit Fee - Operations ITP</i>	7/26/23	7/23				
County of Colusa	8-2023 ¹		\$5,200.00	\$5,200.00		JAT
<i>Maxwell Office and Property Rent</i>	8/1/23	8/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
<i>Legislative/Regulatory/Strategic Support</i>	8/2/23	7/23				
Forsythe Group, LLC	• SPA-202307		\$33,930.99		\$33,930.99	JB
<i>EPP Manager</i>	7/27/23	7/23				
Kcoe Isom, LLP	• PN002819		\$2,450.00	\$2,450.00		JAT
<i>Accounting</i>	7/31/23	7/23				
M.R. Cleaning Service	249		\$300.00	\$300.00		KMS
<i>Office Cleaning</i>	7/31/23	7/23				
Maximum Pest Control	59125		\$65.00	\$65.00		KMS
<i>Pest Spraying</i>	7/27/23	7/23				
MT Shasta Water	• 400539		\$9.65	\$9.65		KMS
<i>Office Water</i>	7/17/23	7/23				
Recology Butte Colusa Counties	8551002653979		\$42.61	\$42.61		KMS
<i>Office Trash Pickup</i>	7/31/23	7/23				

Topic: **Program Operations - Finance**

August 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Board Authority and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their August monthly meetings.

Consultant/Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
Robinette Consulting, LLC <i>E & C Manager</i>	• 1019 7/31/23	7/23	\$34,917.06		\$34,917.06	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3018139 8/7/23	7/23	\$14,673.36		\$14,673.36	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 07-23 8/7/23	7/23	\$25,928.60		\$25,928.60	JB
The Catalyst Group <i>Strategic Planning Services</i>	• 795 8/3/23	7/23	\$1,413.75	\$1,413.75		JB / JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• 0723151 7/1/23	7/23	\$21,000.00		\$21,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 23-07 8/3/23	7/23	\$32,932.92		\$32,932.92	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	8/2023 Statement 8/2/23	7/23	\$406.57	\$406.57		KMS
Waterology Consulting <i>Executive Director Services</i>	• 40 8/1/23	7/23	\$39,620.36	\$4,000.00	\$35,620.36	JT/ FD /JS
Yocha Dehe Wintun Nation <i>Monitoring services</i>	CN00352 7/7/23	6/23	\$2,623.08		\$2,623.08	KMS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 102679 7/31/23	7/23	\$24,300.24	\$2,066.99	\$22,233.25	JAT

• electronic payments

Topic: **Program Operations - Finance**

August 2023 (Cycle B)

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	Date	Period				
2023-08 (b) Cycle Account Charges	Month (b) Totals		654,183.16	20,289.77	633,893.39	
• ACH = \$419,365.52	JPA/Sites		425,406.90	20,289.77	405,117.13	24 Invoices in by 08/07/23
• ACH = \$182,382.93	WSIP		228,776.26		228,776.26	
• ACH = \$0,000.00	FAA/WIIN				-	
WSIP To Date	Cumulative		36,687,699.14	38,154,832.87		Income @ 08/03/23
	Balance		1,467,133.73			
FAA/WIIN To Date	Cumulative		13,478,840.28	13,486,939.22		Income @ 05/10/23
	Balance		8,098.94			

Notes:

¹ - Includes increased rent amount and payment for last month increase in rent (pay in advance).

Authorized By:



 Jerry Brown, Executive Director 8/10/23
 Date



 Jamie Traynham, Authority Board Treasurer 8/10/23
 Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director. The Procedure's review process for the subject invoices included:

- **Project Controls** staff conducting a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.