



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.5**

August 18, 2023

Subject: **BGT Consulting Contract Amendment**

Requested Action:

Reservoir Committee and Authority Board to consider approval of a contract amendment with BGT Consulting for the performance period ending December 31, 2024, to increase the Amendment 3 contract authority from \$100,000 to a new not to exceed total task order amount of \$260,000.

Detailed Description/Background:

A contract with BGT Consulting was initiated in November 2022 under the Executive Director's signature authority of up to \$100,000 to assist with developing financial management and investment strategies and serving as Owner's Advisor of Financing. Brian Thomas is the Owner and Principal Consultant of this firm. He was selected to perform these duties through a sole source procurement because of his unique and broad experience in the California water and financial industry (the sole source justification is available upon request).

The agreement compensated BGT at a fixed monthly rate of \$10,000 per month (similar to Agents' contracts) with an expiration date of December 31, 2024. This includes a monthly fee of \$10,000 and a travel reimbursement to attend the Authority Board Meetings of \$750 per month. When the contract was initiated, it was thought that Mr. Thomas' services might not be required every month. However, Mr. Thomas' performance has been valuable to several ongoing activities, including the Plan of Finance, WIFIA Loan, B&O Contract development, policy and procedure development, and business systems evaluations. He has quickly become an integral and productive member of the core project team and his services have been needed every month, which has nearly exhausted the existing contract authority.

Mr. Thomas has agreed to continue to perform his services under the original contract terms (which are the same as Executive Director/Agent contracts) with an adjustment in the monthly rate starting in 2024 at the same percentage adjusted the Bord decides for the Agents contracts later this year.

Prior Action:

None.

Fiscal Impact/Funding Source:

This amendment requires a \$160,000 transfer out of Unrestricted Contingency the Program Ops Subject Area to cover the increase through 2024. This will leave contingency balances of \$227,268 (FY23) and \$224,138 (FY24).

Staff Contact:

Maltby/Joe Trapasso

Primary Service Provider:

Brown and Caldwell – Project Controls

Attachments:

None