



Meeting: **Joint Reservoir Committee & Authority Board September 22, 2023**
Agenda Item 1.4

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through September 4, 2023.

Attachment B summarizes the approved invoices received through September 4, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$3,355,676.13 with \$19,129.04 of costs being assigned to the Authority and \$3,336,547.09 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$1,466,547.17 through the FAA/WIIN account and \$1,869,999.92 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
September 22, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	08/29/2023	AECOM (Reservoir)	Engineering Services	\$ 549,893.90
ACH	08/29/2023	Colliers Valuation & Advisory Services	Real Estate Appraisal Services	\$ 22,500.00
ACH	08/29/2023	HDR	Geotechnical Engineering Services	\$ 401,776.23
ACH	08/29/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 14,969.44
ACH	08/29/2023	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 252,987.02
ACH	08/29/2023	Katz and Associates, Inc.	Communications	\$ 52,262.62
ACH	08/29/2023	MBK Engineers	Water Rights Modeling	\$ 21,680.25
ACH	08/29/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 1,127.00
ACH	08/29/2023	Nossaman,LLP	Real Estate Legal Services	\$ 476.00
ACH	08/29/2023	Nossaman,LLP	Inter-Agency Agreements	\$ 29,333.50
ACH	08/29/2023	Perkins Coie LLP	Special Legal	\$ 84,140.00
ACH	08/29/2023	Stradling Yocca Carlson & Rauth	Bond Counsel	\$ 33,080.00
1223	08/29/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 2,321.21
Total Amount				<u>1,466,547.17</u>

THE FOREGOING CLAIMS, NUMBERED ACH/1223 ARE APPLIED TO THE WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
September 22, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	08/29/2023	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 661,838.04
ACH	08/29/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 45,980.99
ACH	08/29/2023	Fugro USA Land, Inc.	Geotechnical Engineering Services	\$ 613,649.79
ACH	08/29/2023	Montague DeRose & Associates,LLC	Municipal Advisor	\$ 27,056.25
ACH	08/29/2023	MT. Shasta Water	Office Water	\$ 50.28
ACH	08/29/2023	Net2Phone Inc.	Phone Equipment	\$ 181.20
ACH	09/11/2023	Adept Solutions	IT Related Services/Computer Equipment	\$ 838.78
ACH	09/11/2023	Brian G Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 10,000.00
ACH	09/11/2023	Brown and Caldwell	Project Controls	\$ 329,440.97
ACH	09/11/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	09/11/2023	Forsythe Group, LLC	EPP Manager	\$ 34,045.51
ACH	09/11/2023	Pinion LLC	Accounting	\$ 2,375.00
ACH	09/11/2023	Robinette Consulting, LLC	E & C Manager	\$ 35,148.35
ACH	09/11/2023	Spesert Consulting	External Affairs Manager	\$ 25,949.56
ACH	09/11/2023	The Catalyst Group	Strategic Planning Services	\$ 637.50
ACH	09/11/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
ACH	09/11/2023	Waterology Consulting	Executive Director Services	\$ 39,139.00
ACH	09/11/2023	Young Wooldridge LLP	Legal Counsel	\$ 16,127.48
2590	09/11/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 25.26
2591	09/11/2023	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
2592	09/11/2023	US Bank	Credit Card	\$ 298.54
Total Amount				\$ 1,889,128.96

THE FOREGOING CLAIM, NUMBERED ACH/2590-2592 ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority



Topic: Program Operations - Finance

September 2023 (Cycle A)

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports. The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-09 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000793900 8/23/23	7/23	\$549,893.90		\$549,893.90	JPR
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-19 8/15/23	7/23	\$661,838.04		\$661,838.04	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-19 8/15/23	7/23	\$45,980.99		\$45,980.99	AEF
Colliers Valuation & Advisory Services <i>Real Estate Appraisal Services</i>	• FCH230054 4/30/23	4/23	\$5,500.00		\$5,500.00	KMS
Colliers Valuation & Advisory Services <i>Real Estate Appraisal Services</i>	• FCH230055 4/28/23	4/23	\$5,000.00		\$5,000.00	KMS
Colliers Valuation & Advisory Services <i>Real Estate Appraisal Services</i>	• FCH230056 6/26/23	6/23	\$12,000.00		\$12,000.00	KMS
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-20 8/9/23	7/23	\$613,649.79		\$613,649.79	JPR
HDR <i>Project Integration</i>	• 1200549786 8/21/23	7/23	\$401,776.23		\$401,776.23	JAT
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200548265 8/14/23	7/23	\$14,969.44		\$14,969.44	AEF
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000068442 8/15/23	7/23	\$252,987.02		\$252,987.02	AEF
Katz & Associates <i>Communications</i>	• 416016 8/15/23	7/23	\$52,262.62		\$52,262.62	KMS
MBK Engineers <i>Water Rights Modeling</i>	• 11706 8/10/23	7/23	\$21,680.25		\$21,680.25	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 11707 8/10/23	7/23	\$1,127.00		\$1,127.00	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5463SITES 8/16/23	7/23	\$27,056.25		\$27,056.25	JPR



Topic: **Program Operations - Finance**

September 2023 (Cycle A)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their September monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-09 (a) Cycle Approval Items						
MT Shasta Water	• 406380					
<i>Office Water</i>	8/7/23	8/23	\$50.28	\$50.28		KMS
Net2Phone, Inc.	• 1215255210					
<i>Phone Equipment</i>	8/1/23	8/23	\$181.20	\$181.20		KMS
Nossaman, LLP	• 551489					
<i>Real Estate Legal Services</i>	8/14/23	7/23	\$476.00		\$476.00	KMS
Nossaman, LLP	• 551488					
<i>Inter-Agency Agreements</i>	8/14/23	7/23	\$29,333.50		\$29,333.50	JPR
Perkins Cole, LLP	• 6869117					
<i>Special Legal</i>	8/11/23	7/23	\$84,140.00		\$84,140.00	AEF
Stradling, Yocca, Carlson & Rauth	• 399186-0001					
<i>Bond Counsel</i>	8/11/23	7/23	\$33,080.00		\$33,080.00	JPR
Yocha Dehe Wintun Nation	CN00376					
<i>Monitoring services</i>	8/10/23	7/23	\$2,321.21		\$2,321.21	KMS



August 25, 2023

September 2023 (Cycle A)

Topic: Program Operations - Finance

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

2023-09 Cycle (a) Accounts	Cycle (a) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		2,815,303.72	231.48	2,815,072.24	
• ACH = \$1,348,756.55	JPA/Sites	1,348,756.55	231.48	1,348,525.07	21 Invoices in by 08/21/23
• ACH = \$1,464,225.96	WSIP	1,466,547.17	-	1,466,547.17	
	FAA/WIIN	0.00	-	-	
WSIP To Date	Cumulative	38,154,246.31	38,154,832.87		Income @ 08/08/23
	Balance	586.56			
FAA/WIIN To Date	Cumulative	13,478,840.28	13,486,939.22		Income @ 05/10/23
	Balance	8,098.94			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:

Jerry Brown 8/28/23
 Jerry Brown, Executive Director Date

Jamie Traynham 8/28/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- Project Controls staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- Integration Leads and Authority Agents review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- Program Operations Manager's oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance

September 2023 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-09 (b) Cycle Approval Items						
Adept Solutions	• 147842					
<i>IT Related Services/Computer Equipment</i>	6/15/23	4/23	\$22.78	\$11.39	\$11.39	KMS
Adept Solutions	• 148298					
<i>IT Related Services/Computer Equipment</i>	9/1/23	9/23	\$221.00	\$110.50	\$110.50	KMS
Adept Solutions	• MSP-148371					
<i>IT Related Services/Computer Equipment</i>	9/1/23	9/23	\$595.00	\$297.50	\$297.50	KMS
Advanced Document Concepts	INV107731					
<i>Maxwell Office Copier</i>	9/1/23	8/23	\$25.26	\$25.26		KMS
Brian G. Thomas Consulting LLC	• 175					
<i>Owner's Advisor, Financing</i>	9/1/23	8/23	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17492770					
<i>Project Controls</i>	9/5/23	8/23	\$329,440.97	\$3,900.00	\$325,540.97	JAT
County of Colusa	9-2023					
<i>Maxwell Office and Property Rent</i>	9/1/23	9/23	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	9/6/23	8/23	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202308					
<i>EPP Manager</i>	9/3/23	8/23	\$34,045.51		\$34,045.51	JB
Pinion. LLC	• PN006384 ¹					
<i>Accounting</i>	8/31/23	8/23	\$2,375.00	\$2,375.00		JAT
Robinette Consulting, LLC	• 1020					
<i>E & C Manager</i>	8/31/23	8/23	\$35,148.35		\$35,148.35	JB
Spesert Consulting	• 08-23					
<i>External Affairs Manager</i>	9/4/23	8/23	\$25,949.56		\$25,949.56	JB
The Catalyst Group	• 802					
<i>Strategic Planning Services</i>	9/6/23	8/23	\$637.50	\$637.50		JB / JPR
Trapasso Consulting Services	• SPA 23-08					
<i>Program Operations Manager</i>	9/1/23	8/23	\$32,846.46		\$32,846.46	JB



Topic: **Program Operations - Finance**

September 2023 (Cycle B)

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-09 (b) Cycle Approval Items						
U.S. Bank - Credit Card	Online 9/5/2023		\$298.54	\$298.54		KMS
<i>Misc. Expenses</i>	9/5/23	8/23				
Waterology Consulting	• 41		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
<i>Executive Director Services</i>	9/1/23	8/23				
Young Wooldridge, Law Offices, LLP	• 103658		\$16,127.48	\$2,741.87	\$13,385.61	JAT
<i>Legal Counsel</i>	8/31/23	8/23				

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

		Total	\$ Authority Board	\$ Reservoir Committee	
2023-09 Cycle (b) Accounts	Cycle (b) Totals	540,372.41	18,897.56	521,474.85	
• ACH = \$535,548.61	JPA/Sites	540,372.41	18,897.56	521,474.85	17 Invoices in by 08/21/23
	WSIP	-	-	-	
	FAA/WIIN	-	-	-	
WSIP To Date	Cumulative Balance	38,154,246.31	38,154,832.87		Income @ 08/08/23
		586.56			
FAA/WIIN To Date	Cumulative Balance	13,478,840.28	13,486,961.52		Income @ 05/10/23
		8,121.24			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:
¹ Company name change from KCoe.

Authorized By:


 9/9/23
 Jerry Brown, Executive Director Date


 09/08/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of this Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice.
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.