



Meeting: **Joint Reservoir Committee & Authority Board September 22, 2023**
Agenda Item 1.5

Subject: **Budget Transfer Between Subject Areas Related to Integration**
Professional Services (HDR)

Requested Action:

Reservoir Committee and Authority Board to consider approval of an Amendment 3 budget transfer of \$340,250 from the Real Estate Subject Area to the Planning Subject Area to occur within the HDR Engineering, Inc. Integration task order, resulting in a net zero change to the overall task order cost ceiling.

Detailed Description/Background:

On November 22, 2021, the Authority Board approved an Amendment 3 work plan task order for HDR to provide Project Integration activities. Per the Delegation of Authority Matrix adopted by the Board in December 2020, Board approval is required to transfer funds in excess of \$100,000 from one subject area to another. For information purposes, if this change did not involve reallocating between subject areas, Staff has the authority under the DOA Matrix to reallocate task budget that is within the cost ceiling of the task order.

New activities and expansions of existing activities have been identified within the environmental planning area that were not included in the current approved task order. A list of the proposed scope changes to be included in the HDR task order amendment are provided below. Adjacent to each task is the budget change that has been negotiated for the performance of this work. Note that amounts paid are based actual hours worked at the previously authorized billing rates.

- Environmental Planning: Description (+\$340,232)
 - Additional effort has been required to resolve Reclamation’s SES/Solicitor comments. Additional effort is associated with extending the EIR/EIS schedule to October, including follow-up file organization, Final EIR/EIS presentations, ongoing support associated with the compliance with SB149 process and requirements for posting Administrative Record.
 - Preparation of Response to Comments on the 2017 Draft EIR, required for National Environmental Policy Act (NEPA).
 - Project Management support for Colusa Basin Drain was also added to the scope.

- Real Estate: Description (-\$340,232)
 - The task order assumed a full-time RE Field Coordinator that is not required at this time, creating available funds for the other subject area work and staying within the HDR contract.

The proposed changes to scope and budgets have been reviewed and recommended for approval by the Budget and Finance Committee.

Prior Action:

November 2022 - Board approval of 2023 annual budgets.

Fiscal Impact/Funding Source:

These proposed scope changes to HDR's contract result in an overall net zero change to the HDR task order. The requested action will result in no increase to the Amendment 3 or FY2023 overall budget. The FY2024 and FY2025 Budget will address the funding needs to reflect this change.

Staff Contact:

Maltby/Joe Trapasso

Primary Service Provider:

Brown and Caldwell – Project Controls

Attachments:

None