

This action item summary will inform the Boards of the follow-up to the requests during August's meeting.

Action Item	Status
Review to see if meeting recordings are included in the Admin Record.	Meeting recordings are not included in the Admin Record as, per the Authority's Records Retention Policy, meeting recordings are only kept until the meeting minutes are approved. Meetings minutes are included in the Admin Record.
Respond to concerns regarding the Sites Authority ability to delegate powers to the Reservoir Committee.	A legal analysis of this issue has been performed and has been made available to all Participants.
In considering mitigation contracting options, ensure that the team evaluating proposals has an 'owner's perspective'.	This will continue to be considered as staff moves forward with evaluating options for mitigation contracting.