



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

October 20, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through October 2, 2023.

Attachment B summarizes the approved invoices received through October 2, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$4,015,222.42 with \$16,060.95 of costs being assigned to the Authority and \$3,999,161.47 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$7,030.01 through the FAA/WIIN account and \$3,992,131.46 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

		Total	\$ Authority Board	\$ Reservoir Committee	
2023-10 Cycle (b) Accounts	Cycle (b) Totals	585,899.79	15,364.75	570,535.04	
• ACH = \$565,695.81	JPA/Sites	585,899.79	15,364.75	570,535.04	17 Invoices in by 09/18/23
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	Cumulative Balance	38,154,246.31 586.56	38,154,832.87		Income @ 08/08/23
FAA/WIIN To Date	Cumulative Balance	13,485,870.29 1,111.82	13,486,982.11		Income @ 05/10/23

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director

10/6/23

 Date



 Jamie Traynham, Authority Board Treasurer

10/6/23

 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.