



Meeting: **Joint Reservoir Committee & Authority Board
Agenda Item 1.3**

October 20, 2023

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through October 2, 2023.

Attachment B summarizes the approved invoices received through October 2, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$4,015,222.42 with \$16,060.95 of costs being assigned to the Authority and \$3,999,161.47 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.0 will be paid through the WSIP account, \$7,030.01 through the FAA/WIIN account and \$3,992,131.46 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls.

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
October 20, 2023

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	09/27/2023	AECOM (Reservoir)	Engineering Services	\$ 800,520.02
ACH	09/27/2023	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 670,555.13
ACH	09/27/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 58,847.65
ACH	09/27/2023	Fugro	Geotechnical Engineering Services	\$ 955,870.06
ACH	09/27/2023	HDR	Project Integration	\$ 377,556.69
ACH	09/27/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 15,350.14
ACH	09/27/2023	ICF Jones & Stokes, Inc.	Permitting and Agreements	\$ 233,795.67
ACH	09/27/2023	Katz & Associates	Communication	\$ 67,080.86
ACH	09/27/2023	MBK Engineers	Water Rights Modeling	\$ 19,820.30
ACH	09/27/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 2,556.00
ACH	09/27/2023	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 70,768.75
ACH	09/27/2023	Mt Shasta Spring Water	Office Water	\$ 107.39
ACH	09/27/2023	Net2Phone, Inc.	Phone Equipment	\$ 181.20
ACH	09/27/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 53,793.63
ACH	09/27/2023	Perkins Coie LLP	Special Legal	\$ 64,960.00
ACH	09/27/2023	Somach Simmons & Dunn	Legal Counsel - Water Rights	\$ 27,349.39
2593	09/27/2023	M.R. Cleaning Services	Office Cleaning	\$ 300.00
2594	09/27/2023	Maximum Pest Control	Pest Spraying	\$ 65.00
2595	09/27/2023	Recology Butte Colusa Counties	Office Trash Pickup	\$ 42.61
2596	09/27/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 2,772.13
ACH	10/09/2023	Adept Solutions	IT Related Services/Computer Equipment	\$ 816.00
ACH	10/09/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 57.77
ACH	10/09/2023	Brian G Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	10/09/2023	Brown and Caldwell	Project Controls	\$ 340,496.29
ACH	10/09/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	10/09/2023	Forsythe Group LLC	EPP Manager	\$ 33,824.12
ACH	10/09/2023	Perkins Coie LLP	Special Legal	\$ 14,790.76
ACH	10/09/2023	Pinion LLC	Accounting	\$ 2,295.00
ACH	10/09/2023	Robinette Consulting, LLC.	E & C Manager	\$ 34,506.81
ACH	10/09/2023	Somach Simmons & Dunn	Legal Counsel - Water Rights	\$ 21,854.18
ACH	10/09/2023	Spesert Consulting	External Affairs Manager	\$ 26,069.42
ACH	10/09/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
ACH	10/09/2023	Waterology Consulting	Executive Director Services	\$ 39,139.00
2597	10/09/2023	Banyan Transport Systems, Inc.	Temporary Right of Entry	\$ 15,500.00
2598	10/09/2023	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
2599	10/09/2023	U.S. Bank - Credit Card	Misc. Expenses	\$ 203.98
Total Amount				\$ 4,008,192.41

THE FOREGOING CLAIM, NUMBERED, ACH/2593-2599 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
October 20, 2023

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid	
ACH	09/27/2023	Colusa Indian Community Council	Monitoring Services	\$	5,661.51
ACH	09/27/2023	Nossaman, LLP	Real Estate Legal Services	\$	1,368.50
Total Amount				\$	7,030.01

THE FOREGOING CLAIM, NUMBERED ACH ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

 County of Colusa

 Westside Water District

 Colusa County Water District

 Placer County Water Agency/City of Roseville

 County of Glenn

 Sacramento County Water Agency/City of Sacramento

 Glenn-Colusa Irrigation District

 Reclamation District No. 108

 Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

October 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-10 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000802722 9/15/23	8/23	\$800,520.02		\$800,520.02	JPR
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-20 9/15/23	8/23	\$670,555.13		\$670,555.13	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-20 9/15/23	8/23	\$58,847.65		\$58,847.65	AEF
Colusa Indian Community Council <i>Monitoring Services</i>	• 083123-01 8/31/23	8/23	\$5,661.51		\$5,661.51	KMS
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-21 9/11/23	8/23	\$955,870.06		\$955,870.06	JPR
HDR <i>Project Integration</i>	• 1200556817 9/14/23	8/23	\$377,556.69		\$377,556.69	JAT
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200554233 9/7/23	8/23	\$15,350.14		\$15,350.14	AEF
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000073105R 9/19/23	8/23	\$233,795.67		\$233,795.67	AEF
Katz & Associates <i>Communications</i>	• 416089 9/15/23	8/23	\$67,080.86		\$67,080.86	KMS
M.R. Cleaning Service <i>Office Cleaning</i>	255 9/13/23	8/23	\$300.00	\$300.00		KMS
Maximum Pest Control <i>Pest Spraying</i>	59365 8/24/23	8/23	\$65.00	\$65.00		KMS
MBK Engineers <i>Water Rights Modeling</i>	• 11994 9/11/23	8/23	\$19,820.30		\$19,820.30	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 11995 9/11/23	8/23	\$2,556.00		\$2,556.00	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5531SITES 9/18/23	8/23	\$70,768.75		\$70,768.75	JPR

Topic: **Program Operations - Finance**

October 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-10 (a) Cycle Approval Items						
MT Shasta Water	• 417594					
<i>Office Water</i>	9/19/23	9/23	\$107.39	\$107.39		KMS
Net2Phone, Inc.	• 1215297786					
<i>Phone Equipment</i>	9/1/23	9/23	\$181.20	\$181.20		KMS
Nossaman, LLP	• 552639					
<i>Real Estate Legal Services</i>	9/14/23	8/23	\$1,368.50		\$1,368.50	KMS
Nossaman, LLP	• 552640					
<i>Inter-Agency Agreements</i>	9/14/23	8/23	\$53,793.63		\$53,793.63	JPR
Perkins Coie, LLP	• 6887641					
<i>Special Legal</i>	9/13/23	8/23	\$64,960.00		\$64,960.00	AEF
Recology Butte Colusa Counties	8551002673212					
<i>Office Trash Pickup</i>	8/31/23	8/23	\$42.61	\$42.61		KMS
Somach Simmons & Dunn	• 3018430					
<i>Legal Counsel-Water Rights</i>	9/6/23	8/23	\$27,349.39		\$27,349.39	AEF
Yocha Dehe Wintun Nation	CN00387					
<i>Monitoring services</i>	9/11/23	8/23	\$2,772.13		\$2,772.13	KMS

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

2023-10 Cycle (a) Accounts	Cycle (a) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		3,429,322.63	696.20	3,428,626.43	
• ACH = \$3,419,112.88	JPA/Sites	3,422,292.62	696.20	3,421,596.42	22 Invoices in by 09/18/23
• ACH = \$0,000.00	WSIP	0.00	0.00	0.00	
• ACH = \$7,030.01	FAA/WIIN	7,030.01	0.00	7,030.01	
WSIP To Date	Cumulative Balance	38,154,246.31	38,154,832.87		Income @ 08/08/23
		586.56			
FAA/WIIN To Date	Cumulative Balance	13,485,870.29	13,486,961.52		Income @ 05/10/23
		1,091.23			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 Jerry Brown, Executive Director

 9/26/23
Date


 Jamie Traynham, Authority Board Treasurer

 09/26/23
Date

The payment of Claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

October 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their October monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-10 (b) Cycle Approval Items						
Adept Solutions	• MSP-148579					
<i>IT Related Services/Computer Equipment</i>	10/1/23	10/23	\$595.00	\$297.50	\$297.50	KMS
Adept Solutions	• 148615					
<i>IT Related Services/Computer Equipment</i>	10/1/23	10/23	\$221.00	\$110.50	\$110.50	KMS
Advanced Document Concepts	• INV110456					
<i>Maxwell Office Copier</i>	10/1/23	9/23	\$57.77	\$57.77		KMS
Banyan Transport Systems, Inc.	092823					
<i>Temporary Right of Entry</i>	9/28/23	9/23	\$15,500.00		\$15,500.00	KMS
Brian G. Thomas Consulting LLC	• 184					
<i>Owner's Advisor, Financing</i>	10/2/23	9/23	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17496299					
<i>Project Controls</i>	10/2/23	9/23	\$340,496.29	\$3,900.00	\$336,596.29	JAT
County of Colusa	10-2023					
<i>Maxwell Office and Property Rent</i>	10/1/23	10/23	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	10/2/23	9/23	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202309					
<i>EPP Manager</i>	10/2/23	9/23	\$33,824.12		\$33,824.12	JB
Perkins Coie, LLP	• 6894808					
<i>Special Legal</i>	9/25/23	8/23	\$14,790.76		\$14,790.76	AEF
Pinion. LLC	• PN009405					
<i>Accounting</i>	9/30/23	9/23	\$2,295.00	\$2,295.00		JAT
Robinette Consulting, LLC	• 1022					
<i>E & C Manager</i>	10/2/23	9/23	\$34,506.81		\$34,506.81	JB
Somach Simmons & Dunn	• 3018719					
<i>Legal Counsel-Water Rights</i>	10/2/23	9/23	\$21,854.18		\$21,854.18	AEF
Spesert Consulting	• 09-23					
<i>External Affairs Manager</i>	9/29/23	9/23	\$26,069.42		\$26,069.42	JB

Topic: **Program Operations - Finance**

October 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

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	Date	Period				
2023-10 (b) Cycle Approval Items						
Trapasso Consulting Services	• SPA 23-09					
<i>Program Operations Manager</i>	10/1/23	9/23	\$32,846.46		\$32,846.46	JB
U.S. Bank - Credit Card	Online 10/2/2023					
<i>Misc. Expenses</i>	10/2/23	9/23	\$203.98	\$203.98		KMS
Waterology Consulting	• 42					
<i>Executive Director Services</i>	10/2/23	9/23	\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

		Total	\$ Authority Board	\$ Reservoir Committee	
2023-10 Cycle (b) Accounts	Cycle (b) Totals	585,899.79	15,364.75	570,535.04	
• ACH = \$565,695.81	JPA/Sites	585,899.79	15,364.75	570,535.04	17 Invoices in by 09/18/23
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	Cumulative Balance	38,154,246.31 586.56	38,154,832.87		Income @ 08/08/23
FAA/WIIN To Date	Cumulative Balance	13,485,870.29 1,111.82	13,486,982.11		Income @ 05/10/23

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director

10/6/23

 Date



 Jamie Traynham, Authority Board Treasurer

10/6/23

 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
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- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.