



Meeting: **Reservoir Committee & Authority Board
Agenda Item 2.2**

October 20, 2023

Subject: **2024 Sites Reservoir Committee (RC) & Authority Board (AB)
Meeting Calendar**

Requested Action:

Reservoir Committee and Authority Board consider approval of the 2024 joint meeting calendar.

Detailed Description/Background:

For the past year, the RC and AB have held monthly joint meetings, and during the two years before that, they met jointly on a quarterly basis. This approach has led to improved communication between the board members. Also, each member gets the benefit of hearing directly from the RC/AB which helps to bring context and perspective to deliberations and most importantly, builds trust. Even though board meetings are held jointly, each body still functions in the manner prescribed in the governing documents and agreements and the business of each body is conducted independently and efficiently. The RC and AB will retain the option of calling independent meetings when needed. The proposed board calendar for 2024 meetings continues with 100% joint board meetings.

Of note, Friday mornings continue to be preferred because of travel schedules, and they seem to be the day with the least potential for conflict with other obligations of the members, ensuring continued high turnout for both meetings. Also, Staff recommends all meetings take place at the Sites Project Office in Maxwell but does intend to continue to make the remote location attendance available for each meeting in accordance with Brown Act requirements.

Fiscal Impact/Funding Source:

Joint meetings reduce meeting preparation time. Also, the efficiency of joint meetings helps to keep AB annual dues at a manageable level.

Staff Contact:

Jerry Brown

Attachments:

Attachment A: Proposed 2024 Meeting Calendar.



Draft – October 2023

2024 Sites Reservoir Committee & Authority Board Joint Meeting Calendar

Friday, January 19	9:00 am	Sites Project Office
Friday, February 16	9:00 am	Sites Project Office
Friday, March 22	9:00 am	Sites Project Office
Friday, April 19	9:00 am	Sites Project Office
Friday, May 17	9:00 am	Sites Project Office
Friday, June 21	9:00 am	Sites Project Office
Friday, July 19	9:00 am	Sites Project Office
Friday, August 16	9:00 am	Sites Project Office
Friday, September 20	9:00 am	Sites Project Office
Friday, October 18	9:00 am	Sites Project Office
Friday, November 22	9:00 am	Sites Project Office
Friday, December 20	9:00 am	Sites Project Office

Sites Project Office – 122 Old Hwy 99W, Maxwell, CA 95955

Meetings will be held in person and virtually. Virtual information will be located on the individual meeting agendas.