

Topic: **Program Operations - Finance**

November 2023 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2023-11 (a) Cycle Approval Items</b>						
<b>AECOM (Reservoir)</b> <i>Engineering Services</i>	• 2000813412 10/17/23	9/23	\$613,497.66		\$613,497.66	JPR
<b>Assoc. of Cal. Water Agencies</b> <i>Association California Agencies</i>	• 242 10/4/23	10/23	\$26,490.00	\$26,490.00		JAT
<b>Assoc. of Cal. Water Agencies-JPIA</b> <i>Auto &amp; General Liability Program</i>	• 142 10/16/23	10/23	\$2,138.00	\$2,138.00		JAT
<b>CH2M Hill Engineers (Conveyance)</b> <i>Engineering Services</i>	• D3380603-21 10/15/23	9/23	\$856,110.15		\$856,110.15	JPR
<b>CH2M Hill Engineers (Operations)</b> <i>Operations / Simulation Modeling</i>	• D3205403-21 10/15/23	9/23	\$55,422.37		\$55,422.37	AEF
<b>Fugro</b> <i>Geotechnical Engineering Services</i>	• 04.00201528-22 10/11/23	9/23	\$705,741.98		\$705,741.98	JPR
<b>HDR</b> <i>Project Integration</i>	• 1200563965 10/13/23	9/23	\$389,004.76		\$389,004.76	JAT
<b>HDR (Mitigation)</b> <i>Environmental Mitigation Planning</i>	• 1200563967 10/13/23	9/23	\$9,384.00		\$9,384.00	AEF
<b>ICF Jones &amp; Stokes (Permitting)</b> <i>Permitting and Agreements</i>	• INV-00000077196 10/13/23	9/23	\$306,966.49		\$306,966.49	AEF
<b>Katz &amp; Associates</b> <i>Communications</i>	• 416171 10/16/23	9/23	\$55,041.70		\$55,041.70	KMS
<b>Maximum Pest Control</b> <i>Pest Spraying</i>	59614 9/27/23	9/23	\$65.00	\$65.00		KMS
<b>MBK Engineers</b> <i>Water Rights Modeling</i>	• 12250 10/5/23	9/23	\$25,330.27		\$25,330.27	AEF
<b>MBK Engineers - Operations</b> <i>Reservoir Operations Modeling</i>	• 12249 10/5/23	9/23	\$8,011.75		\$8,011.75	AEF
<b>Montague DeRose &amp; Associates, LLC</b> <i>Municipal Advisor</i>	• 5539SITES 10/13/23	9/23	\$39,525.00		\$39,525.00	JPR

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Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2023-11 (a) Cycle Approval Items</b>						
<b>MT Shasta Water</b>	• 423345					
<i>Office Water</i>	10/10/23	10/23	\$22.62	\$22.62		KMS
<b>Net2Phone, Inc.</b>	• 1215342124					
<i>Phone Equipment</i>	10/1/23	10/23	\$182.00	\$182.00		KMS
<b>Nossaman, LLP</b>	• 553442					
<i>Inter-Agency Agreements</i>	10/6/23	9/23	\$21,301.00		\$21,301.00	JPR
<b>Perkins Coie, LLP</b>	• 6908439					
<i>Special Legal</i>	10/13/23	9/23	\$105,280.00		\$105,280.00	AEF
<b>Perkins Coie, LLP</b>	• 6908438					
<i>Special Legal</i>	10/13/23	9/23	\$8,310.76		\$8,310.76	AEF
<b>Recology Butte Colusa Counties</b>	8551002682715					
<i>Office Trash Pickup</i>	9/29/23	9/23	\$42.61	\$42.61		KMS
<b>Stradling, Yocca, Carlson &amp; Rauth</b>	• 400813					
<i>Bond Counsel</i>	9/30/23	8/23	\$43,634.14		\$43,634.14	JPR
<b>Stradling, Yocca, Carlson &amp; Rauth</b>	• 400849					
<i>Bond Counsel</i>	10/10/23	9/23	\$17,680.00		\$17,680.00	JPR
<b>Young Wooldridge, Law Offices, LLP</b>	• 104602					
<i>Legal Counsel</i>	9/30/23	9/23	\$8,684.93	\$2,863.72	\$5,821.21	JAT

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 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		<b>Total</b>	<b>\$ Authority Board</b>	<b>\$ Reservoir Committee</b>	
<b>2023-11 Cycle (a) Accounts</b>	<b>Cycle (a) Totals</b>	<b>3,297,867.19</b>	<b>31,803.95</b>	<b>3,266,063.24</b>	
• ACH = \$3,297,759.58	JPA/Sites	3,297,867.19	31,803.95	3,266,063.24	23 Invoices in by 10/16/23
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
<b>WSIP To Date</b>	<u>Spent to Date</u>	<u>38,154,246.31</u>	<b>38,154,832.87</b>		Income @ 08/08/23
	<b>Balance</b>	<b>586.56</b>			
<b>FAA/WIIN To Date</b>	<u>Spent to Date</u>	<u>13,485,870.29</u>	<b>13,486,982.11</b>		Income @ 05/10/23
	<b>Balance</b>	<b>1,111.82</b>			

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

Authorized By:


 10/23/23  
 Jerry Brown, Executive Director      Date


 10/23/23  
 Jamie Traynham, Authority Board Treasurer      Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

November 2023 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their November monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2023-11 (b) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• 148804					
<i>IT Related Services/Computer Equipment</i>	11/1/23	11/23	\$221.00	\$110.50	\$110.50	KMS
<b>Adept Solutions</b>	• MSP-148768					
<i>IT Related Services/Computer Equipment</i>	11/1/23	11/23	\$595.00	\$297.50	\$297.50	KMS
<b>Advanced Document Concepts</b>	• INV112977					
<i>Maxwell Office Copier</i>	11/1/23	10/23	\$35.06	\$35.06		KMS
<b>Brian G. Thomas Consulting LLC</b>	• 187					
<i>Owner's Advisor, Financing</i>	11/3/23	10/23	\$10,000.00		\$10,000.00	JB
<b>Brown and Caldwell</b>	• 17500258					
<i>Project Controls</i>	11/6/23	10/23	\$434,016.79	\$3,900.00	\$430,116.79	JAT
<b>Colusa County Clerk Recorder</b>	103023 PRF					
<i>Filing Fees for Final EIR/EIS</i>	10/30/23	10/23	\$3,839.25		\$3,839.25	AEF
<b>Colusa Indian Community Council</b>	• 093023-01					
<i>Monitoring Services</i>	9/30/23	9/23	\$7,132.05		\$7,132.05	KMS
<b>County of Colusa</b>	• 11-2023					
<i>Maxwell Office and Property Rent</i>	11/1/23	11/23	\$4,500.00	\$4,500.00		JAT
<b>Dunn Consulting</b>	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	11/2/23	10/23	\$9,000.00		\$9,000.00	KMS
<b>Forsythe Group, LLC</b>	• SPA-202310					
<i>EPP Manager</i>	11/6/23	10/23	\$34,492.45		\$34,492.45	JB
<b>M.R. Cleaning Service</b>	261					
<i>Office Cleaning</i>	10/20/23	10/23	\$600.00	\$600.00		KMS
<b>MT Shasta Water</b>	• 429079					
<i>Office Water</i>	10/31/23	10/23	\$12.54	\$12.54		KMS
<b>Nossaman, LLP</b>	• 553441					
<i>Real Estate Legal Services</i>	10/6/23	9/23	\$2,320.50		\$2,320.50	KMS
<b>Pinion. LLC</b>	• PN014588					
<i>Accounting</i>	10/31/23	10/23	\$4,150.00	\$4,150.00		JAT

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<b>2023-11 (b) Cycle Approval Items</b>						
<b>Robinette Consulting, LLC</b>	• 1023		\$33,770.96		\$33,770.96	JB
<i>E &amp; C Manager</i>	11/1/23	10/23				
<b>Somach Simmons &amp; Dunn</b>	• 3019003		\$72,555.44		\$72,555.44	AEF
<i>Legal Counsel-Water Rights</i>	11/6/23	10/23				
<b>Spesert Consulting</b>	• 10-23		\$25,846.07		\$25,846.07	JB
<i>External Affairs Manager</i>	11/1/23	10/23				
<b>The Catalyst Group</b>	• 824		\$1,816.25	\$1,816.25		JB / JPR
<i>Strategic Planning Services</i>	11/5/23	10/23				
<b>Trapasso Consulting Services</b>	• SPA 23-10		\$32,932.92		\$32,932.92	JB
<i>Program Operations Manager</i>	11/1/23	10/23				
<b>U.S. Bank - Credit Card</b>	Online 11/1/2023		\$396.32	\$396.32		KMS
<i>Misc. Expenses</i>	11/1/23	10/23				
<b>Waterology Consulting</b>	• 43		\$39,454.19	\$4,000.00	\$35,454.19	JT/ FD /JS
<i>Executive Director Services</i>	11/1/23	10/23				
<b>Young Wooldridge, Law Offices, LLP</b>	• 105467		\$9,174.24	\$2,767.12	\$6,407.12	JAT
<i>Legal Counsel</i>	10/31/23	10/23				

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2023-11 Cycle (b) Accounts	Cycle (b) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		726,861.03	22,585.29	704,275.74	
• ACH = \$722,025.46	JPA/Sites	726,861.03	22,585.29	704,275.74	22 Invoices in by 10/16/23
	WSIP	0.00	0.00	0.00	
	FAA/WIIN	0.00	0.00	0.00	
<b>WSIP To Date</b>	Spent to Date	38,154,246.31	<b>38,154,832.87</b>		Income @ 08/08/23
	<b>Balance</b>	<b>586.56</b>			
<b>FAA/WIIN To Date</b>	Spent to Date	13,485,870.29	<b>13,486,985.39</b>		Income @ 05/10/23
	<b>Balance</b>	<b>1,115.10</b>			

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

Authorized By:  11/9/23  
 Jerry Brown, Executive Director Date

 11/9/23  
 Jamie Traynham, Authority Board Treasurer Date

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