



Meeting: **Reservoir Committee & Authority Board**  
**Agenda Item 1.3**

**December 15, 2023**

Subject: **Payment of Claims**

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**Requested Action:**

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

**Detailed Description/Background:**

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through December 4, 2023.

Attachment B summarizes the approved invoices received through December 4, 2023, and how the incurred costs are allocated between the Authority and Reservoir Committee.

**Prior Action:**

None.

**Fiscal Impact/Funding Source:**

The total Payment of Claims is \$4,121,219.62 with \$19,925.63 of costs being assigned to the Authority and \$4,101,293.99 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$361,648.59 will be paid through the WSIP account, \$0.0 through the FAA/WIIN account and \$3,739,645.40 through the JPA/Sites account, as shown in Attachment B.

**Staff Contact:**

Joe Trapasso

**Primary Service Provider:**

Brown and Caldwell - Project Controls

**Attachments:**

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST  
Sites Project Authority- General Fund  
December 15, 2023**

**Attachment A**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	11/28/2023	Adept Solutions	Admin Record Search	\$ 429.57
ACH	11/28/2023	Net2Phone, Inc.	Phone Equipment	\$ 182.00
ACH	12/07/2023	Adept Solutions	Admin Record Search	\$ 221.00
ACH	12/07/2023	Adept Solutions	IT Related Services/Computer Equipment	\$ 595.00
ACH	12/07/2023	Advanced Document Concepts	Maxwell Office Copier	\$ 136.26
ACH	12/07/2023	Brown and Caldwell	Project Controls	\$ 322,679.38
ACH	12/07/2023	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	12/07/2023	Maximum Pest Control	Pest Spraying	\$ 130.00
ACH	12/07/2023	MT Shasta Water	Office Water	\$ 9.65
ACH	12/07/2023	Pinion, LLC	Accounting	\$ 2,750.00
ACH	12/07/2023	Waterology Consulting	Executive Director Services	\$ 39,139.00
ACH	12/07/2023	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 10,802.36
Total Amount				<u>\$ 381,574.22</u>

THE FOREGOING CLAIM, NUMBERED, ACH ARE APPLIED TO THE  
GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST**  
**Sites Project Authority-WSIP Fund**  
**December 15, 2023**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	11/28/2023	AECOM Technical Services	Engineering Services	\$ 782,956.04
ACH	11/28/2023	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 730,760.15
ACH	11/28/2023	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 60,154.74
ACH	11/28/2023	Colusa Indian Community Council	Monitoring Services	\$ 3,653.38
ACH	11/28/2023	Fugro	Geotechnical Engineering Services	\$ 841,378.79
ACH	11/28/2023	HDR	Project Integration	\$ 339,582.29
ACH	11/28/2023	HDR (Mitigation)	Environmental Mitigation Planning	\$ 21,602.99
ACH	11/28/2023	ICF Jones & Stokes Inc. (Permitting)	Permitting and Agreements	\$ 215,389.93
ACH	11/28/2023	Katz and Associates,	Communications	\$ 81,344.13
ACH	11/28/2023	MBK Engineers	Water Rights Modeling	\$ 42,890.13
ACH	11/28/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 9,199.75
ACH	11/28/2023	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 35,475.00
ACH	11/28/2023	Nossaman, LLP	Real Estate Legal Services	\$ 11,900.00
ACH	11/28/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 19,397.00
ACH	11/28/2023	Perkins Coie, LLP	Special Legal	\$ 94,220.00
ACH	11/28/2023	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 27,959.00
ACH	12/07/2023	Brian G Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	12/07/2023	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	12/07/2023	Forsythe Group, LLC	EPP Manager	\$ 35,650.08
ACH	12/07/2023	Robinette Consulting, LLC	Inter-Agency Agreements	\$ 34,475.41
ACH	12/07/2023	Spesert Consulting	External Affairs Manager	\$ 25,863.75
ACH	12/07/2023	The Ferguson Group	Federal Government Affairs Support	\$ 84,000.00
ACH	12/07/2023	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
1226	12/07/2023	California Dept Fish & Wildlife-Services	Services per R2083003	\$ 185,571.28
1227	12/07/2023	Glenn Colusa Irrigation District	Cooperative Agreement Tasks	\$ 3,214.50
1228	12/07/2023	Yocha Dehe Wintun Nation	Monitoring Services	\$ 1,160.60
<b>Total Amount</b>				<b>3,739,645.40</b>

THE FOREGOING CLAIMS, NUMBERED ACH/1226-1228 ARE APPLIED TO THE  
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**
**December 2023 (Cycle A)**

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-12 (a) Cycle Approval Items						
<b>Adept Solutions</b>	• 148909		\$429.57	\$214.79	\$214.78	KMS
<i>Admin Record Search</i>	11/15/23	8/23				
<b>AECOM (Reservoir)</b>	• 2000824663		\$782,956.04		\$782,956.04	JPR
<i>Engineering Services</i>	11/15/23	10/23				
<b>CH2M Hill Engineers (Conveyance)</b>	• D3380603-22		\$730,760.15		\$730,760.15	JPR
<i>Engineering Services</i>	11/15/23	10/23				
<b>CH2M Hill Engineers (Operations)</b>	• D3205403-22		\$60,154.74		\$60,154.74	AEF
<i>Operations / Simulation Modeling</i>	11/15/23	10/23				
<b>Colusa Indian Community Council</b>	• 103123-01		\$3,653.38		\$3,653.38	KMS
<i>Monitoring Services</i>	10/31/23	10/23				
<b>Fugro</b>	• 04.00201528-23		\$841,378.79		\$841,378.79	JPR
<i>Geotechnical Engineering Services</i>	11/10/23	10/23				
<b>HDR</b>	• 1200571040		\$339,582.29		\$339,582.29	JAT
<i>Project Integration</i>	11/14/23	10/23				
<b>HDR (Mitigation)</b>	• 1200571136		\$21,602.99		\$21,602.99	AEF
<i>Environmental Mitigation Planning</i>	11/14/23	10/23				
<b>ICF Jones &amp; Stokes, Inc. (Permitting)</b>	• INV-00000079152		\$215,389.93		\$215,389.93	AEF
<i>Permitting and Agreements</i>	11/15/23	10/23				
<b>Katz &amp; Associates</b>	• 416264		\$81,344.13		\$81,344.13	KMS
<i>Communications</i>	11/15/23	10/23				
<b>MBK Engineers</b>	• 12515		\$42,890.13		\$42,890.13	AEF
<i>Water Rights Modeling</i>	11/8/23	10/23				
<b>MBK Engineers - Operations</b>	• 12516		\$9,199.75		\$9,199.75	AEF
<i>Reservoir Operations Modeling</i>	11/8/23	10/23				
<b>Montague DeRose &amp; Associates, LLC</b>	• 5552SITES		\$35,475.00		\$35,475.00	JPR
<i>Municipal Advisor</i>	11/16/23	10/23				
<b>Net2Phone, Inc.</b>	• 1215424447		\$182.00	\$182.00		KMS
<i>Phone Equipment</i>	11/1/23	11/23				

Topic: **Program Operations - Finance**
**December 2023 (Cycle A)**

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-12 (a) Cycle Approval Items						
Nossaman, LLP	• 555014		\$11,900.00		\$11,900.00	KMS
Real Estate Legal Services	11/9/23	10/23				
Nossaman, LLP	• 555015		\$19,397.00		\$19,397.00	JPR
Inter-Agency Agreements	11/9/23	10/23				
Perkins Coie, LLP	• 6927697		\$94,220.00		\$94,220.00	AEF
Special Legal	11/15/23	10/23				
Stradling, Yocca, Carlson & Rauth	• 401944		\$27,959.00		\$27,959.00	JPR
Bond Counsel	11/14/23	10/23				

Topic: **Program Operations - Finance**

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2023-12 Cycle (a) Accounts	Cycle (a) Totals	3,318,474.89	396.79	3,318,078.10	
• ACH = \$611.57	JPA/Sites	611.57	396.79	214.78	18 Invoices in by 11/20/23
• ACH = \$3,317,863.32	WSIP	3,317,863.32	0.00	3,317,863.32	
	FAA/WIIN	0.00	0.00	0.00	
<b>WSIP To Date</b>	Spent to Date	41,472,109.63	<b>42,137,939.33</b>		Income @ 11/13/23
	<b>Balance</b>	<b>665,829.70</b>			
<b>FAA/WIIN To Date</b>	Spent to Date	13,485,870.29	<b>13,486,985.39</b>		Income @ 05/10/23
	<b>Balance</b>	<b>1,115.10</b>			

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

Authorized By:


11/22/23

Jerry Brown, Executive Director

Date


11/21/23

Jamie Traynham, Authority Board Treasurer

Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**
**December 2023 (Cycle B)**

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-12 (b) Cycle Approval Items						
Adept Solutions	• 149012		\$221.00	\$110.50	\$110.50	KMS
Admin Record Search	12/1/23	12/23				
Adept Solutions	• MSP-148977		\$595.00	\$297.50	\$297.50	KMS
IT Related Services/Computer Equipment	12/1/23	12/23				
Advanced Document Concepts	• INV115295		\$136.26	\$136.26		KMS
Maxwell Office Copier	12/1/23	11/23				
Brian G. Thomas Consulting LLC	• 191		\$10,000.00		\$10,000.00	JB
Owner's Advisor, Financing	12/2/23	11/23				
Brown and Caldwell	• 17502397		\$322,679.38	\$3,900.00	\$318,779.38	JAT
Project Controls	12/4/23	11/23				
California Dept Fish & Wildlife-Services	INV1112		\$129,094.25		\$129,094.25	AEF
Services per R2083003	5/16/23	1-3/23				
California Dept Fish & Wildlife-Services	INV1391		\$56,477.03		\$56,477.03	AEF
Services per R2083003	9/5/23	4-6/23				
County of Colusa	• 12-2023		\$4,500.00	\$4,500.00		JAT
Maxwell Office and Property Rent	12/1/23	12/23				
Dunn Consulting	• Letter		\$9,000.00		\$9,000.00	KMS
Legislative/Regulatory/Strategic Support	12/4/23	11/23				
Forsythe Group, LLC	• SPA-202311		\$35,650.08		\$35,650.08	JB
EPP Manager	12/3/23	11/23				
Glenn Colusa Irrigation District	23 30055		\$3,214.50		\$3,214.50	JPR
Cooperative Agreement Tasks	9/30/23	4-8/23				
Maximum Pest Control	• 59844		\$65.00	\$65.00		KMS
Pest Spraying	10/23/23	10/23				
Maximum Pest Control	• 60123		\$65.00	\$65.00		KMS
Pest Spraying	11/17/23	11/23				
MT Shasta Water	• 435176		\$9.65	\$9.65		KMS
Office Water	11/21/23	11/23				

Topic: **Program Operations - Finance**
**December 2023 (Cycle B)**

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their December monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2023-12 (b) Cycle Approval Items						
<b>Pinion. LLC</b>	• PN017946		\$2,750.00	\$2,750.00		KMS
<i>Accounting</i>	11/30/23	11/23				
<b>Robinette Consulting, LLC</b>	• 1025		\$34,475.41		\$34,475.41	JPR
<i>Inter-Agency Agreements</i>	11/30/23	11/23				
<b>Spesert Consulting</b>	• 11-23		\$25,863.75		\$25,863.75	JB
<i>External Affairs Manager</i>	12/1/23	11/23				
<b>The Ferguson Group</b>	• 0823154		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	12/5/23	8/23				
<b>The Ferguson Group</b>	• 0923152		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	12/5/23	9/23				
<b>The Ferguson Group</b>	• 1023151		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	12/5/23	10/23				
<b>The Ferguson Group</b>	• 112341		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	12/5/23	11/23				
<b>Trapasso Consulting Services</b>	• SPA 23-11		\$32,846.46		\$32,846.46	JB
<i>Program Operations Manager</i>	12/2/23	11/23				
<b>Waterology Consulting</b>	• 44		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
<i>Executive Director Services</i>	12/1/23	11/23				
<b>Yocha Dehe Wintun Nation</b>	CN00424		\$1,160.60		\$1,160.60	KMS
<i>Monitoring services</i>	11/14/23	10/23				
<b>Young Wooldridge, Law Offices, LLP</b>	• 106391		\$10,802.36	\$3,694.93	\$7,107.43	JAT
<i>Legal Counsel</i>	11/30/23	11/23				



Topic: **Program Operations - Finance**

Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		<b>Total</b>	<b>\$ Authority Board</b>	<b>\$ Reservoir Committee</b>	
<b>2023-12 Cycle (b) Accounts</b>	<b>Cycle (b) Totals</b>	<b>802,744.73</b>	<b>19,528.84</b>	<b>783,215.89</b>	
• ACH = \$380,962.65	JPA/Sites	380,962.65	19,528.84	361,433.81	25 Invoices in by 12/04/23
• ACH = \$231,835.70	WSIP	421,782.08	0.00	421,782.08	
	FAA/WIIN	0.00	0.00	0.00	
<b>WSIP To Date</b>	Spent to Date	41,853,542.21	<b>42,137,939.33</b>		Income @
	<b>Balance</b>	<b>284,397.12</b>			11/13/23
<b>FAA/WIIN To Date</b>	Spent to Date	13,485,870.29	<b>13,486,988.70</b>		Income @
	<b>Balance</b>	<b>1,118.41</b>			05/10/23

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

Authorized By:


12/7/23  
 \_\_\_\_\_  
 Jerry Brown, Executive Director      Date


12/7/23  
 \_\_\_\_\_  
 Jamie Traynham, Authority Board Treasurer      Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.