



Meeting: **Reservoir Committee & Authority Board**  
**Agenda Item 2.2**

**December 15, 2023**

Subject: **Consulting Contracts with Executive Director & Authority Agents**

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**Requested Action:**

Reservoir Committee and Authority Board considers authorization of a monthly compensation adjustment and extending the term of the contracts to December 31, 2025 for the consulting contracts with the Executive Director and Authority Agents.

**Detailed Description/Background:**

The Authority has standard consulting contracts with the Executive Director and Authority Agents as of October 2020. The contract durations for each of these contracts currently corresponds to the previous Amendment 3 work plan work period end date of December 31, 2024. In accordance with Article 8, an annual performance review has been conducted, and an adjustment of monthly compensation is to be considered annually. The most recent compensation adjustment was made effective on January 1, 2022.

In determining the recommended adjustments, consideration was given to the performance of work over the past year and the year-over-year cost of living increases of approximately 4.0% according to the Bureau of Labor Statistics consumer price index.

It is recommended that each of the monthly compensation amounts be adjusted by 4.0% as follows for the Executive Director and Authority Agents, effective January 1, 2024:

- Forsythe Group - \$35,086
- Trappaso Consulting Services - \$34,070
- Spesert Consulting - \$27,464 (after accounting for the 3<sup>rd</sup> year of the 3-year base compensation adjustment to account for additional responsibilities authorized in January 2022)
- Robinette Consulting - \$34,944
- Waterology Consulting - \$40,704

It is also recommended that each of these contracts be adjusted to extend through 2025 to coincide with the recently approved end date of the Amendment 3 work plan of December 31, 2025. There are no other contract changes at this time, however, the following are noted as items being implemented this year:

1. The ED and Agents are subject to the employment-related provisions of the State and Federal funding agreements, and each has read and confirmed their continued compliance with these conditions.
2. While not a condition of the contracts, the ED and Agents have voluntarily committed to attending the same ethics and sexual harassment training that is commonly attended by public agency staff.

**Prior Action:**

November 2022: Authorization of a monthly compensation adjustment to the consulting contracts with the Executive Director and Authority Agents.

**Fiscal Impact/Funding Source:**

Sufficient funds exist in the approved Amendment 3 work plan to cover the expenditures authorized by this proposed amendment.

**Staff Contact:**

Jerry Brown

**Attachments:**

None