



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

January 19, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through January 2, 2024.

Attachment B summarizes the approved invoices received through January 2, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$3,545,150.50 with \$18,450.23 of costs being assigned to the Authority and \$3,526,700.27 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$478,455.12 will be paid through the WSIP account, \$0.00 through the FAA/WIIN account and \$3,048,245.15 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
January 19th, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	12/21/2023	AECOM Technical Services (Reservoir)	Engineering Services	\$ 893,230.13
ACH	12/21/2023	CH2M Hill Engineers Inc. (Conveyance)	Engineering Services	\$ 598,796.15
ACH	12/21/2023	CH2M Hill Engineers Inc. (Operations)	Operations/Simulation Modeling	\$ 75,783.22
ACH	12/21/2023	HDR Engineering Inc.	Project Integration	\$ 349,646.62
ACH	12/21/2023	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 160,309.94
ACH	12/21/2023	Katz and Associates, Inc.	Communications	\$ 92,529.67
ACH	12/21/2023	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 37,272.68
ACH	12/21/2023	MT Shasta Water	Office Water	\$ 22.19
ACH	12/21/2023	Net2Phone, Inc.	Phone Equipment	\$ 182.00
ACH	12/21/2023	Nossaman, LLP	Real Estate Legal Services	\$ 10,055.50
ACH	12/21/2023	Perkins Coie, LLP	Special Legal	\$ 603,611.25
ACH	12/21/2023	The Catalyst Group, Inc.	Strategic Planning Services	\$ 2,092.50
2606	12/21/2023	M.R. Cleaning Services	Office Cleaning	\$ 600.00
2607	12/21/2023	US Bank - Credit Card	Misc. Expenses	\$ 737.01
2608	12/21/2023	Yolo County Superior Court	Court Fees	\$ 180,000.00
ACH	01/08/2024	Adept Solutions	IT Related Services/Computer Equipment	\$ 935.00
ACH	01/08/2024	Advanced Document Concepts	Maxwell Office Copier	\$ 35.31
ACH	01/08/2024	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	01/08/2024	Maximum Pest Control LLC	Pest Spraying	\$ 65.00
ACH	01/08/2024	Mt. Shasta Spring Water	Office Water	\$ 32.74
ACH	01/08/2024	Waterology Consulting	Executive Director Services	\$ 39,139.00
ACH	01/08/2024	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 17,119.47
Total Amount				\$ 3,066,695.38

THE FOREGOING CLAIM, NUMBERED, ACH/2606-2608 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
January 19th, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	12/21/2023	Fugro USA Land, Inc.	Geotechnical Engineering Services	\$ 219,780.88
ACH	12/21/2023	HDR Engineering Inc.	Project Integration	\$ 11,116.55
ACH	12/21/2023	Nossaman, LLP	Inter-Agency Agreements	\$ 25,525.50
ACH	12/21/2023	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 27,605.00
ACH	01/08/2024	Brian G Thomas Consulting LLC.	Owner's Advisor, Financing	\$ 10,000.00
ACH	01/08/2024	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	01/08/2024	Forsythe Group LLC	EPP Manager	\$ 33,981.62
ACH	01/08/2024	Robinette Consulting, LLC	E & C Manager	\$ 33,685.15
ACH	01/08/2024	Spesert Consulting	External Affairs Manager	\$ 25,831.00
ACH	01/08/2024	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 26,728.00
ACH	01/08/2024	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	01/08/2024	Trapasso Consulting Services	Program Operations Manager	\$ 32,846.46
1229	01/08/2024	Tehama Colusa Canal Authority	Cooperative Agreement Tasks	\$ 1,354.96
			Total Amount	<u>478,455.12</u>

THE FOREGOING CLAIMS, NUMBERED ACH/1229 ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

January 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-01 (a) Cycle Approval Items						
AECOM (Reservoir) <i>Engineering Services</i>	• 2000836673 12/15/23	11/23	\$893,230.13		\$893,230.13	JPR
CH2M Hill Engineers (Conveyance) <i>Engineering Services</i>	• D3380603-23 12/9/23	11/23	\$598,796.15		\$598,796.15	JPR
CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i>	• D3205403-23 12/9/23	11/23	\$75,783.22		\$75,783.22	AEF
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-24 12/4/23	11/23	\$219,780.88		\$219,780.88	JPR
HDR <i>Project Integration</i>	• 1200581081 12/15/23	11/23	\$349,646.62		\$349,646.62	JAT
HDR (Mitigation) <i>Environmental Mitigation Planning</i>	• 1200580711 12/15/23	11/23	\$11,116.55		\$11,116.55	AEF
ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i>	• INV-00000082790 12/15/23	11/23	\$160,309.94		\$160,309.94	AEF
Katz & Associates <i>Communications</i>	• 416343 12/14/23	11/23	\$92,529.67		\$92,529.67	KMS
M.R. Cleaning Service <i>Office Cleaning</i>	266 12/8/23	12/23	\$600.00	\$600.00		KMS
MBK Engineers <i>Water Rights Modeling</i>	• 12766 12/12/23	11/23	\$24,040.93		\$24,040.93	AEF
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 12767 12/12/23	11/23	\$13,231.75		\$13,231.75	AEF
MT Shasta Water <i>Office Water</i>	• 440812 12/14/23	12/12	\$22.19	\$22.19		KMS
Net2Phone, Inc. <i>Phone Equipment</i>	• 1215486032 12/1/23	12/23	\$182.00	\$182.00		KMS
Nossaman, LLP <i>Real Estate Legal Services</i>	• 556480 12/11/23	11/23	\$10,055.50		\$10,055.50	KMS

Topic: **Program Operations - Finance**

January 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-01 (a) Cycle Approval Items						
Nossaman, LLP	• 556481					
<i>Inter-Agency Agreements</i>	12/11/23	11/23	\$25,525.50		\$25,525.50	JPR
Perkins Coie, LLP	• 6942193					
<i>Special Legal</i>	12/12/23	11/23	\$91,787.00		\$91,787.00	AEF
Perkins Coie, LLP	• 6942194					
<i>Special Legal</i>	12/12/23	11/23	\$511,824.25		\$511,824.25	AEF
Somach Simmons & Dunn	• 3019283					
<i>Legal Counsel-Water Rights</i>	12/5/23	11/23	\$27,605.00		\$27,605.00	AEF
The Catalyst Group	• 836					
<i>Strategic Planning Services</i>	12/10/23	11/23	\$2,092.50	\$2,092.50		JB / JPR
U.S. Bank - Credit Card	Online 12/1/2023					
<i>Misc. Expenses</i>	12/1/23	11/23	\$737.01	\$737.01		KMS

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2024-01 Cycle (a) Accounts	Cycle (a) Totals	3,108,896.79	3,633.70	3,105,263.09	
• ACH = \$2,823,531.85	JPA/Sites	2,824,868.86	3,633.70	2,821,235.16	20 Invoices in by 12/18/23
• ACH = \$284,027.93	WSIP	284,027.93	0.00	284,027.93	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	Spent to Date	42,137,570.14	42,137,939.33		Income @ 11/13/23
	Balance	369.19			
FAA/WIIN To Date	Spent to Date	13,485,870.29	13,486,988.70		Income @ 05/10/23
	Balance	1,118.41			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 12/20/23
 Jerry Brown, Executive Director Date


 12/20/23
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

January 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-01 (b) Cycle Approval Items						
Adept Solutions	• 149221					
<i>IT Related Services/Computer Equipment</i>	1/1/24	1/24	\$221.00	\$110.50	\$110.50	KMS
Adept Solutions	• MSP-149090					
<i>IT Related Services/Computer Equipment</i>	1/1/24	1/24	\$714.00	\$357.00	\$357.00	KMS
Advanced Document Concepts	• INV117661					
<i>Maxwell Office Copier</i>	1/1/24	12/23	\$35.31	\$35.31		KMS
Brian G. Thomas Consulting LLC	• 195					
<i>Owner's Advisor, Financing</i>	1/2/24	12/23	\$10,000.00		\$10,000.00	JB
County of Colusa	• 1-2024					
<i>Maxwell Office and Property Rent</i>	1/1/24	1/24	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	1/3/24	12/23	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202312					
<i>EPP Manager</i>	12/27/23	12/23	\$33,981.62		\$33,981.62	JB
Maximum Pest Control	• 60337					
<i>Pest Spraying</i>	12/15/23	12/23	\$65.00	\$65.00		KMS
MT Shasta Water	• 440858					
<i>Office Water</i>	12/14/23	12/23	\$32.74	\$32.74		KMS
Robinette Consulting, LLC	• 1026					
<i>E & C Manager</i>	1/2/24	12/23	\$33,685.15		\$33,685.15	JB
Spesert Consulting	• 12-23					
<i>External Affairs Manager</i>	12/31/23	12/23	\$25,831.00		\$25,831.00	JB
Stradling, Yocca, Carlson & Rauth	• 403143					
<i>Bond Counsel</i>	12/22/23	11/23	\$26,728.00		\$26,728.00	JPR
Tehama Colusa Canal Authority	123123					
<i>Cooperative Agreement Tasks</i>	12/31/23	5-12/23	\$1,354.96		\$1,354.96	JPR
The Ferguson Group	• 1223055					
<i>Federal Government Affairs Support</i>	12/5/23	12/23	\$21,000.00		\$21,000.00	KMS

Topic: **Program Operations - Finance**
January 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-01 (b) Cycle Approval Items						
Trapasso Consulting Services	• SPA 23-12		\$32,846.46		\$32,846.46	JB
<i>Program Operations Manager</i>	1/1/24	12/23				
Waterology Consulting	• 45		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
<i>Executive Director Services</i>	1/1/24	12/23				
Yolo County Superior Court	122723 ¹		\$180,000.00		\$180,000.00	JAT
<i>Court Fees</i>	12/27/23	12/23				
Young Wooldridge, Law Offices, LLP	• 107385		\$17,119.47	\$5,715.98	\$11,403.49	JAT
<i>Legal Counsel</i>	12/31/23	12/23				

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

2024-01 Cycle (b) Accounts	Cycle (b) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		436,253.71	14,816.53	421,437.18	
• ACH = \$61,826.52	JPA/Sites	241,826.52	14,816.53	227,009.99	18 Invoices in by 01/01/24
• ACH = \$193,072.23	WSIP	194,427.19	0.00	194,427.19	
	FAA/WIIN	0.00	0.00	0.00	
WSIP To Date	Spent to Date	42,331,997.33	42,633,714.54		Income @ 12/21/23
	Balance	301,717.21			
FAA/WIIN To Date	Spent to Date	13,485,870.29	22,843,039.45		Income @ 12/30/23
	Balance	9,357,169.16			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

¹ - An advanced payment was made consistent with the Authority's Accounts Payable Approval Policy.

Authorized By:



 Jerry Brown, Executive Director Date 1/5/24



 Jamie Traynham, Authority Board Treasurer Date 1/5/24

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.