

Topic: **Program Operations - Finance**

January 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.  
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2024-01 (a) Cycle Approval Items</b>						
<b>AECOM (Reservoir)</b> <i>Engineering Services</i>	• 2000836673 12/15/23	11/23	\$893,230.13		\$893,230.13	JPR
<b>CH2M Hill Engineers (Conveyance)</b> <i>Engineering Services</i>	• D3380603-23 12/9/23	11/23	\$598,796.15		\$598,796.15	JPR
<b>CH2M Hill Engineers (Operations)</b> <i>Operations / Simulation Modeling</i>	• D3205403-23 12/9/23	11/23	\$75,783.22		\$75,783.22	AEF
<b>Fugro</b> <i>Geotechnical Engineering Services</i>	• 04.00201528-24 12/4/23	11/23	\$219,780.88		\$219,780.88	JPR
<b>HDR</b> <i>Project Integration</i>	• 1200581081 12/15/23	11/23	\$349,646.62		\$349,646.62	JAT
<b>HDR (Mitigation)</b> <i>Environmental Mitigation Planning</i>	• 1200580711 12/15/23	11/23	\$11,116.55		\$11,116.55	AEF
<b>ICF Jones &amp; Stokes, Inc. (Permitting)</b> <i>Permitting and Agreements</i>	• INV-00000082790 12/15/23	11/23	\$160,309.94		\$160,309.94	AEF
<b>Katz &amp; Associates</b> <i>Communications</i>	• 416343 12/14/23	11/23	\$92,529.67		\$92,529.67	KMS
<b>M.R. Cleaning Service</b> <i>Office Cleaning</i>	266 12/8/23	12/23	\$600.00	\$600.00		KMS
<b>MBK Engineers</b> <i>Water Rights Modeling</i>	• 12766 12/12/23	11/23	\$24,040.93		\$24,040.93	AEF
<b>MBK Engineers - Operations</b> <i>Reservoir Operations Modeling</i>	• 12767 12/12/23	11/23	\$13,231.75		\$13,231.75	AEF
<b>MT Shasta Water</b> <i>Office Water</i>	• 440812 12/14/23	12/12	\$22.19	\$22.19		KMS
<b>Net2Phone, Inc.</b> <i>Phone Equipment</i>	• 1215486032 12/1/23	12/23	\$182.00	\$182.00		KMS
<b>Nossaman, LLP</b> <i>Real Estate Legal Services</i>	• 556480 12/11/23	11/23	\$10,055.50		\$10,055.50	KMS

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	Date	Period				
<b>2024-01 (a) Cycle Approval Items</b>						
<b>Nossaman, LLP</b>	• 556481					
<i>Inter-Agency Agreements</i>	12/11/23	11/23	\$25,525.50		\$25,525.50	JPR
<b>Perkins Coie, LLP</b>	• 6942193					
<i>Special Legal</i>	12/12/23	11/23	\$91,787.00		\$91,787.00	AEF
<b>Perkins Coie, LLP</b>	• 6942194					
<i>Special Legal</i>	12/12/23	11/23	\$511,824.25		\$511,824.25	AEF
<b>Somach Simmons &amp; Dunn</b>	• 3019283					
<i>Legal Counsel-Water Rights</i>	12/5/23	11/23	\$27,605.00		\$27,605.00	AEF
<b>The Catalyst Group</b>	• 836					
<i>Strategic Planning Services</i>	12/10/23	11/23	\$2,092.50	\$2,092.50		JB / JPR
<b>U.S. Bank - Credit Card</b>	Online 12/1/2023					
<i>Misc. Expenses</i>	12/1/23	11/23	\$737.01	\$737.01		KMS

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		<b>Total</b>	<b>\$ Authority Board</b>	<b>\$ Reservoir Committee</b>	
<b>2024-01 Cycle (a) Accounts</b>	<b>Cycle (a) Totals</b>	<b>3,108,896.79</b>	<b>3,633.70</b>	<b>3,105,263.09</b>	
• ACH = \$2,823,531.85	JPA/Sites	2,824,868.86	3,633.70	2,821,235.16	20 Invoices in by 12/18/23
• ACH = \$284,027.93	WSIP	284,027.93	0.00	284,027.93	
	FAA/WIIN	0.00	0.00	0.00	
<b>WSIP To Date</b>	Spent to Date	42,137,570.14	<b>42,137,939.33</b>		Income @ 11/13/23
	<b>Balance</b>	<b>369.19</b>			
<b>FAA/WIIN To Date</b>	Spent to Date	13,485,870.29	<b>13,486,988.70</b>		Income @ 05/10/23
	<b>Balance</b>	<b>1,118.41</b>			

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

Authorized By:


 12/20/23  
 Jerry Brown, Executive Director      Date


 12/20/23  
 Jamie Traynham, Authority Board Treasurer      Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

January 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their January monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
<b>2024-01 (b) Cycle Approval Items</b>						
<b>Adept Solutions</b>	• 149221					
<i>IT Related Services/Computer Equipment</i>	1/1/24	1/24	\$221.00	\$110.50	\$110.50	KMS
<b>Adept Solutions</b>	• MSP-149090					
<i>IT Related Services/Computer Equipment</i>	1/1/24	1/24	\$714.00	\$357.00	\$357.00	KMS
<b>Advanced Document Concepts</b>	• INV117661					
<i>Maxwell Office Copier</i>	1/1/24	12/23	\$35.31	\$35.31		KMS
<b>Brian G. Thomas Consulting LLC</b>	• 195					
<i>Owner's Advisor, Financing</i>	1/2/24	12/23	\$10,000.00		\$10,000.00	JB
<b>County of Colusa</b>	• 1-2024					
<i>Maxwell Office and Property Rent</i>	1/1/24	1/24	\$4,500.00	\$4,500.00		JAT
<b>Dunn Consulting</b>	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	1/3/24	12/23	\$9,000.00		\$9,000.00	KMS
<b>Forsythe Group, LLC</b>	• SPA-202312					
<i>EPP Manager</i>	12/27/23	12/23	\$33,981.62		\$33,981.62	JB
<b>Maximum Pest Control</b>	• 60337					
<i>Pest Spraying</i>	12/15/23	12/23	\$65.00	\$65.00		KMS
<b>MT Shasta Water</b>	• 440858					
<i>Office Water</i>	12/14/23	12/23	\$32.74	\$32.74		KMS
<b>Robinette Consulting, LLC</b>	• 1026					
<i>E &amp; C Manager</i>	1/2/24	12/23	\$33,685.15		\$33,685.15	JB
<b>Spesert Consulting</b>	• 12-23					
<i>External Affairs Manager</i>	12/31/23	12/23	\$25,831.00		\$25,831.00	JB
<b>Stradling, Yocca, Carlson &amp; Rauth</b>	• 403143					
<i>Bond Counsel</i>	12/22/23	11/23	\$26,728.00		\$26,728.00	JPR
<b>Tehama Colusa Canal Authority</b>	123123					
<i>Cooperative Agreement Tasks</i>	12/31/23	5-12/23	\$1,354.96		\$1,354.96	JPR
<b>The Ferguson Group</b>	• 1223055					
<i>Federal Government Affairs Support</i>	12/5/23	12/23	\$21,000.00		\$21,000.00	KMS

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	Date	Period				
<b>2024-01 (b) Cycle Approval Items</b>						
<b>Trapasso Consulting Services</b>	• SPA 23-12		\$32,846.46		\$32,846.46	JB
<i>Program Operations Manager</i>	1/1/24	12/23				
<b>Waterology Consulting</b>	• 45		\$39,139.00	\$4,000.00	\$35,139.00	JT/ FD /JS
<i>Executive Director Services</i>	1/1/24	12/23				
<b>Yolo County Superior Court</b>	122723 <sup>1</sup>		\$180,000.00		\$180,000.00	JAT
<i>Court Fees</i>	12/27/23	12/23				
<b>Young Wooldridge, Law Offices, LLP</b>	• 107385		\$17,119.47	\$5,715.98	\$11,403.49	JAT
<i>Legal Counsel</i>	12/31/23	12/23				

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2024-01 Cycle (b) Accounts	Cycle (b) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		436,253.71	14,816.53	421,437.18	
• ACH = \$61,826.52	JPA/Sites	241,826.52	14,816.53	227,009.99	18 Invoices in by 01/01/24
• ACH = \$193,072.23	WSIP	194,427.19	0.00	194,427.19	
	FAA/WIIN	0.00	0.00	0.00	
<b>WSIP To Date</b>	Spent to Date	42,331,997.33	<b>42,633,714.54</b>		Income @ 12/21/23
	<b>Balance</b>	<b>301,717.21</b>			
<b>FAA/WIIN To Date</b>	Spent to Date	13,485,870.29	<b>22,843,039.45</b>		Income @ 12/30/23
	<b>Balance</b>	<b>9,357,169.16</b>			

**Legend**

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

**Notes:**

<sup>1</sup> - An advanced payment was made consistent with the Authority's Accounts Payable Approval Policy.

Authorized By:


 \_\_\_\_\_  
 Jerry Brown, Executive Director      Date 1/5/24


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 Jamie Traynham, Authority Board Treasurer      Date 1/5/24

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