



Reservoir Committee/Authority Board Meeting

February 16, 2024

9:00 AM – Noon

[Click here to join the meeting](#)

Call in: 1-916-538-7066

122 Old Hwy 99W, Maxwell, CA 95955
(additional locations below)

Code: 226 107 158#

Authority Board Chair:	Fritz Durst (Reclamation District 108)
Authority Board Vice Chair:	Jeff Sutton (Tehama-Colusa Canal Authority)
Reservoir Committee Chair:	Valerie Pryor (Zone 7 Water Agency)
Reservoir Committee Vice-Chair:	Mike Azevedo (Colusa County)
Treasurer:	Jamie Traynham (Davis Water District)

AGENDA

ROLL CALL & CALL TO ORDER:

- Introductions.
- Pledge of Allegiance.
- Approval of today’s meeting agenda for February 16, 2024.
- Announcement of Closed Session.
- Period for Public Comment.

People may speak about any subject of concern, provided it is within the Reservoir Committee’s (RC) and Authority Board’s (AB) jurisdiction. Before speaking, you must submit a public comment card electronically or on paper. The time allotted for receiving such public communication shall be 3 minutes per person. Note: No action shall be taken on comments made during this period.

1. Consent Agenda

Approximate start time 9:10 am

The Executive Director reviewed the following items. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person. Each item indicates the body authorized to approve such actions according to the JPA, Bylaws and Project Agreement.

- 1.1 Reservoir Committee and Authority Board consider approval of January 19, 2024, Reservoir Committee and Authority Board Meeting Minutes. **(Attachments A & B)**
- 1.2 Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority Treasurer’s Report. **(Attachment A & B)**
- 1.3 Reservoir Committee and Authority Board consider approval of the Sites Project Authority Payment of Claims. **(Attachment A & B)**

- 1.4 Reservoir Committee and Authority Board consider approval of administrative changes to the adopted board policies and guidelines as follows:
1. Minor revisions to the Accounting, Accounts Payable Approval, Budget, Procurement & Contract and Records Management Policies to incorporate law changes since prior adoption and/or administrative clarifications that better align the document with how the policy is being implemented.
 2. Revisions to Local CEQA Guidelines to better align the guidelines with CEQA compliance implementation under the current governance structure.
 3. Revisions to the Delegation of Authority Matrix to better align the document with how delegation is being implemented.

(Attachment A, B & C)

- 1.5 Reservoir Committee and Authority Board consider acceptance of the Sites Project Authority’s Fourth Quarter 2023 Budget Year Quarterly Financial Report. **(Attachment A)**
- 1.6 Reservoir Committee and Authority Board consider authorizing the Executive Director to enter into a Memorandum of Understanding with Colusa County committing the Authority to pay County costs for performing land use planning needed to support County and local agency permits and approvals for the Project. The requested action includes a transfer of \$250,000 from the Engineering Subject Area Contingency to be committed to Colusa County for the above services.

2. Action Items: Approximate start time 9:25 am

- 2.1 Reservoir Committee and Authority Board conduct the 2024 Election of Officers:
1. Elect Reservoir Committee Chairperson (Chair), Vice-Chair. Consider acceptance of the Authority Board’s designation of Treasurer.
 2. Elect Authority Board Chair, Vice-Chair, Secretary and Treasurer.
 3. Reservoir Committee and Authority Board Confirm committee and workgroup designations and participation.
- 2.2 Reservoir Committee and Authority Board direct staff to submit the protest resolution status report immediately following the end of the protest resolution period on February 28, 2024, requesting the State Water Resources Control Board (SWRCB) close the Sites Project water right application’s protest resolution period and implement their hearing

process to achieve a Sites Water Right Permit and associated Order/Decision no later than February 1, 2025.

2.3 Reservoir Committee and Authority Board consider authorizing the Executive Director to enter into an amendment to the Maxwell Irrigation District Memorandum of Understanding to extend the MOU to April 30, 2024.

3. **Discussion and Information Items:** Approximate start time 10:10 am
No action from the Reservoir Committee or Authority Board.

3.1 Review and comment on the status of the Operations Plan, Version 2.0 preparation. **(Attachment A)**

3.2 Receive an update on a) the development of the Benefits & Obligations Contract, Amended and Restated Joint Powers Agreement, and Phase 3, 4, 5 Bylaws and b) next steps to achieving Participants securing authority to execute these documents. **(Attachments A – D)**

4. **Reports:** Approximate start time 10:45 am

4.1 **Chairpersons’ Reports:**

This time is set aside to allow the Reservoir Committee & Authority Board Chair/Vice-Chair an opportunity to disclose/discuss items related to the Project.

4.2 **Committee & Workgroup Chairpersons’ Reports:**

This time is set aside to allow the Committee & Workgroup Chairpersons an opportunity to disclose/discuss items related to the Sites Project. Agendas are located on the project website –[Committee & Workgroup - Sites Reservoir \(sitesproject.org\)](https://sitesproject.org)

4.3 **Authority Board & Reservoir Committee Participant Reports:**

This time is set aside to allow Representatives or their Alternates to disclose/discuss items related to the Sites Project.

4.4 **Executive Director’s Reports:**

- Monthly status report. **(Attachment A)**
- Work Plan Key Deliverables Report. **(Attachment B)**
- Meetings Action Items Summary. **(Attachment C)**

5. **Closed Session:** Approximate start time 11:00 am

- 5.1 Conference with legal counsel regarding existing litigation (Gov. Code §§54956.9(d)).

Friends of the River, et al. v. Sites Project Authority, et al., Yolo County Superior Court, Case No. CV2023-2626

- 5.2 Negotiations concerning water right permit terms and conditions (Govt. Code §54956.9(c) and §54956.9(d)(4)).

6. **Report from Closed Session** Approximate start time 11:45 am

7. **Recap:** Approximate start time 11:50 am

7.1 Suggested Future Agenda Items.

7.2 Upcoming Meetings:

Joint Reservoir Committee & Authority Board

Friday, March 22, 2024 (9:00 am to noon)

Meetings are held in the Maxwell Project Office and virtual.

Virtual Information will be provided on the meeting agenda at [Sitesproject.org](http://sitesproject.org).

ADJOURN

ADA COMPLIANCE: Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request the necessary accommodation. Please make your request to the Board Clerk, specifying your disability, the format in which you would like to receive this Agenda and any other accommodation required no later than 24 hours before the start of the meeting.

This meeting will be recorded.

Alternate Meeting Locations:

City of American Canyon, 4381 Broadway Street, American Canyon, CA 94503

Coachella Valley Water District, 75515 Hovley Lane, Palm Desert CA 11

Desert Water Agency, 1200 S. Gene Autry Trail, Palm Springs, CA 92264

Irvine Ranch Water District, 15600 Sand Canyon Avenue, Irvine, CA 92618

Metropolitan Water District, 1121 L Street, Suite 900, Sacramento, CA 95814

Rosedale Rio Bravo, 849 Allen Road, Bakersfield, CA 92214

San Geronio Pass Water Agency, 1210 Beaumont Avenue, Beaumont, CA 92223

Santa Clara Valley Water District, 5750 Almaden Expressway, San Jose, CA 95118

Santa Clarita Valley Water Agency, 26501 Summit Circle, Santa Clarita, CA 91350