



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

March 22, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through March 4, 2024.

Attachment B summarizes the approved invoices received through March 4, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$2,616,196.13 with \$24,154.84 of costs being assigned to the Authority and \$2,592,041.29 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.00 will be paid through the WSIP account, \$2,249,748.99 through the FAA/WIIN account and \$342,292.30 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
March 22, 2024

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	02/28/2024	Adept Solutions	IT Related Services/Computer Equipment	\$ 714.00
ACH	02/28/2024	Net2Phone, Inc.	Phone Equipment	\$ 185.88
2616	02/28/2024	Recology Butte Colusa Counties	Office Trash Pickup	\$ 42.61
ACH	03/11/2024	Adept Solutions	IT Related Services/Computer Equipment	\$ 926.00
ACH	03/11/2024	Advanced Document Concepts	Maxwell Office Copier	\$ 99.43
ACH	03/11/2024	Brown and Caldwell	Project Controls	\$ 297,394.62
ACH	03/11/2024	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	03/11/2024	Maximum Pest Control LLC	Pest Spraying	\$ 65.00
ACH	03/11/2024	Mt. Shasta Water	Office Water	\$ 29.19
ACH	03/11/2024	Pinion LLC.	Accounting	\$ 4,295.00
ACH	03/11/2024	Waterology Consulting	Executive Director Services	\$ 40,704.00
ACH	03/11/2024	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 16,372.35
2617	03/11/2024	M.R. Cleaning Service	Office Cleaning	\$ 600.00
2618	03/11/2024	US Bank - Credit Card	Misc. Expenses	\$ 519.06
Total Amount				\$ 366,447.14

THE FOREGOING CLAIM, NUMBERED, ACH/2616-2618 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

 County of Colusa

 Westside Water District

 Colusa County Water District

 Placer County Water Agency/City of Roseville

 County of Glenn

 Sacramento County Water Agency/City of Sacramento

 Glenn-Colusa Irrigation District

 Reclamation District No. 108

 Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
March 22, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	02/28/2024	AECOM (Reservoir)	Engineering Services	\$ 803,761.68
ACH	02/28/2024	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 374,219.12
ACH	02/28/2024	CH2M Hill Engineers (Operations)	Operations/ Simulation Modeling	\$ 121,200.23
ACH	02/28/2024	Fugro	Geotechnical Engineering Services	\$ 89,391.83
ACH	02/28/2024	HDR	Project Integration	\$ 250,325.06
ACH	02/28/2024	HDR (Mitigation)	Environmental Mitigation Planning	\$ 5,464.14
ACH	02/28/2024	ICF Jones & Stokes Inc. (Permitting)	Permitting and Agreements	\$ 94,166.42
ACH	02/28/2024	Katz & Associates, Inc.	Communications	\$ 46,335.85
ACH	02/28/2024	MBK Engineers	Water Rights Modeling	\$ 19,690.75
ACH	02/28/2024	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 22,411.75
ACH	02/28/2024	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 24,168.75
ACH	02/28/2024	Nossaman, LLP	Real Estate Legal Services	\$ 125.00
ACH	02/28/2024	Nossaman, LLP	Inter-Agency Agreements	\$ 26,863.00
ACH	02/28/2023	Perkins Coie, LLP	Special Legal - ESS	\$ 34,987.39
ACH	02/28/2024	Perkins Coie, LLP	Special Legal	\$ 4,050.00
ACH	02/28/2024	Perkins Coie, LLP	Special Legal - Friends of the River Litigatio	\$ 102,718.61
5130	02/28/2024	Yocha Dehe Wintun Nation	Monitoring Services	\$ 2,048.58
ACH	03/11/2024	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	03/11/2024	Colusa Indian Community Council	Monitoring Services	\$ 2,207.90
ACH	03/11/2024	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	03/11/2024	Forsythe Group LLC	EPP Manager	\$ 35,500.40
ACH	03/11/2024	Robinette Consulting, LLC.	E & C Manager	\$ 35,118.87
ACH	03/11/2024	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 24,017.00
ACH	03/11/2024	Spesert Consulting	External Affairs Manager	\$ 27,508.22
ACH	03/11/2023	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 25,350.00
ACH	03/11/2023	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	03/11/2024	Trapasso Consulting Services	Program Operations Manager	\$ 34,158.44
ACH	03/11/2024	Water Resource Economics, LLC.	Wheeling Rate Services	\$ 3,960.00
Total Amount				\$ 2,249,748.99

THE FOREGOING CLAIM, NUMBERED ACH/5130 ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

March 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-03 (a) Cycle Approval Items						
Adept Solutions	• MSP-149369		\$714.00	\$357.00	\$357.00	KMS
<i>IT Related Services/Computer Equipment</i>	2/1/24	2/24				
AECOM (Reservoir)	• 2000857303		\$803,761.68		\$803,761.68	JPR
<i>Engineering Services</i>	2/15/24	1/24				
CH2M Hill Engineers (Conveyance)	• D3380603-25		\$374,219.12		\$374,219.12	JPR
<i>Engineering Services</i>	2/15/24	1/24				
CH2M Hill Engineers (Operations)	• D3205403-25		\$121,200.23		\$121,200.23	AEF
<i>Operations / Simulation Modeling</i>	2/15/24	1/24				
Fugro	• 04.00201528-26		\$89,391.83		\$89,391.83	JPR
<i>Geotechnical Engineering Services</i>	2/9/24	1/24				
HDR	• 1200597598		\$250,325.06		\$250,325.06	JAT
<i>Project Integration</i>	2/15/24	1/24				
HDR (Mitigation)	• 1200597014		\$5,464.14		\$5,464.14	AEF
<i>Environmental Mitigation Planning</i>	2/13/24	1/24				
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000086717		\$94,166.42		\$94,166.42	AEF
<i>Permitting and Agreements</i>	2/15/24	1/24				
Katz & Associates	• 417052		\$46,335.85		\$46,335.85	KMS
<i>Communications</i>	2/15/24	1/24				
MBK Engineers	• 13352		\$19,690.75		\$19,690.75	AEF
<i>Water Rights Modeling</i>	2/8/24	1/24				
MBK Engineers - Operations	• 13353		\$22,411.75		\$22,411.75	AEF
<i>Reservoir Operations Modeling</i>	2/8/24	1/24				
Montague DeRose & Associates, LLC	• 5596SITES		\$24,168.75		\$24,168.75	JPR
<i>Municipal Advisor</i>	2/16/24	1/24				
Net2Phone, Inc.	• 1215648546		\$185.88	\$185.88		KMS
<i>Phone Equipment</i>	2/1/24	2/24				
Nossaman, LLP	• 558806		\$125.00		\$125.00	KMS
<i>Real Estate Legal Services</i>	2/13/24	1/24				

Topic: **Program Operations - Finance**

March 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-03 (a) Cycle Approval Items						
Nossaman, LLP	• 558807		\$26,863.00		\$26,863.00	JPR
<i>Inter-Agency Agreements</i>	2/13/24	1/24				
Perkins Coie, LLP	• 6977968		\$34,987.39		\$34,987.39	AEF
<i>Special Legal - ESS</i>	2/15/24	1/24				
Perkins Coie, LLP	• 6977967		\$4,050.00		\$4,050.00	AEF
<i>Special Legal</i>	2/15/24	1/24				
Perkins Coie, LLP	• 6977969		\$102,718.61		\$102,718.61	AEF
<i>Special Legal - Friends of the River Litigation</i>	2/15/24	1/24				
Recology Butte Colusa Counties	8551002723393		\$42.61	\$42.61		KMS
<i>Office Trash Pickup</i>	1/31/24	1/24				
Yocha Dehe Wintun Nation	CN00451		\$2,048.58		\$2,048.58	KMS
<i>Monitoring services</i>	2/9/24	1/24				

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

		Total	\$ Authority Board	\$ Reservoir Committee	
2024-03 Cycle (a) Accounts	Cycle (a) Totals	2,022,870.65	585.49	2,022,285.16	
• ACH = \$899.88	JPA/Sites	942.49	585.49	357.00	20 Invoices in by 02/19/24
	WSIP	0.00	0.00	0.00	
• ACH = \$2,019,879.58	FAA/WIIN	2,021,928.16	0.00	2,021,928.16	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	17,901,322.60	22,872,232.70		Income @ 12/30/23
	Balance	4,970,910.10			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director

 2/27/24

 Date



 Jamie Traynham, Authority Board Treasurer

 02/26/24

 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

March 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-03 (b) Cycle Approval Items						
Adept Solutions	• 149554					
<i>IT Related Services/Computer Equipment</i>	3/1/24	3/24	\$212.00	\$106.00	\$106.00	KMS
Adept Solutions	• MSP-149613					
<i>IT Related Services/Computer Equipment</i>	3/1/24	3/24	\$714.00	\$357.00	\$357.00	KMS
Advanced Document Concepts	• INV122495					
<i>Maxwell Office Copier</i>	3/1/24	2/24	\$99.43	\$99.43		KMS
Brian G. Thomas Consulting LLC	• 209					
<i>Owner's Advisor, Financing</i>	3/1/24	2/24	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17512482					
<i>Project Controls</i>	3/4/24	2/24	\$297,394.62	\$3,900.00	\$293,494.62	JAT
Colusa Indian Community Council	• 013124-01					
<i>Monitoring Services</i>	1/31/24	1/24	\$2,207.90		\$2,207.90	KMS
County of Colusa	• 3-2024					
<i>Maxwell Office and Property Rent</i>	3/1/24	3/24	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	3/1/24	2/24	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC	• SPA-202402					
<i>EPP Manager</i>	3/5/24	2/24	\$35,500.40		\$35,500.40	JB
M.R. Cleaning Service	277					
<i>Office Cleaning</i>	3/3/24	2/24	\$300.00	\$300.00		KMS
M.R. Cleaning Service	280					
<i>Office Cleaning</i>	3/3/24	3/24	\$300.00	\$300.00		KMS
Maximum Pest Control	• 60869					
<i>Pest Spraying</i>	2/22/24	2/24	\$65.00	\$65.00		KMS
MT Shasta Water	• 458033					
<i>Office Water</i>	2/22/24	2/24	\$29.19	\$29.19		KMS
Pinion. LLC	• PN029948					
<i>Accounting</i>	2/29/24	2/24	\$4,295.00	\$4,295.00		JAT

Topic: **Program Operations - Finance**
March 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-03 (b) Cycle Approval Items						
Robinette Consulting, LLC <i>E & C Manager</i>	• 1031 2/29/24	2/24	\$35,118.87		\$35,118.87	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3020082 3/4/24	2/24	\$24,017.00		\$24,017.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 02-24 3/1/24	2/24	\$27,508.22		\$27,508.22	JB
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 404307 2/14/24	1/24	\$25,350.00		\$25,350.00	JPR
The Ferguson Group <i>Federal Government Affairs Support</i>	• INV0557 2/1/24	2/24	\$21,000.00		\$21,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 24-02 3/1/24	2/24	\$34,158.44		\$34,158.44	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 3/1/2024 3/1/24	2/24	\$519.06	\$519.06		KMS
Water Resource Economics, LLC. <i>Wheeling Rate Services</i>	• 1035 3/1/24	2/24	\$3,960.00		\$3,960.00	JPR
Waterology Consulting <i>Executive Director Services</i>	• 47 3/1/24	2/24	\$40,704.00	\$4,000.00	\$36,704.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 109276 2/29/24	2/24	\$16,372.35	\$5,098.67	\$11,273.68	JAT

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

2024-03 Cycle (b) Accounts	Cycle (b) Totals	Total	\$ Authority Board	\$ Reservoir Committee	
		593,325.48	23,569.35	569,756.13	
• ACH = \$364,385.59	JPA/Sites	365,504.65	23,569.35	341,935.30	24 Invoices in by 03/04/24
	WSIP	0.00	0.00	0.00	
• ACH = \$227,820.83	FAA/WIIN	227,820.83	0.00	227,820.83	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	18,138,143.43	22,894,215.53		Income @ 12/30/23
	Balance	4,756,072.10			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



Jerry Brown, Executive Director

Date



Jamie Traynham, Authority Board Treasurer

Date

03/07/24

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.