



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

March 22, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through March 4, 2024.

Attachment B summarizes the approved invoices received through March 4, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$2,616,196.13 with \$24,154.84 of costs being assigned to the Authority and \$2,592,041.29 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.00 will be paid through the WSIP account, \$2,249,748.99 through the FAA/WIIN account and \$342,292.30 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

Topic: **Program Operations - Finance**

March 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|--|-------------------|--------|--------------|--------------------|------------------------|-----------|
| | Date | Period | | | | |
| 2024-03 (a) Cycle Approval Items | | | | | | |
| Adept Solutions | • MSP-149369 | | \$714.00 | \$357.00 | \$357.00 | KMS |
| <i>IT Related Services/Computer Equipment</i> | 2/1/24 | 2/24 | | | | |
| AECOM (Reservoir) | • 2000857303 | | \$803,761.68 | | \$803,761.68 | JPR |
| <i>Engineering Services</i> | 2/15/24 | 1/24 | | | | |
| CH2M Hill Engineers (Conveyance) | • D3380603-25 | | \$374,219.12 | | \$374,219.12 | JPR |
| <i>Engineering Services</i> | 2/15/24 | 1/24 | | | | |
| CH2M Hill Engineers (Operations) | • D3205403-25 | | \$121,200.23 | | \$121,200.23 | AEF |
| <i>Operations / Simulation Modeling</i> | 2/15/24 | 1/24 | | | | |
| Fugro | • 04.00201528-26 | | \$89,391.83 | | \$89,391.83 | JPR |
| <i>Geotechnical Engineering Services</i> | 2/9/24 | 1/24 | | | | |
| HDR | • 1200597598 | | \$250,325.06 | | \$250,325.06 | JAT |
| <i>Project Integration</i> | 2/15/24 | 1/24 | | | | |
| HDR (Mitigation) | • 1200597014 | | \$5,464.14 | | \$5,464.14 | AEF |
| <i>Environmental Mitigation Planning</i> | 2/13/24 | 1/24 | | | | |
| ICF Jones & Stokes, Inc. (Permitting) | • INV-00000086717 | | \$94,166.42 | | \$94,166.42 | AEF |
| <i>Permitting and Agreements</i> | 2/15/24 | 1/24 | | | | |
| Katz & Associates | • 417052 | | \$46,335.85 | | \$46,335.85 | KMS |
| <i>Communications</i> | 2/15/24 | 1/24 | | | | |
| MBK Engineers | • 13352 | | \$19,690.75 | | \$19,690.75 | AEF |
| <i>Water Rights Modeling</i> | 2/8/24 | 1/24 | | | | |
| MBK Engineers - Operations | • 13353 | | \$22,411.75 | | \$22,411.75 | AEF |
| <i>Reservoir Operations Modeling</i> | 2/8/24 | 1/24 | | | | |
| Montague DeRose & Associates, LLC | • 5596SITES | | \$24,168.75 | | \$24,168.75 | JPR |
| <i>Municipal Advisor</i> | 2/16/24 | 1/24 | | | | |
| Net2Phone, Inc. | • 1215648546 | | \$185.88 | \$185.88 | | KMS |
| <i>Phone Equipment</i> | 2/1/24 | 2/24 | | | | |
| Nossaman, LLP | • 558806 | | \$125.00 | | \$125.00 | KMS |
| <i>Real Estate Legal Services</i> | 2/13/24 | 1/24 | | | | |

Topic: **Program Operations - Finance**
March 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|--|---------------|--------|--------------|--------------------|------------------------|-----------|
| | Date | Period | | | | |
| 2024-03 (a) Cycle Approval Items | | | | | | |
| Nossaman, LLP | • 558807 | | \$26,863.00 | | \$26,863.00 | JPR |
| <i>Inter-Agency Agreements</i> | 2/13/24 | 1/24 | | | | |
| Perkins Coie, LLP | • 6977968 | | \$34,987.39 | | \$34,987.39 | AEF |
| <i>Special Legal - ESS</i> | 2/15/24 | 1/24 | | | | |
| Perkins Coie, LLP | • 6977967 | | \$4,050.00 | | \$4,050.00 | AEF |
| <i>Special Legal</i> | 2/15/24 | 1/24 | | | | |
| Perkins Coie, LLP | • 6977969 | | \$102,718.61 | | \$102,718.61 | AEF |
| <i>Special Legal - Friends of the River Litigation</i> | 2/15/24 | 1/24 | | | | |
| Recology Butte Colusa Counties | 8551002723393 | | \$42.61 | \$42.61 | | KMS |
| <i>Office Trash Pickup</i> | 1/31/24 | 1/24 | | | | |
| Yocha Dehe Wintun Nation | CN00451 | | \$2,048.58 | | \$2,048.58 | KMS |
| <i>Monitoring services</i> | 2/9/24 | 1/24 | | | | |

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

| | | Total | \$ Authority Board | \$ Reservoir Committee | |
|----------------------------|------------------|---------------------|----------------------|------------------------|----------------------------|
| 2024-03 Cycle (a) Accounts | Cycle (a) Totals | 2,022,870.65 | 585.49 | 2,022,285.16 | |
| • ACH = \$899.88 | JPA/Sites | 942.49 | 585.49 | 357.00 | 20 Invoices in by 02/19/24 |
| | WSIP | 0.00 | 0.00 | 0.00 | |
| • ACH = \$2,019,879.58 | FAA/WIIN | 2,021,928.16 | 0.00 | 2,021,928.16 | |
| WSIP To Date | Spent to Date | 42,633,708.70 | 42,633,714.54 | | Income @ 12/21/23 |
| | Balance | 5.84 | | | |
| FAA/WIIN To Date | Spent to Date | 17,901,322.60 | 22,872,232.70 | | Income @ 12/30/23 |
| | Balance | 4,970,910.10 | | | |

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director

 2/27/24

 Date



 Jamie Traynham, Authority Board Treasurer

 02/26/24

 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

March 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their March monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|---|--------------|--------|--------------|--------------------|------------------------|-----------|
| | Date | Period | | | | |
| 2024-03 (b) Cycle Approval Items | | | | | | |
| Adept Solutions | • 149554 | | | | | |
| <i>IT Related Services/Computer Equipment</i> | 3/1/24 | 3/24 | \$212.00 | \$106.00 | \$106.00 | KMS |
| Adept Solutions | • MSP-149613 | | | | | |
| <i>IT Related Services/Computer Equipment</i> | 3/1/24 | 3/24 | \$714.00 | \$357.00 | \$357.00 | KMS |
| Advanced Document Concepts | • INV122495 | | | | | |
| <i>Maxwell Office Copier</i> | 3/1/24 | 2/24 | \$99.43 | \$99.43 | | KMS |
| Brian G. Thomas Consulting LLC | • 209 | | | | | |
| <i>Owner's Advisor, Financing</i> | 3/1/24 | 2/24 | \$10,000.00 | | \$10,000.00 | JB |
| Brown and Caldwell | • 17512482 | | | | | |
| <i>Project Controls</i> | 3/4/24 | 2/24 | \$297,394.62 | \$3,900.00 | \$293,494.62 | JAT |
| Colusa Indian Community Council | • 013124-01 | | | | | |
| <i>Monitoring Services</i> | 1/31/24 | 1/24 | \$2,207.90 | | \$2,207.90 | KMS |
| County of Colusa | • 3-2024 | | | | | |
| <i>Maxwell Office and Property Rent</i> | 3/1/24 | 3/24 | \$4,500.00 | \$4,500.00 | | JAT |
| Dunn Consulting | • Letter | | | | | |
| <i>Legislative/Regulatory/Strategic Support</i> | 3/1/24 | 2/24 | \$9,000.00 | | \$9,000.00 | KMS |
| Forsythe Group, LLC | • SPA-202402 | | | | | |
| <i>EPP Manager</i> | 3/5/24 | 2/24 | \$35,500.40 | | \$35,500.40 | JB |
| M.R. Cleaning Service | 277 | | | | | |
| <i>Office Cleaning</i> | 3/3/24 | 2/24 | \$300.00 | \$300.00 | | KMS |
| M.R. Cleaning Service | 280 | | | | | |
| <i>Office Cleaning</i> | 3/3/24 | 3/24 | \$300.00 | \$300.00 | | KMS |
| Maximum Pest Control | • 60869 | | | | | |
| <i>Pest Spraying</i> | 2/22/24 | 2/24 | \$65.00 | \$65.00 | | KMS |
| MT Shasta Water | • 458033 | | | | | |
| <i>Office Water</i> | 2/22/24 | 2/24 | \$29.19 | \$29.19 | | KMS |
| Pinion. LLC | • PN029948 | | | | | |
| <i>Accounting</i> | 2/29/24 | 2/24 | \$4,295.00 | \$4,295.00 | | JAT |

Topic: **Program Operations - Finance**
March 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

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| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|--|---------------------------|--------|-------------|--------------------|------------------------|------------|
| | Date | Period | | | | |
| 2024-03 (b) Cycle Approval Items | | | | | | |
| Robinette Consulting, LLC <i>E & C Manager</i> | • 1031 2/29/24 | 2/24 | \$35,118.87 | | \$35,118.87 | JB |
| Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i> | • 3020082 3/4/24 | 2/24 | \$24,017.00 | | \$24,017.00 | AEF |
| Spesert Consulting <i>External Affairs Manager</i> | • 02-24 3/1/24 | 2/24 | \$27,508.22 | | \$27,508.22 | JB |
| Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i> | • 404307 2/14/24 | 1/24 | \$25,350.00 | | \$25,350.00 | JPR |
| The Ferguson Group <i>Federal Government Affairs Support</i> | • INV0557 2/1/24 | 2/24 | \$21,000.00 | | \$21,000.00 | KMS |
| Trapasso Consulting Services <i>Program Operations Manager</i> | • SPA 24-02 3/1/24 | 2/24 | \$34,158.44 | | \$34,158.44 | JB |
| U.S. Bank - Credit Card <i>Misc. Expenses</i> | Online 3/1/2024 3/1/24 | 2/24 | \$519.06 | \$519.06 | | KMS |
| Water Resource Economics, LLC. <i>Wheeling Rate Services</i> | • 1035 3/1/24 | 2/24 | \$3,960.00 | | \$3,960.00 | JPR |
| Waterology Consulting <i>Executive Director Services</i> | • 47 3/1/24 | 2/24 | \$40,704.00 | \$4,000.00 | \$36,704.00 | JT/ FD /JS |
| Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i> | • 109276 2/29/24 | 2/24 | \$16,372.35 | \$5,098.67 | \$11,273.68 | JAT |

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

| 2024-03 Cycle (b) Accounts | Cycle (b) Totals | Total | \$ Authority Board | \$ Reservoir Committee | |
|----------------------------|------------------|---------------------|----------------------|------------------------|----------------------------|
| | | 593,325.48 | 23,569.35 | 569,756.13 | |
| • ACH = \$364,385.59 | JPA/Sites | 365,504.65 | 23,569.35 | 341,935.30 | 24 Invoices in by 03/04/24 |
| | WSIP | 0.00 | 0.00 | 0.00 | |
| • ACH = \$227,820.83 | FAA/WIIN | 227,820.83 | 0.00 | 227,820.83 | |
| WSIP To Date | Spent to Date | 42,633,708.70 | 42,633,714.54 | | Income @ 12/21/23 |
| | Balance | 5.84 | | | |
| FAA/WIIN To Date | Spent to Date | 18,138,143.43 | 22,894,215.53 | | Income @ 12/30/23 |
| | Balance | 4,756,072.10 | | | |

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director 3/9/24 Date



 Jamie Traynham, Authority Board Treasurer 03/07/24 Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

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- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.