



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

May 17, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through May 6, 2024.

Attachment B summarizes the approved invoices received through May 6, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$3,570,353.34 with \$27,539.58 of costs being assigned to the Authority and \$3,542,813.76 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$0.00 will be paid through the WSIP account, \$2,407,853.02 through the FAA/WIIN account, and \$1,134,960.74 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
May 17, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	04/23/2024	Adept Solutions	IT Related Services/Computer Equipment	\$ 926.00
ACH	04/23/2024	CH2M Hill Engineers (Operations)	Litigation	\$ 1,837.16
ACH	04/23/2024	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 146,137.72
ACH	04/23/2024	Maximum Pest Control	Pest Spraying	\$ 65.00
ACH	04/23/2024	Net2Phone, Inc.	Phone Equipment	\$ 185.87
ACH	04/23/2024	Perkins Coie, LLP	Special Legal	\$ 3,000.00
ACH	04/23/2024	Perkins Coie, LLP	Special legal - ESS	\$ 4,678.18
ACH	04/23/2024	Perkins Coie, LLP	Special Legal - Friends of the River Litigation	\$ 447,772.50
ACH	04/23/2024	Pinion. LLC.	Accounting	\$ 4,825.00
ACH	04/23/2024	The Catalyst Group	Strategic Planning Services	\$ 2,605.00
2622	04/23/2024	Recology Butte Colusa Counties	Office Trash Pickup	\$ 42.61
2623	05/02/2024	County of Colusa	Preparation of MOU Plans	\$ 125,000.00
ACH	05/09/2024	Advanced Document Concepts	Maxwell Office Copier	\$ 46.62
ACH	05/09/2024	Brown and Caldwell	Project Controls	\$ 367,938.18
ACH	05/09/2024	County of Colusa	Maxwell Office and Property Renty	\$ 4,500.00
ACH	05/09/2024	Pinion. LLC.	Accounting	\$ 2,190.00
ACH	05/09/2024	The Catalyst Group	Strategic Planning Services	\$ 670.00
ACH	05/09/2024	Waterology Consulting	Executive Director Services	\$ 40,704.00
ACH	05/09/2024	Young Wooldridge LLP	Legal Counsel	\$ 8,872.50
2624	05/09/2024	M.R. Cleaning Services	Office Cleaning	\$ 300.00
2625	05/09/2024	U.S Bank - Credit Card	Misc. Expenses	\$ 203.98
Total Amount				\$ 1,162,500.32

THE FOREGOING CLAIM, NUMBERED, ACH/2622-2625 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
May 17, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	04/23/2024	AECOM (Reservoir)	Engineering Services	\$ 1,021,240.78
ACH	04/23/2024	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 341,701.06
ACH	04/23/2024	HDR	Litigation	\$ 27,053.88
ACH	04/23/2024	HDR	Project Integration	\$ 312,122.39
ACH	04/23/2024	HDR (Mitigation)	Environmental Mitigation Planning	\$ 11,258.32
ACH	04/23/2024	ICF Jones & Stokes, Inc. (Permitting)	Litigation	\$ 14,767.67
ACH	04/23/2024	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 98,570.93
ACH	04/23/2024	Katz & Associates	Communications	\$ 50,066.57
ACH	04/23/2024	MBK Engineers	Water Rights Modeling	\$ 29,491.00
ACH	04/23/2024	MBK Engineers - Operations	Reservoir Operations Modeling	\$ 20,855.25
ACH	04/23/2024	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 31,350.00
ACH	04/23/2024	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 37,049.86
ACH	04/23/2024	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 15,535.00
ACH	05/09/2024	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	05/09/2024	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	05/09/2024	Forsythe Group, LLC	EPP Manager	\$ 35,110.50
ACH	05/09/2024	Fugro	Geotechnical Engineering Services	\$ 104,414.06
ACH	05/09/2024	Leanne Link, Consultant	County Agreements Advisor	\$ 2,000.00
ACH	05/09/2024	Nossaman, LLP	Real Estate Legal Services	\$ 11,319.80
ACH	05/09/2024	Nossaman, LLP	Inter-Agency Agreements	\$ 46,812.50
ACH	05/09/2024	Robinette Consulting, LLC	E & C Manager	\$ 35,031.10
ACH	05/09/2024	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 55,911.50
ACH	05/09/2024	Spesert Consulting	External Affairs Manager	\$ 27,552.44
ACH	05/09/2024	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	05/09/2024	Trapasso Consulting Services	Program Operations Manager	\$ 34,246.88
ACH	05/09/2024	Water Resource Economics, LLC.	Wheeling Rate Services	\$ 3,020.00
5132	05/09/2024	Tehama Colusa Canal Authority	Cooperative Agreement Tasks	\$ 1,371.53
Total Amount				\$ 2,407,853.02

THE FOREGOING CLAIM, NUMBERED ACH/5132 ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

May 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-05 (a) Cycle Approval Items						
Adept Solutions	• MSP-150000					
<i>IT Related Services/Computer Equipment</i>	5/1/24	5/24	\$714.00	\$357.00	\$357.00	KMS
Adept Solutions	• 150054					
<i>IT Related Services/Computer Equipment</i>	5/1/24	5/24	\$212.00	\$106.00	\$106.00	KMS
AECOM (Reservoir)	• 2000878447					
<i>Engineering Services</i>	4/16/24	3/24	\$1,021,240.78		\$1,021,240.78	JPR
CH2M Hill Engineers (Conveyance)	• D3380603-27					
<i>Engineering Services</i>	4/15/24	3/24	\$341,701.06		\$341,701.06	JPR
CH2M Hill Engineers (Operations)	• D3205403-28					
<i>Litigation</i>	4/15/24	3/24	\$1,837.16		\$1,837.16	AEF
CH2M Hill Engineers (Operations)	• D3205403-27					
<i>Operations / Simulation Modeling</i>	4/15/24	3/24	\$146,137.72		\$146,137.72	AEF
HDR	• 1200612915					
<i>Litigation</i>	4/15/24	3/24	\$27,053.88		\$27,053.88	AEF
HDR	• 1200613035					
<i>Project Integration</i>	4/15/24	3/24	\$312,122.39		\$312,122.39	JAT
HDR (Mitigation)	• 1200612917					
<i>Environmental Mitigation Planning</i>	4/15/24	3/24	\$11,258.32		\$11,258.32	AEF
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000098753					
<i>Litigation</i>	4/9/24	3/24	\$14,767.67		\$14,767.67	AEF
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000099564					
<i>Permitting and Agreements</i>	4/15/24	3/24	\$98,570.93		\$98,570.93	AEF
Katz & Associates	• 417216					
<i>Communications</i>	4/15/24	3/24	\$50,066.57		\$50,066.57	KMS
Maximum Pest Control	• 61107					
<i>Pest Spraying</i>	3/22/24	3/24	\$65.00	\$65.00		KMS
MBK Engineers	• 13910REV					
<i>Water Rights Modeling</i>	4/10/24	3/24	\$29,491.00		\$29,491.00	AEF

Topic: Program Operations - Finance
May 2024 (Cycle A)
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-05 (a) Cycle Approval Items						
MBK Engineers - Operations	• 13911REV		\$20,855.25		\$20,855.25	AEF
<i>Reservoir Operations Modeling</i>	4/10/24	3/24				
Montague DeRose & Associates, LLC	• 5621SITES		\$31,350.00		\$31,350.00	JPR
<i>Municipal Advisor</i>	4/16/24	3/24				
Net2Phone, Inc.	• 1218508049		\$185.87	\$185.87		KMS
<i>Phone Equipment</i>	4/1/24	4/24				
Perkins Coie, LLP	• 7010997		\$4,678.18		\$4,678.18	AEF
<i>Special Legal - ESS</i>	4/11/24	3/24				
Perkins Coie, LLP	• 7010996		\$3,000.00		\$3,000.00	AEF
<i>Special Legal</i>	4/11/24	3/24				
Perkins Coie, LLP	• 7010998		\$447,772.50		\$447,772.50	AEF
<i>Special Legal - Friends of the River Litigation</i>	4/11/24	3/24				
Pinion. LLC	• PN037811		\$4,825.00	\$4,825.00		JAT
<i>Accounting</i>	3/31/24	3/24				
Recology Butte Colusa Counties	8551002754093		\$42.61	\$42.61		KMS
<i>Office Trash Pickup</i>	3/29/24	3/24				
Somach Simmons & Dunn	• 3020378		\$37,049.86		\$37,049.86	AEF
<i>Legal Counsel-Water Rights</i>	4/2/24	3/24				
Stradling, Yocca, Carlson & Rauth	• 405984		\$15,535.00		\$15,535.00	JPR
<i>Bond Counsel</i>	4/5/24	3/24				
The Catalyst Group	• 861		\$607.50	\$607.50		JB / JPR
<i>Strategic Planning Services</i>	3/4/24	2/24				
The Catalyst Group	• 870		\$1,997.50	\$1,997.50		JB / JPR
<i>Strategic Planning Services</i>	4/4/24	3/24				

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

		\$			
		Total	Authority Board	\$ Reservoir Committee	
2024-05 Cycle (a) Accounts	Cycle (a) Totals	2,623,137.75	8,186.48	2,614,951.27	
• ACH = \$612,032.43	JPA/Sites	612,075.04	8,186.48	603,888.56	26 Invoices in by 04/15/24
	WSIP	0.00	0.00	0.00	
• ACH = \$2,011,062.71	FAA/WIIN	2,011,062.71	0.00	2,011,062.71	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	22,908,476.77	22,909,233.65		Income @ 12/30/23
	Balance	756.88			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 4/22/24

 Jerry Brown, Executive Director Date


 04/22/24

 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance
May 2024 (Cycle B)
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-05 (b) Cycle Approval Items						
Advanced Document Concepts <i>Maxwell Office Copier</i>	• INV127485 5/1/24	4/24	\$46.62	\$46.62		KMS
Brian G. Thomas Consulting LLC <i>Owner's Advisor, Financing</i>	• 215 5/3/24	4/24	\$10,000.00		\$10,000.00	JB
Brown and Caldwell <i>Project Controls</i>	• 17519035 5/6/24	4/24	\$367,938.18	\$3,900.00	\$364,038.18	JAT
County of Colusa <i>Maxwell Office and Property Rent</i>	• 5-2024 5/1/24	5/24	\$4,500.00	\$4,500.00		JAT
County of Colusa <i>Preparation of MOU Plans</i>	050124 5/2/24	5/24	\$125,000.00		\$125,000.00	JAT
Dunn Consulting <i>Legislative/Regulatory/Strategic Support</i>	• Letter 5/1/24	4/24	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC <i>EPP Manager</i>	• SPA-202404 4/30/24	4/24	\$35,110.50		\$35,110.50	JB
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-29 5/2/24	4/24	\$104,414.06		\$104,414.06	JPR
Leanne Link, Consultant <i>County Agreements Advisor</i>	• 202404 4/30/24	4/24	\$2,000.00		\$2,000.00	JB
M.R. Cleaning Service <i>Office Cleaning</i>	288 4/19/24	04-05/24	\$300.00	\$300.00		KMS
Nossaman, LLP <i>Real Estate Legal Services</i>	• 561656 4/18/24	3/24	\$11,319.80		\$11,319.80	KMS
Nossaman, LLP <i>Inter-Agency Agreements</i>	• 561641 4/18/24	3/24	\$46,812.50		\$46,812.50	JPR
Pinion, LLC <i>Accounting</i>	• PN042501 4/30/24	4/24	\$2,190.00	\$2,190.00		JAT
Robinette Consulting, LLC <i>E & C Manager</i>	• 1034 4/30/24	4/24	\$35,031.10		\$35,031.10	JB

Topic: Program Operations - Finance
May 2024 (Cycle B)
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

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Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-05 (b) Cycle Approval Items						
Somach Simmons & Dunn	• 3020670		\$55,911.50		\$55,911.50	AEF
<i>Legal Counsel-Water Rights</i>	5/6/24	4/24				
Spesert Consulting	• 04-24		\$27,552.44		\$27,552.44	JB
<i>External Affairs Manager</i>	5/3/24	4/24				
Tehama Colusa Canal Authority	043024		\$1,371.53		\$1,371.53	JPR
<i>Cooperative Agreement Tasks</i>	4/30/24	01-04/24				
The Catalyst Group	• 875		\$670.00	\$670.00		JB / JPR
<i>Strategic Planning Services</i>	5/4/24	4/24				
The Ferguson Group	• INV0824		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	4/1/24	4/24				
Trapasso Consulting Services	• SPA 24-04		\$34,246.88		\$34,246.88	JB
<i>Program Operations Manager</i>	5/2/24	4/24				
U.S. Bank - Credit Card	Online 5/1/2024		\$203.98	\$203.98		KMS
<i>Misc. Expenses</i>	5/1/24	4/24				
Water Resource Economics, LLC.	• 1058		\$3,020.00		\$3,020.00	JPR
<i>Wheeling Rate Services</i>	5/2/24	4/24				
Waterology Consulting	• 49		\$40,704.00	\$4,000.00	\$36,704.00	JT/ FD /JS
<i>Executive Director Services</i>	5/1/24	4/24				
Young Wooldridge, Law Offices, LLP	• 111092		\$8,872.50	\$3,542.50	\$5,330.00	JAT
<i>Legal Counsel</i>	4/30/24	4/24				

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2024-05 Cycle (b) Accounts	Cycle (b) Totals	947,215.59	19,353.10	927,862.49	
• ACH = \$424,921.30	JPA/Sites	550,425.28	19,353.10	531,072.18	24 Invoices in by 05/06/24
	WSIP	0.00	0.00	0.00	
• ACH = \$395,418.78	FAA/WIIN	396,790.31	0.00	396,790.31	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	23,305,267.08	27,801,863.80		Income @ 05/02/24
	Balance	4,496,596.72			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 _____ 5/9/24 _____
 Jerry Brown, Executive Director Date Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.