



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

January 19, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through February 5, 2024.

Attachment B summarizes the approved invoices received through February 5, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$3,465,486.67 with \$35,206.52 of costs being assigned to the Authority and \$35,206.52 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$301,711.37 will be paid through the WSIP account, \$2,393,524.15 through the FAA/WIIN account and \$735,044.63 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
February 16, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/24/2024	Adept Solutions	Docking Station Taxes	\$ 16.93
ACH	01/24/2024	Brown and Caldwell	Project Controls	\$ 381,403.45
ACH	01/24/2024	Mt. Shasta Spring Water	Office Water	\$ 42.39
ACH	01/24/2024	Net2Phone, Inc.	Phone Equipment	\$ 186.58
ACH	01/24/2024	Pinion LLC.	Accounting	\$ 3,975.00
ACH	01/24/2024	The Catalyst Group, Inc.	Strategic Planning Services	\$ 1,310.00
2609	01/24/2024	Recology Butte Colusa Counties - Void	Office Trash Pickup	\$ -
2610	01/24/2024	US Bank - Credit Card	Misc. Expenses	\$ 272.23
2611	01/24/2024	Recology Butte Colusa Counties	Office Trash Pickup	\$ 127.83
ACH	02/09/2024	Adept Solutions	IT Related Services/Computer Equipment	\$ 230.00
ACH	02/09/2024	Advanced Document Concepts	Maxwell Office Copier	\$ 34.74
ACH	02/09/2024	Brown and Caldwell	Project Controls	\$ 303,805.74
ACH	02/09/2024	County of Colusa	Maxwell Office and Property Rent	\$ 4,500.00
ACH	02/09/2024	Maximum Pest Control LLC	Pest Spraying	\$ 65.00
ACH	02/09/2024	Pinion LLC.	Accounting	\$ 4,275.00
ACH	02/09/2024	Waterology Consulting	Executive Director Services	\$ 40,704.00
ACH	02/09/2024	Young Wooldridge, Law Offices, LLP	Legal Counsel	\$ 18,415.96
2612	02/09/2024	Fechter & Company CPA	2022 Financial Audit, Partial Payment	\$ 1,000.00
2613	02/09/2024	M.R. Cleaning Service	Office Cleaning	\$ 300.00
2614	02/09/2024	Pioneer Review	Newspaper	\$ 78.00
2615	02/09/2024	US Bank - Credit Card	Misc. Expenses	\$ 508.30
Total Amount				\$ 761,251.15

THE FOREGOING CLAIM, NUMBERED, ACH/2609-2615 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
February 16, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/24/2024	AECOM (Reservoir)	Engineering Services	\$ 662,517.92
ACH	01/24/2024	CH2M Hill Engineers (Conveyance)	Engineering Services	\$ 733,181.17
ACH	01/24/2024	Fugro	Geotechnical Engineering Services	\$ 211,007.66
ACH	01/24/2024	HDR	Project Integration	\$ 246,358.83
ACH	01/24/2024	HDR (Mitigation)	Environmental Mitigation Planning	\$ 28,389.09
ACH	01/24/2024	ICF Jones & Stokes, Inc. (Permitting)	Permitting and Agreements	\$ 165,485.24
ACH	01/24/2024	MBK Engineers	Water Rights Modeling	\$ 24,832.00
ACH	01/24/2024	Montague DeRose & Associates, LLC	Municipal Advisor	\$ 37,881.25
5128	01/24/2024	California Dept Fish & Wildlife (Serv)	Services Per R2083003	\$ 88,624.18
ACH	02/09/2024	Brian G. Thomas Consulting LLC	Owner's Advisor, Financing	\$ 10,000.00
ACH	02/09/2024	Dunn Consulting	Legislative/Regulatory/Strategic Support	\$ 9,000.00
ACH	02/09/2024	Forsythe Group, LLC	EPP Manager	\$ 35,277.73
ACH	02/09/2024	Robinette Consulting, LLC	E & C Manager	\$ 35,206.64
ACH	02/09/2024	Somach Simmons & Dunn	Legal Counsel-Water Rights	\$ 31,140.00
ACH	02/09/2024	Spesert Consulting	External Affairs Manager	\$ 27,464.00
ACH	02/09/2024	The Ferguson Group	Federal Government Affairs Support	\$ 21,000.00
ACH	02/09/2024	Trapasso Consulting Services	Program Operations Manager	\$ 34,158.44
5129	02/09/2024	Family Water Alliance, Inc.	Colusa County Show Booth	\$ 1,000.00
Total Amount				\$ <u>2,402,524.15</u>

THE FOREGOING CLAIM, NUMBERED ACH/5128-5129 ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
February 16, 2024**

Warrant Number	Check Date	Vendor	Invoice Description	Amount Paid
ACH	01/24/2024	CH2M Hill Engineers (Operations)	Operations/Simulation Modeling	\$ 70,523.16
ACH	01/24/2024	Katz & Associates	Communications	\$ 61,742.33
ACH	01/24/2024	MBK Engineers Inc. - Operations	Reservoir Operations Modeling	\$ 16,492.00
ACH	01/24/2024	Nossaman LLP	Real Estate Legal Services	\$ 4,284.00
ACH	01/24/2024	Nossaman LLP	Inter-Agency Agreements	\$ 16,976.37
ACH	01/24/2024	Perkins Coie, LLP	Special Legal	\$ 14,308.90
ACH	01/24/2024	Perkins Coie, LLP	Special Legal - ESS	\$ 8,166.96
ACH	01/24/2024	Perkins Coie, LLP	Special Legal-Friends of the River Litigation	\$ 60,669.00
ACH	01/24/2024	Somach Simmons & Dunn	Legal Counsel - Water Rights	\$ 28,781.58
ACH	01/24/2024	Stradling, Yocca, Carlson & Rauth	Bond Counsel	\$ 16,510.00
1230	01/24/2024	Reclamation District #108	Cooperative Agreement Tasks	\$ 2,435.07
ACH	02/09/2024	Water Resource Economics, LLC.	Wheeling Rate Services	\$ 720.00
1231	02/09/2024	Glenn Colusa Irrigation District	Cooperative Agreement Tasks	\$ 102.00
Total Amount				<u>301,711.37</u>

THE FOREGOING CLAIMS, NUMBERED ACH/1230-1231 ARE APPLIED TO THE WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

February 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-02 (a) Cycle Approval Items						
Adept Solutions	• 149321					
<i>Docking Station Taxes</i>	12/31/23	12/23	\$16.93	\$8.47	\$8.46	KMS
AECOM (Reservoir)	• 2000845561					
<i>Engineering Services</i>	1/15/24	12/23	\$662,517.92		\$662,517.92	JPR
Brown and Caldwell	• 17505651					
<i>Project Controls</i>	1/15/24	12/23	\$381,403.45	\$3,900.00	\$377,503.45	JAT
California Dept Fish & Wildlife (Serv)	INV1557					
<i>Services per R2083003</i>	11/22/23	7/21-6/23	\$556.80		\$556.80	AEF
California Dept Fish & Wildlife (Serv)	INV1558					
<i>Services per R2083003</i>	11/22/23	7/22-6/23	\$2,589.05		\$2,589.05	AEF
California Dept Fish & Wildlife (Serv)	INV1559					
<i>Services per R2083003</i>	11/22/23	7-9/23	\$85,478.33		\$85,478.33	AEF
CH2M Hill Engineers (Conveyance)	• D3380603-24					
<i>Engineering Services</i>	1/15/24	12/23	\$733,181.17		\$733,181.17	JPR
CH2M Hill Engineers (Operations)	• D3205403-24					
<i>Operations / Simulation Modeling</i>	1/15/24	12/23	\$70,523.16		\$70,523.16	AEF
Fugro	• 04.00201528-25					
<i>Geotechnical Engineering Services</i>	1/8/24	12/23	\$211,007.66		\$211,007.66	JPR
HDR	• 1200589117					
<i>Project Integration</i>	1/15/24	12/23	\$246,358.83		\$246,358.83	JAT
HDR (Mitigation)	• 1200588907					
<i>Environmental Mitigation Planning</i>	1/15/24	12/23	\$28,389.09		\$28,389.09	AEF
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000084555					
<i>Permitting and Agreements</i>	1/16/24	12/23	\$165,485.24		\$165,485.24	AEF
Katz & Associates	• 416433					
<i>Communications</i>	1/16/24	12/23	\$61,742.33		\$61,742.33	KMS
MBK Engineers	• 13080					
<i>Water Rights Modeling</i>	1/11/24	12/23	\$24,832.00		\$24,832.00	AEF

Topic: **Program Operations - Finance**

February 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-02 (a) Cycle Approval Items						
MBK Engineers - Operations	• 13079					
<i>Reservoir Operations Modeling</i>	1/11/24	12/23	\$16,492.00		\$16,492.00	AEF
Montague DeRose & Associates, LLC	• 5575SITES					
<i>Municipal Advisor</i>	12/18/23	11/23	\$30,006.25		\$30,006.25	JPR
Montague DeRose & Associates, LLC	• 5583SITES					
<i>Municipal Advisor</i>	1/12/24	12/23	\$7,875.00		\$7,875.00	JPR
MT Shasta Water	• 446807					
<i>Office Water</i>	1/9/24	1/24	\$42.39	\$42.39		KMS
Net2Phone, Inc.	• 1215573043					
<i>Phone Equipment</i>	1/1/24	1/24	\$186.58	\$186.58		KMS
Nossaman, LLP	• 557342					
<i>Real Estate Legal Services</i>	1/11/24	12/23	\$4,284.00		\$4,284.00	KMS
Nossaman, LLP	• 557343					
<i>Inter-Agency Agreements</i>	1/11/24	12/23	\$16,976.37		\$16,976.37	JPR
Perkins Coie, LLP	• 6959851					
<i>Special Legal</i>	1/12/24	12/23	\$14,308.90		\$14,308.90	AEF
Perkins Coie, LLP	• 6959852					
<i>Special Legal - ESS</i>	1/12/24	12/23	\$8,166.96		\$8,166.96	AEF
Perkins Coie, LLP	• 6959853					
<i>Special Legal-Friends of the River Litigation</i>	1/12/24	12/23	\$60,669.00		\$60,669.00	AEF
Pinion. LLC	• PN022435					
<i>Accounting</i>	12/31/23	12/23	\$3,975.00	\$3,975.00		JAT
Reclamation District #108	123123					
<i>Cooperative Agreement Tasks</i>	12/31/23	8-12/23	\$2,435.07		\$2,435.07	JPR
Recology Butte Colusa Counties	8551002688903					
<i>Office Trash Pickup</i>	10/31/23	10/23	\$42.61	\$42.61		KMS
Recology Butte Colusa Counties	8551002708157					
<i>Office Trash Pickup</i>	11/30/23	11/23	\$42.61	\$42.61		KMS
Recology Butte Colusa Counties	8551002711750					
<i>Office Trash Pickup</i>	12/29/23	12/23	\$42.61	\$42.61		KMS

Topic: **Program Operations - Finance**
February 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-02 (a) Cycle Approval Items						
Somach Simmons & Dunn	• 3019534		\$28,781.58		\$28,781.58	AEF
<i>Legal Counsel-Water Rights</i>	1/8/24	12/23				
Stradling, Yocca, Carlson & Rauth	• 403601		\$16,510.00		\$16,510.00	JPR
<i>Bond Counsel</i>	1/16/24	12/23				
The Catalyst Group	• 851		\$1,310.00	\$1,310.00		JB / JPR
<i>Strategic Planning Services</i>	1/6/24	12/23				
U.S. Bank - Credit Card	Online 1/12/2024		\$272.23	\$272.23		KMS
<i>Misc. Expenses</i>	1/12/24	12/23				

Topic: Program Operations - Finance
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

		Total	\$ Authority Board	\$ Reservoir Committee	
2024-02 Cycle (a) Accounts	Cycle (a) Totals	2,886,501.12	9,822.50	2,876,678.62	
• ACH = \$386,934.35	JPA/Sites	387,334.41	9,822.50	377,511.91	33 Invoices in by 01/15/24
• ACH = \$298,454.30	WSIP	300,889.37	0.00	300,889.37	
• ACH = \$2,109,653.16	FAA/WIIN	2,198,277.34	0.00	2,198,277.34	
WSIP To Date	<u>Spent to Date</u> Balance	<u>42,632,886.70</u> 827.84	42,633,714.54		Income @ 12/21/23
FAA/WIIN To Date	<u>Spent to Date</u> Balance	<u>15,684,147.63</u> 7,158,891.82	22,843,039.45		Income @ 12/30/23

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



Jerry Brown, Executive Director 1/22/24
Date



Jamie Traynham, Authority Board Treasurer 1/22/24
Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance

February 2024 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

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Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-02 (b) Cycle Approval Items						
Adept Solutions	• 149423					
<i>IT Related Services/Computer Equipment</i>	2/1/24	2/24	\$230.00	\$115.00	\$115.00	KMS
Advanced Document Concepts	• INV120154					
<i>Maxwell Office Copier</i>	2/1/24	1/24	\$34.74	\$34.74		KMS
Brian G. Thomas Consulting LLC	• 204					
<i>Owner's Advisor, Financing</i>	2/5/24	1/24	\$10,000.00		\$10,000.00	JB
Brown and Caldwell	• 17508111					
<i>Project Controls</i>	2/2/24	1/24	\$303,805.74	\$3,900.00	\$299,905.74	JAT
County of Colusa	• 2-2024					
<i>Maxwell Office and Property Rent</i>	2/1/24	2/24	\$4,500.00	\$4,500.00		JAT
Dunn Consulting	• Letter					
<i>Legislative/Regulatory/Strategic Support</i>	2/1/24	1/24	\$9,000.00		\$9,000.00	KMS
Family Water Alliance, Inc	Jan 2024					
<i>Colusa County Show Booth</i>	1/17/24	1/24	\$1,000.00		\$1,000.00	
Fechter and Company, CPAs	2660					
<i>2022 Financial Audit, Partial Payment</i>	1/23/24	1/24	\$1,000.00	\$1,000.00		JAT
Forsythe Group, LLC	• SPA-202401					
<i>EPP Manager</i>	2/4/24	1/24	\$35,277.73		\$35,277.73	JB
Glenn Colusa Irrigation District	24 31389					
<i>Cooperative Agreement Tasks</i>	1/24/24	10-12/23	\$102.00		\$102.00	JPR
M.R. Cleaning Service	272					
<i>Office Cleaning</i>	1/19/24	1/24	\$300.00	\$300.00		KMS
Maximum Pest Control	• 60555					
<i>Pest Spraying</i>	1/17/24	1/24	\$65.00	\$65.00		KMS
Pinion. LLC	• PN026042					
<i>Accounting</i>	1/31/24	1/24	\$4,275.00	\$4,275.00		JAT
Pioneer Review	012624					
<i>Newspaper</i>	1/26/24	1/24	\$78.00	\$78.00		KMS

Topic: Program Operations - Finance

February 2024 (Cycle B)

Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their February monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-02 (b) Cycle Approval Items						
Robinette Consulting, LLC <i>E & C Manager</i>	• 1030 1/31/24	1/24	\$35,206.64		\$35,206.64	JB
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3019796 2/5/24	1/24	\$31,140.00		\$31,140.00	AEF
Spesert Consulting <i>External Affairs Manager</i>	• 01-24 2/3/24	1/24	\$27,464.00		\$27,464.00	JB
The Ferguson Group <i>Federal Government Affairs Support</i>	• INV0314 1/1/24	1/24	\$21,000.00		\$21,000.00	KMS
Trapasso Consulting Services <i>Program Operations Manager</i>	• SPA 24-01 2/2/24	1/24	\$34,158.44		\$34,158.44	JB
U.S. Bank - Credit Card <i>Misc. Expenses</i>	Online 2/2/2024 2/2/24	1/24	\$508.30	\$508.30		KMS
Water Resource Economics, LLC. <i>Wheeling Rate Services</i>	• 1021 2/1/24	1/24	\$720.00		\$720.00	JPR
Waterology Consulting <i>Executive Director Services</i>	• 46 2/1/24	1/24	\$40,704.00	\$4,000.00	\$36,704.00	JT/ FD /JS
Young Wooldridge, Law Offices, LLP <i>Legal Counsel</i>	• 108206 1/31/24	1/24	\$18,415.96	\$6,607.98	\$11,807.98	JAT

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2024-02 Cycle (b) Accounts	Cycle (b) Totals	578,985.55	25,384.02	553,601.53	
• ACH = \$372,030.44	JPA/Sites	373,916.74	25,384.02	348,532.72	23 Invoices in by 02/05/24
• ACH = \$720.00	WSIP	822.00	0.00	822.00	
• ACH = \$203,246.81	FAA/WIIN	204,246.81	0.00	204,246.81	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	15,888,394.44	22,872,232.70		Income @ 12/30/23
	Balance	6,983,838.26			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



Jerry Brown 2/8/24
 Jerry Brown, Executive Director Date



Jamie Traynham 2/8/24
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.