

SITES JOINT POWERS

AUTHORITY

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Board of Directors

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WESTSIDE WATER DISTRICT OFFICE
5005 STATE HWY 20
WILLIAMS, CA 95987

March 20, 2017 Sites Project Authority Agenda 1:30 p.m.

Welcome to a meeting of the Sites Joint Powers Authority. If you are scheduled to address the Board, please state your full name for the record. Regularly numbered items may be considered at any time during the meeting. All items are listed in accordance with the Ralph M. Brown Act. We invite all members of the public to attend.

- 1:30 p.m. CALL TO ORDER:
- Pledge of Allegiance.
 - Introductions.
 - Approval of the March 20, 2017 Sites Project Authority Agenda.
 - Approval of March 6, 2017 Sites Project Authority Special Meeting Minutes.
 - Period of Public Comment.
1. BOARD MEMBER REPORTS: (No action will be taken)
This time is set aside to give the Directors an opportunity for members to disclose/discuss any meetings with external stakeholders to advance the Project.
2. AUTHORITY'S FINANCE & BUDGET COMMITTEE:
- 2.1 Consider accepting Treasurer's Report.
 - 2.2 Consider approving payment of Claims.
 - 2.3 Consider approving Amendment #1 to a contract with JB Communications, to include the proposed increases to the Scope of Work as follows: (**Attachment 2.3**)

| <u>Scope of Work:</u> | <u>Original Budget</u> | <u>Proposed Addition</u> | <u>Total</u> |
|---|------------------------|--------------------------|------------------|
| Task 1: Communication Planning | \$10,000 | \$15,000 | \$25,000 |
| Task 2: Messaging | \$15,000 | | \$15,000 |
| Task 3: Branding, Website & Materials | \$65,000 | \$10,000 | \$75,000 |
| Task 4: Media | \$85,000 | \$20,000 | \$105,000 |
| Task 5: Coalition Development and Stakeholder Outreach | \$100,000 | \$50,000 | \$150,000 |
| Totals: | \$275,000 | \$95,000 | \$370,000 |

3. AUTHORITY'S MEMBERSHIP AND GOVERNANCE COMMITTEE:

3.1 Discussion regarding On-boarding Status. (**Attachment 3-1**)

3.2 Discussion and potential direction to staff regarding the following:

- Ad-hoc Authority Committee assignments,
- Reservoir Committee Ad-hoc Working Groups,
- Ad-hoc Joint Working Groups (**Attachment 3-2a**) and
- Proposed organizational structure. (**Attachment 3-2b**)

3.3 Confidentiality Agreements:

Discussion and potential direction to staff regarding Confidential Agreements.

3.4 Participation:

Discussion and potential direction to staff regarding status of requests to participate.

4. RESERVOIR COMMITTEE:

The Reservoir Committee's Chair &/or Vice Chair, or their designated representatives, will provide a summary of the March 16, 2017 meeting and discuss near-term activities. Specific topics include:

4.1 Discuss the allocation of 10,000 acre-ft. of Class 1 water and additional requests from current participants for Class 2 water. (**Attachment 4-1**)

4.2 Discuss the proposed foundational principles and processes to manage participation through Phase 1.

5. AUTHORITY'S ADVOCACY COMMITTEE:

5.1 Discussion and potential direction to staff regarding on-going engagement and outreach efforts.

5.2 Discussion and potential direction to staff regarding activities of the Joint Legislative Work Group's activities.

6. MANAGER'S REPORT:

6.1 Discussion and potential direction to staff regarding the General Managers Monthly Status Report. (**Attachment 6-1**)

- 6.2 Receive update from General Manager on various activities and provide direction if necessary.

ADJOURN

PERIOD OF PUBLIC COMMENT: Any person may speak about any subject of concern, provided it is within the jurisdiction of the Directors and is not already on today's agenda. The total amount of time allotted for receiving such public communication shall be limited to a total of 15 minutes per issue and each individual or group will be limited to no more than 5 minutes each within the 15 minutes allocated per issue. **Note:** *No action shall be taken on comments made under this comment period.*

ADA COMPLIANCE: Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. In addition, any person with a disability who requires a modification or accommodation to participate or attend this meeting may request necessary accommodation. Please make your request to the County Board Clerk, specifying your disability, the format in which you would like to receive this Agenda, and any other accommodation required no later than 24 hours prior to the start of the meeting.

All supporting documentation is available for public inspection and review in the Office of the Clerk of the Board located at 547 Market Street, Suite 102, Colusa, CA 95932 during regular business hours 8:30 a.m. to 5:00 p.m., Monday through Friday.