

SITES JOINT POWERS

AUTHORITY

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Board of Directors

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GRAY ALLEN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE
WADE MATHIS, PROBERTA WATER DISTRICT/TC 6 DISTRICTS
GREG JOHNSON, WESTERN CANAL WATER DISTRICT

SITES PROJECT AUTHORITY OFFICE
OLD HIGHWAY 99 122 WEST
MAXWELL, CA 95955

September 18, 2017 Sites Project Authority MINUTES 1:30 p.m.

The Sites Project Authority Board meets in Regular Session this 18th day of September 2017 at the hour of 1:30 p.m. **Directors Present:** Kim Dolbow Vann, Chair, Fritz Durst, Jamie Traynham, Don Bransford, Jeff Sutton, Mary Wells, Jim Jones, Gray Allan, Wade Mathis and Greg Johnson. **Directors Absent:** Leigh McDaniel, John Viegas, Glenn County; Joe Marsh Doug Griffin, Colusa County Water District. **Alternate Director Present:** None. (Other Alternate Directors that may be listed as Present below, did not participate in the decision making process).

Chair Vann calls to order the September 18, 2017 Regular Meeting at 1:30 p.m., with all Directors present, except Glenn County and Colusa County Water District. (Glenn County and Colusa County Water District has no representation at this meeting)

Staff Present:

Jim Watson, General Manager.
Ernest Conant, Counsel.
Joe Trapasso, Rob Thomson, Kevin Spesert, Kim Davis,
Sites JPA.
Ann Nordyke, Clerk.

Others Present:

Scott Brown, LWA.
Emil Cavagnolo, OAWD.
Rob Cooke, DWR.
Nadine Bailey, FWA.
Jeff Herrin, AECOM.
Ed Horton, Benjamin Barker, PCWA.
Oscar Serrano, CICC.
Mark Oliver, Rob Tull, CH2M Hill.

Bill Vanderwaal, RD 108.
Jason Fanselau, Ane Deister, HDR.
Bob Nichols, WSP.
Charlene Vaughn, KCoe Isom.

Pledge of Allegiance

INTRODUCTIONS

None.

AGENDA APPROVAL

It is moved by Director Sutton, seconded by Director Wells to approve the September 18, 2017 Sites Project Authority Agenda as presented. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

MINUTES APPROVAL

It is moved by Director Durst, seconded by Director Traynham to approve the August 21, 2017 Sites Project Authority Regular Meeting Minutes and September 8, 2017 Sites Project Authority Special Meeting Minutes as corrected. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

PERIOD OF PUBLIC COMMENT

None.

1. BOARD MEMBER REPORTS: (No action will be taken)
None.

2. 2017 FINANCE & BUDGET COMMITTEE:

2.1 It is moved by Director Durst, seconded by Director Bransford to accept the Treasurer's Report as presented. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

2.2 It is moved by Director Wells, seconded by Director Jones to approve the Payment of Claims as presented. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

2.3 Discussion is held regarding progress on issuing the second round of invoices to the Reservoir Committee participants; which will also include prior-approved changes in participation quantities and corrections with no action taken.

2.4 Chair Vann makes time for a presentation and report from the Authority's Finance & Budget Committee.

Mr. Watson distributes "Phase 1 Work Plan & Budget Review" and speaks to same.

Following the presentation Chair Vann makes time to consider recommendation to amend the current Phase 1 Work Plan and Budget to

reprioritize work in response to new information. The recommendation reflects the results from a joint meeting of both the Authority's Finance & Budget Committee and Reservoir Committee's Finance & Economics Work Group.

2.4 It is moved by Director Jones, seconded by Director Sutton to approve the recommendation to amend the current Phase 1 work plan and budget to reprioritize work in response to new information contingent upon approval of the Reservoir Committee. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

2.5 Chair Vann makes time to consider making a conditional approval to amend the following master services contracts in a manner that is consistent with the results of Agenda Item 2.4. The condition requires the Reservoir Committee to make their decision regarding staff's recommendation to amend the portion of the Phase 1 work plan and budget that has been delegated to the Reservoir Committee to manage.

2.5.1 Ch2m: It is moved by Director Traynham, seconded by Director Durst to approve staff's recommendation to increase CH2M Hill contract capacity and authorize Tasks Order #4 related to providing additional CalSim (and other) modeling results, advancing the Draft EIR/S, responding to comments, and providing information that will be used in the Phase 1 rebalancing process, contingent upon approval of the Reservoir Committee. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

2.5.2 AECOM: It is moved by Director Durst, seconded by Director Johnson to approve staff's recommendation to increase AECOM contract capacity and to authorize tasks related to preparing additional technical and engineering studies of proposed facilities, supporting efforts to respond to Water Commission's questions regarding the WSIP application, and providing information that will be used in the Phase 1 rebalancing process as more clearly outlined in "Exhibit A" with the exception of Task 19 and correcting "Exhibit A" to reflect same and correcting total budget amount to reflect \$361,360 not ~~\$386,360~~, contingent upon approval of the Reservoir Committee. Motion carried: All yes. Absent Glenn County and Colusa County Water District.

2.5.3 ICF: It is moved by Director Sutton, seconded by Director Durst to approve staff's recommendation to increase ICF Jones & Stokes, Inc. contract capacity and to authorize tasks related to extending the role of the Environmental Planning and Permitting Manager, and senior-level expertise in aquatic resources and biology to support advancing the Draft EIR/S and early permit consultations contingent upon approval of the Reservoir Committee. Motion carried: All yes. Absent: Glenn County and Colusa County Water District.

2.5.4 Johns: It is the consensus of those Directors present to continue staff's recommendation to increase the contract capacity to continue to

advance the operational principles of agreement that will be needed with Reclamation and the DWR and will be a factor used in the Phase 1 rebalancing process to the October 16, 2017 Regular Scheduled meeting.

2.6 Chair Vann makes time to consider approving master services agreements with the following firms to provide services that were included in the previously approved Phase 1 work plan and budget with services limited to the end of Phase 1, which is June 30, 2018. *(Both firms responded to the June Request for Qualifications and Proposal)*

Discussion is held regarding negotiated costs, job descriptions, experience and where the jobs were advertised/posted.

2.6.1 It is moved by Director Sutton, seconded by Director Wells to approve a contract with Spesert Consulting to provide services related to business operations and landowner/community management functions in the amount of \$200,000, effective September 18, 2017 through June 30, 2018 and authorize the General Manager to sign on behalf of the Sites Project Authority. Motion carried by the following vote:

AYES: Colusa County, RD 108, Westside Water District, Glenn-Colusa Irrigation District, Tehama-Colusa Canal Authority, Maxwell Irrigation District, Placer County Water Agency/City of Roseville, Proberta Water District/TC 6 Districts and Western Canal Water District.

NOES: Orland Artois Water District.

ABSENT: Glenn County and Colusa County Water District.

ABSTAIN: None.

2.6.2 It is moved by Director Durst, seconded by Director Wells to approve contract with Trapasso Consulting Services, a California-certified SBE to provide services related to program operations management functions in the amount of \$280,000, effective October 1, 2017 through June 30, 2018 and authorize the General Manager to sign on behalf of the Sites Project Authority. Motion carried by the following vote:

AYES: Colusa County, RD 108, Westside Water District, Glenn-Colusa Irrigation District, Tehama-Colusa Canal Authority, Maxwell Irrigation District, Placer County Water Agency/City of Roseville, Proberta Water District/TC 6 Districts and Western Canal Water District.

NOES: Orland Artois Water District.

ABSENT: Glenn County and Colusa County Water District.

ABSTAIN: None.

3. PHASE 1 MEMBERSHIP & GOVERNANCE COMMITTEE:

3.1 Chair Vann makes time for discussion, possible action, and or direction to staff regarding report on the status of expressions of interest and/or requests to participate.

Mr. Watson states Sutter Mutual Water Company has requested to be informed on the Sites project, noting they have no interest in joining they just want to be informed. He further states he was considering forming a Water Agency Advisory Committee and speaks to same.

Following discussion it is the consensus of those Directors present not to form another Committee.

3.2 Discussion is held regarding the development of criteria to be used at the end of Phase 1 to rebalance participation, with the consensus of those Directors present this item should go back to the Governance Committee.

3.3 Chair Vann makes time for discussion and possible direction to staff regarding the 2018 monthly meeting dates for the Authority.

Mr. Watson states the Authority meeting dates reflect the 3rd Monday of each month.

Discussion is held regarding the January and February meeting dates being holidays and holding same on the following Mondays, (January 22, 2018 and February 26, 2018) with no action taken.

4. PHASE 1 LAND USE COMMITTEE:

Discussion and possible direction to staff regarding report on the status of engagement and outreach efforts related to changes in land use was not discussed as no meetings have been held.

5. PHASE 1 ADVOCACY COMMITTEE:

Chair Vann makes time for discussion and possible direction to staff regarding report on the status of engagement and outreach efforts.

Director Sutton updates those Directors present on the status of engagement and outreach efforts, noting, the DC trip that was tentatively scheduled for the first week in October is now being rescheduled to take place mid-October to mid-November.

6. PHASE 1 LEGISLATIVE COMMITTEE:

Discussion and possible direction to staff regarding report on the status of current legislation that may affect the development of the Sites Reservoir Project was not discussed.

7. PHASE 1 CONSULTATION COMMITTEES:

Chair Vann makes time for discussion and possible direction to staff

regarding report on the status of engagement and outreach efforts related to the following areas:

7.1 Tribal Officials – No discussion is held.

7.2 Landowner and Community Interests

▪ Report of progress by Family Water Alliance into research of the local history.

Ms. Bailey of Family Water Alliance gives a short presentation regarding information pertaining to the Sites Cemetery. Brief discussion is held with no action taken.

7.3 Environmental Interests

Director Bransford speaks briefly to Environmental Interests.

7.4 Business & labor Interests – No discussion is held.

8. PHASE 1 RESERVOIR COMMITTEE:

Chair Vann makes time for discussion and possible direction to staff regarding the status of current activities being undertaken.

Mr. Watson speaks briefly to an upcoming Reservoir meeting and rebalancing, with no action taken.

9. MANAGER'S REPORT:

9.1 Chair Vann makes time for discussion and possible direction to staff regarding the General Manager's monthly status report.

Mr. Watson goes over his monthly status report, with no action taken.

9.2 Chair Vann makes time for possible direction to the General Manager regarding the status of various activities being undertaken by staff and consultants.

Mr. Watson speaks briefly to an upcoming Water Commission meeting, noting the Water Commission will be considering 11 applications.

Chair Vann adjourned the meeting at 4:02 p.m. to reconvene in Regular Session on October 16, 2017 at the hour of 1:30 p.m.

Kim Dolbow Vann, Chair

Ann Nordyke, Clerk to the Sites
Project Authority Board