

## SITES JOINT POWERS

### AUTHORITY

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## Board of Directors

KIM DOLBOW VANN, COLUSA COUNTY SUPERVISOR, CHAIR  
FRITZ DURST, RECLAMATION DISTRICT 108, VICE-CHAIR  
JAMIE TRAYNHAM, WESTSIDE WATER DISTRICT, SECRETARY/TREASURER  
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR  
DON BRANSFORD, GLENN-COLUSA IRRIGATION DISTRICT  
JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY  
MARY WELLS, MAXWELL IRRIGATION DISTRICT  
JOE MARSH, COLUSA COUNTY WATER DISTRICT  
JIM JONES, ORLAND ARTOIS WATER DISTRICT  
DAN JONES, TC 5 DISTRICTS

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SITES PROJECT AUTHORITY OFFICE  
OLD HIGHWAY 99 122 WEST  
MAXWELL, CA 95955

## December 19, 2016 Sites Project Authority Minutes

The Sites Project Authority Board meets in Regular Session this 19<sup>th</sup> day of December 2016 at the hour of 2:30 p.m. **Directors Present:** Fritz Durst, Jamie Traynham, Don Bransford, Mary Wells, Joe Marsha and Jim Jones. **Directors Absent:** Kim Dolbow Vann, Colusa County, Leigh McDaniel, John Viegas, Glenn County, Jeff Sutton, Tehama-Colusa Canal Authority and Dan Jones, TC5 Districts. **Alternate Director Present:** Gary Evans, Colusa County. (Other Alternate Directors that may be listed as Present below, did not participate in the decision making process).

Vice-chair Durst calls to order the December 19, 2016 Regular Session to order at 2:32 p.m., with all Directors/Alternates present, except Leigh McDaniel, John Viegas, Glenn County Jeff Sutton, Blake Vann, Tehama-Colusa Canal Authority, and Dan Jones, Tom Charter, TC5 Districts. **(Not represented at this meeting-Glenn County, Tehama-Colusa Canal Authority and TC5 Districts)**

Staff Present: Jim Watson, General Manager.  
Ernest Conant, Counsel.  
Rob Thomson, Sites JPA.  
Ann Nordyke, Clerk.

Others Present: Thad Bettner, GCID.  
Allen Myers, Westside Water District.  
Rob Tull, CH2M Hill.  
Janet Barbieri, JB Comm Inc.  
Nadine Bailey, Family Water Alliance.  
Richard Welsh, Reclamation-Willows.  
Michael Mosley, Reclamation (USBR) Sacramento.  
Patria Forster, Lady Bud Doherty, Phil Sites, Bryan Sites,  
Eleanor Temel, Interested Parties.

Jeff Nelson, Parsons.  
 Oscar Serrano, Colusa Indian Community.  
 Kevin Spesert, Jeff Herrin, Scott Edelman, Masood  
 Mesbah, AECOM.  
 Scott Brown, LWA.  
 Emil Cavagnolo, OAWD.  
 Juleah Cordi, Gallagher.  
 Mike Azevedo, Colusa County DPW.  
 Rob Cooke, DWR.

Pledge of Allegiance

Vice-chair Durst makes time for approval of the December 19, 2016

Agenda.

Mr. Watson states an item arose after the posting of the December 19, 2016 Agenda regarding a letter that was received from RD 2035 requesting to withdraw. He further requests to amend Item 3.3 on the Agenda to reflect the discussion/action of RD 2035 request to withdraw.

It is moved by Director Sutton, seconded by Director Wells to amend the December 19, 2016 Agenda; to add to Item 3.3 - On-boarding the discussion/possible action regarding RD 2035 request to withdraw. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

At the request of the Clerk the approval of the following Minutes will be continued to the January 23, 2017 Regular meeting:

- Approval of October 17, 2016 Regular meeting minutes.
- Approval of November 21, 2016 Regular meeting minutes.
- Approval of December 5, 2016 Special meeting minutes.

PERIOD OF PUBLIC COMMENT

None.

1. BOARD MEMBER REPORTS: (No action will be taken)

None.

2. ACCOUNTING:

2.1 It is moved by Director Jones, seconded by Director Bransford to approve Treasurer's Report as presented. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

2.2 It is moved by Director Wells, seconded by Director Evans to approve payment of Claims as presented. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

2.3 Vice-chair Durst makes time for discussion and consideration regarding K•Coe Isom to provide accounting services for the remainder of Phase 1.

Director Traynham gives a brief update on K•Coe Isom, noting, there are limited services locally. Discussion is held.

Following discussion it is the consensus of those Directors present to move forward with accounting services with K•Coe Isom for the remainder of Phase 1.

3. GOVERNANCE:

3.1 Agreement: Mr. Watson give a brief update regarding the Authority Member representatives forecast date when their respective Board will consider the Fourth Amendment and Restatement of the Authority's Agreement, with no action taken.

3.2 2017 Meetings: It is moved by Director Bransford, seconded by Director Wells to approve the 2017 Sites Authority Board calendar as amended. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

3.3 On-boarding: Vice-chair makes time for a status of on-boarding process will be provided, with the addition of discussion of letter received from RD 2035 requesting to withdraw.

Mr. Watson, there proposal was contingent on Conway, this was discussed at resv Committee meeting, they request that we not rebalance today, do closer to july when we do the second cash call. The impact on the authority, 13 members at 60 thou per seat, we do include contingency in the budget,

Frtz: if we reduce from 13 to 12, keep at 60 until the next cash call. How much of contingency?

Watson: 10 thou

It is moved by Director Bransford, seconded by Director Marsh to leave at 60 thou per member and do not redistribute the water and use contingency to fill the gap. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

It is moved by Director Traynham, seconded by Director Evans to maintain the Authority Board Members at 13, acknowledging the Authority will have one vacancy. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

4. PHASE 1: Process and Products.

4.1 Organizational Structure: Discussion is held regarding proposed organizational structure & creation of ad hoc working groups to manage Phase 1, with no action taken.

4.2 CEQA/NEPA Special Legal Counsel: It is moved by Director Jones, seconded by Director Traynham to approve the recommendation for legal services to support the development of the draft EIR/S from Perkins Coie. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

**3:19 p.m.** Director Jeff Sutton, Tehama-Colusa Canal Authority is now present.

4.3 Water Rights: Discussion is held regarding the proposed approach to define how the Project's water rights should be developed. Following discussion direction is given to the General Manager to move forward.

4.4 Water Storage Investment Program (WSIP) Proposal & Federal Feasibility Report: Discussion is held regarding the Water Commission's December 14, 2016 meeting and status, with no action taken.

4.5 CEQA/NEPA Status:

4.5.1 Revised Notice of Preparation (NOP):

a. It is moved by Director Traynham, seconded by Director Evans revisions are to be submitted to staff by January 5, 2015. Further, authorize Chair Vann to sign. Motion carried: All yes. Absent: Glenn County, Tehama-Colusa Canal Authority and TC5 Districts.

b. Discussion is held regarding proposed actions to conduct a public announcement or event with Reclamation and the Department; then conduct public meetings.

Following discussion it is the consensus of those Directors present the General Manager is to move forward.

4.5.2 Mr. Thomson speaks to Project Objectives, Purpose, Need, and Opportunities.

Discussion is held regarding potential changes to the draft EIR/S Chapter 1, with no action taken.

5. Cultural Heritage: Discussion is held based on a presentation by Family Water Alliance, to document the rich history of the area.

Following discussion it is the consensus of those Directors present to move forward.

6. RESERVOIR COMMITTEE REPORT: Mr. Bettner updates the Directors regarding the Reservoir Committee December 16, 2016 meeting and goes over near-term activities, with no action taken.

7. OUTREACH & ENGAGEMENT:

7.1 Progress: Ms. Barbieri gives a brief update to those Directors present regarding the status of various deliverables, with no action taken.

7.2 Upcoming Event:

Brief discussion is held regarding the following upcoming events:

- NOP: See agenda item 4.5.1b
- Site tour request from Legislature

8. MANAGER'S REPORT:

Mr. Watson goes over meetings, conferences and functions attend on behalf of Sites Authority, with no action taken.

Vice-chair Durst adjourned the meeting at 4:24 p.m. to reconvene in Regular Session on January 23, 2017 at the hour of 2:30 p.m.

Respectfully submitted,

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Kim Dolbow Vann, Chair

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Jamie Traynham, Secretary to the Board

DRAFT