

SITES JOINT POWERS

AUTHORITY

JIM WATSON, GENERAL MANAGER
PO Box 517
MAXWELL, CA 95955
530.410.8250

ANN NORDYKE, CLERK
530.458.0508
boardclerk@countyofcolusa.org
WWW.SITESJPA.NET

Board of Directors

KIM DOLBOW VANN, COLUSA COUNTY SUPERVISOR, CHAIR
FRITZ DURST, RECLAMATION DISTRICT 108, VICE-CHAIR
JAMIE TRAYNHAM, WESTSIDE WATER DISTRICT, SECRETARY/TREASURER
LEIGH MCDANIEL, GLENN COUNTY SUPERVISOR
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JEFF SUTTON, TEHAMA-COLUSA CANAL AUTHORITY
MARY WELLS, MAXWELL IRRIGATION DISTRICT
JOE MARSH, COLUSA COUNTY WATER DISTRICT
JIM JONES, ORLAND ARTOIS WATER DISTRICT
GRAY ALLAN, PLACER COUNTY WATER AGENCY/CITY OF ROSEVILLE
WADE MATHIS, PROBERTA WATER DISTRICT/TC 6 DISTRICTS
GREG JOHNSON, WESTERN CANAL WATER DISTRICT

WESTSIDE WATER DISTRICT OFFICE
5005 STATE HWY 20
WILLIAMS, CA 95987

March 20, 2017 Sites Project Authority ~~Agenda~~ Minutes 1:30 p.m.

The Sites Project Authority Board meets in Regular Session this 20th day of March 2017 at the hour of 1:30 p.m. **Directors Present:** Kim Vann, Jamie Traynham, Jeff Sutton, Mary Wells, Joe Marsh, Jim Jones Gray Allen, and Greg Johnson. **Directors Absent:** Leigh McDaniel, Glenn County, and Wade Mathis, Tom Charter, TC6 Districts. **Alternate Director Present:** Sean Doherty, RD 108, John Viegas, Glenn County Logan Dennis, Glenn-Colusa Irrigation District. (Other Alternate Directors that may be listed as Present below, did not participate in the decision making process).

Chair Vann calls to order the March 20, 2017 Regular Meeting to order at 1:30 p.m., with all Directors/Alternates present, except Wade Mathis and Tom Charter, TC6 Districts. **(Not represented at this meeting-TC6 Districts)**

Staff Present: Jim Watson, General Manager.
Ernest Conant, Counsel.
Rob Thomson, Sites JPA.
Kim Davis, Sites JPA.
Ann Nordyke, Clerk.

Others Present: Bill Vanderwaal, RD 108.
Oscar Serrano, CICC.
Robert Kunde, WRMWSD,
Don Barber, BOR.
Janet Barbieri, JB Comm.
Emil Cavagnolo, OAWD.
Dan Ruiz, Westside/MID.

Ed Horton, Josh Alpine, PCWA.

Pledge of Allegiance

AGENDA APPROVAL

It is moved by Director Wells, seconded by Director Jones to approve of the March 20, 2017 Sites Project Authority Agenda as presented. Motion carried: All yes. Absent TC6 Districts.

MINUTES APPROVAL

It is moved by Director Traynham, seconded by Director Marsh to approve the March 6, 2017 Sites Project Authority Special Meeting Minutes as presented. Motion carried: All yes. Absent: TC6 Districts.

PERIOD OF PUBLIC COMMENT

None.

1. BOARD MEMBER REPORTS: (No action will be taken)

None.

2. AUTHORITY'S FINANCE & BUDGET COMMITTEE:

2.1 It is moved by Director Jones, seconded by Director Wells to accept the Treasurer's Report as presented. All yes. Absent: TC6 Districts.

2.2 It is moved by Director Jones, seconded by Director Wells to approve payment of Claims as presented. Motion carried: All yes. Absent: TC 6 Districts.

2.3 It is moved by Director Doherty, seconded by Director Sutton to approve Amendment #1 to a contract with JB Communications, to include the proposed increases to the Scope of Work as follows:

<u>Scope of Work:</u>	<u>Original Budget</u>	<u>Proposed Addition</u>	<u>Total</u>
Task 1: Communication Planning	\$10,000	\$15,000	\$25,000
Task 2: Messaging	\$15,000		\$15,000
Task 3: Branding, Website & Materials	\$65,000	\$10,000	\$75,000
Task 4: Media	\$85,000	\$20,000	\$105,000
Task 5: Coalition Development and Stakeholder Outreach	\$100,000	\$50,000	\$150,000
Totals:	\$275,000	\$95,000	\$370,000

Motion carried: All yes. Absent: TC6 Districts.

3. AUTHORITY'S MEMBERSHIP AND GOVERNANCE COMMITTEE:

3.1 Chair Vann makes time for discussion regarding On-boarding Status.

Mr. Watson speaks briefly to Attachment 3-1-List of Project Participants, noting, invoices have gone out and some cleanup work still needs to be done. Discussion is held, with no action taken.

3.2 Chair Vann makes time for discussion and potential direction to staff regarding the following:

- Ad-hoc Authority Committee assignments,
- Reservoir Committee Ad-hoc Working Groups,
- Ad-hoc Joint Working Groups (**Attachment 3-2a**) and
- Proposed organizational structure. (**Attachment 3-2b**)

Mr. Watson distributes a Revised Attachment 3-2a-Ad-hoc Authority Committees and Reservoir Committee Working Groups and speak to same.

Director Sutton request to be added to the "Joint Site Works Work Group and questions Counsel regarding a Standing Committee and an Ad-Hoc Committee and expresses concern that some of the proposed Ad-hoc Committee's and Reservoir Committee Working Groups may be standing Committees and request Counsel to look into same.

3.3 Confidentiality Agreements:

Chair Vann makes time for discussion and potential direction to staff regarding Confidential Agreements.

Brief discussion is held, with no action taken.

3.4 Participation:

Chari Vann makes time for discussion and potential direction to staff regarding status of requests to participate.

Mr. Watson speaks briefly to potential participants. Discussion is held, with no action taken.

4. RESERVOIR COMMITTEE:

Chair Vann makes time for the Reservoir Committee's Chair &/or Vice Chair, or their designated representatives, to provide a summary of the March 16, 2017 meeting and discuss near-term activities.

Mr. Ruiz states the Reservoir Committee discussed Governance, action plan, elected officers and in April they will start recording minutes.

4.1 Chair Vann makes time for discussion regarding the allocation of 10,000 acre-ft. of Class 1 water and additional requests from current participants for Class 2 water.

Mr. Watson speaks to Attachment 4-1 - Reallocation of 10,000 acre-ft. of Class 1 participation and requested Increases. Discussion is held, with no action taken.

4.2 Chair Vann makes time to discuss the proposed foundational principles and processes to manage participation through Phase 1.

Mr. Watson states work is being done on a letter of agreement, noting Governance will continue to evolve.

5. AUTHORITY'S ADVOCACY COMMITTEE:

5.1 Chair Vann makes time for discussion and potential direction to staff regarding on-going engagement and outreach efforts.

Ms. Barbieri updates the Directors on continued outreach to NGO's, upcoming DC trip, recent landowner meetings, and coffee meetings. Discussion is held, with no action taken.

5.2 Discussion is held regarding activities of the Joint Legislative Work Group's, with no action taken.

6. MANAGER'S REPORT:

6.1 Discussion is held regarding the General Managers Monthly Status Report, with no action take.

6.2 Mr. Watson gives a brief update on various activities. Discussion is held with no action taken.

Chair Vann adjourned the meeting at 2:36 p.m. to reconvene in Regular Session on April 17, 2017 at the hour of 1:30 p.m.

Kim Dolbow Vann, Chair

Jamie Traynham, Secretary to the Board