

Topic: **Program Operations - Finance**

May 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-05 (a) Cycle Approval Items						
Adept Solutions	• MSP-150000					
<i>IT Related Services/Computer Equipment</i>	5/1/24	5/24	\$714.00	\$357.00	\$357.00	KMS
Adept Solutions	• 150054					
<i>IT Related Services/Computer Equipment</i>	5/1/24	5/24	\$212.00	\$106.00	\$106.00	KMS
AECOM (Reservoir)	• 2000878447					
<i>Engineering Services</i>	4/16/24	3/24	\$1,021,240.78		\$1,021,240.78	JPR
CH2M Hill Engineers (Conveyance)	• D3380603-27					
<i>Engineering Services</i>	4/15/24	3/24	\$341,701.06		\$341,701.06	JPR
CH2M Hill Engineers (Operations)	• D3205403-28					
<i>Litigation</i>	4/15/24	3/24	\$1,837.16		\$1,837.16	AEF
CH2M Hill Engineers (Operations)	• D3205403-27					
<i>Operations / Simulation Modeling</i>	4/15/24	3/24	\$146,137.72		\$146,137.72	AEF
HDR	• 1200612915					
<i>Litigation</i>	4/15/24	3/24	\$27,053.88		\$27,053.88	AEF
HDR	• 1200613035					
<i>Project Integration</i>	4/15/24	3/24	\$312,122.39		\$312,122.39	JAT
HDR (Mitigation)	• 1200612917					
<i>Environmental Mitigation Planning</i>	4/15/24	3/24	\$11,258.32		\$11,258.32	AEF
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000098753					
<i>Litigation</i>	4/9/24	3/24	\$14,767.67		\$14,767.67	AEF
ICF Jones & Stokes, Inc. (Permitting)	• INV-00000099564					
<i>Permitting and Agreements</i>	4/15/24	3/24	\$98,570.93		\$98,570.93	AEF
Katz & Associates	• 417216					
<i>Communications</i>	4/15/24	3/24	\$50,066.57		\$50,066.57	KMS
Maximum Pest Control	• 61107					
<i>Pest Spraying</i>	3/22/24	3/24	\$65.00	\$65.00		KMS
MBK Engineers	• 13910REV					
<i>Water Rights Modeling</i>	4/10/24	3/24	\$29,491.00		\$29,491.00	AEF

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	Date	Period				
2024-05 (a) Cycle Approval Items						
MBK Engineers - Operations <i>Reservoir Operations Modeling</i>	• 13911REV 4/10/24	3/24	\$20,855.25		\$20,855.25	AEF
Montague DeRose & Associates, LLC <i>Municipal Advisor</i>	• 5621SITES 4/16/24	3/24	\$31,350.00		\$31,350.00	JPR
Net2Phone, Inc. <i>Phone Equipment</i>	• 1218508049 4/1/24	4/24	\$185.87	\$185.87		KMS
Perkins Coie, LLP <i>Special Legal - ESS</i>	• 7010997 4/11/24	3/24	\$4,678.18		\$4,678.18	AEF
Perkins Coie, LLP <i>Special Legal</i>	• 7010996 4/11/24	3/24	\$3,000.00		\$3,000.00	AEF
Perkins Coie, LLP <i>Special Legal - Friends of the River Litigation</i>	• 7010998 4/11/24	3/24	\$447,772.50		\$447,772.50	AEF
Pinion. LLC <i>Accounting</i>	• PN037811 3/31/24	3/24	\$4,825.00	\$4,825.00		JAT
Recology Butte Colusa Counties <i>Office Trash Pickup</i>	8551002754093 3/29/24	3/24	\$42.61	\$42.61		KMS
Somach Simmons & Dunn <i>Legal Counsel-Water Rights</i>	• 3020378 4/2/24	3/24	\$37,049.86		\$37,049.86	AEF
Stradling, Yocca, Carlson & Rauth <i>Bond Counsel</i>	• 405984 4/5/24	3/24	\$15,535.00		\$15,535.00	JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 861 3/4/24	2/24	\$607.50	\$607.50		JB / JPR
The Catalyst Group <i>Strategic Planning Services</i>	• 870 4/4/24	3/24	\$1,997.50	\$1,997.50		JB / JPR

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		\$			
		Total	Authority Board	\$ Reservoir Committee	
2024-05 Cycle (a) Accounts	Cycle (a) Totals	2,623,137.75	8,186.48	2,614,951.27	
• ACH = \$612,032.43	JPA/Sites	612,075.04	8,186.48	603,888.56	26 Invoices in by 04/15/24
	WSIP	0.00	0.00	0.00	
• ACH = \$2,011,062.71	FAA/WIIN	2,011,062.71	0.00	2,011,062.71	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	22,908,476.77	22,909,233.65		Income @ 12/30/23
	Balance	756.88			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 4/22/24
 Jerry Brown, Executive Director Date


 04/22/24
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: Program Operations - Finance
May 2024 (Cycle B)
Subject: Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their May monthly meeting.

Consultant / Vendor	Invoice #		Total	\$ Authority Board	\$ Reservoir Committee	Review by
	Date	Period				
2024-05 (b) Cycle Approval Items						
Advanced Document Concepts <i>Maxwell Office Copier</i>	• INV127485 5/1/24	4/24	\$46.62	\$46.62		KMS
Brian G. Thomas Consulting LLC <i>Owner's Advisor, Financing</i>	• 215 5/3/24	4/24	\$10,000.00		\$10,000.00	JB
Brown and Caldwell <i>Project Controls</i>	• 17519035 5/6/24	4/24	\$367,938.18	\$3,900.00	\$364,038.18	JAT
County of Colusa <i>Maxwell Office and Property Rent</i>	• 5-2024 5/1/24	5/24	\$4,500.00	\$4,500.00		JAT
County of Colusa <i>Preparation of MOU Plans</i>	050124 5/2/24	5/24	\$125,000.00		\$125,000.00	JAT
Dunn Consulting <i>Legislative/Regulatory/Strategic Support</i>	• Letter 5/1/24	4/24	\$9,000.00		\$9,000.00	KMS
Forsythe Group, LLC <i>EPP Manager</i>	• SPA-202404 4/30/24	4/24	\$35,110.50		\$35,110.50	JB
Fugro <i>Geotechnical Engineering Services</i>	• 04.00201528-29 5/2/24	4/24	\$104,414.06		\$104,414.06	JPR
Leanne Link, Consultant <i>County Agreements Advisor</i>	• 202404 4/30/24	4/24	\$2,000.00		\$2,000.00	JB
M.R. Cleaning Service <i>Office Cleaning</i>	288 4/19/24	04-05/24	\$300.00	\$300.00		KMS
Nossaman, LLP <i>Real Estate Legal Services</i>	• 561656 4/18/24	3/24	\$11,319.80		\$11,319.80	KMS
Nossaman, LLP <i>Inter-Agency Agreements</i>	• 561641 4/18/24	3/24	\$46,812.50		\$46,812.50	JPR
Pinion, LLC <i>Accounting</i>	• PN042501 4/30/24	4/24	\$2,190.00	\$2,190.00		JAT
Robinette Consulting, LLC <i>E & C Manager</i>	• 1034 4/30/24	4/24	\$35,031.10		\$35,031.10	JB

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	Date	Period				
2024-05 (b) Cycle Approval Items						
Somach Simmons & Dunn	• 3020670		\$55,911.50		\$55,911.50	AEF
<i>Legal Counsel-Water Rights</i>	5/6/24	4/24				
Spesert Consulting	• 04-24		\$27,552.44		\$27,552.44	JB
<i>External Affairs Manager</i>	5/3/24	4/24				
Tehama Colusa Canal Authority	043024		\$1,371.53		\$1,371.53	JPR
<i>Cooperative Agreement Tasks</i>	4/30/24	01-04/24				
The Catalyst Group	• 875		\$670.00	\$670.00		JB / JPR
<i>Strategic Planning Services</i>	5/4/24	4/24				
The Ferguson Group	• INV0824		\$21,000.00		\$21,000.00	KMS
<i>Federal Government Affairs Support</i>	4/1/24	4/24				
Trapasso Consulting Services	• SPA 24-04		\$34,246.88		\$34,246.88	JB
<i>Program Operations Manager</i>	5/2/24	4/24				
U.S. Bank - Credit Card	Online 5/1/2024		\$203.98	\$203.98		KMS
<i>Misc. Expenses</i>	5/1/24	4/24				
Water Resource Economics, LLC.	• 1058		\$3,020.00		\$3,020.00	JPR
<i>Wheeling Rate Services</i>	5/2/24	4/24				
Waterology Consulting	• 49		\$40,704.00	\$4,000.00	\$36,704.00	JT/ FD /JS
<i>Executive Director Services</i>	5/1/24	4/24				
Young Wooldridge, Law Offices, LLP	• 111092		\$8,872.50	\$3,542.50	\$5,330.00	JAT
<i>Legal Counsel</i>	4/30/24	4/24				

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		Total	\$ Authority Board	\$ Reservoir Committee	
2024-05 Cycle (b) Accounts	Cycle (b) Totals	947,215.59	19,353.10	927,862.49	
• ACH = \$424,921.30	JPA/Sites	550,425.28	19,353.10	531,072.18	24 Invoices in by 05/06/24
	WSIP	0.00	0.00	0.00	
• ACH = \$395,418.78	FAA/WIIN	396,790.31	0.00	396,790.31	
WSIP To Date	Spent to Date	42,633,708.70	42,633,714.54		Income @ 12/21/23
	Balance	5.84			
FAA/WIIN To Date	Spent to Date	23,305,267.08	27,801,863.80		Income @ 05/02/24
	Balance	4,496,596.72			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 _____ 5/9/24 _____
 Jerry Brown, Executive Director Date Jamie Traynham, Authority Board Treasurer Date

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