



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

June 21, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through June 3, 2024.

Attachment B summarizes the approved invoices received through June 3, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$2,316,926.21 with \$17,927.06 of costs being assigned to the Authority and \$2,298,999.15 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$1,135,477.52 will be paid through the WSIP account, \$877,907.86 through the FAA/WIIN account, and \$285,613.77 through the JPA/Sites account, as shown in Attachment B.

Staff Contact: Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

		Total	\$ Authority Board	\$ Reservoir Committee	
2024-06 Cycle (b) Accounts	Cycle (b) Totals	673,808.80	17,676.23	656,132.57	
• ACH = \$303007.17	JPA/Sites	303,290.00	17,676.23	285,613.77	19 Invoices in by 06/03/24
	WSIP	0.00	0.00	0.00	
• ACH = \$370,518.80	FAA/WIIN	370,518.80	0.00	370,518.80	
WSIP To Date	Spent to Date	43,769,186.22	43,769,817.95		Income @ 05/10/24
	Balance	631.73			
FAA/WIIN To Date	Spent to Date	24,183,174.94	27,820,016.57		Income @ 05/02/24
	Balance	3,636,841.63			

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:



 Jerry Brown, Executive Director Date



 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.