



Meeting: **Reservoir Committee & Authority Board**
Agenda Item 1.3

July 19, 2024

Subject: **Payment of Claims**

Requested Action:

Reservoir Committee and Authority Board consider approval of the Payment of Claims.

Detailed Description/Background:

Attachment A presents the warrants to be drawn against the approved invoices received by the Sites Project Authority through July 1, 2024.

Attachment B summarizes the approved invoices received through July 1, 2024, and how the incurred costs are allocated between the Authority and Reservoir Committee.

Prior Action:

None.

Fiscal Impact/Funding Source:

The total Payment of Claims is \$2,195,992.09 with \$25,785.31 of costs being assigned to the Authority and \$2,170,206.78 assigned to the Reservoir Committee, as shown in Attachment B.

For the Reservoir Committee assigned amount, \$204.89 will be paid through the WSIP account, \$1,941,597.60 through the FAA/WIIN account, and \$228,404.29 through the JPA/Sites account, as shown in Attachment B.

Staff Contact:

Joe Trapasso

Primary Service Provider:

Brown and Caldwell - Project Controls

Attachments:

Attachment A: Report on Warrants to be Drawn for Payment of Claims

Attachment B: Payment of Claims Consultant and Vendor Invoice Table

**WARRANTS DRAWN AGAINST
Sites Project Authority- General Fund
July 19, 2024**

Attachment A

| Warrant Number | Check Date | Vendor | Invoice Description | Amount Paid |
|---------------------|------------|---|---|----------------------|
| 2627 | 06/20/2024 | Court of Appeal, Third Appellate District | Court Fees | \$ 215,000.00 |
| ACH | 06/20/2024 | Net2Phone, Inc. | Phone Equipment | \$ 185.83 |
| ACH | 06/24/2024 | Pinion LLC. | Accounting | \$ 2,950.00 |
| ACH | 06/24/2024 | The Catalyst Group, Inc. | Strategic Planning Services | \$ 1,443.75 |
| ACH | 07/09/2024 | Adept Solutions Inc. | IT Related Services/ Computer Equipment | \$ 926.00 |
| ACH | 07/09/2024 | Advanced Document Concepts | Maxwell Office Copier | \$ 16.25 |
| ACH | 07/09/2024 | Brown and Caldwell | Project Controls | \$ 188,659.09 |
| ACH | 07/09/2024 | County of Colusa | Maxwell Office and Property Rent | \$ 4,500.00 |
| ACH | 07/09/2024 | Maximum Pest Control | Pest Spraying | \$ 65.00 |
| ACH | 07/09/2024 | Pinion LLC. | Accounting | \$ 4,595.00 |
| ACH | 07/09/2024 | Waterology Consulting | Executive Director Services | \$ 41,007.20 |
| ACH | 07/09/2024 | Young Wooldridge LLP | Legal Counsel | \$ 9,002.50 |
| 2628 | 07/09/2024 | U.S Bank - Credit Card | Misc. Expenses | \$ 838.98 |
| Total Amount | | | | \$ 469,189.60 |

THE FOREGOING CLAIM, NUMBERED, ACH/2627-2628 ARE APPLIED TO THE GENERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-Federal Funds
July 19, 2024**

| Warrant Number | Check Date | Vendor | Invoice Description | Amount Paid |
|---------------------|------------|---|--|------------------------|
| ACH | 06/24/2024 | AECOM (Reservoir) | Engineering Services | \$ 222,290.86 |
| ACH | 06/24/2024 | Best Best & Krieger | Legal Counsel (Construction) | \$ 20,047.50 |
| ACH | 06/24/2024 | CH2M Hill Engineers (Conveyance) | Engineering Services | \$ 175,070.56 |
| ACH | 06/24/2024 | CH2M Hill Engineers (Operations) | Operations/Simulation Modeling | \$ 122,917.35 |
| ACH | 06/24/2024 | HDR | Litigation | \$ 4,036.75 |
| ACH | 06/24/2024 | HDR | Project Integration | \$ 229,294.44 |
| ACH | 06/24/2024 | HDR (Mitigation) | Environmental Mitigation Planning | \$ 1,031.38 |
| ACH | 06/24/2024 | ICF Jones & Stokes, Inc. (Permitting) | Permitting and Agreements | \$ 202,309.35 |
| ACH | 06/24/2024 | Katz and Associates, Inc. | Communications | \$ 28,167.73 |
| ACH | 06/24/2024 | MBK Engineers | Water Rights Modeling | \$ 35,648.50 |
| ACH | 06/24/2024 | MBK Engineers - Operations | Reservoir Operations Modeling | \$ 23,053.75 |
| ACH | 06/24/2024 | Montague DeRose & Associates, LLC | Municipal Advisor | \$ 14,731.25 |
| ACH | 06/24/2024 | Nossaman, LLP | Real Estate Legal Services | \$ 20,875.00 |
| ACH | 06/24/2024 | Nossaman, LLP | Inter-Agency Agreements | \$ 32,139.95 |
| ACH | 06/24/2024 | Perkins Cole, LLP | Special Legal - ESS | \$ 2,337.18 |
| ACH | 06/24/2024 | Perkins Cole, LLP | Special Legal | \$ 1,575.00 |
| ACH | 06/24/2024 | Perkins Cole, LLP | Special Legal - Friends of the River Litigatio | \$ 43,720.84 |
| ACH | 06/24/2024 | Stradling, Yocca, Carlson & Rauth | Bond Counsel | \$ 27,781.00 |
| ACH | 06/24/2024 | University of California Santa Cruz | Modeling/Research Progress Payment | \$ 8,864.42 |
| ACH | 07/09/2024 | Brian G. Thomas Consulting LLC. | Owner's Advisor, Financing | \$ 10,000.00 |
| ACH | 07/09/2024 | Dunn Consulting | Legislative/Regulatory/Strategic Support | \$ 9,000.00 |
| ACH | 07/09/2024 | Forsythe Group, LLC | EPP Manager | \$ 35,086.00 |
| ACH | 07/09/2024 | Fugro | Geotechnical Engineering Services | \$ 29,764.10 |
| ACH | 07/09/2024 | Leanne Link, Consultant | County Agreements Advisor | \$ 2,000.00 |
| ACH | 07/09/2024 | Robinette Consulting, LLC | E&C Manager | \$ 35,453.33 |
| ACH | 07/09/2024 | Somach Simmons & Dunn | Legal Counsel - Water Rights | \$ 105,977.87 |
| ACH | 07/09/2024 | Spesert Consulting | External Affairs Manager | \$ 27,464.00 |
| ACH | 07/09/2024 | The Ferguson Group | Federal Government Affairs Support | \$ 21,000.00 |
| ACH | 07/09/2024 | Trapasso Consulting Services | Program Operations Manager | \$ 34,158.44 |
| ACH | 07/09/2024 | Water Resource Economics, LLC. | Wheeling Rate Services | \$ 2,640.00 |
| 5133 | 07/09/2024 | California Dept. Fish & Wildlife - Services | Services per R2083003 | \$ 198,161.05 |
| Total Amount | | | | \$ 1,726,597.60 |

THE FOREGOING CLAIM, NUMBERED ACH/5133 ARE APPLIED TO THE FEDERAL FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

**WARRANTS DRAWN AGAINST
Sites Project Authority-WSIP Fund
July 19, 2024**

| Warrant Number | Check Date | Vendor | Invoice Description | Amount Paid |
|---------------------|------------|---------------------------------------|---------------------|---------------|
| ACH | 06/24/2024 | ICF Jones & Stokes, Inc. (Permitting) | Litigation | \$ 204.89 |
| Total Amount | | | | 204.89 |

THE FOREGOING CLAIMS, NUMBERED ACH ARE APPLIED TO THE
WSIP FUND OF SITES PROJECT AUTHORITY AND ARE WARRANTS AUTHORIZED THERETO.

County of Colusa

Westside Water District

Colusa County Water District

Placer County Water Agency/City of Roseville

County of Glenn

Sacramento County Water Agency/City of Sacramento

Glenn-Colusa Irrigation District

Reclamation District No. 108

Tehama Colusa Canal Authority

Topic: **Program Operations - Finance**

July 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|--|------------------------------|--------|--------------|--------------------|------------------------|-----------|
| | Date | Period | | | | |
| 2024-07 (a) Cycle Approval Items | | | | | | |
| AECOM (Reservoir) <i>Engineering Services</i> | • 2000900597 6/14/24 | 5/24 | \$222,290.86 | | \$222,290.86 | JPR |
| Best Best & Krieger <i>Legal Counsel (Construction)</i> | • 998328 6/13/24 | 5/24 | \$20,047.50 | | \$20,047.50 | JPR |
| CH2M Hill Engineers (Conveyance) <i>Engineering Services</i> | • D3380603-29 6/14/24 | 5/24 | \$175,070.56 | | \$175,070.56 | JPR |
| CH2M Hill Engineers (Operations) <i>Operations / Simulation Modeling</i> | • D3205403-30 6/14/24 | 5/24 | \$122,917.35 | | \$122,917.35 | AEF |
| HDR <i>Litigation</i> | • 1200629176 6/14/24 | 5/24 | \$4,036.75 | | \$4,036.75 | AEF |
| HDR <i>Project Integration</i> | • 1200629178 6/14/24 | 5/24 | \$229,294.44 | | \$229,294.44 | JAT |
| HDR (Mitigation) <i>Environmental Mitigation Planning</i> | • 1200629130 6/14/24 | 5/24 | \$1,031.38 | | \$1,031.38 | AEF |
| ICF Jones & Stokes, Inc. (Permitting) <i>Litigation</i> | • INV-00000103560 6/12/24 | 4/24 | \$204.89 | | \$204.89 | AEF |
| ICF Jones & Stokes, Inc. (Permitting) <i>Permitting and Agreements</i> | • INV-00000103758 6/14/24 | 5/24 | \$202,309.35 | | \$202,309.35 | AEF |
| Katz & Associates <i>Communications</i> | • 417347R 6/17/24 | 5/24 | \$28,167.73 | | \$28,167.73 | KMS |
| MBK Engineers <i>Water Rights Modeling</i> | • 14383 6/13/24 | 5/24 | \$35,648.50 | | \$35,648.50 | AEF |
| MBK Engineers - Operations <i>Reservoir Operations Modeling</i> | • 14384 6/13/24 | 5/24 | \$23,053.75 | | \$23,053.75 | AEF |
| Montague DeRose & Associates, LLC <i>Municipal Advisor</i> | • 5648SITES 6/17/24 | 5/24 | \$14,731.25 | | \$14,731.25 | JPR |
| Net2Phone, Inc. <i>Phone Equipment</i> | • 1219074339 6/1/24 | 6/24 | \$185.83 | \$185.83 | | KMS |

Topic: **Program Operations - Finance**

July 2024 (Cycle A)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|--|------------|--------|-------------|--------------------|------------------------|-----------|
| | Date | Period | | | | |
| 2024-07 (a) Cycle Approval Items | | | | | | |
| Nossaman, LLP | • 563892 | | \$20,875.00 | | \$20,875.00 | KMS |
| <i>Real Estate Legal Services</i> | 6/11/24 | 5/24 | | | | |
| Nossaman, LLP | • 563893 | | \$32,139.95 | | \$32,139.95 | JPR |
| <i>Inter-Agency Agreements</i> | 6/11/24 | 5/24 | | | | |
| Perkins Coie, LLP | • 7043558 | | \$2,337.18 | | \$2,337.18 | AEF |
| <i>Special Legal - ESS</i> | 6/11/24 | 5/24 | | | | |
| Perkins Coie, LLP | • 7043557 | | \$1,575.00 | | \$1,575.00 | AEF |
| <i>Special Legal</i> | 6/11/24 | 5/24 | | | | |
| Perkins Coie, LLP | • 7043559 | | \$43,720.84 | | \$43,720.84 | AEF |
| <i>Special Legal - Friends of the River Litigation</i> | 6/11/24 | 5/24 | | | | |
| Pinion, LLC | • PN048106 | | \$2,950.00 | \$2,950.00 | | JAT |
| <i>Accounting</i> | 5/31/24 | 5/24 | | | | |
| Stradling, Yocca, Carlson & Rauth | • 407973 | | \$27,781.00 | | \$27,781.00 | JPR |
| <i>Bond Counsel</i> | 6/14/24 | 5/24 | | | | |
| The Catalyst Group | • 883 | | \$1,443.75 | \$1,443.75 | | JB / JPR |
| <i>Strategic Planning Services</i> | 6/8/24 | 5/24 | | | | |
| University of California Santa Cruz | • 20771-07 | | \$8,864.42 | | \$8,864.42 | AEF |
| <i>Modeling/Research Progress Payment</i> | 6/18/24 | 5/24 | | | | |

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

| | | Total | \$ Authority Board | \$ Reservoir Committee | |
|----------------------------|------------------|---------------------|----------------------|------------------------|----------------------------|
| 2024-07 Cycle (a) Accounts | Cycle (a) Totals | 1,220,677.28 | 4,579.58 | 1,216,097.70 | |
| • ACH = \$4,579.58 | JPA/Sites | 4,579.58 | 4,579.58 | 0.00 | 23 Invoices in by 06/17/24 |
| • ACH = \$204.89 | WSIP | 204.89 | 0.00 | 204.89 | |
| • ACH = \$1,215,892.81 | FAA/WIIN | 1,215,892.81 | 0.00 | 1,215,892.81 | |
| WSIP To Date | Spent to Date | 43,769,391.11 | 43,769,817.95 | | Income @ 05/10/24 |
| | Balance | 426.84 | | | |
| FAA/WIIN To Date | Spent to Date | 25,399,067.75 | 27,820,016.57 | | Income @ 05/02/24 |
| | Balance | 2,420,948.82 | | | |

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

Authorized By:


 6/21/24

 Jerry Brown, Executive Director Date


 06/20/24

 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.

Topic: **Program Operations - Finance**

July 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.

The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|--|---------------------|----------|--------------|--------------------|------------------------|-----------|
| | Date | Period | | | | |
| 2024-07 (b) Cycle Approval Items | | | | | | |
| Adept Solutions | • 150436 | | \$212.00 | \$106.00 | \$106.00 | KMS |
| <i>IT Related Services/Computer Equipment</i> | 7/1/24 | 7/24 | | | | |
| Adept Solutions | • MSP-150372 | | \$714.00 | \$357.00 | \$357.00 | KMS |
| <i>IT Related Services/Computer Equipment</i> | 7/1/24 | 7/24 | | | | |
| Advanced Document Concepts | • INV132404 | | \$16.25 | \$16.25 | | KMS |
| <i>Maxwell Office Copier</i> | 7/1/24 | 6/24 | | | | |
| Brian G. Thomas Consulting LLC | • 224 | | \$10,000.00 | | \$10,000.00 | JB |
| <i>Owner's Advisor, Financing</i> | 6/30/24 | 6/24 | | | | |
| Brown and Caldwell | • 17526540 | | \$188,659.09 | \$3,900.00 | \$184,759.09 | JAT |
| <i>Project Controls</i> | 7/1/24 | 6/24 | | | | |
| California Dept. Fish & Wildlife - Services | INV2205 | | \$116,320.78 | | \$116,320.78 | AEF |
| <i>Services per R2083003</i> | 6/7/24 | 1-3/24 | | | | |
| California Dept. Fish & Wildlife - Services | INV1722 | | \$81,840.27 | | \$81,840.27 | AEF |
| <i>Services per R2083003</i> | 1/26/24 | 10-12/23 | | | | |
| County of Colusa | • 7-2024 | | \$4,500.00 | \$4,500.00 | | JAT |
| <i>Maxwell Office and Property Rent</i> | 7/1/24 | 7/24 | | | | |
| Court of Appeal, Third Appellate District | 061924 ¹ | | \$215,000.00 | | \$215,000.00 | JAT |
| <i>Court Fees</i> | 6/19/24 | 6/24 | | | | |
| Dunn Consulting | • Letter | | \$9,000.00 | | \$9,000.00 | KMS |
| <i>Legislative/Regulatory/Strategic Support</i> | 7/2/24 | 6/24 | | | | |
| Forsythe Group, LLC | • SPA-202406 | | \$35,086.00 | | \$35,086.00 | JB |
| <i>EPP Manager</i> | 6/30/24 | 6/24 | | | | |
| Fugro | • 04.00201528-31 | | \$29,764.10 | | \$29,764.10 | JPR |
| <i>Geotechnical Engineering Services</i> | 6/28/24 | 6/24 | | | | |
| Leanne Link, Consultant | • 202406 | | \$2,000.00 | | \$2,000.00 | JB |
| <i>County Agreements Advisor</i> | 6/30/24 | 6/24 | | | | |

Topic: **Program Operations - Finance**

July 2024 (Cycle B)

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

Purpose: Summarize the review of invoices for preparation of monthly Accountant and Treasurer's reports.
 The following consultant and vendor invoices were received and reviewed for inclusion in Payment of Claims for the Authority Board and Reservoir Committee consideration at their July monthly meeting.

| Consultant / Vendor | Invoice # | | Total | \$ Authority Board | \$ Reservoir Committee | Review by |
|---|-----------------|--------|--------------|--------------------|------------------------|------------|
| | Date | Period | | | | |
| 2024-07 (b) Cycle Approval Items | | | | | | |
| Maximum Pest Control | • 61656 | | \$65.00 | \$65.00 | | KMS |
| <i>Pest Spraying</i> | 5/28/24 | 5/24 | | | | |
| Pinion, LLC | • PN052032 | | \$4,595.00 | \$4,595.00 | | JAT |
| <i>Accounting</i> | 6/30/24 | 6/24 | | | | |
| Robinette Consulting, LLC | • 1036 | | \$35,453.33 | | \$35,453.33 | JB |
| <i>E & C Manager</i> | 6/29/24 | 6/24 | | | | |
| Somach Simmons & Dunn | • 3021233 | | \$105,977.87 | | \$105,977.87 | AEF |
| <i>Legal Counsel-Water Rights</i> | 7/1/24 | 6/24 | | | | |
| Spesert Consulting | • 06-24 | | \$27,464.00 | | \$27,464.00 | JB |
| <i>External Affairs Manager</i> | 7/1/24 | 6/24 | | | | |
| The Ferguson Group | • INV1507 | | \$21,000.00 | | \$21,000.00 | KMS |
| <i>Federal Government Affairs Support</i> | 6/1/24 | 6/24 | | | | |
| Trapasso Consulting Services | • SPA 24-06 | | \$34,158.44 | | \$34,158.44 | JB |
| <i>Program Operations Manager</i> | 7/1/24 | 6/24 | | | | |
| U.S. Bank - Credit Card | Online 7/1/2024 | | \$838.98 | \$838.98 | | KMS |
| <i>Misc. Expenses</i> | 7/1/24 | 6/24 | | | | |
| Water Resource Economics, LLC. | • 1098 | | \$2,640.00 | | \$2,640.00 | JPR |
| <i>Wheeling Rate Services</i> | 7/1/24 | 6/24 | | | | |
| Waterology Consulting | • 51 | | \$41,007.20 | \$4,000.00 | \$37,007.20 | JT/ FD /JS |
| <i>Executive Director Services</i> | 7/1/24 | 6/24 | | | | |
| Young Wooldridge, Law Offices, LLP | • 113073 | | \$9,002.50 | \$2,827.50 | \$6,175.00 | JAT |
| <i>Legal Counsel</i> | 6/30/24 | 6/24 | | | | |

Topic: **Program Operations - Finance**

 Subject: **Consultant/Vendor Invoices Received for Authority Board and Reservoir Committee Meetings**

| | | Total | \$ Authority Board | \$ Reservoir Committee | |
|----------------------------|----------------------|---------------------|----------------------|------------------------|----------------------------|
| 2024-07 Cycle (b) Accounts | Cycle (b) Totals | 975,314.81 | 21,205.73 | 954,109.08 | |
| • ACH = \$248,771.04 | JPA/Sites | 249,610.02 | 21,205.73 | 228,404.29 | 24 Invoices in by 07/01/24 |
| | WSIP | 0.00 | 0.00 | 0.00 | |
| • ACH = \$312,543.74 | FAA/WIIN | 725,704.79 | 0.00 | 725,704.79 | |
| WSIP To Date | <u>Spent to Date</u> | 43,769,391.11 | 43,769,817.95 | | Income @ 05/10/24 |
| FAA/WIIN To Date | <u>Spent to Date</u> | 26,124,772.54 | 27,834,431.20 | | Income @ 05/02/24 |
| | Balance | 1,709,658.66 | | | |

Legend

- JPA/RC Account
- CWC/WSIP Account
- FAA/WIIN Account
- Electronic Payments

Notes:

¹ An advanced payment was made consistent with the Authority's Accounts Payable Approval Policy.

Authorized By:


 7/8/24
 Jerry Brown, Executive Director Date


 07/08/24
 Jamie Traynham, Authority Board Treasurer Date

The payment of claims Consultant/Vendor Invoice Table has been prepared following the requirements in the Authority's Accounts Payable Approval Procedure and is ready for final review and approval by the Authority Treasurer and Executive Director.

The Procedure's review process for the subject invoices included:

- **Project Controls** staff conduct a comprehensive review of approved billing rates and tabulation details in each invoice,
- **Integration Leads and Authority Agents** review of hours billed to ensure they are appropriate for the work performed and the appropriate staff experience mix for the work conducted, and
- **Program Operations Manager's** oversight of the process and review of the Consultant/Vendor Invoice Table.